

Kimberly Ann Gaffney

EDUCATION

Graduate Certificate in the Teaching of Writing, MN State-Mankato, 2014-present.

Master of Arts in English, University of St. Thomas, St. Paul, MN, 2006.

Master of Public Health, University of Minnesota-Twin Cities, 2000.

Université de Paris III, La Sorbonne Nouvelle, 1990-91.

Bachelors of Arts, University of Illinois at Urbana-Champaign, 1991.

Transfer curriculum, College of DuPage, 1986-1988.

TEACHING EXPERIENCE

2018- Faculty, North Lake College English Department

2006-2018: Faculty, Century College English Department

2006-2018. Taught 30 credits annually in the English Department of the largest two-year community and technical college in Minnesota. Developed instructional materials and assess student learning for on-site and online courses. Developed and updated department course curriculum. Presented curriculum changes to College's academic oversight committee. Mentored and incorporated student tutors into class activities. Worked with students, faculty and staff writing projects in the campus Writing Center. Prepared and presented student success workshops. Researched best practices in accelerated learning projects. Co-developed course outlines and curriculum for new creative writing certificate program. Oversaw committee revising Composition II curriculum. Served as faculty advisor to creative writing club and oversaw production of the campus literary magazine. Integrated each year's Common Book into composition courses. Collaboratively established first campus online writing center. Completed campus Institute for Culturally Responsive Pedagogy (ICRP) curriculum training program.

2012-2014: Department chair. Collaborated with Dean on budgeting, classroom allotments, and curriculum development. Analyzed data related to course completion/retention and overall student success rates. Facilitated meetings and academic retreats of the Department. Coordinated sub-committees related to Department work. Provided resources to faculty on understanding and using data to inform curricular change. Scheduled all 50 tenured and adjunct faculty according to enrollment trends. Coordinated processes related to the hiring of new faculty at both the adjunct and tenure-track levels. Advocated with faculty and administration on behalf of the Department. Established and maintained departmental budget.

Courses taught

Basic Writing and Grammar, Introduction to Writing, English Express (Accelerated Learning/ALP), Composition I, Composition II, Introduction to Creative Writing, Introduction to Children's Literature, Modern World Literature, Contemporary World

Literature, Women in Literature: American, Women in Literature: Global.

Service to the College

Campus workgroups on Developmental Education, Integrated Reading-Writing Curriculum, Student Retention, Global Education, Study Abroad, Writing Center, Women and Gender Studies, Diversity, SEED, and Honors Council. Developed and ran campus Hunger Banquet to teach students about global poverty. Wrote comprehensive student guide to study abroad. Facilitated student applications to Benjamin Gilman study abroad scholarship program. Developed and delivered content for new faculty orientation. Served on search faculty and staff search committees across departments.

2005-2006 University of St. Thomas Center for Writing

Served as graduate consultant in campus-wide writing center serving over 1,000 students per year. Advised students (first year through graduate) on all steps of the writing process. Assisted students with thesis development, supporting evidence, incorporating primary and secondary source materials, grammar and punctuation. Facilitated student command of standard formatting styles for composition (APA, MLA, CMS.). Worked with non-native speakers to produce college-level writing in English. Collaborated with other Center staff to develop on-line advising for distance-learning students. Performed teaching mentorship with Center Director focused on writing methodologies and curriculum development. Developed in conjunction with Center Director methodologies for better integration of technology in writing-intensive courses. Identified and referred students as appropriate to campus academic support services. Researched, created curriculum and led workshops for undergraduate consultants on reading theory and gender and learning in the composition classroom.

1999-2002 University of Minnesota-Twin Cities

Co-taught introductory public health course. Held mid-semester conferences with students in danger of failing and provided tutoring. Collaborated with lead faculty to develop course materials. Wrote and edited HIV/AIDS education manual for campus AIDS education unit; led seminars on its use for health and social services personnel in the community. Assisted department Chairs in three academic departments with research, editing of manuscripts and books and maintained web pages for three academic units.

HONORS and DISTINCTIONS

Century College Awards for Excellence
Century College Students' Voice Awards
University of St. Thomas Writing Center fellowship
University of St. Thomas graduate fellowship
University of Minnesota graduate fellowship

LANGUAGES

French	Fluent/bilingual
Spanish	Basic conversation, intermediate reading
German and Dutch	Basic grammar/reading

PROFESSIONAL DEVELOPMENT

Professional Affiliations

National Council of Teachers of English (NCTE)

Two-Year College Association (TYCA)

Phi Theta Kappa

Continuing Education

Information Literacy in the Composition Classroom; Choosing Reading Strategies to Support the Writing Classroom; Technology in the English Curriculum; Developing Culturally-sensitive Instructional Materials; Gender and Writing; Using Multi-Media to Teach Poetry; Power Point and the Writing Class; Making English Relevant to Generation Next; Research Strategies for New and Returning College Students; Entering Academia: Writing Fundamentals for Graduate Students and New Faculty; The New Immigrants: Challenges and Opportunities for Higher Education; Classroom Discussion: On-line vs. In-class; Using Data to Inform Curriculum Changes; Globalizing the Community College; Development of Honors Curricula at the Two-Year College; Characteristics of Successful Women in Academia; Teaching Comics as Literature; Hmong History and Culture; Developing Curriculum for your ALP Classroom; Theory of Community Colleges.

Conference Presentations

- 2017** Gaffney, K. Two Year College Association, St. Paul, MN. "Cultivating Curiosity: A Model of Integrated Study Abroad in a World Literature Course."
- 2009** Lewis, B., K. Gaffney, C. Weyandt and L. Lykken. Conference on College Composition and Communication, New Orleans, LA. "Online Discussions as a Means of Developing Community."
- 2009** Donahue, K., K. Gaffney and L. Sklaney. Two-Year College Association, Madison, WI. "Bring on the Stunt Double: A Conversation about Long-term Substitutes in the Composition Classroom."
- 2008** Sklaney, L., B. Lewis, and K. Gaffney. Two-Year College Association, Duluth, MN. "Different Values, Different Classrooms: Teaching Marjane Satrapi's *Persepolis* in the Two-Year College."
- 2006** Gaffney, K. Hawaii International Conference on Arts and Humanities, Honolulu, HI. "The Love of War and the War of Love: Deconstructing Apollinaire's *Calligrammes*"
- "Apollinaire's *Calligrammes* at the Crossroads of Cubism and Futurism."
- 2006** Gaffney, K. Midwest Association for Eighteenth Century Studies, Minneapolis, MN. "Female Domesticity and Literacy: What America's First Cookbook Can Tell Us About What Colonial Women Read."

Publications

2009 Lewis, B., et al. "Changing the Landscape of Writing Centers in the Two-Year College through Online Discussion Boards." *Minnesota English Journal*

2007 Kuss, R., Gaffney, K. et al. *Century College Composition Guide*, 2007-2017 editions.

2000 Thompson, K. *Taking Care: A Basic HIV/AIDS Care Manual*. Minneapolis: MATEC.

RELEVANT PROFESSIONAL EXPERIENCE

2004-2005 College of St. Catherine Study Abroad

Marketed international study programs, recruited qualified students for overseas study programs. Served as primary student advisor for both pre-departure and in-country study abroad students. Developed curricula for and conducted country-specific cross-cultural seminars held prior to student departure; increased student participation in seminars by 20% in one year and raised evaluation scores of seminars by 33%. Served on campus global education committee; collaborated with campus Deans and academic Chairs to establish campus policy on study abroad transfer of credits, credit evaluation and financial aid. Developed study abroad advising manual for faculty, Chairs and Deans. Partnered with other Twin Cities private college study abroad offices to facilitate enrollment in and credit transfer for joint overseas study programs; increased participation in joint programs by 15%. Participated in local, state and national study abroad professionals work groups.

2002-2004 Century College Office of Admissions

Oversaw all aspects of international student services, from marketing and recruitment to verification of eligibility, admission, immigration compliance and advising. Networked with other Minnesota State Colleges and Universities staff to implement federally-mandated international student tracking system (SEVIS) and managed its application. Served as interim co-Chair of and participated in campus-wide Diversity Committee; developed curriculum and led diversity workshops for student services staff.

1995-1998 University of Illinois Study Abroad Office

Oversaw marketing, recruiting, and admission of students for study abroad in 26 countries. Assisted students to select appropriate overseas study programs. Collaborated with Deans and faculty to streamline study abroad policies across colleges. Initiated contacts with potential partner schools and negotiated exchange contract terms. Hired, trained and supervised Resident Directors managing Illinois programs overseas. Conducted regular site visits to Illinois programs to ensure program quality. Developed instructional materials for and taught cross-cultural orientation courses for students preparing to go abroad. Visited peer institutions to recruit students for Illinois programs abroad.