

Mary Wood, M.A.

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Education

Master of Arts in English, Texas Woman's University, 2011

Bachelor of Arts in writing, Summa Cum Laude, University of Central Arkansas, 2005

Teaching and Professional Experience

Faculty, English, *Jan. 2016-Present, Richland College*

- Courses taught: ENGL 1301, ENGL 1302, ENGL 2311, and ENGL 2328
- Design syllabi and course activities that align with institutional objectives
- Provide students with constant feedback through formal and informal evaluations
- Tutor and develop materials for the English Corner
- Facilitate training for faculty in and out of the English department
- Participate on committees to further the goals of the college
- Serve students as a faculty club sponsor and a Journey to Success coach

Visiting Scholar, English, *Jan. 2014-Dec. 2015, Richland College*

- Courses taught: ENGL 1301, ENGL 1302, and ENGL 2311
- Duties as include listed under Faculty position above

Tutor Coordinator, *Jan. 2012-Jan. 2014, El Centro College*

- Recruit, hire, evaluate, and train tutors
- Tutored students individually, in groups, and online in writing, dev. writing, reading, and ESOL
- Developed and facilitated workshops on writing and study skills
- Introduced asynchronous writing tutoring to the center
- Coordinated a college readiness program for students in non-credit courses
- Recorded and maintained student data

Writing Tutor III, *Jun. 2011-Jan. 2012, El Centro College*

- Tutored students individually and in groups in various subjects
- Designed and facilitated workshops on various writing skills and learning strategies
- Developed and led training for less experienced tutors

Graduate Teaching Assistant, *Aug. 2009- Dec. 2011, Texas Woman's University*

- Instructor on record for ENGL 1013 and ENGL 1023 (Composition I & II)
- Created a syllabus and assignments that aligned with program requirements
- Evaluated student work and assigned course grades
- Facilitated critical thinking workshops for students in a college readiness course
- Worked with graduate and undergraduate students in face-to-face and asynchronous online tutoring sessions in various subject areas
- Developed and presented classroom workshops on MLA, APA, thesis, and plagiarism for courses across disciplines

- Assisted instructor in ENGL 1003 (Basic Writing), ENGL 1033 (undergraduate ESOL), and FL 5043 (graduate ESOL); tutored a diverse group of non-native speakers
- Researched and reported on various topics in basic/remedial writing and instructor feedback

Writing Center Tutor, 2003-2005, University of Central Arkansas

- Tutored students to improve writing skills in various subjects
- Worked with a developmental writing class as a class-wide peer tutor

College or University Presentations

Using Peer Reviews in Writing Assignments across the Curriculum
Spring Faculty Development Evening, Richland College
Dallas, TX; January 2015

Enriching College Reading Skills for International Students
Read/Succeed QEP Meeting, Brookhaven College
Farmer's Branch, TX; March 2013

Coming to America: Reaching Out to the International Student
Faculty and Administrators Development Day, Dallas County Community College System
Farmer's Branch, TX; February 2013

Making Inferences: A Critical Thinking Workshop for UNIV 1011
Texas Woman's University
Denton, TX; November 2011

Conference Presentations

Building Bridges: Developing Adjunct and Full-Time Faculty Involvement
College Academic Support Programs Conference
Allen, TX; October 2015

Leading from Within: How the English Corner Created More than Tutoring
North Texas Community College Consortium Fall Leadership Conference
Denison, TX; September 2015

Coming to America: Reaching Out to the International Student
College Academic Support Programs Conference
Amarillo, TX; October 2013

Teaching with Technology: New Methods for New Media
Panel Presentation: Rethinking Composition: The Power of Teaching Students to Write (& Teach) in Digital Mediums
Conference on College Composition and Communication (CCCC)
Atlanta, GA; April 2011

Where Two Cultures Meet: Borderlands in *The Beet Queen*
2011 National Conference PCA/ACA
San Antonio, TX; April 2011