

Curriculum Vitae

Dean Keith
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Richland College
12800 Abrams Road
Dallas, TX 75243

Education

Rutgers University, New Brunswick NJ
BA – Individualized Major

Teaching Experience

Richland College, Dallas TX, 2010 – present

Adjunct Instructor in the Business Office Systems & Support Emeritus program
iPhone & iPad, Computer Security, Windows 10, Outlook 2016, Microsoft Office 2016 Overview

Lawson Products – Employee Training

Certifications and Other Qualifications

Microsoft Office Certifications:

Access 2010 & 2013

Excel 2010 & 2013

Excel 2013 Expert

Outlook 2010 & 2013

Word 2013

IC3 Certification - Global Standard 3

IC3 Computing Fundamentals - Global Standard 3

IC3 Key Applications - Global Standard 3

IC3 Living Online - Global Standard 3

ICF Associate Certified Coach

Facilitator, DDI's Learning Systems