

Curriculum Vitae

Lisa J. Karr

North Lake College
5001 N. MacArthur Blvd.
Irving, TX 75038-3899
(972)273-3450
lkarr@dcccd.edu

Education

University of Texas - Permian Basin, Odessa, TX December 2000
Master's Degree in Education and Mid-Management Certification
Professional Certification – Principal

West Texas A & M University, Canyon, TX August 1997
Texas Teacher Certificate - Issued 08/30/1997 – Life
Provisional - Office Education (Grades 06-12)
Vocational Approvals - Office Education - Cooperative, All Classes

New Mexico State University, Las Cruces, NM May 1991
Bachelor of Business Administration

Teaching Experience

North Lake College, Irving, TX August 2008 to Present
Adjunct-Instructor - Computer Basics & Excel 2007 (on-line courses).

Ector County Independent School District, Odessa, TX June 1995 to March 2000
Career and Technology Education Teacher – Micro Computer Applications, Business Computer Applications, Office Support Systems, Recordkeeping, Office Administrative Systems I & II, Administrative Procedures, Introduction To Business, Business Communications, and Word Processing Applications. Mentor teacher - job shadowing, internships, and portfolio development.

Lead Teacher July 1996 to March 2003
Participant in the forming of The ECISD Career Center - A Model School for Career Targeted Education. Responsible for helping the teaching teams develop and implement various strategies for the Business Cluster.

Odessa College, Odessa, TX August 1996 to December 1999
Adjunct-Instructor - Basic Keyboarding, Keyboarding & Document Preparation, Business Productions, Legal Transcription, and Telemarketing.

American Commercial College, Odessa, TX May 1992 to June 1995 Instructor - Office Procedures, Filing, Business Math, and Electronic Calculator.

Publications and Papers

Delta Pi Epsilon - Emerging Technologies Publication – Author of Article “Internet-Related Activities—Research, Report and Presentation

Thomson Learning (SWEP) – Century 21 Keyboarding – Author of Section
“Electronic Presentations” and Reviewer of entire textbook

Curriculum Frameworks Writer
University of Houston, Houston, TX February 1998 to August 2000