

Course Information	Instructor Information
Applied Lessons in Violin, MUAP-2201.33001	Cathy Richardson
Spring 2018	crichardson@dcccd.edu
MUAP-2201.33001	Music Lab 972-860-8229
Lesson time TBA, E-204, Monday or Wednesday ONLY	E-204, by appointment
Dr. Solomon Cross, Dean of Liberal Arts, Room C-224 972-860-2997	Adjunct Office, Room A-108 972-860-8230
Course Description MUAP 2201 Applied Music-Violin (1) This is a Texas Common Course Number. Course Description: This course may be repeated for credit. Coordinating Board Academic Approval Number 5009035426 This course consists of a one-hour lesson each week.	Required Materials Including Textbooks (include ISBN) Appropriate materials will be assigned for each student after the first lesson. Note: A minimum of 7 hours per week should be devoted to course material outside of class time
Course Prerequisites :	Disclaimer – The instructor reserves the right to amend this syllabus If necessary.
Important Dates: Start Date – 01/16/18 Certification Date – 01/29/18 Drop Date – 04/12/18 End Date –05/10/18	

Texas Core Objectives for Student Learning

The College defines essential knowledge and skills that students need to develop during their college experience. These general education competencies parallel the Texas Core Objectives for Student Learning. In this course, the following skills are in focus.

1. **Critical Thinking Skills** - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
2. **Communication Skills** - to include effective development, interpretation and expression of ideas through written, oral and visual communication
3. **Teamwork** - to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
4. **Personal Responsibility** - to include the ability to connect choices, actions and consequences to ethical decision-making

Student Learning Outcomes

At the end of this course, the student will:

1. Present an improved position as regards the instrument and bow hold.
2. Demonstrate improved music reading skills.
3. Demonstrate growing knowledge and application of various bow strokes.
4. Apply an enhanced understanding of improved intonation.
5. Perform with a richer, more developed tone.
6. Learn performance etiquette

CVC Learning Signature

CVC's Learning Signature is *One College Transforming Lives*. Cedar Valley College establishes clear **expectations** for students through **engagement** and **empowerment** leading to **excellence**.

CVC Faculty and Staff expect students to:

- take responsibility for their own learning
- commit to achieving high academic performance
- be meaningfully engaged in the campus community

CVC Faculty and Staff expect to:

- provide students a clear pathway of instruction
- establish clear learning outcomes
- serve as role models and mentors for students

Evaluation Procedures

At the conclusion of each lesson, the instructor and the student will discuss the student's preparation for and performance in the lesson, deriving a weekly grade. Weekly grades will be averaged to equal 75% of the total grade, with the final Jury grade to equal 25% of the final grade.

Grading Scale

90-100 % = A
80-89% = B
70-79% = C
69% -60% = D
59% or lower = F

Exams and Assignments

This course involves improving performance ability on the violin. Much of the preparation for class will need to be done by the student before each lesson by practicing .

Service Learning

The College offers a Service Learning Program that allows students to earn recognition for hours worked in a volunteer program with a local organization. See the Cedar Valley College web site for additional information.
<http://www.cedarvalleycollege.edu/CommunityMembers/Lists/WebPages/DispForm2.aspx?List=4910a51c%2D65b2%2D4293%2D9ecd%2D5f5aa383b44d&ID=17>

INSTRUCTORS; IF YOU INCLUDE A SERVICE LEARNING REQUIREMENT OR BONUS CREDIT YOU SHOULD INSERT ADDITIONAL INFORMATION.

Stop Before You Drop

Under a Texas law (TEC Section 51.907), if you drop too many classes without having an acceptable reason, **your GPA could be affected**. Be sure you understand how this law may affect you before you drop a class.

The law applies to students who enroll in a Texas public institution of higher education (including the colleges of DCCCD) for the first time in fall 2007 or later. Under this law, you may not drop more than six classes without an acceptable reason during your entire undergraduate career without penalty.

For more information, please see our [catalog](#) or read [Facts About Dropping Classes](#).

If you drop or withdraw before the official drop/withdrawal deadline, you will receive a **grade** of W (Withdraw) in each class dropped until the seventh unacceptable drop. You will earn a grade of WF for the seventh unacceptable drop, and each unacceptable drop after that. A grade of WF will be calculated in your GPA as an F.

The deadline for receiving a W is indicated on the [academic calendar](#) and the current class schedule.

For more information, you may access:

<http://www.dcccd.edu/Why/Reg/Registration/Pages/DropWithdraw.aspx>

The Dallas County Community Colleges will charge additional tuition to students registering the third or subsequent time for a course. This class **may** be repeated for the third or subsequent time without paying the additional tuition. Third attempts include courses taken at any of the Dallas County Community Colleges since the fall 2002 semester. More information is available at:

<http://www.dcccd.edu/PC/Cost/3rdCrseAttmpt/Pages/default.aspx>

Attendance Policy

In general, daily class attendance enhances student achievement of an A, B or C in the course. Students should advise instructors of illness, work or family situations that may require absence from a class.

Financial Aid Certification of Attendance

You must attend and participate in your on-campus or online course(s) in order to receive federal financial aid. Your instructor is required by law to validate your attendance in your on-campus or online course in order for you to receive financial aid. You must participate in an academic related activity pertaining to the course such as but not limited to the following examples: initiating contact with your instructor to ask a question about the academic subject studied in the course; submitting an academic assignment; taking an exam; completing an interactive tutorial; participating in computer-assisted instruction; attending a study group that is assigned by the instructor; or participating in an online discussion about academic matters relating to the course. In an online class, simply logging in is not sufficient by itself to demonstrate academic attendance. You must demonstrate that you are participating in your online class and are engaged in an academically related activity such as in the examples described above.

Course Policies

The weekly lesson is the equivalent to class attendance, preparation and study, and testing for an entire week of coursework. Attendance is mandatory. If you must miss a lesson, please contact the instructor 24 hours in advance if possible to allow for rescheduling.

Tutoring Services

CVC Music Tutors operate from the Music Lab in E-209. Sign up for specific times in the individual binders located on the table to the left as you enter the lab. "Drop in" tutoring is also available on first come-first serve basis, but appointments are encouraged. You will need your student ID# to sign in with the tutor for each session. Information about the general tutoring area in C Building is available at:

<http://www.cedarvalleycollege.edu/FutureStudents/StudentServices/TutoringServices/default.aspx>



QUALITY ENHANCEMENT PLAN

Cedar Valley College's Quality Enhancement Plan is designed to improve student learning in mathematics. Read more about our QEP at: <http://www.cedarvalleycollege.edu/QEP/default.aspx>

INSTITUTIONAL POLICIES

Academic Advising

Academic Advising is a collaborative educational process whereby students and their advisors are partners in meeting the students' academic, personal, and career goals. This partnership is a process that is built over the student's entire educational career at Cedar Valley College.

We encourage you to meet with an advisor early during registration so you will have plenty of time to plan a schedule that works for you. Academic Advisors are located in building "L", and can be reached at (972) 860-0806.

Educational planning is available to all students. First time in college students must meet with academic advisors prior to enrolling in classes; however, continuing students may choose to see faculty advisors, faculty counselors, and/or program coordinators after classes begin. All parties have clear responsibilities for ensuring a successful partnership. For more information, you may access: <https://www.cedarvalleycollege.edu/FutureStudents/StudentServices/AcademicAdvising/Pictures/AdvisingSyllabus.pdf>

Academic Honesty

Academic honesty is expected, and integrity is valued in the Dallas County Community Colleges. Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. See Also Student Code of Conduct. <https://www1.dcccd.edu/catalog/ss/code.cfm?loc=CVC>

Academic dishonesty includes, but is not limited to, cheating on tests, plagiarism and collusion. **Cheating** includes copying from another student's test or homework paper, using materials not authorized, collaborating with or seeking aid from another student during a test, knowingly using, buying, selling, stealing, or soliciting the contents of an un-administered test, and substituting for another person to take a test. **Plagiarism** is the appropriating, buying, receiving as a gift, or obtaining by any means another's work and the unacknowledged submission or incorporation of it in one's own written work. **Collusion** is the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements. Academic dishonesty is a serious offense in college. You can be given a failing grade on an assignment or test, can be failed for the class, or you can even be suspended from college.

In any written paper, you are guilty of the academic offense known as plagiarism if you partially or entirely copy the author's sentences, words. For such an offense, a student will receive a **zero** on the assignment and can receive an **F** for the course. You cannot mix the author's words with your own or "plug" your synonyms into the author's sentence structure. To prevent unintentional borrowing, resist the temptation to look at the source as you write. The author's words, phrases, sentences must be put in your words, in your way of writing. When you do this, you are demonstrating the ability of understanding and comprehension. **If you summarize, paraphrase or**

directly quote from an author, you must use the appropriate documentation because the 'idea(s)' still belong to the author.

Please be advised that academic dishonesty and plagiarism are serious issues that may result in serious consequences. Students should be aware that they are responsible for their behavior concerning these issues. This class will adhere to the student's "Responsibility" as detailed in the DCCCD district-wide statement and the Richland College Student Code of Conduct explained in the Richland College and district catalogs or on-line at the district website (<https://www1dccc.edu/cat0608/ss/code.cfm>).

Consequences for Academic Dishonesty and/or Plagiarism: Any student in this **English 1301** class found guilty of cheating on an examination or of Plagiarism (using the definitions given for both terms in the attached document, student "Responsibility") will receive **one** or more of the following penalties:

- The grade of **zero (0)** on that particular assignment.
- A course grade of **F** (depending on the severity of the student's dishonesty or plagiarism).
- The professor may request that the student drop the class.

Emergency Alert	Sign up for DCCCD Emergency Alerts to receive a text-message, e-mail and/or phone call when there is an unscheduled evacuation or closure of a DCCCD campus or office because of weather closures, utility outages, police or other emergencies. Subscribing is free, but standard text message charges from your cell phone provider will apply. Please refer to: http://www.dccc.edu/SS/OnlineSvs/EmergAlerts/Pages/default.aspx
Financial Aid	Students who are receiving any form of financial aid should check with the Financial Aid Office prior to withdrawing from classes. Withdrawals may affect your eligibility to receive further aid and could cause you to be in a position of repayment for the current semester. Students who fail to attend or participate after the drop date are also subject to this policy.
Health Center Services	Basic first aid for minor cuts, scrapes, insect stings, and heat, etc. <ul style="list-style-type: none">● Over-the-counter medications for headaches, fever, seasonal allergies, and colds● Over-the-counter medications for mild allergic reactions● Emergency sanitary pads● Blood Pressure check● Coordination with outside health agencies such as Carter Blood Care; Dallas County Health Dept. (HIV/STD testing--free, twice a semester); UT Southwestern mobile mammography; Immunizations once a month for children <19 y.o. from the DCDHHS; Agape Massage; and Employee Wellness Screening● Rest area for stress relief, migraine headaches, post seizure activity● AED (Automatic External Defibrillator) for CPR● www.cedarvalleycollege.edu/FutureStudents/StudentServices/HealthServices/default.aspx● Confidential "talks"● Assists with health related club activities when asked and time permits
Religious Holidays	Absences for observance of a religious holy day are excused. A student whose absence is excused to observe a religious holy day is allowed to take a make-up examination or complete an assignment within a reasonable time after the absence.
ADA Statement	If you are a student with a disability and/or special needs who requires accommodations, please contact the college Disability Services Office at 972-860-8119.

The **Office of Institutional Equity**, in coordination with DCCCD colleges, has the primary responsibility for reviewing, updating and implementing compliance policies and procedures. The Institutional Equity and Compliance Officer and the Office of Institutional Equity will ensure compliance with College District policies, federal and state laws related to sexual assault, Title IX, Title II (Americans with Disabilities Act) and the Military Veterans Full Employment Act to support diversity and inclusion.

Students with Disabilities:

If you are a student with a disability and/or special needs, or if you think you may have a disability, please contact the college Disability Services Office (DSO). Please note that all communication with DSO is confidential. If you are eligible for accommodations, please provide or request that the DSO send your accommodation letter to me as soon as possible (students are encouraged to contact DSO at the beginning of the semester). For more information regarding the College Disability Services Office, please visit the Student Services website: dccc.edu/DSO Offices or contact DCCCD Office of Institutional Equity at (214) 378-1633.

College Disability Services Offices

Cedar Valley 972-860-8119

A Note on Harassment, Discrimination and Sexual Misconduct

We are committed to assure all community members learn and work in a welcoming and inclusive environment. Title VII, Title IX and DCCCD policy prohibit harassment, discrimination and sexual misconduct. If you encounter harassment, sexual misconduct (sexual harassment, sexual assault, stalking, relationship violence, stalking), retaliation or discrimination based on race, color, religion, age, national origin, disability, sex, sexual orientation, gender identity, and/or gender expression, please contact your College Title IX Coordinator or the Office of Institutional Equity. We treat this information with the greatest degree of confidentiality possible while also ensuring student welfare and college safety.

We are concerned about the well-being and development of our students, and are available to discuss any concerns. There are both confidential and non-confidential resources and reporting options available to you. If students wish to keep the information confidential, please contact the college Counseling or Student Health Services. As required by DCCCD policy, incidents of discrimination and/or sexual misconduct shared with faculty will be reported to the College Title IX Coordinator or District Title IX Coordinator. The Title IX Coordinator will contact the student and determine if further investigation is needed. For more information about policies, resources or reporting options, please contact your college Title IX Coordinator or visit www.dccc.edu/titleIX.

College Title IX Coordinators

Cedar Valley Grenna Rollings TitleIX-CVC@dccc.edu 972-860-8181