

Curriculum Vitae

Myrtle Plummer
Cedar Valley College
3030 N. Dallas Ave.
Lancaster, Texas 75134
mplummer@dcccd.edu

Education

Dallas Baptist University, Dallas, TX
M.A. - Management Information Systems

Texas A&M University, Commerce, TX
B.S. - Marketing

Teaching Experience

Cedar Valley College, Lancaster, TX

- Faculty – August 2013 – Present
- Adjunct – February 2011 – August 2013

Courses Taught

Introduction to Computing COSC 1301, 1401
Business Computer Applications BCIS 1305, 1405
Introduction to Computers ITSC 1401

Certifications

Vanguard Online Certification
Blackboard Certification
VOE Certification

Publications and Papers

N/A

Work Experience

Cedar Valley College - Instructor

- Able to communicate technical information to non-technical students by improving their knowledge of computers. Experienced in overseeing a diverse group of students to perform essential Microsoft Office functions with a style that meets their demands.
- Developed and revised course content for DCCCD's BCIS, ITSC, COSC courses for faculty
- Responsible for promoting student success and student learning outcomes to meet course competency requirements.
- Responsible for teaching and facilitating CIT courses that are face-to-face, online & Ready-to-Go.
- Served as a member of Cedar Valley College CIT Curriculum Committee
- Served as a member of NCBA Organization within DCCCD

Home Box Office, Account Service Executive

- Managed cable affiliate relationships within an assigned region through exceptional service, support and technology enhancements to meet client's and HBO Services, Inc. goals. Interfaced

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with cable affiliates and vendors to present corporate marketing campaigns and to strategize local marketing efforts to enhance HBO and cable sales. Assisted in developing and implementing strategic budgeting plans to determine growth and goals of department.