



Course Information	Instructor Information
Ceramics I	Tabatha Trolli
FALL 2017	Tlt0002@dcccd.edu
Course Number-2346-31001	
Mon /Wed-5:45 pm-8:30 pm / Room E114	Office: E-114 Hours: by appointment
COURSE DESCRIPTION: Introduction to basic ceramic concepts and techniques including wheel throwing, slab building, coil construction, glazing and firing options to create vessels and sculptural forms. Emphasis is placed on technical execution and the use of the material for person expression. Students will participate in team loading and unloading of kilns. Lectures and presentations provide a general introduction to historical and contemporary ceramic artists and influences. (2 Lec, 4 Lab) Coordinating Board Academic Approval Number 5007115126	REQUIRED MATERIALS: Textbook: Introducing Pottery by Dan Rhode (Not required) Sketchbook: Students must have sketches or plans for each project. It is important that students bring their sketchbook to every scheduled class. It is recommended that students take notes during all lectures and demonstrations. Basic clay tool kit Bucket, small 1-2 gallon Towels, 1 large, 1 small Clay: 50 - 100 lbs. of cone 10 Stoneware Apron/work clothes Needle tool Trimming tools Fettling knife Assorted ribs: 1 rubber, 1 metal, 1 wood. Paintbrushes: 2 or 3 assorted paintbrushes 1" to 3" (bamboo) Fork Clear plastic garbage bags or Dry cleaner bags Slip container: small plastic container with a lid Shur form (rasp) Foam cushion Optional: non-traditional clay tools for textures, etc. All clay and basic tools needed for this class are available at: Trinity Ceramics 9016 Diplomacy Row, Dallas, TX (214) 631-0540
Course Prerequisites: none	Disclaimer: The instructor reserves the right to amend this syllabus as necessary.

COURSE STRUCTURE

Throughout the semester, you will be shown visuals and given lectures and demonstrations on ceramic information and construction techniques, decorating and firing processes. Students are strongly encouraged to take notes during these presentations. Projects will be assigned that must be completed in clay. These will include some functional, sculptural and conceptually driven approaches. This course will require at least six hours a week of outside class time to successfully complete all assignments.

TEXAS CORE OBJECTIVES FOR STUDENT LEARNING

Students will develop the essential knowledge and skills they need to be successful in college, in a career, in their communities, and in life. In this course, the following skills are in focus.

- 1.) Critical Thinking Skills** - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- 2.) Communication Skills** - to include effective development, interpretation and expression of ideas through written, oral and visual communication
- 3.) Personal Responsibility** - to include the ability to connect choices, actions and consequences to ethical decision-making
- 4.) Social Responsibility:** to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities

STUDENT LEARNING OUTCOMES

After successful completion of this course the student should be able to:

- 1.) Identify elements and principles of organization related to their work and works of others.
- 2.) Explain the importance of expression and aesthetic wellbeing in making art.
- 3.) Create art works to reflect competency with specific media skills, techniques and studio practices.
- 4.) Recognize the stages of clay and develop competence working with it at each stage.
- 5.) Demonstrate awareness of the range of ceramic surfaces and textures in clay and glaze.
- 6.) Properly utilize ceramic vocabulary when referring related processes and works of art.
- 7.) Demonstrate awareness of ceramic history.
- 8.) Present a body of work that shows a wide range of building and glazing techniques.

GRADING

Assignments will be given specific due dates, along with sketchbook assignments. A final grade of an "A" will not be given unless all assignments have been completed and glaze fired on time. All work will be given a final grade after it has been completely finished. Students will receive partial credit (Maximum grade of "C") for greenware that is presented on time at group critiques throughout the semester. All work for projects must be done during the present semester. Each piece cannot be used to fulfill the needs of more than one assignment. No extra credit work will be given

Projects will be graded at midterm and in the final week, following individual meetings with your instructor. There will be a written final exam.

STUDENT EVALUATION: Your final grade will be determined by the ability and effort you have shown in these areas:

1. Quality of your completed work.
2. Progress and growth shown in your work.
3. Effort expended in the course. How your time in class is spent and time working outside of class.
4. You will have a written final covering terminology and techniques from the class.
5. Freshness and creativity of design idea, craftsmanship, and timeliness.
6. Care and maintenance of the studio will also impact your final grade.
7. Individual meetings at the mid point and end of semester will be held to discuss your progress in class. A letter grade will be assigned at the end of the semester, which will be based on the content of these meetings.

Project evaluation

1. **FULFILLMENT OF ASSIGNMENT:** Did you fulfill the projects' objectives, follow directions, and adhere to its parameters? Did you do the sketches required for each project?
2. **CRAFTSMANSHIP:** How well was the work made? Did you keep the form under control? Did you make strong joints, dry your piece correctly, and apply glaze correctly?
3. **DESIGN:** Was the project carefully and successfully thought out? Does the surface treatment interact with the form? Is the project visually effective and engaging? (see considerations for each project)
4. **CONCEPT:** How sophisticated or interesting was your idea or theme? Was the idea thoughtfully developed?
5. **CREATIVE PROBLEM SOLVING/DEGREE OF CHALLENGE OR DIFFICULTY:** Conceptual and technical parameters were pushed to their limits and/or risks involved?

FINAL GRADE

The course will be divided into thirds.

A midterm grade, end term grade and final exam. The midterm and end term grade will be composed of Completed assignments (includes presentation on critique days) and all criteria outlined above, participation (contributing to critiques, homework, firings, daily and final clean up).

LATE WORK POLICY

Projects are due on critique days. If you are not present for critique your work will be considered late. The grade will drop 1 letter each class day it is late. Students may receive time after critique to make improvements before final grading and firing.

During critiques all students must consider the presentation of their work. This should be as professional as possible. Although the piece is greenware at critique, the class should be given a feeling of how it will be finished.

STOP BEFORE YOU DROP

For students who enrolled in college level courses for the first time in the fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop. You may drop no more than six courses during your entire undergraduate career unless the drop qualifies as an exception. Your campus counseling/advising center will give you more information on the allowable exceptions.

Remember that once you have accumulated six non-exempt drops, you cannot drop any other courses with a "W". Therefore, please exercise caution when dropping courses in any Texas public institution of higher learning, including all seven of the Dallas County Community Colleges. For more information, you may access:

<http://www.dcccd.edu/Why/Reg/Registration/Pages/default.aspx>

WITHDRAWAL

If you are unable to complete this course, it is your responsibility to withdraw formally. The withdrawal request must be received in the Registrar's Office by **November 9th 2017**. If you drop a class or withdraw from the college before the official drop/withdrawal deadline, you will receive a "W" (Withdraw) in each class dropped. See institutional policies for additional information on withdrawals.

PARTICIPATION

Participation is extremely important in this class. Being present for class implies having materials, ideas, homework assignments, and being ready to work. Participation is central to student's success because the ceramic process is one that cannot be rushed or neglected without consequences. In the case of an absence students are responsible for making up all missed work on their own time.

ATTENDANCE POLICY: You are expected to attend regularly and promptly as lectures and demonstrations are of value and cannot be repeated for you individually. Excessive tardiness or absences or leaving early (more than 4) can lower your final grade. You can miss this class **3** times with no grade penalty. The forth and subsequent absences can lower your final grade by a letter grade for each absence. Should you miss class, you are required to get the information that you may have missed from a fellow classmate. **You are responsible for obtaining any information pertaining due dates, demonstrations or information you may be tested on. This means you should not expect me to repeat this information for you and you alone. If you know you will be absent ahead of time, do your best to find out what you will miss so that you can plan ahead and possibly start the work early.**

Failure to attend the final will result in an "F" for a final grade.

If arriving late, leaving class early, or being unprepared to work become chronic problem, I will advise you and consider three of them as one absence. Students are responsible for keeping all medical documentation throughout the semester in the event that an incomplete due to medical reasons becomes necessary.

Students must begin attendance in all classes of enrollment. No exceptions. Financial Aid will not be granted to students who have been certified as not attending, by the certification date. For this lecture course, your physical participation in class, on or before the certification date will allow you to receive credit for FA purposes. For certification dates, check with the division or FAO for further information. Students, who are not certified as beginning class, are responsible for any payments due as a result of non-certification, to include the dropping of courses.

Students are expected to act in an adult manner, any disruptive or disrespectful behavior towards staff, faculty or other students will not be tolerated. The instructor reserves the right to remove students immediately for any disruptive behavior during class or in the studio at any time. (See code of conduct in Cedar Valley catalogue, page 204 and 205). Also, regular and punctual attendance is expected and required. It should be remembered that absences always result in work being missed and this usually means that grades will suffer.

EMERGENCY CLOSINGS

In the event of severe weather conditions check the campus web page and listen to local radio or television stations for information concerning official closing of Cedar Valley College facilities.

ACADEMIC ADVISING

Academic Advising is a collaborative educational process whereby students and their advisors are partners in meeting the students' academic, personal, and career goals. This partnership is a process that is built over the student's entire educational career at Cedar Valley College.

Educational planning is available to all students. First time in college students must meet with academic advisors prior to enrolling in classes; however, continuing students may choose to see faculty advisors, faculty counselors, and/or program coordinators after classes begin. All parties have clear responsibilities for ensuring a successful partnership. For more information, you may access: <https://www.cedarvalleycollege.edu/FutureStudents/StudentServices/AcademicAdvising/Pictures/AdvisingSyllabus.pdf>



a sustainable plan for success in mathematics

QUALITY ENHANCEMENT PLAN

Cedar Valley College's Quality Enhancement Plan is designed to improve student learning in mathematics. Read more about our QEP at: <http://www.cedarvalleycollege.edu/QEP/default.aspx>

INSTITUTIONAL POLICIES

ACADEMIC HONESTY

Academic honesty is expected, and integrity is valued in the Dallas County Community Colleges. Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion.

ADA STATEMENT

Your instructor will make reasonable accommodations for students with limitations due to disabilities, as defined by the Office of Disability Services. Please schedule a personal appointment with your instructor during the first two weeks of the semester to discuss any special needs you may have. If you have a documented disability requiring specific accommodations, you must contact the Office of Disability Services: 972-860-8119.

EMERGENCY ALERT

Sign up for DCCCD Emergency Alerts to receive a text-message, e-mail and/or phone call when there is an unscheduled evacuation or closure of a DCCCD campus or office because of weather closures, utility outages, police or other emergencies. Subscribing is free, but standard text message charges from your cell phone provider will apply. **Please refer to:**

<http://www.dcccd.edu/SS/OnlineSvs/EmergAlerts/Pages/default.aspx>

FINANCIAL AID

Students who are receiving any form of financial aid should check with the Financial Aid Office prior to withdrawing from classes. Withdrawals may affect your eligibility to receive further aid and could cause you to be in a position of repayment for the current semester. Students who fail to attend or participate after the drop date are also subject to this policy.

HEALTH CENTER SERVICES

Basic first aid for minor cuts, scrapes, insect stings, and heat, etc.

- Over-the-counter medications for headaches, fever, seasonal allergies, and colds
- Over-the-counter medications for mild allergic reactions
- Emergency sanitary pads
- Blood Pressure check
- Coordination with outside health agencies such as Carter Blood Care; Dallas County Health Dept. (HIV/STD testing--free, twice a semester); UT Southwestern mobile mammography; Immunizations once a month for children <19 y.o. from the DCDHHS; Agape Massage; and Employee Wellness Screening
- Rest area for stress relief, migraine headaches, post seizure activity
- AED (Automatic External Defibrillator) for CPR
- Student Health101, e-magazine <http://readsh101.com/go2cedarvalleycollege.html>
- Confidential "talks"
- Assists with health related club activities when asked and time permits

RELIGIOUS HOLIDAYS

Absences for observance of a religious holy day are excused. A student whose absence is excused to observe a religious holy day is allowed to take a make-up examination or complete an assignment within a reasonable time after the absence.

REPEATING THIS COURSE

Effective for Fall Semester 2005, the Dallas County Community Colleges will charge additional tuition to students registering the third or subsequent time for a course. This class **may not** be repeated for the third or subsequent time without paying the additional tuition. Third attempts include courses taken at any of the Dallas County Community Colleges since the fall 2002 semester. More information is available at:

<http://www.dcccd.edu/PC/Cost/3rdCrseAttmpt/Pages/default.aspx>

STUDENT CODE OF CONDUCT

As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published in the DCCCD Catalog. More information is available at:

<https://www1.dcccd.edu/catalog/ss/code.cfm?loc=CVC>

USE OF ELECTRONIC DEVICES

Students in possession of electronic devices such as cell phones and/or pagers should switch them off or into silent mode before entering class. In the event that you expect to be alerted to some emergency, you should discuss the issue with me before class begins and then sit near the classroom door in order to exit class if the call is received. **Every effort should be made to prevent disrupting a class session.** Repeated interruptions of class could result in your expulsion from the course.

STUDENT RESPONSIBILITIES

- Student will observe basic rules of safety regarding the proper handling of all tools/equipment both mechanical and electrical.
- Students will notify instructor or assistant immediately if any tools / equipment are damaged.
- Student will maintain a healthy respect for school property and art works / supplies of fellow students.
- Proper decorum will be observed while in studio. Students will show proper respect to themselves, fellow students, instructor and teaching assistant.
- Students will cooperate with faculty and fellow students to maintain a clean, organized environment in which to work.
- No visitors allowed without permission from instructor.

STUDIO EQUIPMENT: Be extremely careful around the studio. Much of the equipment can be dangerous. Always learn the proper and safe use of all machines before attempting to use. Common sense is invaluable. BE CAREFUL!

STUDIO MAINTENANCE

The ceramics studio is a shared space not a private studio. Its maintenance depends on everyone's participation. During the last ten minutes of class I will require everyone to stop working and clean up. The clean-up procedure demonstrated in class is designed to minimize air-borne clay dust. Never sweep the studio floor when there are other people in the room. **The week before finals there will be a mandatory studio clean up. Failure to participate in this final clean up will result in a 20 point participation grade reduction.** If unable to attend the studio clean up day the instructor must be notified in writing one week in advance so other arrangements can be made. At the end of each term, students will be required to collect all their work and materials from the studio unless prior arrangements have been made in writing with the instructor.

STUDIO RULES

- *Only students currently enrolled in a ceramics class can use the studio and equipment.
- *Do not touch work that does not belong to you.
- *Students may not use the studio or tools for non-class related projects.
- *Studio tools, materials and equipment must remain in "Ceramics".
- *Community tools, books, magazines and equipment must be returned to the proper location.
- *Never leave work on the tables without the permission of the instructor.
- *All work must be signed.
- *Uncollected bisque ware and glaze ware will be disposed of after three weeks.
- *Students must clean up after themselves, this means the table, floor, and throw away any trash.
- *Never sweep the studio floor when there are other people in the room.
- *No smoking anywhere in the building.
- *Eye protection must be worn when using a grinder.
- *No consumption of alcoholic beverages or illegal substances on the premises.
- *Absolutely no food or beverages in glaze mixing room or near glazing area.
- *A respirator must be worn when working with dry (powdered) ceramic materials.
- ***No** pets or **children** in the studio.
- *Cell phones must be off or in silent mode during class
- *All problems or injuries in the ceramics studio must be reported immediately to the instructor. In the case of an immediate emergency call Campus Police at 972-860-4290 or ext. 4290 from a campus phone.

Open lab is a privilege for currently registered students only. Proper studio practices as listed above will be observed. **Students in violation of these rules will lose the privilege of open lab.** Open lab to be announced.

A FINAL NOTE: Clay can be an unforgiving medium and frustrating to work with; it shrinks, it cracks, it breaks, it can blow up in firing. There are many technical issues that can go wrong, so be prepared for disappointments.

Learning to throw on the potter's wheel takes time and a lot of practice; hang in there and it will come. Be prepared to use your class time wisely. Be prepared to spend many hours in and out of class in the studio and to learn both through your success as well as your failures.

Where there is great risk there is great reward. Don't be afraid to try new things. This is the time to experiment! Good luck to you.

