

Margaret M. Hinshelwood, Ph.D.

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WORK HISTORY

2011-Present Baylor University Medical Center, Dallas, Texas

Manager, Office of Scientific Publications, Baylor Sammons Cancer Center

- Assist medical oncologists, radiation oncologists, surgical oncologists, radiologists, pathologists, trainees, and other ancillary staff in the organization, editing and submission of manuscripts, grants, and IRB proposals. Additionally, prepare PowerPoint slide presentations for national and local meeting for physicians. Work on a wide-range of topics, including health services research, clinical research, and ancillary staff studies.
- Responsible for the production of the Baylor Cancer Update magazine, a publication for oncologists across the country. In charge of meeting production deadlines, interacting with Marketing and Legal departments to OK stories, working with the graphic designer on the layout of the magazine, and proofing press checks before final printing.
- Conduct site-specific, ethics and/or educational seminars for physicians, trainees, and other ancillary staff. Assist in the organization of scientific conferences, such as the 1st Annual Texas Cancer Vaccine Symposium, held at Baylor on January 22, 2013.
- Mentor more junior staff in scientific principles, the basics of scientific writing, and the importance of being part of a team.

2007-Present Richland College, Dallas Texas

Adjunct Instructor, Department of Math and Science

- Teach 1st and/or 2nd semester Anatomy and Physiology courses to premedical/nursing students
- Create tests, lab practicals, and other tests for students
- Received excellent teaching evaluations from my peers and students

2009-2010 BRIT Systems, Inc, Dallas, Texas

Trainer/Technical Writer

- BRIT is a medical imaging company which designs custom software and hardware solutions for picture archiving and communication systems (PACS), radiology information systems (RIS) and teleradiology. Interacted with software developers to facilitate production of manuals, brochures and marketing materials for their products. Designed posters and other materials for exhibit booths at national meetings. Trained clients in the use of software. Helped to keep in compliance with FDA regulations.

2000 – 2006 University of Texas Southwestern Medical Center, Dallas Texas

Assistant Professor, Department of Obstetrics and Gynecology

1997 - 2000 Instructor, Department of Obstetrics and Gynecology

1996 - 1997 Instructor, Department of Biochemistry

1994 - 1996 Assistant Instructor, Department of Biochemistry

1991 - 1994 NIH Postdoctoral Trainee, Department of Biochemistry

- Contributed extensively in analysis of data and writing of grant applications and manuscripts
- Served as mentor and supervisor for multiple trainees; taught them laboratory techniques, presentations, and scientific writing
- Co-wrote several reviews including an invited review on mammalian aromatases, an enzyme highly expressed in breast cancer
- Lectured in the School of Allied Health and the Medical School.

EDUCATION

Ph.D. University of Wisconsin-Madison

Major: Endocrinology-Reproductive Physiology

M.S. University of Wisconsin-Madison

Major: Endocrinology-Reproductive Physiology

B.S. California State Polytechnic University, Pomona

Major: Animal Science/Graduate School Option

EDITORIAL BOARDS

1998 - 2007 Member of the Editorial Board, *Molecular and Cellular Endocrinology*

2001- 2007 Member of the Editorial Board, *Journal of Molecular Endocrinology*

VOLUNTEER ACTIVITIES

2009-2010 Elected as a member of the Dallas County Welfare Advisory Board: a five member advisory board which provides input into the operation of the County tax funded

public assistance program. Emphasis is on the presentation and monitoring of the annual public assistance budget.

2005 Helped to organize the Medical Response Group from the Triage Unit at the Convention Center in Dallas, TX after hurricane Katrina. Data we obtained concerning patient numbers and number of infectious disease cases that were collected on a daily basis were passed to the Dallas County Health Department and the Centers for Disease Control for further analysis.

1998-2006 On the Wing Again, a non-profit organization that was dedicated to the rehabilitation of orphaned, injured and sick birds. We educated the public concerning the value of these species in our ecology by taking educational birds of prey to schools, libraries, scouts, civic groups and festivals so the public could see and learn about our native birds. The birds were set up on perches in a fenced-off area while we gave presentations about the birds and answered questions from the public.

SCIENTIFIC PUBLICATIONS

Over 15 first author publications and reviews and co-author on another 20 manuscripts. Manuscripts detail results of basic science experiments as well as those more clinical involving mechanisms of disease, such as breast cancer and endometriosis.