

Victor J. Soto Medina

4849 W. Illinois Ave • Dallas, TX 75211
Office Phone: 214-860-8776 • E-Mail: vsoto@dcccd.edu

Education

2008 – 2011

Ph.D. **Doctor of Philosophy in Education**, Instructional Design for Online Learning. Capella University, Minneapolis, MN.

Dissertation Title: Instructional Design and Virtual Learning Environments.

Mentor: Sonja Irlbeck

2006 – 2008

M.S. **Master of Science**, Instructional Design for Online Learning. Capella University, Minneapolis, MN.

2003 – 2005

M.M. **Master of Music**, Piano Performance. Minnesota State University, Mankato, MN.

1999 – 2003

B.A. **Bachelor of Arts**, Music Performance. Southwest Minnesota State University, Marshall, MN.

Classroom Teaching Experience

2009 – Present

Mountain View College

Dallas, TX

Adjunct Faculty

- Taught the following education and humanities courses: EDUC 1300 Learning Frameworks and HUMA Fine Arts Appreciation.

2006 – Present

Mountain View College

Dallas, TX

Professor of Music

- Taught the following courses:
 - Foundations of Music
 - Music Appreciation
 - Music history
 - All four levels of Music Theory
 - All four levels of Musicianship
 - All four level of Piano Class
 - Keyboard Ensemble
 - Recital Class
 - Private Piano Instruction

- Computer Music Notation I/II
- Digital Music Production
- Digital Recording Techniques
- Humanities – Fine Arts Appreciation
- Education – Learning Frameworks
- Expanded music program by developing new courses and ensembles such as Recital Class, digital music production, and online music courses.
- Designed curriculum for all four levels of Piano Class, and Music Appreciation, and foundations of music.
- Taught summer classes.
- In addition, I am equipped to teach a variety of education courses on the following topics:
 - Principles of Instructional Design
 - Designing Online Instruction
 - Theories of Learning & Instruction
 - Interface design
 - Instructional Media Tools
 - Project Management for e-learning
 - Evaluation & Assessment of Instructional programs
 - Administration & Leadership of Distance Education Programs
 - Survey of Research Methods
 - Ethics and Social Responsibility in Distance Education
 - Curriculum and Instruction
 - Foundations of Online Education

Online Teaching Experience

2012 – Present

Southern New Hampshire University

Manchester, NH

Adjunct Faculty

- Designed and developed a FAS 223 Music Appreciation and History online course and EDU-533 Learning Through Technology.
- Taught FAS 223 Music Appreciation and History online course and EDU-533 Learning Through Technology.

2009 – Present

Mountain View College

Dallas, TX

Adjunct Faculty / Instructional Designer

- Assisted in the design/development and taught the following education and humanities online courses: Learning Frameworks and Fine Arts Appreciation.
- Assisted in the curriculum design of online courses in the following fields: science, art, and continuing education.

2006 – Present Mountain View College Dallas, TX

Professor of Music / Instructional Designer

- Designed curriculum, developed and taught the following online music courses: Foundations of Music, Music Theory I/IV, Music Appreciation, Music History, Computer Music Notation I/II, and Digital Music Production.

Administrative Experience

2009 – Present Mountain View College Dallas, TX

Assessment Coordinator

- Trained all faculty through on-going flex online workshops and division and departmental meetings and individual sessions to assess class, program and institutional SLOs, write SLOs for individual courses, degrees and certificates, create assessment plans for occupational programs, create rubrics to assess student work, use assessment data in Instructional Planning.
- Worked intensively with departments undergoing Instructional Planning through departmental meetings and individual sessions to write SLOs for courses and occupational programs, assess course and program SLOs and the core, use assessment data for planning, work intensively with areas of Instruction that do not fall into already developed assessment modes such as Learning Skills, the Writing Center and Tutorials to develop assessment plans, methods and reporting forms.
- Worked with faculty to revise Student Learning Outcomes in all course proposals seeking approval from the Curriculum Committee.
- Convened a SLO Subcommittee of the Curriculum Committee to evaluate all SLOs in courses before the Curriculum Committee each semester.
- Wrote a report each semester that includes each course, its status and revision activities and present it to Curriculum Committee.
- Produced a training manual for Student Services assessment.
- Assisted with Accreditation Activities.

2007 – Present Mountain View College Dallas, TX

Music Department Lead Faculty

- Managed the department's budget and class schedule.
- Created online music programs and courses.

- Assisted in hiring adjuncts and full time faculty.
- Evaluated all adjunct instructors.
- Trained adjunct faculty.
- Coordinated assessment efforts within discipline by all teaching faculty, full-time and adjunct.
- Conducted assessment for all areas of instruction.
- Implemented plans for recruiting new students.
- Coordinated all musical events including concert series for the campus and the community.
- Maintained and serviced all musical instruments each year.
- Updated and develop curriculum for all core music courses.
- Develop course content and materials for all music courses.

Committee Roles and Responsibilities – DCCCD

- **Chair, Mountain View College Student Learning Outcomes Taskforce committee.**

Term: 2008 to present

This group guides the institution's assessment processes for evaluating student learning outcomes at the institutional, program and course level.

- **Co-Chair, DCCCD Core Curriculum Steering Team, e-Portfolio Sub-Committee.**

Term: 2009 to 2012.

This group is charged with the responsibility to implement, evaluate, and promote an e-portfolio initiative for the entire Dallas County Community College District.

- **Member, DCCCD District Music Discipline Committee.**

Term: 2006 to present.

This group, comprised of one faculty member from each of the seven college campuses, provides curriculum oversight and coordination for the Music discipline curriculum and course offering in the system.

- **Member, Mountain View College Distance Learning Committee**

Term: 2009 to present

- **Member, SACS Reaffirmation of Accreditation Process, Mountain View College**

Term: 2010 to present.

Dissertation Committee Experience

- **Visiting Scholar** Capella University Minneapolis, MN
Term: 2011 - Present
 - Reviewed thesis and dissertation drafts, and provided feedback in a timely manner.
 - Reviewed the student's work with the goal to make a final determination of the acceptability of the thesis/dissertation, and assisted to arrange oral defense of the dissertation in accordance with written department policies.

- **President’s 2011 Award –** Mountain View College, 2011
 - For the leadership and development of a three year plan for the student learning outcome program assessment for the three branches of the college: business services, students services, and academic instruction.
- **Learning Technology Innovation of the Year –** Mountain View College, 2010
 - Designed a “Virtual Piano Keyboard” as an effort to improve online music courses. Students are now able to play different pitches and combinations of notes using the virtual keyboard.
- **WECM Course Review Workshop –** Texas Workforce Education, 2007
 - Served as Instructional Specialist for the state of Texas at the Workforce Education Course Manual, Course Review Workshop

Workshops/Presentations

- Student Services Assessment Mountain View College, 2011
- Assessment: Next Steps Eastfield College, 2010
- ePortfolios: Use and Implementation Mountain View College, 2010
- Online Course Assessment Mountain View College, 2010
- Student Learning Outcomes Eastfield College, 2009
- Curriculum Development for Online Learning Courses Mountain View College, 2009
- Student Learning Outcomes Mountain View College, 2008
- Online Course Design Mountain View College, 2008

Languages

- Fluent in English, Spanish. Competent in German and Italian.

Computer/Software Skills

- Proficient working with PC/MAC hardware and software.
- Proficient in the following PC/MAC software: Adobe InDesign CS5, Adobe Dreamweaver CS5, Adobe Photoshop CS5, Adobe Flash CS5, Adobe Soundbooth CS5, Adobe Acrobat Professional 10, Microsoft Office: Word, Powerpoint, Excel, and Outlook, Keynotes for Mac, Finale 2011, Cubase 5, Pro-Tools 10, and Adobe Presenter.
- Proficient using Blackboard version 8 and 9, WebCT, Desire2Learn, and Moodle.

Other Skills

- Active Concert Artist: Touring concert pianist.
- Online Learning Management System Administrator
- Piano Tuner and Technician.

Publications

- Soto, Victor. 2012. Foundations of Music: A Step-By-Step Approach to Music Theory. 3rd Edition. Dallas, TX: VJS eLearning Designs. ISBN: 978-0-615-62839-4.
- Soto, Victor. 2011. Instructional Design and Virtual Learning Environments. ProQuest Dissertations & Theses.