

JAMES SMITH

Writing Center instructional support employee and study skills instructor for 16 yrs. I teach grammar, writing techniques, and research strategies, along with instructing students on how to write an analysis project using the various literary devices and terms.

Employment Details

Tarrant County College

January 5, 2000 to current

Job title: Instructor of Developmental English

- Overall responsibilities for the college
- Responsible for helping students learn the basic grammar and understanding literary texts
- Starting a formal fall lecture called, “Learning How To Write” and a smaller spring lecture called, “Rhetoric For The Rest Of Us.”
- I was responsible for creating a lecture committee, securing a speaker, approving the food, and the musical entertainment before and after the lecture.

Academic Background

University of North Texas	Post-graduate work: 18 graduate hours in English	2014, 2016
Southern Methodist University	Master’s of Liberal Arts degree	2011

Personal Development

I have completed several training sessions of professional development at Tarrant County College

I have also just recently completed CPR training

Other Information

I do volunteer work at my church, the Samaritan house, and Jubilee Theatre

I served two terms on the Fort Worth Historical Landmarks committee: 1995-1999