

# Curriculum Vitae

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## EDUCATIONAL BACKGROUND

**Abilene Christian University**, Abilene, TX  
M.S. in Organizational Development – Communication

**Northwood University**, Cedar Hill, TX  
Bachelors of Business Administration – Management

**Mountain View Community College**, Dallas, TX  
Associates in Accounting,  
Certified Human Resources Assistant

## PROFESSIONAL AFFILIATIONS

American Institute of Professional Bookkeepers National  
Association of Certified Public Bookkeepers