



# Eastfield College

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

Arts and Communication Division

FA 2018

Developmental Integrated Reading/Writing 0305-41213

Classes meet MW 11-12:20 pm RM C 268

***NOTE: THIS IS AN 8-WEEK HYBRID CLASS.***

**Course Description:** Integration of critical reading and academic writing skills. Successful completion of this intervention taught at the lower level allows students to progress to the upper (exit) level.

Integrated Reading/Writing 0305 is a performance-based course designed to develop students' critical reading and academic writing skills. The focus of the course will be on an introduction to applying critical reading skills for organizing, analyzing, and retaining material and developing written work appropriate to the audience, purpose, and length of the assignment. The course integrates preparation in academic reading and writing skills. The course fulfills TSI requirements for reading and/or writing.

**Student Learning Outcomes:** Upon the successful completion of this course, students will be able to:

1. Locate explicit textual information, draw complex inferences, and describe, analyze, and evaluate the information within and across multiple texts of varying lengths.
2. Comprehend and use vocabulary effectively in oral communication, reading, and writing.
3. Identify and analyze the audience, purpose, and message across a variety of texts.
4. Describe and apply insights gained from reading and writing a variety of texts.
5. Compose a variety of texts that demonstrate reading comprehension, clear focus, logical development of ideas, and use of appropriate language that advance the writer's purpose.
6. Determine and use effective approaches and rhetorical strategies for given reading and writing situations.
7. Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies.
8. Evaluate relevance and quality of ideas and information in recognizing, formulating, and developing a claim.
9. Develop and use effective reading and revision strategies to strengthen the writer's ability to compose college-level writing assignments.
10. Recognize and apply the conventions of Standard English in reading and writing.

**Professor:**  
Janeise Anderson

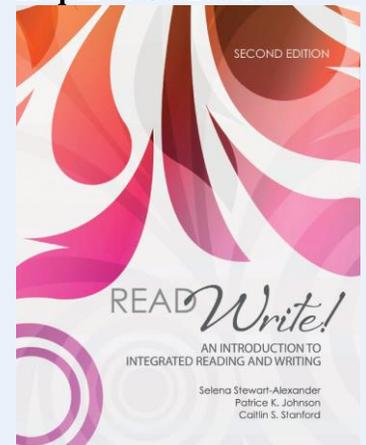
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By appointment

**Required Course Text:**



*Read Write! An Introduction to Integrated Reading and Writing, 2<sup>nd</sup> ed.* by Stewart-Alexander, Johnson, and Stanford  
ISBN: 978-1465278890  
New textbooks come with access code for the Read Write! website.

**Required Course Materials:**

Pens (black or blue), lined loose-leaf notebook paper, USB flash drive, highlighter pen, notebook or binder, and internet access.

Note: All supplies are required beginning day 2.

### **Intellectual Competencies:**

1. **READING:** ability to analyze and interpret a variety of printed materials—books, documents, articles, above 12<sup>th</sup> grade
2. **WRITING:** ability to produce clear, correct, and coherent prose adapted to purpose, occasion, and audience—above 12<sup>th</sup> grade
3. **CRITICAL THINKING:** ability to think and analyze at a critical level
4. **COMPUTER LITERACY:** ability to understand our technological society, use computer-based technology in communication, problem solving, and acquiring information

**Class Website/eCAMPUS:** You will be required to use eCampus in this course. Assignments, test dates, course documents, your grades, etc. will be posted on the eCampus website for this course. **You are responsible for monitoring eCampus for such information.**

**Technology Requirements:** Some specific software is required for this class.

- **Internet Explorer, Mozilla Firefox, or other web browser fully updated:** To navigate eCampus, you will need a web browser that has been recently updated.
- **Microsoft Word:** For this course, you will need Microsoft Word (at least version 97-2003 or higher) to submit your assignments. Please save files as either an *.rtf* (rich text format), *.doc* (word document 97-2003), or *.docx* (word document) file extension.
- **Adobe Reader:** You will also need to download Adobe Reader to view course learning materials. It is a free download available at <http://get.adobe.com/reader/>.
- **A DCCCD student Outlook account:** A DCCCD student Outlook account is required for sending files or asking questions regarding grades in this class. Please do not email me from personal email accounts, such as Yahoo! or Gmail, if you are writing concerning grades because I cannot respond.

**EMAIL NOTES:** Email is vital to communication in this course and in the professional world, so be sure to:

- **DOUBLECHECK YOUR EMAIL IN eCAMPUS:** Make sure your email address is complete and accurate. If you need to update your email address, go to eCampus, click on “My DCCCD.” Then go to “Tools” and click on “Personal Information.” Change your email address and hit submit.
- **JUNK FILTERS:** Check to make sure that your junk mail or bulk mail filters do not delete or reroute emails sent from the user group in eCampus. Be especially carefully with this if you are using a Yahoo or Hotmail account.
- **HOW TO EMAIL: IN THE SUBJECT:** Be sure that you include your first and last name and your course and section number. This way I can quickly identify emails from you in my inbox, e.g. the subject line of a student’s email might read: John Smith DIRW 0310-43202. **IN THE BODY:** Use clear and concise communication or and ask questions clearly. **AT THE END:** Sign your name. Emails should be more like letters than text messages.
- **TIMELINESS:** Check your email REGULARLY, especially before classes. I do the same to show you the same respect. Emails will generally be returned within 24-48 hours, if not sooner. Response time may be slower on weekends.
- **NO HOMEWORK:** Please don’t send me homework via email. All assignments must be submitted through eCampus.
- **OUTLOOK MAIL VS PERSONAL EMAIL: Because of privacy concerns, professors are no longer allowed to comment on grades or work, unless you email from your student email (the one that ends with @student.dccd.edu).**

**Grading Scale:** A=90-100, B=80-89, C=70-79, F=0-69.

**Evaluations Procedures:** Your grade will be based on the following weighted categories:

Category	Weight
Essays	30%
Critical Reading Assignments	30%
Final Project/Exam	15%
Daily Grades	10%
Read Write! Website	10%
Attendance	5%

**Category Specifications:**

<b>Essays</b>	DIRW 0305 students will write a minimum of four essays, one of which will be timed and in class. Essays include in and out of class papers, prewriting, drafts, peer reviews, and rewrites. Unless otherwise directed, all essays must be in MLA format, typed, double-spaced, with a <b>minimum of 400 words</b> . Only Times New Roman, 12-point font will be accepted. Students are to turn in all of the work associated with each essay. Essay grades will be affected by missing outlines, drafts, or sources, and being absent on peer review days.
<b>Critical Reading Assignments</b>	DIRW 0305 students will complete multiple critical reading assignments (minimum four) of varying lengths, some of which will correspond to the rhetorical modes used to write their essays. Assignment specifications will be assigned by the instructor by the appropriate date.
<b>Final Project/Exam</b>	DIRW 0305 students will complete a final exam consisting of three parts: a critical reading of an assigned passage, an essay utilizing MLA citation with Work Cited page using the passage as a source, and a multiple choice final exam. The critical reading and essay will be submitted together at the end of the semester. The final exam will be taken during finals week on the Read Write! website. <i><b>Please note:</b> For some DIRW 0305 sections, the Read Write! post-test will be open before the scheduled final exam date. However, students should <b>NOT</b> access the post-test until instructed to do so by their professor. Any student taking the post-test prior to his/her scheduled final exam time will be given an F for the post-test portion of the final exam.</i>
<b>Daily Grades</b>	DIRW 0305 students will complete in-class and homework assignments, not limited to but including book work, grammar work, journaling, and short reading and writing assignments. DIRW 0310 students may also complete discussion boards on eCampus, generally on a weekly basis.
<b>Read Write! Website</b>	DIRW 0305 students will complete work on the Read Write! web component that accompanies their textbook. These activities correspond with the textbook chapters. Activities will be assigned by the instructor.
<b>Attendance</b>	DIRW 0305 students are expected to regularly attend class and to be on time and stay in class for the entire class meeting. The following attendance policy will be adhered to: <ul style="list-style-type: none"> <li>▪ 0-3 absences=full credit for attendance</li> <li>▪ 4 or more absences= no credit for attendance</li> <li>▪ Any combination of tardies/leaving early three times =1 absence</li> </ul>

**A Note on Research:** No research tools are to be used in DIRW 0305 for your papers. Do not use Google or any other search engine. Do not research a topic in the library. The purpose of DIRW 0305 is to develop your own ability to think, to express yourself using Standard American English, and to enlarge your vocabulary. While we will learn citation in this course, we will not learn to research or evaluate sources. Therefore, NO RESEARCH is acceptable in this course.

**Late Work Policy:** No late work will be accepted for this course.

**Writing Expectations:** Students will compose essays that adhere to grammatical and stylistic standards of academic American English and follow Modern Language Association (MLA) style. All written assignments must be double spaced and in Times New Roman, size 12 font. **Papers not meeting all requirements will not be accepted.**

**Academic Honesty Statement:** Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published in the DCCCD Catalog at <http://www1.dcccd.edu/cat0506/ss/code.cfm>. Academic dishonesty includes, but is not limited to, cheating on tests, plagiarism and collusion.

- **Cheating** includes copying from another student's test or homework paper, using materials not authorized, collaborating with or seeking aid from another student during a test, knowingly using, buying, selling, stealing, or soliciting the contents of an unadministered test, and substituting for another person to take a test.
- **Plagiarism** is the appropriating, buying, receiving as a gift, or obtaining by any means another's work and the unacknowledged submission or incorporation of it in one's own written work.
- **Collusion** is the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements.

**Discussion Board Etiquette:** Discussion boards are a significant part of almost any online class. Therefore, it is important you practice proper discussion board etiquette at all times. When posting to the discussion board, you are expected to:

- Participate a minimum of three times per week.
- Post your initial response to the discussion board prompt by Wednesday night.
- Respond to a minimum of two classmates by Sunday night.
- Read and follow all directions carefully.
- Title your thread appropriately (meaning title it something that has to do with the prompt or topic).
- When responding to classmates or your instructor, include a greeting or salutation as you would with an email. This is both professional and courteous.
- Use tactful/courteous language with fellow students.
- Create an atmosphere where other students feel comfortable posting their responses.
- Provide constructive criticism to fellow classmates' responses and essays.
- Refrain from using profanity or disrespectful language.
- When responding to classmates or your instructor, sign your name at the bottom of your response. This is both professional and courteous.
- Proofread assignments BEFORE posting.
- Respect the opinions of others even if you do not agree.
- **“Flaming” or derogatory comments will not be tolerated.**

## Basic 8-Week Calendar

<b>Unit 1</b> Informative/Exemplification	Weeks 1-2	Introduction to the class; reading and writing processes; reading and writing exemplification.
<b>Unit 2</b> Descriptive/Narrative	Weeks 3-4	Reading and writing descriptive and narrative writing; critical reading and writing.
<b>Unit 3</b> Cause and Effect	Weeks 5	Reading and writing cause and effect writing; critical reading and writing.
<b>Unit 4</b> Argument	Weeks 6-7	Reading and writing argument writing; critical reading and writing. Also, final exam project; critical analysis and thematic paper; course review.
	Week 8	<b>Final Exam</b>

### IMPORTANT DATES-FALL 2018

November 15 (R) Last Day to Withdraw



November 22 (R) Thanksgiving Holiday Begins

November 26 (M) Classes Resume

December 10-13 (M-R) Final Exams

December 13 (R) Semester Ends

## INSTITUTIONAL POLICIES and SERVICES

[Click here](#) to find more information about many topics concerning Eastfield and DCCCD students, including policies on the drop process, concealed firearms, free campus counseling, and many others.

Or copy and paste this link: <https://www.eastfieldcollege.edu/au/fastfacts/legal/pages/policies-for-syllabi.aspx>