

Rhonda Lewis, Ed.D

PROFILE

Goal and result-oriented academic leader with 11 years of higher education experience. Effective communicator, self-motivated with high energy, initiative and focus. Proven ability to problem solve complex situations and fully committed to providing and implementing compelling solutions. Areas of strength include:

- Achiever
- Learner
- Arranger
- Responsible
- Input
- Learning agility and effective personal communication skills
- Success oriented leader
- Student centered
- Strong Teamwork focus
- Organizing and prioritizing skills
- Gathering, analyzing, and managing information
- Problem Solving
- Reliable
- Coaching leadership style
- Competency based teaching

ACADEMIC ACTIVITY

August 2011- December 2015

Ed.D Doctorate of Education

Texas Tech University

Major: Higher Education

Concentration: Community College Administration

June 2000-May 2002

M.Ed Master of Education

University of Arkansas at Monticello

Major: Education

Concentration: English

18 graduate hours in English

18 graduate hours in Education

August 1995-May 2000

B.A. Bachelor of Arts

University of Arkansas at Monticello

Major: English

Minor: Speech Communications

RESEARCH ACTIVITY/PRESENTATIONS

Presenter at the 6th annual Texas Social Media Conference. ESC Region 11. April 17, 2018.

“Community College Faculty Perceptions of Web-Based Instruction and Its Impact on Student Completion in Developmental Math Courses.” (Dissertation) 2011-2015.

“Does the Use of Social Media Influence Student Engagement in Developmental Writing Courses.” Published in Tarrant County College Research Journal (Article) 2016-2017.

“A Cross Disciplinary Examination of Social Media Integration in the Classroom.” (Article) In Progress

“Community College Teacher Preparation for Diverse Geographies: Implications for Access and Equality for Preparing a Diverse Teacher Workforce.” (Book Chapter) In progress

TEACHING EXPERIENCE

January 2018 – Present

Collin College

Associate Faculty

Duties:

- Teach assigned courses in accordance with the course syllabus and college policy
- Courses taught English 1301 (Composition)

August 2017 – December 2017 (Fall)

University of North Texas

College of Liberal Arts & Social Sciences

English Department

Adjunct Instructor

Duties:

- Teach English courses in the first year writing program
- Courses taught English 1310 (Composition I) and English 1320 (Composition II)

August 2017 – December 2017 (Fall)

Southern Methodist University

Annette Simmons Caldwell School of Education & Human Development

Adjunct Instructor

Duties:

- Teach assigned courses in the Doctor of Education Program at SMU
- Courses taught Special Topics in Higher Education Policy: The American Community College
- Identifies current trends and issues in local, state, and federal education policy.
Supports the mission of the School of Education by integrating theory, research and practice of education and human development; promoting academic rigor and interdisciplinary collaboration; educating students for initial certification and professional practice; and nurturing collaboration across the academic community.

August 2015-Present

Tarrant County College

Division of Liberal Arts and Sciences

Full-Time English/Developmental English Instructor

Duties:

- Accepts and teaches classes based on varied schedules (morning, afternoon, evening and weekends) to accommodate diverse student needs and external stakeholders' expectations of College as assigned by designated supervisor
- Aids in the development of curricula, including individual course syllabi as assigned for Developmental English courses.
- Member of the Academic Committee Team for Developmental English
- Actively pursues and participates in professional development activities to enhance skills in various modes of instruction and knowledge of learning
- Works with colleagues to select appropriate textbooks for departmental adoptions, and abides by departmental decisions for textbooks
- Prepares assignments
- May compile bibliographies of specialized materials for outside reading assignments
- Designs and maintains an active classroom environment conducive to student learning and success
- Maintains student attendance records
- Evaluates student performance and learning
- Provides regular and timely evaluation feedback to students
- Assigns grades consistent with course requirements
- Assists in District commitment to assessing student learning outcomes and program learning outcomes and to achieving institutional performance measures
- Participates in TCC's institutional effectiveness program including the preparation and assessment of students
- Accepts and participates in the necessary training to offer courses via varied delivery methods such as eLearning
- Accepts assignments as necessary at other sites such as for dual credit courses
- Accepts and participates in the service mission of the college
- May conduct research in particular field of knowledge and publish findings in professional journals
- Performs related duties such as advising students on academic and vocational curricula, and acting as adviser to student organizations
- Serves on campus and District committees
- Performs basic student enrollment and recruitment functions, such as community outreach, support of student registration and student retention activities
- Attends the workplace regularly, reports to work punctually and follows a work schedule to keep up with the demands of the worksite
- Completes all required training and professional development sessions sponsored through the Tarrant County College (TCC) LearnCenter and Faculty Academy
- Supports the values of the College: diversity, teaching excellence, student success, innovation and creativity and service to the College
- Works with colleagues to select appropriate textbooks for departmental adoptions, and abides by departmental decisions for textbooks
- Courses Taught
 - o Developmental Writing I
 - o Developmental Writing II
 - o Integrated Reading and Writing
 - o English Composition I (Engl 1301)
 - o English Composition II (Engl 1302)
 - o Technical and Business Writing (Engl 2311)

August 2015 – December 2017
 University of Arkansas Monticello
 School of Education

Adjunct Instructor Online

Duties:

- Teach assigned courses in the Master of Arts in Teaching Program (MAT) online
- Courses taught Psychological Foundations of Education; Teaching Diverse Learners
- Assists in the university's commitment to assessing student learning outcomes and program learning outcomes and to achieving institutional performance measures
- Teach assigned online courses using blackboard platform
- Works with colleagues to select appropriate textbooks for departmental adoptions, and abides by departmental decisions for textbooks
- Supports the values of the College: diversity, teaching, excellence, student success, innovation and creativity and service to the College.

November 2013 – 2015

Tarrant County College

Online Division

TCC Connect Lead English Instructor

Duties:

- Participates in dual credit, online, and hybrid course development as a subject matter expert in technical and business writing, composition I, II.
- Serves as curriculum and instruction resource for discipline faculty
- Assists discipline coordinator with discipline assessment activities
- Demonstrates a sensitivity toward and respect for the myriad of diversities represented in the student population, colleagues and service area
- Aides in the development of curricula, including individual course syllabi as assigned
- Actively pursues and participates in professional development activities to enhance skills in various modes of instruction and knowledge of learning
- Works with colleagues to select appropriate textbooks for departmental adoptions, and abides by departmental decisions for textbooks
- Assists in district commitment to assessing student learning outcomes and program learning outcomes and to achieving institutional performance measures
- Participates in TCC's institutional effectiveness program including the preparation and assessment of student learning outcomes
- Accepts and participates in the necessary training to offer courses via varied delivery methods such as eLearning
- Accepts and participates in the service mission of the college
- Serves on campus and District committees
- Performs basic student enrollment and recruitment functions, such as community outreach, support of student registration and student retention activities
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October 2014 – June 2016
Southern New Hampshire University
Course Reviewer Online

Duties:

- Understand and comprehend competency based models
- Maintain in-depth knowledge of every component of projects;
- Provide fair and consistent evaluations with encouraging, specific, and actionable feedback in less than two days;
- Complete program improvement assignments;
- Occasionally attend virtual or in-person meetings;
- Identify and elevate common issues among student submissions or submissions that raise concern; and
- Protect student privacy.

July 2002-October 2002
Paul Quinn College
Full-Time English Instructor

Duties:

- Developed strategies to teach the course content including instructional objectives, assignments, textbooks, weight of grades and delivery methods.
- Developed and provided to students an approved University syllabus that follows a template established by the local campus. And, successfully delivered each course covering the terminal course objectives indicated in the Curriculum Guide.
- Organized, prepared and regularly revised/updated all materials for the courses responsible for teaching.
- Modeled exceptional verbal and written communication.
- Organized and sequenced topics in a logical progression and paced the delivery to meet the needs of the course requirements.
- Utilized related technology (such as PowerPoint, remote access to syllabi and grades, classroom projection systems, course related software, website content, online courses or course components with interactive capabilities) to enhance learning.
- Established positive classroom relationships with students by being actively engaged in the classroom and lab. Provided opportunities for in-class discussions and questions and displays enthusiasm about the students, the subject matter, and the learning process.
- Incorporated higher-level learning (i.e. application, analysis, synthesis and evaluation) by giving students opportunities to develop information literacy and problem-solving skills, and by connecting their current study to lab assignments and previous/future study in the related disciplines.
- Ensured that the content and level of material included on exams has been adequately covered in class.
- Design assignments and tests to conform to the objectives of the Curriculum Guide.
- Courses Taught
 - o English Composition I
 - o English Composition II
 - o Speech Communications

August 2001-July 2002
Carrollton Farmers Branch ISD
6th Grade Language Arts Teacher

Duties:

- Implemented curriculum, through planned lessons.
 - Maintained well-managed and productive classroom environment.
 - Attended professional development and department meetings regularly.
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ACADEMIC ADMINISTRATIVE EXPERIENCE

November 2013 – 2015

Tarrant County College

Online Division

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 - Serves as curriculum and instruction resource for discipline faculty
 - Assists discipline coordinator with discipline assessment activities
 - Demonstrates a sensitivity toward and respect for the myriad of diversities represented in the student population, colleagues and service area
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ACTIVITIES

Irving ISD Superintendent's Advisory Board Council Member

Irving ISD Foundation Board Member

Guest Lecturer at Southern Methodist University
Service learning project with Special Olympics of Texas 2016

COMMITTEES/COLLEGE SERVICE

SEAMS Committee (innovative classrooms on campus)
Full Time English Faculty Hiring Committee
Full Time Dual Credit English Faculty Hiring Committee
Tarrant County College Mastery Teaching Institute (Internal Research Institute)
North Texas Community College Consortium Leadership Institute (appointed by the VP of Academics)
Peer Developed English 1301, 1302, and 2311 for TCC Connect (Online Division)
Book Adoption Committee for English 1301 and 2311
Serving on committee for Developmental English Co-Requisite Model

ASSOCIATION MEMBERSHIPS

National Association of Developmental Education
Texas Association of Developmental Education
National Council of Teachers of English
Two Year College Association
Delta Sigma Theta Sorority, Inc.
American Educational Research Association