

Curriculum Vitae

Gloria A. Marshall
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Education

Amberton University, Dallas, TX
M.S. Human Relations and Business

Amberton University, Dallas, TX
B.S. Human Relations and Business

Teaching Experience

Richland College, Dallas, TX. - August 2005 – Present
Adjunct Instructor – Business English- POFT1301, Business Correspondence and Communication – POFT
2312, Office Administrative Procedures I - POFT1309, Medical Office Procedures –POFM1309

Brookhaven College, Farmers Branch, Dallas, TX – August 2000 – August 2009
Adjunct Instructor - Business English - POFT1301, Business Correspondence and Communication – POFT
2312

Certifications

CPS – Certified Professional Secretary - 1989