

Timothy Treder
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EDUCATION

Master of Fine Arts, Creative Writing in Fiction, May 2016
Oklahoma State University, Stillwater OK

Bachelors of Arts, English, December 2005
Western Michigan University, Kalamazoo MI

TEACHING EXPERIENCE

Jan 2018-Present

Adjunct Instructor, Eastfield College, Mesquite, TX, Arts and Communications

Teaches composition classes at various times and schedules to a diverse range of students. Develops course schedule and syllabus. Prepares assignments and grading criteria based on department curriculum. Maintains a student-centered learning environment. Advises students on class goals and class progress. Assigns grades. Engages in service and professional development within the college and the profession. Develops, organizes, and maintains online Blackboard classroom.

Jan 2018-Present

English Instructor, MediaTech Institute, Farmer's Branch, TX, English and Composition

Teaches composition classes at various times and schedules to a diverse range of students. Develops course schedule and syllabus. Prepares assignments and grading criteria based on department curriculum. Maintains a student-centered learning environment. Advises students on class goals and class progress. Assigns grades. Develops, organizes and maintains online Google Classroom.

Emphasizes practical and professional application of skills developed with the study of literature and composition including critical thinking, persuasive argument, appropriate communication within communities, analytical skills, job and interview communication skills, reading comprehension, analysis and synthesis of information, and organization.

Apr 2017-Jan 2018

Instructional Specialist, Cedar Valley College, Lancaster, TX, AEL/GED Preparation

Curriculum development/instructional training materials, instruction, and staff development. Maintains accurate student and other records as required by law and the Board of Trustees. Enforces student policies and monitors enforcement of student policies. Develops and provides

students with written course expectations and maintains progressive evaluation methods. Provides student guidance related to program and monitors student success.

Teach classes at campus and offsite locations including Texas Workforce Solutions Center. Teach language arts, math, science, and social studies (GEDZ 1000) to diverse adult students including special needs students. Lessons including, but certainly not limited to: critical thinking; reading comprehension; essay and argument development; mathematical calculation and reasoning including geometry and algebra; data and graph interpretation; test taking strategies and organization; essay development, grammar and syntax, understanding context, tone, summary, theme, structure, and paragraph development.

Aug 2016-May 2017

Adjunct Instructor, University of North Texas at Dallas, Dallas, TX, First Year Composition

Teach college-level composition sections (English 1313) in class size up to 25 students. Lessons including, but certainly not limited to: critical thinking, reading and modes of rhetoric; discourse community analysis; thesis development; text analysis; paragraph structure and development; communicating in new discourse communities; revision; individual student conferences regularly throughout the semester; assigned grades.

Aug 2013-May 2016

Graduate Teaching Assistant, Oklahoma State University-Stillwater, OK, Department of English

Teach college-level composition sections (English 1113, English 1213) in class sizes averaging 19 students. Lessons including, but certainly not limited to: critical thinking, reading and modes of rhetoric; evaluation, summary, analysis and argumentation; content development; thesis statement development; logical fallacies and supportive evidence; deductive and inductive reasoning; counter-argument and rebuttal; individual student conferences regularly throughout the semester; assigned grades.

Teach Introduction to Creative Writing section (English 2513) in class size averaging 21 students. Lessons include, but certainly not limited to: technique and craft of fiction, poetry, and creative nonfiction; structure, character development; use of language; narrative; use of image; place in literature; point of view; critical discussion of technique and analysis of contemporary literature; theme; lyrical I in poetry; workshops; individual student conferences regularly throughout the semester; assigned grades.

HIGHER EDUCATION EXPERIENCE

Aug 2013-May 2016

Editorial Assistant, *Cimarron Review*, Stillwater, OK
Reviewed and approved submissions for print publication.

Aug 2013-May 2016

Writing Center Supervisor, Stillwater, OK

Individually tutored diverse OSU community including ESL students; planned and implemented new policy; leadership meetings; community involvement, supervised 8 individuals at university library center; upheld writing center philosophy and policy; developed effective communication of different skill level and diverse backgrounds; understand and practice effective writing strategies and process—brainstorming, drafting, editing; respected differences; encouraged development of wide and diverse voices.

OTHER PROFESSIONAL EXPERIENCE

Nov 2010-July 2013

Restaurant Manager, Spageddies Italian Kitchen-Lafayette IN Nov 2010-July 2013

Directs day-to-day operations of high-volume, Italian restaurant; customer service; follows corporate standards; scheduling; controls labor and other costs; P and L's; organizes private events; handles cash; forecasting; inventory and ordering; instructs state-mandated alcohol safety class; hires, trains, and develops employees.

Sept 2006-Nov 2010

Restaurant Manager, Schu's Grill and Bar-Saint Joseph MI

Directs day-to day operations of high volume, fine-casual, American-themed restaurant; recipe and menu development; customer service; sources and negotiates costs with vendors; controls inventory; ordering; updates and organizes POS system; P and L's; invoicing; develops and implements operating procedures; hires, trains, and develops employees.

WRITING CONFERENCES

Tin House Summer Writer's Conference, Reed College 2012

Prague Summer Writing Program, Western Michigan University 2005

AWARDS AND ACHIEVEMENTS

Marye Lynn Cummings Endowed Scholarship in Fiction 2nd Runner Up, Oklahoma State University 2015

Marye Lynn Cummings Endowed Scholarship in Creative Non-Fiction 1st Runner Up, Oklahoma State University 2015

Gladys Burris Creative Writing Fellowship, Oklahoma State University 2014

Prague Summer Writing Program Scholarship, Western Michigan University 2006

LITERARY PUBLICATIONS

"Pig," *The Noctua Review*, Southern Connecticut State University 2013