FALL 2019
EDUC 1300 Learning Framework
Dr. Britine Perkins
E-mail: bxperkins@dcccd.edu

Work Phone 214-860-8830 Office Location: W -228

Meeting Dates & Times: MW 7:30-8:50
Room: W177
Office Hours:
Mon and Wed
6:30-7:20pm by appt only!

Credit Hours: Three (3)
Social Science Division
Division Office Number: W – 279B

Text: UNDERSTANDING YOUR COLLEGE EXPERIENCE - ISBN: 978-1-319-31138-4 Note: students are not obligated to purchase textbooks from MVC’s bookstore; there are other venues to purchase the textbook with lower costs. Just make sure it is the right textbook with the “LaunchPad” platform connected to it.

https://www.macmillanhighered.com/launchpad/gardnerunderstanding2e/11265350

*MUST Purchase MVC Version of Textbook and have access to a Computer and Internet – ecampus.dcccd.edu

PLEASE READ THIS ENTIRE SYLLABUS. To complete this course successfully, you must have access to a reliable internet connection, and you should be comfortable using (or get familiar with) eCampus/Blackboard. Much of your work will be submitted there. Technical difficulties encountered with your computer, browser, or internet connection are not acceptable excuses for missing a due date. Please plan for inevitable technical problems – assume they WILL happen!

Instructions and information for online resources associated with this class:
Course materials are available through eCampus Blackboard. Blackboard is a course management software platform for use by students and faculty. Course resources, materials, information, communication, tests, final exam, and grades will be accessible through this system. Communication with your instructor is essential so make sure the email address you have on file with the college eCampus system is correct. Students may acquire a free e-mail account through any of a number of providers such as the MVC Library. If your email is not correct you will not receive communications from the instructor and you may not be certified as enrolled in class which will directly affect student loans and admission status.

This course requires access to the Internet. Tests, quizzes, and writing assignments are online. If you do not have internet access in your home, you may use any computer on the Mountain View campus that is available to students. There are several computer labs on campus. In addition, you may use any computer at any location so long as it has access to the internet. This would include such places as public libraries.
eCampus Student Tutorials can help you determine if your computer and browser are compatible with eCampus. We also have a Tutorial Center on campus with helpful tutors to assist you.

**Purpose/Major Components**

The purpose of our course is to enable you to develop effective academic strategies and behaviors for college success. The course includes a balance between theoretical underpinnings and the experiential application of learning strategies. The focus of the course is on (a) research and theory in the psychology of learning, cognition, and motivation; (b) factors that impact learning; and (c) application of learning strategies. In short you will learn how to learn, think about thinking and become more aware how to make positive life choices!

The course content consists of three major components: self-assessment, cognitive theories, and self-regulation strategies (including a behavior change project). Each part overlaps with the other to form a strong framework that fosters your understanding of the learning process and helps you maximize your learning potential.

**Course Prerequisites**

One of the following must be met: (1) Developmental Reading 0093; (2) English as a Second Language (ESOL) 0044; or (3) have met Texas Success Initiative (TSI) standard in Reading. Effective Fall semester 2010, students with less than 12 college level hours will be required to take and complete EDUC 1300. Please talk to your academic advisor regarding possible exemptions from this course.

**Student Learning Outcomes:**

1. **Critical Thinking** - Practice a systematic method of inquiry and analysis to evaluate a position on an issue before forming an opinion or drawing a conclusion.
2. **Learning Theories** - Apply the most current research on the science of learning to select and use learning strategies appropriate to academic tasks.
3. **Information Literacy** - Use a variety of library tools and resources to find, analyze, and evaluate scholarly information relevant to the need.
4. **Self-Management** - Apply behavior management techniques to build constructive habits and eliminate unproductive ones.
5. **Self-Discovery** - Identify and connect personal values to career and life decisions, as well as to healthy relationships.

**Learning Activities:** This class will use a variety of learning activities and you are expected to fully participate in all the class activities (whether or not they are graded). These will include, but are not limited to, lectures, reading, journal writing, group experiential learning exercises, class discussions, written assignments, case studies, student presentations, literature review and critique, internet resources, PowerPoint/video presentations, simulations and games.

**Attendance:** With a face to face class, you will be required to connect and communicate with your fellow classmates in the classroom. You will also be expected to participate in all online activities including: Quizzes, Exams, Essays, Reflections, E-portfolio presentations and Learning / Personality assessments.

**Late Assignments:** Late work is NOT accepted. Also, work will not be accepted via email. All essays must be submitted via eCampus by the time deadline or, if you are to hand in an assignment (at my direction), it is due at the beginning of class on the day it is due or after class is over. If you are to be absent on
the day a paper is due, make arrangements to turn in the paper early. **Make-up essays/papers are not permitted.** In the case of a certified emergency (documents must be submitted to verify this) please inform me, and we will work out an alternate plan.

**ASSIGNMENTS REQUIRED FOR SUCCESS IN THE CLASS**

**Essays:** There are 4 (2 to 3 page) essays required for this class. The essays include reflections on your Quality World, a Personal Profile/Personality Profile, a Behavioral Change Project and a final Course Reflection. Information about the essays will be sent to your email and shown in the Announcements tab on Blackboard. Essays will be turned in through Blackboard.

**Quizzes:** There will be 12-chapter quizzes worth +20 points per quiz (20 questions). Please note that the due dates for the quizzes during the week will generally be due the Friday of that week they are given at 11:59 p.m. The quizzes are to be completed after reading the textbook as assigned. They are opened book and timed at 30 minutes. You will have unlimited attempts to complete each quiz. **(On ecampus.)**

**Exams:** You will have three Exams throughout the term. You will be tested on your recall, comprehension, application, analysis, synthesis, and evaluation of course material from the assigned readings, Power Points and activities. The exams may consist of multiple choice, matching, short answer and essay type questions. The Exams are worth 15% of your grade. You will have 2 attempts to complete the Exam with the highest score counting toward your grade. In addition, you will have 90 minutes to complete Exams. Make-up exams require a doctor’s letter addressed to me indicating that you were too sick to take the exam on the assigned day it was administered. If you qualify for a makeup you must make arrangements with me to take the make-up exam as soon as possible after the exam date.

**All exams and quizzes will be completed on ecampus**

**E-Portfolio Assignment:** The e-portfolio is essentially an online system for saving assignments and reflecting on your work as you progress at MVC. Please view the E-Portfolio button on Blackboard to learn more about what is required. **NOTE: This assignment will be thoroughly explained through the assignment tab.** Your instructor will present several student’s eportfolios as examples.

**Grading System:** You will accumulate 1000 course points for work done as follows:

<table>
<thead>
<tr>
<th>Course Component</th>
<th>Maximum Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 Writing Assignments (+50 each)</td>
<td>200</td>
</tr>
<tr>
<td>12 Quizzes (+20 points each, 30-minute time limit, unlimited attempts)</td>
<td>240</td>
</tr>
<tr>
<td>3 Exams (+50 points each 120 min. time limit, 2 Attempts)</td>
<td>150</td>
</tr>
<tr>
<td>Advisor Visit</td>
<td>20</td>
</tr>
<tr>
<td>My Plan Assignment</td>
<td>70</td>
</tr>
<tr>
<td>Participation</td>
<td>160</td>
</tr>
</tbody>
</table>
Ethics Assignment (In Class or On Blackboard) & 30
Information Literacy (On Blackboard) & 30
E- Portfolio project - (DUE 11/26) & 70
Stress Assignment & 30
Total & 1000

Your final course grade will be determined as shown:

<table>
<thead>
<tr>
<th>Points Earned</th>
<th>Final Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>1000-900</td>
<td>A</td>
</tr>
<tr>
<td>899-800</td>
<td>B</td>
</tr>
<tr>
<td>799-700</td>
<td>C</td>
</tr>
<tr>
<td>699-600</td>
<td>D</td>
</tr>
<tr>
<td>599-0</td>
<td>F</td>
</tr>
</tbody>
</table>

Institution Policies: Please visit [www.mountainviewcollege.edu/syllabipolicies](http://www.mountainviewcollege.edu/syllabipolicies) for a complete list of institutional policies (Class Drop and Repeat Options; Withdrawal Policy; Financial Aid; Academic Dishonesty; Americans with Disabilities Act Statement; Religious and Ethnic Holidays; Title IX, Concealed Carry, and Campus Emergency Plan.).

Academic Honesty: Academic honesty is expected, and integrity is valued in the Dallas County Community Colleges. Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published in the DCCCD Catalog.

Withdrawal Policy: Students enrolled in EDUC 1300 will only be allowed to withdraw from this course under limited circumstances and with permission from the academic advisor or Registrar. Acceptable reasons for withdrawal include a prolonged illness, being called to military duty, a catastrophic event or change in work schedule. Students will not be given the opportunity to withdraw due to dissatisfaction with instruction or a desire to maintain a high grade point average. **Students that desire to petition for withdrawal must do so by November 14th for fall 2019.** If you are unable to complete this course, it is your responsibility to withdraw formally. The withdrawal request must be received in the Registrar’s Office by **Nov 14th**. Failure to do so will result in your receiving a performance grade, usually an "F." Students often drop courses when help is available that would enable them to continue. Please discuss your plans with
your instructor if you feel the need to withdraw. If you drop a class or withdraw from the college before the official drop/withdrawal deadline, you will receive a "W" (Withdraw) in each class dropped. STOP BEFORE YOU DROP: For students who enrolled in college level courses for the first time in the Fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop. You may drop no more than 6 courses during your entire undergraduate career, unless the drop qualifies as an exception.

**Financial Aid:** Students who are receiving any form of financial aid should check with the Financial Aid Office prior to withdrawing from classes. Withdrawals may affect your eligibility to receive further aid and could cause you to be in a position of repayment for the current semester. Students who fail to attend or participate after the drop date are also subject to this policy. Disclaimer: The instructor reserves the right to amend this syllabus as necessary.

**Important Dates (For Campus):**

- **August 26th**
  - Classes Begin
- **September 2nd**
  - Labor Day Holiday
- **September 9th**
  - 12th Day of Class – Certification Date (Must show class activity by this date)
- **November 14th**
  - Last Day to Withdraw With a “W”
- **November 28th and 29th**
  - Thanksgiving Holiday (Campus Closed)
- **December 9 to 12th**
  - Final Exam Week / Semester Ends

**E-Portfolio Assignment**

Throughout the semester you will store artifacts from your class assignments (i.e. Essays) within your e-Portfolio. You will learn to use the e-Portfolio to select and collect work from this class and possibly others. You will be required to connect this work to your learning, reflect on your accomplishments, and showcase your best work.

To showcase your best work within your e-Portfolio, you will include:

- Pictures, Videos, and Artifacts from Your Past (Let yourself be seen)
- 3 Essays completed for class that reflect: Your Quality World, Reflections on Learning and Personality, Behavior Change Assignment.
- Reflection essay of your overall EDUC 1300 Learning Framework experience.

Remember, all writing assignments (Essays) need to be a minimum of 2 pages, 12 font and double spaced, and 500+ words unless otherwise indicated.

You will showcase your e-Portfolio in a course “online community” toward the end of the semester. You will be given guidelines to prepare for your e-portfolio. (Please know...it will not be that bad). The e-portfolio experience turns out to be a very rewarding experience when completed. Please refer to details of the assignment at the e-portfolio assignment area on Blackboard.

**IMPORTANT NOTE:** If you are having difficulty with the class material, or believe you are doing poorly, please talk to me about your situation sooner rather than later. Do not wait until night before or after the Final to discuss your GPA, exam grades, or if you have a dispute with a grade you were given. Make an appointment and talk to me in my office during my office hours.
# Course Outline

<table>
<thead>
<tr>
<th>Week 1</th>
<th>8/26 to 9/1</th>
<th><strong>Course Introduction</strong> - Becoming Better Critical Thinkers</th>
<th><strong>CHAPTER 1, THE ESSENTIALS FOR COLLEGE SUCCESS</strong> Benefits of Academic Planning and a College Education</th>
<th>Syllabus Quiz Due 9/1</th>
<th>Chap 1 Quiz Due 9/8</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week 2</td>
<td>9/2 to 9/8</td>
<td><strong>CHAPTER 1, THE ESSENTIALS FOR COLLEGE SUCCESS</strong> (cont) Benefits of Academic Planning and a College Education</td>
<td>“WHY COLLEGE” QUESTIONS (Due in Class)</td>
<td>*Quality World (Essay I) Due 9/29</td>
<td>Introduce E-Portfolio</td>
</tr>
<tr>
<td>Week 3</td>
<td>9/9 to 9/15</td>
<td><strong>CHAPTER 2, CULTIVATING MOTIVATION, RESILIENCE AND E.I. (cont.)</strong> Critical Self Awareness Using Self Exploration</td>
<td>Chap 2 Quiz Due 9/15</td>
<td>Certification Date 9/9</td>
<td></td>
</tr>
<tr>
<td>Week 4</td>
<td>9/16 to 9/22</td>
<td><strong>CHAPTER 3, MANAGING TIME, ENERGY AND MONEY</strong> Mapping the Use of Your Resources</td>
<td>Chap 3 Quiz Due 9/22</td>
<td>“My Career Plan” Assignment</td>
<td></td>
</tr>
<tr>
<td>Week 5</td>
<td>9/23 to 9/29</td>
<td><strong>CHAPTER 4, DISCOVERING HOW YOU LEARN</strong> Learning Theories and Preferences Explained</td>
<td>Chap 4 Quiz Due 9/29</td>
<td>EXAM I (Chaps 1-4) Due 9/30</td>
<td></td>
</tr>
<tr>
<td>Week 6</td>
<td>9/30 to 10/6</td>
<td><strong>CHAPTER 5, GETTING THE MOST OUT OF CLASS</strong> Engagement, Participating and “Listening”</td>
<td>Chap 5 Quiz Due 10/6</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Week 7</td>
<td>10/7 to 10/13</td>
<td><strong>CHAPTER 6, READING TO LEARN FROM COLLEGE TEXTBOOKS</strong> Increasing Understanding and Comprehension</td>
<td>Chap 6 Quiz Due 10/13</td>
<td>Procrastination Assessment</td>
<td></td>
</tr>
<tr>
<td>Week 8</td>
<td>10/14 - 10/20</td>
<td><strong>CHAPTER 7, STUDYING, UNDERSTANDING AND REMEMBERING</strong> Memory Improvement and Study Skills</td>
<td>Chap 7 Quiz Due 10/20</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Week 9</td>
<td>10/21 – 10/27</td>
<td><strong>CHAPTER 8, TAKING TESTS SUCCESSFULLY</strong></td>
<td>Chap 8 Quiz Due 10/27</td>
<td>EXAM 2 (Chaps 5 - 8) Due 10/28</td>
<td></td>
</tr>
<tr>
<td>Week 10</td>
<td>10/28 – 11/3</td>
<td><strong>CHAPTER 9, COLLECTING, EVALUATING AND USING INFORMATION</strong> Information Literacy, Writing and Speaking</td>
<td>Chap 9 Quiz Due 11/3</td>
<td>Library Assignment (In Library)</td>
<td></td>
</tr>
<tr>
<td>Week 11</td>
<td>11/4 – 11/10</td>
<td><strong>CHAPTER 10, THINKING ABOUT YOUR THINKING</strong> Creativity, Collaboration, Higher Order Thinking</td>
<td>Chap 10 Quiz Due 11/10</td>
<td>MAKING ETHICAL DECISIONS (Class Assignment)</td>
<td></td>
</tr>
<tr>
<td>Week 12</td>
<td>11/11 – 11/17</td>
<td><strong>CHAPTER 11, MAINTAINING WELLNESS &amp; RELATIONSHIPS</strong></td>
<td>Chap 11 Quiz Due 11/17</td>
<td>Stress Assignment (In Class)</td>
<td></td>
</tr>
<tr>
<td>Week 13</td>
<td>11/18 – 11/24</td>
<td><strong>CHAPTER 12, MAKING THE RIGHT CAREER CHOICE</strong></td>
<td>Chap 12 Quiz Due 12/1</td>
<td>Ethical Issues and Critical Thinking</td>
<td></td>
</tr>
<tr>
<td>Week 14</td>
<td>11/25 – 12/1</td>
<td><strong>CHAPTER 12, MAKING THE RIGHT CAREER CHOICE</strong> (Cont.)</td>
<td>Eportfolio Presentations Start</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Week 15</td>
<td>12/2 – 12/8</td>
<td><strong>Eportfolio Presentations Cont.</strong></td>
<td>Wrap Up</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Week 16</td>
<td>12/9 – 12/12</td>
<td><strong>Final Exam Week</strong></td>
<td>Last Exam (Chapters 9 – 12) Due 12/9</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Instructor will adjust schedule as necessary