Instructor Information
Name: Diane Juarez Freeman
DCCCD Email: dfreeman@dcccd.edu
Office Phone: 214-860-8661 or 817-437-5674 Personal cell phone (If you need to contact me you may call and leave a message and I will call back as soon as I can or text me a message, but You will need to tell me who you are and what class you are enrolled in and what I can help you with, You may NOT contact me earlier them 9:00am in the morning and NOT after 9:00pm in the evenings. I DO NOT respond to text messages or phone calls on weekends, if you call or text I will get back to you the following Monday morning if it is not a holiday.
Office Location: W218
Office Hours: Online or Email
Division Office and Phone: Career and Technical Education Programs 214-860-8819

Course Information
Course Title: Courts Systems and Practices
Course Number: CRIJ 1306
Section Number: 65400
Semester/Year: Summer/2020-2021
Credit Hours: 3
Class Meeting Time/Location: Online
Certification Date: June 8, 2020
Last Day to Withdraw: June 24, 2020

Course Prerequisites
NONE

Course Description
(CRIJ 1306). The judiciary in the criminal justice system is explained. The structure of the American Court System is defined. Prosecution right to counsel is explained. Other areas covered are pretrial release, grand juries, adjudication process, and types of rules of evidence and sentencing.
Student Learning Outcomes
A. Students who complete Criminal Justice 1306 will be able to:

1. Name and define courtroom functions of each of the players of the Criminal Justice system.
2. Define the roles and responsibilities of each court system. (Federal, State, Appellate, lower and Juvenile Courts)
3. Examine the key role of the 4th amendment in setting the stage for court proceeding in a criminal trial.
4. Organize and evaluate the range of sentences that are available to the courts.

Texas Core Objectives

The College defines essential knowledge and skills that students need to develop during their college experience. These general education competencies parallel the Texas Core Objectives for Student Learning. In this course, the activities you engage in will give you the opportunity to practice two or more of the following core competencies:

1. **Critical Thinking Skills** - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
2. **Communication Skills** - to include effective development, interpretation, and expression of ideas through written, oral, and visual communication
3. **Empirical and Quantitative Skills** - to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions
4. **Teamwork** - to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
5. **Personal Responsibility** - to include the ability to connect choices, actions, and consequences to ethical decision-making
6. **Social Responsibility** - to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities

Required Course Materials

(BOOK CAN BE FOUND AT MVC BOOKSTORE ONLINE)

Note: A student of this institution is not under any obligation to purchase a textbook from a university-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.
# Graded Work

The tables below provide a summary of the graded work in this course and an explanation of how your final course grade will be calculated.

## Summary of Graded Work

<table>
<thead>
<tr>
<th>Assignments</th>
<th>Points</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>15 CHAPTER ASSIGNMENTS</strong></td>
<td>100 POINTS EACH CHAPTER ASSIGNMENT IF COMPLETED CORRECTLY AND GET FULL CREDIT FOR ASSIGNMENT</td>
<td>1500 POINTS/TOTAL ALL ASSIGNMENTS GRADES AND DIVIDE AVERAGE BY 15 CHAPTERS AND GIVES YOU A TOTAL ASSIGNMENT GRADE</td>
</tr>
<tr>
<td><strong>4 ARTICLE WRITTEN ASSIGNMENTS</strong></td>
<td>100 POINTS FOR EACH OF THE TWO ARTICLE ASSIGNMENT/100 POINTS FOR EACH CASE STUDIES WRITTEN ASSIGNMENT, IF COMPLETED CORRECTLY AND GET FULL CREDIT FOR ASSIGNMENT</td>
<td>400 POINTS/TOTAL ALL GRADES AND ADD ALL TOGETHER AND DIVIDE BY 4 AND THAT WILL GIVE YOU AN AVERAGE FOR THIS PORTION</td>
</tr>
<tr>
<td><strong>4 TESTS</strong></td>
<td>100 POINTS EACH TEST IF COMPLETED CORRECTLY AND GET FULL CREDIT FOR TEST</td>
<td>400 POINTS/ TOTAL ALL FOUR TEST GRADES AND DIVIDE BY 4 AND THAT GIVES YOU AND AVERAGE OF YOUR TEST GRADES</td>
</tr>
</tbody>
</table>

**TOTAL:** YOU TAKE THE 3 AVERAGES AND ADD THEM UP AND DIVIDE BY THREE AND THAT WILL GIVE YOU A FINAL GRADE FOR THE COURSE.

## FINAL GRADRES

<table>
<thead>
<tr>
<th>Points</th>
<th>Percentages</th>
<th>Letter Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>90-100</td>
<td>90-100%</td>
<td>A</td>
</tr>
<tr>
<td>80-89</td>
<td>80-89%</td>
<td>B</td>
</tr>
<tr>
<td>70-79</td>
<td>70-79%</td>
<td>C</td>
</tr>
<tr>
<td>60-69</td>
<td>60-69%</td>
<td>D</td>
</tr>
<tr>
<td>0-59</td>
<td>0-59%</td>
<td>F</td>
</tr>
</tbody>
</table>

## Description of Graded Work

### Evaluation Procedures:

Students enrolled for the SUMMER I 2020 semester will be graded on the following:
1. 4 examinations covering the book and classroom lectures
   (20 questions correct for 100 pts) 2 MULTIPLE CHOICE, and TWO SHORT ESSAY WRITTEN TESTS.

2. Article Assignments (4) You will go online and look for current articles and discuss and summarize the
   article and explain your stance on whether you agree with it, or if you feel you can or would do something
   different to have a different outcome. (100 Points each assignment to total a 400)

3. Defining all key terms in the 15 Chapters of the course textbook which are either italized or bolded (100
   pts each chapter) They will need to be defined in your own words but with complete sentence structure.

   **Examinations**

   • There will a total of 4 examinations during the course of instruction. The test structure will be composed
     of 20 multiple choice questions in 2 exams and 2 short essay questions exams in exam 3 and exam 4

   • The exams will cover material in the book, and certain online information.

   • Exams will be taken ON BLACKBOARD (ECAMPUS), WILL HAVE A TIME LIMIT AND MUST BE
     COMPLETED BY 9:00PM ON EXAM CLOSING DATE. YOU WILL HAVE THREE HOURS TO
     COMPLETE EACH TEST ATTEMPT AND HAVE UNLIMITED ATTEMPS.

   • NO MAKE UP EXAMS WILL BE GIVEN

   **Key Term Assignments**

   At the end of each chapter, I want you to define the KEY TERMS. The terms can be sent to me using the
   HOMEWORK ASSIGNMENTS tab on the left side of the course webpage on ecampus. You can either
   type the terms and their definition in the blank box for each chapter or attach a word document with the
   assignment.

   Each key term assignment is worth 100 points. They must be written in complete sentence format,
   including punctuation. If this is not done I will deduct points. ALL KEY TERMS ASSIGNMENTS ARE TO
   BE PLACED IN THE FOLDER PROVIDED AND MAKE SURE YOUR NAME IS ON THEM AND WHICH
   CHAPTERS THEY ARE. YOU WILL FIND THE TERMS BOLDED OR ITALIZED IN THE CHAPTERS AS
   YOU READ THEM. ALL ACHAPTER ASSIGNMENTS ARE DUE BY 5:00PM ON THE DUE DATES
   LISTED ON THE SYLLABUS. I will not accept hand written assignments they must be typed and posted
   in ecampus folders provided or attached like an attachment with the file within that folder. The chapter
   assignments are broken down into chapter sets. Once you open the ecampus course you will see how
   they chapters are broken down into sets and that is how I would like for you to post your assignments.

   **ARTICLES ASSIGNMENTS**

   Students will search for an article from a valid internet news source for current news related issues in
   relation to Criminal Investigations. Valid news sources can be: CNN, FOX NEWS, MSNBC, and DALLAS
   MORNING NEWS OR ASSOCIATED PRESS. Students will CITE the article MLA style, and write in the
   space provided or attach it to the posting in the folder provided. You will cite the article and then read it
   and write if you agreed with it or what could have been done with the situation at hand and to fix the
   problem. By the end of the semester, students should have 4 ARTICLES. I would like at least 5 or more
   sentences about the articles.
• ALL WRITTEN ASSIGNMENTS WILL BE GRADED FOR CONTENT, GRAMMAR, SENTENCE AND PARAGRAPH STRUCTURE.
• ALL WRITTEN WORK MUST BE TYPED AND DOUBLE-SPACED, 12 PT FONT, TIMES NEW ROMAN
• THE ARTICLE WILL BE CITED.
• I DO NOT WANT THE ARTICLE CUT AND PASTED AS YOUR ASSIGNMENT I WANT YOU'RE THOUGHTS ON THE ARTICLES.

Attendance and Your Final Grade
Students must begin attendance in all classes of enrollment. No exceptions. Financial Aid will not be granted to students who have been certified as not attending, by the certification date. For this online course, your online participation in class, on or before the certification date will allow you to receive credit for FA purposes. For certification dates, check with the division or FAO for further information. Students, who are not certified as beginning class, are responsible for any payments due as a result of non-certification, to include the dropping of courses.

THIS APPLIES TO YOU AS WELL IF YOU ARE ENROLLED IN AN ONLINE COURSE THROUGH ECAMPUS. I AM ABLE TO TELL WHEN YOU LOG ON AND HOW MANY TIMES THROUGHOUT THE SEMESTER YOU HAVE BEEN ON THE SITE AND IN YOUR COURSE.

Late Work Policy
Student should have their assignments in by the date due on the class schedule. For every day the assignment is late, 5 points will be deduced from the overall grade per chapter.

Other Course Policies
Makeup Exam Policy
No makeup exams will be given. Students will have several days to complete the exam from the date exam is posted on Blackboard. Dates will be listed in the syllabus.

Withdrawal Policy
If you are unable to complete this course, it is your responsibility to withdraw formally. The withdrawal request must be received in the Registrar’s Office by WEDNESDAY, JUNE 24, 2020. Failure to do so will result in your receiving a performance grade, usually an "F." Students often drop courses when help is available that would enable them to continue. Please discuss your plans with your instructor if you feel the need to withdraw.

Disclaimer Reserving Right to Change Syllabus
The instructor reserves the right to amend this syllabus as necessary.
Institutional Policies

Institutional Policies relating to this course can be accessed using the link below. These policies include information about tutoring, Disabilities Services, class drop and repeat options, Title IX, and more.

[Mountain View Institutional Policies](http://www.mountainviewcollege.edu/syllabipolicies)

Course Schedule

Criminology

<table>
<thead>
<tr>
<th>Topic</th>
<th>Readings &amp; Assignments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chapter 1</td>
<td>DEFINE ALL KEY TERMS IN THE CHAPTER</td>
</tr>
<tr>
<td>Chapter 2</td>
<td>DEFINE ALL KEY TERMS IN THE CHAPTER</td>
</tr>
<tr>
<td>Chapter 3</td>
<td>DEFINE ALL KEY TERMS IN THE CHAPTER</td>
</tr>
<tr>
<td>Chapter 4</td>
<td>DEFINE ALL KEY TERMS IN THE CHAPTER</td>
</tr>
<tr>
<td>Chapter 5</td>
<td>DEFINE ALL KEY TERMS IN THE CHAPTER</td>
</tr>
<tr>
<td>Chapter 6</td>
<td>DEFINE ALL KEY TERMS IN THE CHAPTER</td>
</tr>
<tr>
<td>Chapter 7</td>
<td>DEFINE ALL KEY TERMS IN THE CHAPTER</td>
</tr>
<tr>
<td>Chapter 8</td>
<td>DEFINE ALL KEY TERMS IN THE CHAPTER</td>
</tr>
<tr>
<td>Chapter 9</td>
<td>DEFINE ALL KEY TERMS IN THE CHAPTER</td>
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<tr>
<td>Chapter 10</td>
<td>DEFINE ALL KEY TERMS IN THE CHAPTER</td>
</tr>
<tr>
<td>Chapter 11</td>
<td>DEFINE ALL KEY TERMS IN THE CHAPTER</td>
</tr>
<tr>
<td>Chapter 12</td>
<td>DEFINE ALL KEY TERMS IN THE CHAPTER</td>
</tr>
<tr>
<td>Chapter 13</td>
<td>DEFINE ALL KEY TERMS IN THE CHAPTER</td>
</tr>
<tr>
<td>Chapter 14</td>
<td>DEFINE ALL KEY TERMS IN THE CHAPTER</td>
</tr>
<tr>
<td>Chapter 15</td>
<td>DEFINE ALL KEY TERMS IN THE CHAPTER</td>
</tr>
</tbody>
</table>
## DUE DATES FOR ALL COURSE WORK TO BE GRADED AND TURNED IN FOR A GRADE

<table>
<thead>
<tr>
<th>All chapter defining key terms</th>
<th>All chapter defining key terms 1 thru 15</th>
<th>All chapter defining key terms due by 5:00pm on June 24th, 2020. They may be turned in early but date above is absolute due date.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Test for Chapters 1-15</td>
<td>All test for this course Test 1 thru 4</td>
<td>All test must be completed by June 28th, 2020 at 9:00pm. No make up test, no exceptions!</td>
</tr>
<tr>
<td>4 Article Assignments Written Assignments</td>
<td>There are 4 article assignments over current affairs topics.</td>
<td>These four assignments are due by June 26th, 2020 at 5:00pm.</td>
</tr>
<tr>
<td><strong>CLASS ENDS</strong></td>
<td></td>
<td><strong>JULY 1, 2020</strong></td>
</tr>
</tbody>
</table>