



Eastfield College

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

Eastfield College
Social Science, Human Services & Business Division

Fall, 2018
10/23/18 – 12/13/18
Child Growth and Development
CDEC 1354-41850.1153319
TECA 1354-41850.1153325

Location: Room K129, Monday and Wednesday, 8:00 am – 9:30 am

This is a hybrid class. We will meet for eight weeks, 10/24 – 12/12. Class dates are 10/24, 10/29, 10/31, 11/5, 11/7, 11/12, 11/14, 11/19, 11/21, 11/26, 11/28, 12/3, 12,5, 12/10, 12/12.

Instructor: Debbie Fetzer

Contact Information:

Office: C201
Phone: 972-271-5210
Email address: deborahfetzer@dcccd.edu
Hours Available: By appointment

Course Description (from Eastfield Catalog):

A study of the physical, emotional, social, language, and cognitive factors impacting growth and development of children through adolescence. **The course includes a mandatory 16 hours of field experiences.** (3 Lec.)

Textbooks and Other Course Materials:

"Child and Adolescent Development in Your Classroom – Chronological Approach".

Criminal Backgrounds

Please be advised that there are certain felony convictions in the Texas Penal Code that prohibit individuals from pursuing careers working with children and being present in a school or child care center. These include but are not limited to:

- Offenses against a person or family also including robbery or stalking
- Physical Abuse

- Sexual Abuse also including criminal solicitation of a minor, failure to stop or report aggravated sexual assault of a child, and public indecency
- Emotional Abuse
- Neglect

If you think you might have a felony conviction that might place you at risk and are seeking one of the careers working with children or are enrolled in a Child Development/Early Childhood Education or Teacher Education course beginning with CDEC, TECA, or EDUC (not including EDUC 1300), you should make an appointment with Nancy Beaver or Susan Wyatt (advisors for these programs) to discuss alternative careers and steps to drop the class. Call 972-860-7195 to schedule an appointment.

Developmental Courses

The Texas Success Initiative (TSI) is a statewide program designed to ensure that students enrolled in Texas public colleges and universities have the basic academic skills needed to be successful in college-level course work. The TSI requires assessment, remediation (if necessary), and advising of students who attend a public college or university in the state of Texas. The program assesses a student's basic academic skills in reading, writing, and math. Passing the assessment is a prerequisite for enrollment in many college-level classes such as English 1301/1302, History 1301/1302, Math 1414, etc. Students who do not meet assessment standards may complete prerequisite requirements by taking developmental courses in the deficient area and passing them with a grade of C or higher. In some cases, retesting will also be required. It is up to each student to be aware and informed about requirements that are subject to change. *Additional information is available from the TSI Office.* <https://www1.dcccd.edu/cat0910/admiss/tsi.cfm?loc=4>

Student Learning Outcomes (SLO)

Upon successful completion of this course, students will:

1. Summarize principles of growth and development.
2. Identify typical stages of cognitive, social, physical, language, and emotional development.
3. Compare, contrast, and apply theories of development in practice.
4. Discuss the impact of developmental processes on educational practices.
5. Identify the stages of play development (i.e. solitary to cooperative) and describe the important role of play in young children's learning and development.
6. Demonstrate skills in practical application of developmental principles and theories, observation techniques, assessment, and recognition of growth and developmental patterns.

Course calendar with specific due dates for assignments will be made available by the first day of class.

Evaluation Procedures:

Weekly Assignments	300 points
Attendance and class participation.....	200 points
Projects	300 points
Tests.....	200 points
(Mid-term, Final)	
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Total.....	1000 points

Final letter grade will be computed as follows:

- 900 - 1000 points = A
- 800 - 899 points = B
- 700 - 799 points = C
- 600 - 699 points = D
- 0 - 599 points = F

The final semester grade cannot be determined until all course assignments are completed and turned in.

You should follow APA guidelines on all written work that you submit. You can access those guidelines at: https://www.library.cornell.edu/sites/default/files/apa_2010.pdf

Attendance Policy:

This course will cover many class experiences that are hard to reproduce or make up outside of class time. Since we will only be in class 8 days after the first class, it is very important for you to attend class every week. You must sign in the Attendance notebook every class period. Your signature is required for credit so please don't sign in someone else. Missing one class will automatically lower your grade one (1) letter grade.

Participation in class includes class discussions, experiences, games, media, projects, and attendance. Sleeping, texting, or not participating in class can count as an absence. Arriving in class more than 20 minutes late can also be counted as an absence.

Students should advise instructors of illness, work or family situations that may require absence from a class. Call the number on the syllabus or leave an email message on the address included in this syllabus, with a message that includes you name and why you will not be in class that day. You must do this **BEFORE** class is scheduled to begin. You will still be responsible for the work

assigned that day and any work due that day. I will not accept your telling a friend in class that you will not be in class.

Assignments are due regardless of attendance since all course requirements are posted at the beginning of the semester. Computer problems, illness unless medically ordered, etc. do not automatically exempt students from this requirement. You may email assignments if you are not going to attend class.

Observation hours – Some of the assignments will require observation/participating in a variety of settings (child care/ after school care, and public school). Assignments requiring observing children under the age of six should be completed at an NAEYC accredited child care center.

Technology: Assignments are DUE as outlined in the course calendar. Waiting until the last minute can be problematic as issues *may* arise with computers. **Experiencing technological difficulties or not having access to a computer are not acceptable reasons for missing assignment deadlines.** Students should plan in advance to complete assignments utilizing resources available to them; for example, a local library or the Eastfield College library and computer lab.

Obtaining Final Course Grades Using eConnect

Final Grade Reports are no longer mailed. Convenient access is available online at www.econnect.dcccd.edu. Use your identification number when you log onto eConnect, an online system developed by the DCCCD to provide you with timely information regarding your college record. Your grades will also be printed on your **Student Advising Report**, which is available in the Admissions Office.

Eastfield College Email Policy

Faculty and students must have and use a DCCCD account for all correspondence relating to academic coursework. For information on setting up a DCCCD student email account go to: <http://www.dcccd.edu/netmail/home.html>

Financial Aid Statement

Students who are receiving any form of financial aid should check with the Financial Aid Office prior to withdrawing from classes. Withdrawals may affect your eligibility to receive further aid and could cause you to be in a position of repayment for the current semester. Students who fail to attend or participate after the drop date are also subject to this policy.

Financial Aid Statement for Distance Learning Classes

If you are receiving Financial Aid grants or loans and are enrolled in a Distance Learning class, you must show participation in this class prior to the certification date **(10/29/18)** by either e-mailing or contacting the instructor or logging on to eCampus. Do not drop or stop attending any class without consulting the Financial Aid Office. Changes in your enrollment level and failing grades may require that you repay financial aid funds.

Repeating This Course: (Third Attempt to Enroll in a Course)

Effective for Fall Semester 2005, the Dallas County Community Colleges will charge additional tuition to students registering the third or subsequent time for a course. All third and subsequent attempts of the majority of credit and Continuing Education/Workforce Training courses will result in additional tuition to be charged. Developmental Studies and some other courses will not be charged a higher tuition rate. Third attempts include courses taken at any of the Dallas County Community Colleges since the Fall 2002 Semester. **See *Third Attempt to Enroll in a Course at:*** <http://www.dcccd.edu/thirdcourseattempt/>

Academic Honesty Statement

Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion.

As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct **published in the DCCCD Catalog at** <http://www1.dcccd.edu/cat0506/ss/code.cfm>

Academic dishonesty includes, but is not limited to, cheating on tests, plagiarism and collusion. **Cheating** includes copying from another student's test or homework paper, using materials not authorized, collaborating with or seeking aid from another student during a test, knowingly using, buying, selling, stealing, or soliciting the contents of an administered test, and substituting for another person to take a test. **Plagiarism** is the appropriating, buying, receiving as a gift, or obtaining by any means another's work and the unacknowledged submission or incorporation of it in one's own written work. **Collusion** is the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements. Academic dishonesty is a serious offense in college. You can be given a failing grade on an assignment or test, can be failed for the class, or you can even be suspended from college.

ADA Statement

Students with a physical, mental or learning disability who require accommodations should contact the college Disability Services Office in C237. 972.860.8348 or email efcdso@dcccd.edu. For more information: <http://www.eastfieldcollege.edu/SSI/DSO/index.html>

Religious Holidays

Absences for observance of a religious holy day are excused. A student whose absence is excused to observe a religious holy day is allowed to contract with the instructor to take a make-up examination or complete an assignment within a reasonable time after the absence.

Withdrawal Policy

If you are unable to complete this course, it is your responsibility to withdraw formally. The withdrawal request must be received in the Registrar's Office by **12/1/18**. Failure to do so will result in your receiving a performance grade, usually an "F." If you drop a class or withdraw from the college before the official drop/withdrawal deadline, you will receive a "W" (Withdraw) in each class dropped. For more information about drop deadlines, refer to the current printed Credit Class Schedule, contact the Admissions/Registrar's Office at 972-860-7167 (Room C119), or contact the division office.

STOP BEFORE YOU DROP

For students who enrolled in college level courses for the first time in the fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop.

You may drop no more than 6 courses during your entire undergraduate career unless the drop qualifies as an exception. Your campus counseling/advising center will give you more information on the allowable exceptions.

Remember that once you have accumulated 6 non-exempt drops, you cannot drop any other courses with a "W". Therefore, please exercise caution when dropping courses in any Texas public institution of higher learning, including all seven of the Dallas County Community Colleges. For more information, you may access:

<https://www1.dcccd.edu/coursedrops>

Family Educational Rights and Privacy Act of 1974 (FERPA)

In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), the College may release information classified as "directory information" to the general public without the written consent of the student. Directory information includes: (1) student name, (2) student address, (3) telephone numbers, (4) date and place of birth, (5) weight and height of members of athletic teams, (6) participation in officially recognized activities and sports, (7) dates of attendance, (8) educational institution most recently attended, and (9) other similar information, including major field of student and degrees and awards received. Students may protect their directory information at any time during the academic year. If no request is filed, directory information is released upon written inquiry. No telephone inquiries are acknowledged. No transcript or academic record is released without written consent from the student, except as specified by law.

DCCCD Emergency Operating Procedures

http://video.dcccd.edu/rtv/DO/emergency_dcccd.wmv

The **Office of Institutional Equity**, in coordination with DCCCD colleges, has the primary responsibility for reviewing, updating and implementing compliance policies and procedures. The Institutional Equity and Compliance Officer and the Office of Institutional Equity will ensure compliance with College District policies, federal and state laws related to sexual assault, Title IX, Title II (Americans with Disabilities Act) and the Military Veterans Full Employment Act to support diversity and inclusion.

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TITLE IX AND DIVERSITY

Eastfield College is committed to creating and fostering a learning and working environment that reflects, respects, and celebrates diversity. This is an integral part of the College's mission to provide excellence in teaching and learning. If you encounter sexual harassment, sexual misconduct, sexual assault, or discrimination based on sex, sexual orientation, and/or gender identity, we encourage you to contact the college's Title IX coordinator, Rachel Wolf (<http://www.eastfieldcollege.edu/SSI/title-ix/report-incident>).

Additionally, if you feel comfortable doing so, you may discuss the incident with me. However, please be aware that while I will maintain your privacy, once you have shared information with me, I am required to share the basic facts of the incident with Ms. Wolf.

For more information about Title IX and the college's policies, see the Eastfield College website: <http://www.eastfieldcollege.edu/SSI/title-ix/index>

Institutional Policies

<https://www.eastfieldcollege.edu/au/fastfacts/legal/pages/policies-for-syllabi.aspx>

Classroom Etiquette

Since every student is entitled full participation in class without interruption, all students are expected to be in class and prepared on time. All pagers, cell phones, electronic games, radios, tape or CD players or other devices that generate sound must be turned off when you enter the classroom. Please turn off all cell phones and beepers before entering the class. (You may silence your phone or beeper on vibrate in case of an emergency – don't leave class to answer a non-emergency call.

Disruption of class whether by latecomers, noisy devices or inconsiderate behavior will not be tolerated. Repeated violations will be penalized and may result in expulsion from the class. Tape recorders can be used in class. See Student Code of Conduct for more details. Your College Catalog and the DCCCD Catalog contain the entire Student Code of Conduct, which is also on the Internet at <http://dcccd.edu>

Food and Drink Policy

Food, drinks, and tobacco products are prohibited in Eastfield College classrooms. You may bring water to class.



The instructor reserves the right to amend this syllabus as necessary.