

Curriculum Vitae of H. Steven Carter
Division of Arts and Sciences
Psychology Department
(469) 387-4785 ● scarter@dcccd.edu

Professional Experience:

2003- Present El Centro College, Bill J. Priest Campus
1402 Corinth St. Dallas, TX 75215
Job Title: Psychology Faculty/ Visiting Scholar

Duties:

- Teaching courses in psychology, human development, anatomy and physiology, medical terminology, and learning.
- Managing support processes of course preparation (from development to implementation)
- Developing course schedules, including course selection, coordination of facilities, organization, and production of class schedules.
- Monitoring course files to insure complete data in such areas as class rolls, outlines, instructor certification, etc.
- Participate in marketing and logistical coordination for courses offered.
- Evaluation of enrollment and make decisions about course status
- Acting as liaison to government agencies in providing instructional programs
- Analyze practices and procedures and recommend changes
- Direct, plan, prioritize, and implement support staff initiative and daily operations
- Assist with contract production
- Coordinate the computer, telephone, media, and facility needs of the division.
- Manage budget within allocation
- Select, train, and evaluate assigned staff
- Instruct coursework as needed in areas related to expertise, including rehabilitation and psychology related course work.

Awards: Innovation of the Year 2007, Visiting Scholar Award 2014.

Honors:

- Innovation of the Year Award – El Centro College 2006-2007
- NISOD Excellence Award – 2007 Award Winner
- League for Innovation in the Community College - Innovation of the Year Award Winner

Education:

- 2013 Texas Tech University
Department of Education
27 Credit Hours – doctoral level
Doctoral Program in Higher Education
- 1987-1989 University of North Texas
Department of Psychology
30 Credit Hours – at doctoral level
Health Psychology/Behavioral Medicine
- 1980-1982 University of Texas Southwest Medical Center
Department of Rehabilitation Science
Department: Rehabilitation Counseling Psychology
Earned Master of Science Degree
- 1975-1977 Texas Tech University
Major: Psychology, Minor: Sociology
Earned: Bachelor of Arts Degree
- 1973-1975 Western Texas College
Major: Psychology, Minor: Sociology
Earned: Associate of Arts Degree

Certifications:

Certified Rehabilitation Counselor #19800
Certified Vocational Evaluation Specialist #4259

Publications and Professional Presentations

A. Articles in Professional Journals

Carter, S., Chan, F., Lam, C.S., & Parker H.J. (Spring 1987) *Program Evaluation in an Intensive Work Adjustment Setting*. Vocational Evaluation and Work Adjustment.

Chan, F., Parker, H.J., Lam, C.S., Carter, H.S. (Fall 1986) *The Effect of Practice Trials on Work Performance of Vocational Evaluation Clients: An Empirical Study*. Vocational Evaluation and Work Adjustment Bulletin.

Chan, F., Dial J.G. , Lam, C.S., Carter, H.S. (Fall 1986) *Factorial Validity of the McCarron-Dial Work Evaluation System*. Vocational Evaluation and Work Adjustment Bulletin.

Dial J.G. , Chan, F., Parker, H.J., Carter, H.S., Pomeroy, V. (1985, Vol. 18) *SSSQ Predictors of Independent Living Skills: A Criterion Related Validity Study*. Vocational Evaluation and Work Adjustment Bulletin.

Lam, C.S., Chan F, Parker, H.J., Carter, H.S., (Spring 1987) *Employment Patterns and Vocational and Psychosocial Service Needs of Rural Rehabilitation Clients*. International Journal of Rehabilitation Research.

Chan, F., Parker, H.J., Carter, H.S., Dial, J.G. (Spring 1987) *The Effect of Substituting WAIS with WRIPT Scores on the Prediction Accuracy of the McCarron-Dial Work Evaluation System*. Vocational Evaluation and Work Evaluation Bulletin.

B. Evaluation Instruments:

Dial, J.G., Mezger, C., Massey, T., Carter H.S., McCarron, L.T. (1986) *Survey of Functional Adaptive Behaviors*. McCarron-Dial Systems, Dallas, Texas.

C. Grants

Technical Assistance Program Grant- 1990

University of Northern Colorado

Assisted in developing state funded grant for \$60,000 to provide technical assistance to disabled children and adults.

Commercial Grant – Embassy Suites Hotel, Dallas Texas

Wrote grant for \$18,000 Employment Training Program Grant to assist in training disabled adults.

D. Presentations and Workshops Taught

Living Your Dreams, a program for Professional Support Staff, El Centro College, Dallas. June 2009

Vocational Counseling in the Community College, Workshop for Community College Counselors, April-May 2007

Using Educational Materials, El Centro College, Instructor Development Training, July 15, 2004 and *Active Training*, August 9, 2004

Pathophysiology for Support Staff: Parkland Memorial Hospital, July – August 2004

Vocational Evaluation in Rehabilitation, in service training for Department of Assistive and Rehabilitative Services, January 2004

Utilizing Vocational Evaluation, Texas Rehabilitation Commission Staff Development 1995

Vocational Evaluation of the Blind and Visually Impaired, University of New Orleans May 1991.

Vocational Evaluation Workshop. RRCEP District 6. University of Northern Colorado, Greeley Colorado, June 1990.

Vocational Evaluation of the Blind, Illinois Institute of Technology, May, 1990.

Vocational Evaluation of Clients with Cerebral Palsy, Colorado Rehabilitation Association. March 1990.

Computerized Case Management Simulations: Implications For Rehabilitation Education", American Association of Counseling and Development Convention, New Orleans, 4/22/87.

Current and Future Trends in Vocational Evaluation, Texas Vocational Evaluation and Work Adjustment Association Convention, Dallas 4/9/87

Vocational Evaluation of Students in Transition from School to Work, Dallas Independent School District, September 1984.