Beginning Spanish 1
SPAN 1412.49400 Syllabus
Eastfield College

Instructor Information
Name: Christina Fox-Balli
DCCCD Email: cfoxballi@dcccd.edu (response within 24 hrs. M-R, 48 hrs. F-Sat.)
Cell Phone: 972-655-9302 is preferred for immediate communication.
Office Phone: 972-860-7075 (Used primarily for online classes)
Office Location: C265

Online Office Hours: The professor will be online and available to call or to text (972-655-9302).

T 11 a.m. – 1:30 p.m., W 7:30 – 9:30 pm., F 3:30 – 5:30 p.m., Sat. 12:30 – 2:30 p.m.

Office Hours: Students can walk in during the following scheduled office hours. No appointment is necessary during these times.

L304A MW 8-9:30 a.m., C265 MW 12:20 - 1:30 p.m., T 11 a.m. - 12:30 p.m.
Library for tutoring MW 1:30 – 2:30 p.m.
The professor is available for appointments at other times. Students should set up appointment 24 hours in advance.

Division Office and Phone:
Arts and Communication Division Office 972-860-7132/7124 G128

Course Information
Course Title: Beginning Spanish I
Course Number: SPAN 1411
Section Number: 49312
Semester/Year: Spring 2020 Flex 1
Credit Hours: 4
Class Meeting Time/Location: MW 11:00 – 12:20 a.m. in L304A
Certification Date: 1/27/2020
Last Day to Withdraw: 2/26/2020
Course Prerequisites: SPAN 1411, Beginning Spanish 1

Course Description: SPAN 1412, Beginning Spanish 2. This is the second semester of academic transfer Spanish. This course is an introductory course intended for students with little or no knowledge of the language. Its aim is to present essential vocabulary and grammar, and to develop the pronunciation, listening, reading, and writing skills necessary for basic communication and comprehension. Customs and cultural insights are also presented. (3 Lec., 2 Lab.)

Coordinating Board Academic Approval Number 1609055113

Student Learning Outcomes

- Engage in conversations using level-appropriate grammatical structures including narrating events that take place in the present and producing questions and responses on a variety of topics dealing with everyday life.
- Demonstrate understanding of level-appropriate spoken Spanish.
- Write simple sentences and organize them into short paragraphs.
- Read and comprehend level-appropriate texts.
- Identify and discuss traditions, customs and values of the Hispanic world.
- Compare and contrast the traditions, customs and values of the Hispanic world with characteristics of their own culture.

Texas Core Objectives

The College defines essential knowledge and skills that students need to develop during their college experience. These general education competencies parallel the Texas Core Objectives for Student Learning. In this course, the activities you engage in will give you the opportunity to practice two or more of the following core competencies:

1. Critical Thinking Skills - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
2. Communication Skills - to include effective development, interpretation, and expression of ideas through written, oral, and visual communication
3. Teamwork - to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal

Required Course Materials

Access to the learning platform "Mind Tap" for Cengage’s PLAZAS, 5e.

IMPORTANT: Students should set up an account using the link provided on eCampus.

- Access to Mind Tap and the PLAZAS ebook can be purchased directly from Cengage once the account is set up.
- Access to Mind Tap can also be purchased directly from the EFC bookstore.
Note: A student of this institution is not under any obligation to purchase a textbook from a university-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Attention! Mind Tap and PLAZAS are used for SPAN 1411, SPAN 1412 and SPAN 2311. SPAN 1412 covers six chapters: Capítulo 6, Capítulo 7, Capítulo 8, Capítulo 9, Capítulo 10, and Capítulo 11.

Some students may have already purchased access to Mind Tap. In this case, students use the link to Mind Tap on eCampus. No other access to Mind Tap for this course is available.

**Graded Work**

The table below provides a summary of the graded work in this course and an explanation of how your final course grade will be calculated. A more detailed description of graded work follows on the next page.

<table>
<thead>
<tr>
<th>Class Activities</th>
<th>Points</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mind Tap Assignment for each chapter (six chapters, but 5 count)</td>
<td>50 points = 5%</td>
<td>5 X 50 = 250 points = 25%</td>
</tr>
<tr>
<td>Vocabulary Mini-Quizzes (6, but 5 count)</td>
<td>5 X 10 points = 50 points = 5%</td>
<td></td>
</tr>
<tr>
<td>Discussion Board Forums – Writing Practice</td>
<td>200 points = 20%</td>
<td></td>
</tr>
<tr>
<td>Written Chapter Tests (6, but 5 count)</td>
<td>5 X 50 = 250 points = 25%</td>
<td></td>
</tr>
<tr>
<td>Oral (Speaking) Tests</td>
<td>150 points = 15%</td>
<td></td>
</tr>
<tr>
<td>Final Exam</td>
<td>50 points = 5%</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td></td>
</tr>
</tbody>
</table>

**Final Grade**

Students earn points by completing assignments and taking tests.

<table>
<thead>
<tr>
<th>Points</th>
<th>Percentages</th>
<th>Letter Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>900-1,000</td>
<td>90-100%</td>
<td>A</td>
</tr>
<tr>
<td>800-899</td>
<td>80-89%</td>
<td>B</td>
</tr>
<tr>
<td>700-799</td>
<td>70-79%</td>
<td>C</td>
</tr>
<tr>
<td>600-699</td>
<td>60-69%</td>
<td>D</td>
</tr>
<tr>
<td>0-599</td>
<td>0-59%</td>
<td>F</td>
</tr>
</tbody>
</table>

Students can keep track of their grades by in the Grade Center on eCampus. The link “My Grades” is in the area called “Las notas or grades.” Some grades are entered manually (after the deadline) or automatically.

**Remediation and Conversation Practice and Extra Credit**

- Remediation activities are extra credit opportunities to go over concepts and vocabulary. One remediation activity per chapter worth 10 points.
- Conversation Practice sessions can be completed on eCampus using videoconferencing. Each session is worth 10 points.
- Mind Tap offers pronunciation practice per chapter. WARNING: The system strictly grades pronunciation. But it is good practice. 10 points per chapter.
Description of Graded Work

| Class activities | These assignments are meant to introduce the course and to help the student monitor their progress:
| Wk. 1 On eCampus START HERE Form. 10 points
| Wk. 1 Academic Honesty Forum on eCampus. 10 points
| Wk. 1 About Me Forum on eCampus. 10 points
| Wk. 1 Make the Start Here Call. 10 points
| Wk. 4 Students check on their Student Progress Report and grades. Then students participate in a survey (Progress Report Survey or PRS). 10 points |

| Mind Tap Assignments | Mind Tap assignments are assigned for each chapter.
| Each set of Mind Tap assignments for a chapter are worth 50 points each chapter.
| Students earn the 50 points by completing all of the assignments no matter what score they receive.
| One low chapter Mind Tap grade can be dropped.
| Students cannot make up Mind Tap assignments after the deadline. |

| Vocabulary Mini-quiz | There are mini-quizzes on Mind Tap for Chapters 6-11.
| 10 points X 5 = 50 points.
| One low grade can be dropped since there are six chapters.
| No late work. Students lose points if they miss the deadline. |

| Discussion Board Forums | Each forum is practice writing in Spanish about a Spanish-speaking country.
| Graded using a grid that is explained in the instructions.
| No late work, no make ups.
| If the student misses the deadline they lose the points. |

| Written Chapter Tests | One written test on eCampus per chapter
| Each chapter test has questions on vocabulary and grammar. A reading comprehension section is also included.
| Each chapter test is worth up to 50 points.
| One low grade can be dropped.
| No make up tests. |

| Oral Tests | Four speaking tests completed on phone. Each speaking test is worth up to 25 points. One can be made up for fewer points. |

| Final Exam | The final exam is comprehensive. It is worth 50 points. No make up. It is given in the last week on eCampus. |

| Total | 1000 or more points are possible. |

Attendance and Your Final Grade:

Attendance certification is a college policy. Attendance is certified on the 6th day (Census Day). The START HERE Assignments are required for attendance certification. Online students must be active (three times a week or more) in the course to succeed.
Late Work Policy

Eight week courses cover the same material covered in sixteen week courses.

- Deadlines are important. The course must follow a sequence.
- No late work is accepted. Students lose points if they miss the deadline.
- See make up information for specific assignments in the Description of Graded Work on page 4.

Other Course Policies

- Students should pay attention when working online. Avoid distractions such as the phone, TV, a noisy environment, …
- Online participation is expected. Perfection is not. Students should try their best.
- Student’s best work is the result of preparation, work, studying, and practice.
  - Links to helpful websites and files will be posted on eCampus.
  - Mind tap offers practice for various types of skills.
- Students need a notebook or a binder or a pocket folder dedicated to the class.
  - Students will print the syllabus and chapter reviews, and then keep them in this binder or notebook or folder.
  - Students should use it whenever they work online.
- Students must check the announcements and grades on eCampus.
- Students must complete assignments following the Course Schedule.
- In addition, students should study the grammar and vocabulary to master it.
- Midway, the professor will post progress reports on eConnect. The professor will then notify the class (via email and announcement) the the progress reports are available on eConnect.
  - Students need to check the progress report on eConnect and their grades posted in My Grades (the Grade Center on eCampus).
  - All students will participate in the Progress Report Survey to earn points.
  - Some students will have to meet (on the phone) briefly with the professor if their progress is unsatisfactory (U).
- Periodically, the professor may recommend some remedial or practice activities to students who need them.
  - Those students should complete the recommended activities.
  - Those students will earn extra credit points based on their performance.
- Some additional practice activities will be posted in each chapter area. Students are welcome to participate in them. Unless recommended, they are optional.

Institutional Policies

Institutional Policies relating to this course can be accessed using the link below. These policies include information about tutoring, Disabilities Services, class drop and repeat options, Title IX, and more.

Eastfield Institutional Policies (http://www.eastfieldcollege.edu/syllabipolicies)
Course Schedule

- The deadline is 11:59 p.m. unless indicated otherwise.
- Assignments are due either Monday, Saturday or Sunday as shown in the columns below.
- Links to tests, forums, assignments are not available after the deadline.

NOTE: Remedial or Practice Work is not required unless the professor recommends it. These assignments will be posted on eCampus in a separate area.

<table>
<thead>
<tr>
<th>Week</th>
<th>Due on Monday</th>
<th>Due on Saturday</th>
<th>Due on Sunday</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week 1: 1/20 – 1/26</td>
<td>No class on 1/21</td>
<td>Nothing due on 1/25</td>
<td>Instructions for the START HERE Assignments are on eCampus. START HERE FORM START HERE Call Two discussion board forums: ACADEMIC HONESTY FORUM ABOUT ME FORUM</td>
</tr>
<tr>
<td>Students can start Capítulo 6.</td>
<td></td>
<td>Optional review of the present indicative verb tense due 1/25.</td>
<td></td>
</tr>
<tr>
<td>Week 2: 1/27 – 2/2 Certification or Census Date: 1/27</td>
<td>Attendance Certification requires the Start Here Assignments completed due by noon 1/27.</td>
<td>Due 2/1 - Capítulo 6 assignments on Mind Tap • Capítulo 6 (C6) Vocabulary Mini-Quiz on Mind Tap</td>
<td>Due 2/2: • Chapter test on Capítulo 6 (C6 Test) on eCampus. • Foro 1 on eCampus.</td>
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<tr>
<td>Capítulo 6</td>
<td></td>
<td>Due 2/8 Capítulo 7 assignments on Mind Tap</td>
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<tr>
<td>Week 3: 2/3 – 2/9</td>
<td>Due 2/3 Capítulo 7 (C7) Vocabulary Mini-Quiz on Mind Tap</td>
<td>Due 2/8 Capítulo 7 assignments on Mind Tap</td>
<td>Due 2/9: • Chapter test on Capítulo 7 (C7 Test) on eCampus. • Foro 2 on eCampus. • Tarea oral uno (TO1) - Instructions on eCampus • C6 Remedial or Practice Work</td>
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<tr>
<td>Capítulo 7</td>
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<tr>
<td>Week 4: 2/10 – 2/16</td>
<td>Due 2/10 Capítulo 8 (C8) Vocabulary Mini-Quiz on Mind Tap</td>
<td>Due 2/15 Capítulo 8 assignments on Mind Tap</td>
<td>Due 2/16: • Chapter test on Capítulo 8 (C8 Test) on eCampus. • Foro 3 on eCampus. • C7 Remedial or Practice Work</td>
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<tr>
<td>Capítulo 8</td>
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<tr>
<td>Week 5: 2/17 – 2/23</td>
<td>Due 2/17 Capítulo 9 (C9) Vocabulary Mini-Quiz on Mind Tap</td>
<td>Due 2/22 C9 assignments on Mind Tap</td>
<td>Due 2/23: • Chapter test on Capítulo 9 (C9 Test) on eCampus. • Tarea oral dos (TO2) • C8 Remedial or Practice Work</td>
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<tr>
<td>Progress reports posted</td>
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<tr>
<td>Capítulo 9</td>
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<tr>
<td>Week</td>
<td>Due on Monday</td>
<td>Due on Saturday</td>
<td>Due on Sunday</td>
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| Week 6: 2/24 – 3/1 | Due 2/24  
- Capítulo 10 (C10) Vocabulary Mini-Quiz on Mind Tap  
- Progress Report Survey – See instructions in email and/or announcements. | Due 2/29  
C10 assignments on Mind Tap | Due 3/1:  
- Chapter test on Capítulo 10 (C10 Test) on eCampus.  
- Tarea oral tres (TO3)  
- C9 Remedial or Practice Work |
| Drop Date: 2/26  
Progress Report Survey Due 2/24  
Capítulo 10 | | | |
| Week 7: 3/2 – 3/8 | Due 3/2  
Capítulo 11 (C11) Vocabulary Mini-Quiz on Mind Tap | Due 3/7  
C11 assignments on Mind Tap | Due 3/8:  
- Chapter test on Capítulo 11 (C11 Test) on eCampus.  
- Foro 4 on eCampus.  
- C10 Remedial or Practice Work |
| Capítulo 11 | | | |
| Week 8: 3/9 – 3/12 | Due Wednesday, 3/11  
- Tarea Oral 4 (TO4)  
- C11 Remedial or Practice Work | Different deadline: Thursday, March 12, by 11:59 p.m.  
- Final Exam on eCampus  
- Make up oral assignment if needed. | |
| The course ends March 12. | | | |

The professor reserves the right to amend this syllabus as needed. Any changes will be announced and posted on eCampus.