

OTILIA RODRIGUEZ REEVES
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SUMMARY

Bilingual, certified school counseling and teaching professional with extensive experience in guidance and counseling. Teaching experience in elementary and secondary schools with excellent reputation of supporting children and families. Highly ethical and creative with project management expertise. Articulate and personable with global experience.

Additional skills include:

- Excellent Interpersonal, Written and Verbal Communications
- Experience with Presentation Skills: Community Groups and all levels of School Administrators
- Trainer / Mentor / Coach / Leader
- Exceptional Customer Relations Skills and Results
- Project Planning, Implementation and Delivery of Programs
- Recognized for excellence in motivating and producing individual achievements

EDUCATION

Texas A & M University-Commerce
Guidance and Counseling
School Counseling Certification

Master of Arts, ESL
Inter-American University
San Juan, Puerto Rico

Bachelor of Arts, Elem. Ed.
Inter-American University
San Juan, Puerto Rico/

PROFESSIONAL EXPERIENCE

Teaching Experience:
North Lake College
ESOL Adjunct Instructor

2012-Present

ESOL BUSINESS COURSES- San Juan, Puerto Rico
ESOL UNIVERSIDAD DEL TURABO – Turabo, Puerto Rico

ESL Teacher: Secondary Schools
ESL Teacher: Elementary Schools
Irving, Dallas and Garland I.S.D

Other Related Experience:

Family Youth Interaction Counselor
Secondary School Counselor

CERIFICATIONS

School Counselor Grades PK-12, State of Texas
ESL K-12, State of Texas
ESL K-12, San Juan, Puerto Rico
English Secondary (Grades 6-12) State of Texas

SKILLS

Bilingual-Spanish/English- Speaking, Reading and Writing