

PROFESSIONAL EXPERIENCE

- 2003 - present BROOKHAVEN COLLEGE, Farmers Branch, TX
Professor of ESOL/Developmental English
- 2001-2003 BROOKHAVEN COLLEGE, Farmers Branch, TX
Full-time Visiting Scholar/English Composition
- 2001 BROOKHAVEN COLLEGE, Dallas, TX
Adjunct Instructor
Taught and developed syllabi for English 1301 and English 1302.
- 2000 RICHLAND COMMUNITY COLLEGE, Dallas, TX
Adjunct Instructor
Taught and developed syllabi for Mass Communications.
- 1999-2000 RICHLAND COMMUNITY COLLEGE, Dallas, TX
Adjunct Instructor
Taught and developed syllabi for English 1301/Mass Communications 1307
- 1999-2003 GREATER DALLAS COMMUNITY RELATIONS COMMISSION, Dallas, TX
Trainer: Conflict Mediation and Cultural Diversity

COURSES TAUGHT

ENGL 1301

Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis.

ENGL 1302

Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions.

COMM 1307

Study of the media by which entertainment and information messages are delivered. Includes an overview of the traditional mass media: their functions, structures, supports, and influences.

DCOM 0095

This course focuses on strengthening language communications. Topics include grammar, paragraph structure, reading skills, and oral communication. Emphasis is on individual testing and needs. This course should not be used for TASP remediation.

DCLS 0100

This course is for students who wish to extend their learning skills for academic or career programs. Individualized study and practice are provided in reading, study skills, and composition.

DREA 0091

This course offers further development of reading comprehension, vocabulary, and study skills.

DWRI 0093

This course refines student writing skills in inventing, drafting, revising, and editing multi-paragraph papers.

ESOL 0031-0034

These courses prepare students to communicate orally in both public and academic environments. Emphasis is placed on developing language functions, pronunciation, and listening skills, and improving social and intercultural communication skills. Activities range from one-on-one conversation and brief descriptions to formal oral presentations and debates.

ESOL 0041-0044

These courses engage students in reading material from daily experience and prepare them for college reading tasks. Each course instructs students in reading skills, vocabulary development, critical thinking skills, and the use of resources.

ESOL 0051- ESOL 0054

These courses are designed to help students increase fluency and build confidence in writing. The courses focus on writing as a process. Through inventing, drafting, and revising, students write for specific audiences and purposes.

ESOL 0061-0064

These courses are designed to complement the ESOL 0051-0054 writing series. They provide instruction and practice with discrete grammar points necessary for effective writing.

RDCS 1000

RDCS 1006

SERVICE ORGANIZATIONS AND COMMITTEES

2003-Present	African American Read In Series, Brookhaven College, Co-director
2010	World Languages Dean, Search Committee
2010	RHC Presidential Search Committee
2006-2010	Faculty Association Vice President
2008	English Faculty Search Committee
2007	Greater Dallas Community Relations Commission, Facilitator for Diversity and Mediation Training
2007	Early College High School Task Force Committee
2006	TACUSPA Campus Compact
2002-2004	Recruitment and Retention Committee
2003	Evaluation for Intensive English Program
2001-2004	Assistant to Dean for ESOL American Culture IEP
2001-2006	Faculty Association Member

CONFERENCES AND WORKSHOPS

2009	TESOL Conference, Denver, CO
2008	18 th College Bound Conference
2007	TESOL Conference, Seattle, WA
2005	TESOL Conference, San Antonio, TX
2002	TABFE Annual Conference

TRAINING

2009	Learning Patterns and Styles
2009	E Campus and Blackboard Training
2009	SPOL Training
2009	Strategic Planning Online
2007	Maine Media Workshops: Storytelling
2006	VOE District Supervisor Training
2005-2006	Vision of Excellence
2004	LENS Faculty Retreat
2004	Developing Learning Outcomes and Competencies
2004	Selecting Teaching and Learning Strategies
2003	Title III: Diversity Workshop, Facilitator
2002-2003	Honoring Diversity through Teaching
2002	Title III Workshop: Preparing for Critical First 3 Weeks of School
2002	Colleague Student System Basics
2001-2002	Learning Patterns and Styles

ADDITIONAL LEADERSHIP TRAINING

Basic Management

- Management Fundamentals with Britt Andreatla
- New Management Fundamentals with Todd Dewett
- Management Tips with Todd Dewett

Communication Skills

Communication Fundamentals with John Ullmen

Effective Listening with Tatiana Kolovou

Having Difficult Conversations with Andrea Britt

Leadership Skills

Executive Leadership Fundamentals with John Ullmen

Thinking Like a Leader with Dave Crenshaw

Manage Employee Performance Problems with Todd Dewett

Stepping Into Leadership

Leadership Fundamentals

Building Trust and Relationships

Building Trust with Brenda Barley Hughes

Building Business Relationships with Simon T Barley

Connecting with Peers in the Workplace with Todd Dewett

Building Resilience with Tatiana Kolovou

Change Management

Embracing Change with Todd Dewett

Leading Change with Britt Andreatla

Conflict Management

Conflict Resolution Fundamentals with Lisa Gates

Improving Conflict Competence with Graig Runde

Dealing with a Difficult Boss

Team Building

Managing Teams with Todd Dewett

Leading and Working in Teams with Amy Edmonson

Problem Solving and Decision Making

Solving Business Problems with Mike Figliuolo

Making Decisions with Todd Dewett

PRESENTATIONS

- 2005 District-wide VOE, Diversity Program Presenter
- 2002 Brookhaven College Mentoring Program
- 2001 World of Difference Diversity Workshop

PUBLICATIONS

Remembrances of a Bygone Era: Apron Strings, *Boomer Buzz*

Grass Stains of Love, *Boomer Buzz*

You Can Play Tomorrow, *Boomer Buzz*

EDUCATIONAL BACKGROUND

GRAMBLING STATE UNIVERSITY, Grambling, LA
BA, Mass Communications, emphasis in Public Relations and Visual Communication

GRAMBLING STATE UNIVERSITY, Grambling, LA
MA, Liberal Arts, emphasis in English and Mass Communications

GRAMBLING STATE UNIVERSITY, Grambling, LA
MA, Mass Communications, emphasis in Cultural Diversity and Athletic Administration