Beginning Spanish 1  
SPAN 1411.49400 Syllabus  
Eastfield College

Instructor Information
Name: Christina Fox-Balli  
DCCCD Email: cfoxballi@dcccd.edu (response within 24 hrs. M-R, 48 hrs. F-Sat.)  
Cell Phone: 972-655-9302 is preferred for immediate communication.  
Office Phone: 972-860-7075 (Used primarily for online classes)  
Office Location: C265  
Online Office Hours: M 7:30 -9:30 p.m., R 10-11 a.m. & 1-2 p.m., Sat. 8-10 a.m.  
On campus Office Hours: Students can walk in during the following scheduled office hours. No appointment is necessary during these times.  
   L304A MW 8-9:30 a.m.  
   C265 MW 12:20 - 1:30 p.m., T 11 a.m. - 12:30 p.m.  
   Library for tutoring MW 1:30 – 2:30 p.m.  
NOTE: The professor is available for appointments at other times. Students should set up appointment 24 hours in advance (by text or by email).

Division Office and Phone:  
Arts and Communication Division Office  
972-860-7132/7124  
G128

Course Information
Course Title: Beginning Spanish I  
Course Number: SPAN 1411  
Section Number: 49400  
Semester/Year: Spring 2020 Flex 1  
Credit Hours: 4  
Class Meeting Time/Location: Online using eCampus and Mind Tap and on phone  
Certification Date: 1/27/2020  
Last Day to Withdraw: 2/26/2020
Course Prerequisites: None

Course Description: SPAN 1411, Beginning Spanish 1. This is the first semester of academic transfer Spanish. This course is an introductory course intended for students with little or no knowledge of the language. Its aim is to present essential vocabulary and grammar, and to develop the pronunciation, listening, reading, and writing skills necessary for basic communication and comprehension. Customs and cultural insights are also presented. (3 Lec., 2 Lab.)

Coordinating Board Academic Approval Number 1609055113

Student Learning Outcomes

- Engage in conversations using level-appropriate grammatical structures including narrating events that take place in the present and producing questions and responses on a variety of topics dealing with everyday life.
- Demonstrate understanding of level-appropriate spoken Spanish.
- Write simple sentences and organize them into short paragraphs.
- Read and comprehend level-appropriate texts.
- Identify and discuss traditions, customs and values of the Hispanic world.
- Compare and contrast the traditions, customs and values of the Hispanic world with characteristics of their own culture.

Texas Core Objectives

The College defines essential knowledge and skills that students need to develop during their college experience. These general education competencies parallel the Texas Core Objectives for Student Learning. In this course, the activities you engage in will give you the opportunity to practice two or more of the following core competencies:

1. Critical Thinking Skills - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
2. Communication Skills - to include effective development, interpretation, and expression of ideas through written, oral, and visual communication
3. Teamwork - to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal

Required Course Materials

Access to the learning platform “Mind Tap” for Cengage’s PLAZAS, 5e.
IMPORTANT: Students should set up an account using the link provided on eCampus. Access to Mind Tap and the PLAZAS ebook can be purchased directly from Cengage once the account is set up.
Access to Mind Tap can also be purchased directly from the EFC bookstore.
Note: A student of this institution is not under any obligation to purchase a textbook from a university-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Attention! Mind Tap and PLAZAS are used for SPAN 1411, SPAN 1412 and SPAN 2311. Students will be able to use the same access for those three classes.

SPAN 1411 covers six chapters: Capítulo preliminar, Capítulo 1, Capítulo 2, Capítulo 3, Capítulo 4, and Capítulo 5. SPAN 1412 covers six chapters: Capítulo 6, Capítulo 7, Capítulo 8, Capítulo 9, Capítulo 10, and Capítulo 11. SPAN 2311 covers four chapters: Capítulo 12, Capítulo 13, Capítulo 14, and Capítulo 15.

**Graded Work**

The table below provides a summary of the graded work in this course and an explanation of how your final course grade will be calculated. A more detailed description of graded work follows on the next page.

<table>
<thead>
<tr>
<th>Class Activities</th>
<th>50 points = 5%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mind Tap Assignment for each chapter</td>
<td>5 X 50 = 250 points = 25%</td>
</tr>
<tr>
<td>Vocabulary Mini-Quizzes</td>
<td>5 X 10 points = 50 points = 5%</td>
</tr>
<tr>
<td>Discussion Board Forums – Writing Practice</td>
<td>150 points = 15%</td>
</tr>
<tr>
<td>Written Chapter Tests</td>
<td>5 X 50 = 250 points = 25%</td>
</tr>
<tr>
<td>Oral (Speaking) Tests</td>
<td>100 points = 10%</td>
</tr>
<tr>
<td>Core Objective Assessment Project</td>
<td>40 + 60 = 100 points = 10%</td>
</tr>
<tr>
<td>Final Exam</td>
<td>50 points = 5%</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
</tr>
</tbody>
</table>

**Final Grade**

Students earn points by completing assignments and taking tests.

<table>
<thead>
<tr>
<th>Points</th>
<th>Percentages</th>
<th>Letter Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>900-1,000</td>
<td>90-100%</td>
<td>A</td>
</tr>
<tr>
<td>800-899</td>
<td>80-89%</td>
<td>B</td>
</tr>
<tr>
<td>700-799</td>
<td>70-79%</td>
<td>C</td>
</tr>
<tr>
<td>600-699</td>
<td>60-69%</td>
<td>D</td>
</tr>
<tr>
<td>0-599</td>
<td>0-59%</td>
<td>F</td>
</tr>
</tbody>
</table>

Students can keep track of their grades by in the Grade Center on eCampus. The link “My Grades” is in the area called “Las notas or grades.” Some grades are entered manually (after the deadline) or automatically.

**Remediation and Conversation Practice and Extra Credit**

- Remediation activities are extra credit opportunities to go over concepts and vocabulary. One remediation activity per chapter worth 10 points.
- Conversation Practice sessions can be completed on eCampus using videoconferencing. Each session is worth 10 points.
- Mind Tap offers pronunciation practice per chapter. WARNING: The system strictly grades pronunciation. But it is good practice. 10 points per chapter.
### Description of Graded Work

| Class activities | These assignments are meant to introduce the course and to help the student monitor their progress:  
| | • Wk. 1 On eCampus START HERE Form. 10 points  
| | • Wk. 1 Academic Honesty Forum on eCampus. 10 points  
| | • Wk. 1 About Me Forum on eCampus. 10 points  
| | • Wk. 1 Set up Mind Tap Account. 10 points  
| | • Wk. 4 Students check on their Student Progress Report and grades. Then students participate in a survey (Progress Report Survey or PRS). 10 points |

| Mind Tap Assignments | Mind Tap assignments are assigned for each chapter. Each set of Mind Tap assignments for a chapter are worth 50 points each chapter. Students earn the 50 points by completing all of the assignments no matter what score they receive. One low chapter Mind Tap grade can be dropped, no make ups. |

| Vocabulary Mini-quiz | There are mini-quiz on Mind Tap for Chapters 1 – 5.  
| | 10 points X 5 = 50 points  
| | No late work. Students lose points if they miss the deadline. |

| Discussion Board Forums | One per chapter - Each forum is practice writing in Spanish. Each is worth 25 points. Graded using a grid. No late work, no make ups. If the student misses the deadline they lose the points. |

| Written Chapter Tests | One written test on eCampus per chapter  
| | Each chapter test has questions on vocabulary and grammar. A reading comprehension section is also included. Each chapter test is worth up to 50 points. One low grade can be dropped. No make up tests. |

| Oral (Speaking) Tests | Four speaking tests completed on phone. Each speaking test is worth up to 25 points. One can be made up for fewer points. |

| Core Objective Assessment Project | Draft submit in class is worth 40 points. Final Copy submit on eCampus is worth 60 points. No make up, no late work. Graded using a grid. |

| Final Exam | The in class final exam is comprehensive. It is worth 50 points. No make up. It is given in the last week on eCampus. |

| Total | 1000 or more points are possible. |

### Attendance and Your Final Grade:
Attendance certification is a college policy. Attendance is certified on the 6th day (Census Day). The START HERE Assignments are required for attendance certification.
Online students must be active (three times a week or more) in the course to succeed.
Late Work Policy
No late work is accepted. Assignments, quizzes, and tests are not available after the deadline. Students lose points if they miss the deadline. See the explanations in the Graded Work Table on page 3 and in the Description of Graded Work on page 4.

Other Course Policies
- Students should be present online to take advantage of the opportunities to use the language in class. Students should work online at least three times a week.
- Online participation is expected. Perfection is not. Students should try their best.
- Student’s best work is the result of preparation, work, studying, and practice.
  - Links to helpful websites and files will be posted on eCampus.
  - Mind tap offers various ways to practice listening comprehension, pronunciation and vocabulary.
- Students need a notebook or a binder or a pocket folder dedicated to the class. Students will use this notebook/binder/folder to keep class handouts and other items together. Students should use this notebook/binder/folder and either a pen or pencil anytime they are working online.
- In addition, students should study the grammar and vocabulary to master it.
- Students must check the Course Schedule included in this syllabus to keep up with the deadlines. Late work is not accepted. Any changes to deadlines and/or assignments will posted on eCampus.
- Students must check the announcements and grades on eCampus. They should also follow the instructions provided on eCampus.
- Students must must complete assignments following the Course Schedule. Deadlines are important because a lot of the curriculum builds on the previous material. Assignments need to be completed in a certain sequence to master it.
- Midway, the professor will post progress reports on eConnect. Students need to check the progress report and meet briefly on the phone with the professor. Meeting times will be one schedule meeting that is convenient both the student and to the professor.

Institutional Policies
Institutional Policies relating to this course can be accessed using the link below. These policies include information about tutoring, Disabilities Services, class drop and repeat options, Title IX, and more. Eastfield Institutional Policies (http://www.eastfieldcollege.edu/syllabipolicies)
**SPAN 1411 Online Course Schedule:** No late work is accepted. Students should keep up with the deadlines.

The deadline is 11:59 p.m. unless indicated otherwise. Assignments are due either Monday, Saturday or Sunday as shown in the columns below. Links to tests, forums, assignments are not available after the deadline.

<table>
<thead>
<tr>
<th>Week</th>
<th>Monday</th>
<th>Saturday</th>
<th>Sunday</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week 1: 1/21 – 1/26</td>
<td>No class</td>
<td>Nothing due</td>
<td>START HERE Assignments on eCampus. START HERE FORM Set up Mind Tap account. The START HERE Call is completed by leaving a message on voicemail. Call office 972-860-7075. Follow instructions on eCampus.</td>
</tr>
</tbody>
</table>
| Week 2: 1/27 – 2/2 | Attendance Certification Based on completing Start Here Assignments due by noon 1/27. | Due 2/1 Capítulo preliminar assignments on Mind Tap | Due 2/2:  
• Chapter test on Capítulo preliminar (CP Test) on eCampus.  
• Foro P on eCampus.  
• Oral assignment instructions on eCampus – Tarea oral uno (TO1) |
| Certification: 1/27 | Attendance Certification Based on completing Start Here Assignments due by noon 1/27. | Due 2/1 Capítulo preliminar assignments on Mind Tap | Due 2/2:  
• Chapter test on Capítulo preliminar (CP Test) on eCampus.  
• Foro P on eCampus.  
• Oral assignment instructions on eCampus – Tarea oral uno (TO1) |
| Week 3: 2/3 – 2/9 | Due 2/3 Capítulo 1 (C1) Vocabulary Mini-Quiz on Mind Tap | Due 2/8 Capítulo 1 assignments on Mind Tap | Due 2/9:  
• Chapter test on Capítulo 1 (C1 Test) on eCampus.  
• Foro 1 on eCampus. |
| Progress reports | Due 2/10 Capítulo 2 (C2) Vocabulary Mini-Quiz on Mind Tap | Due 2/15 Capítulo 2 assignments on Mind Tap | Due 2/16:  
• Chapter test on Capítulo 2 (C2 Test) on eCampus.  
• Foro 2 on eCampus.  
• Oral assignment instructions on eCampus – Tarea oral dos (TO2) |
| Week 5: 2/17 – 2/23 | Due 2/17 Capítulo 3 (C3) Vocabulary Mini-Quiz on Mind Tap | Due 2/22 C3 assignments on Mind Tap | Due 2/23:  
• Chapter test on Capítulo 3 (C3 Test) on eCampus.  
• Foro 3 on eCampus. |
| | Monday | Saturday | Sunday |
| Week 6: 2/24 – 3/1 | Due 2/24 Capítulo 4 (C4) Vocabulary Mini-Quiz on Mind Tap | Due 2/29 C4 assignments on Mind Tap | Due 3/1:  
• Chapter test on Capítulo 4 (C4 Test) on eCampus.  
• Foro 4 on eCampus.  
• Oral assignment instructions on eCampus – Tarea oral tres (TO3) |
| Week 7: 3/2 – 3/8 | Due 3/2 Capítulo 5 (C5) Vocabulary Mini-Quiz on Mind Tap | Due 3/7 C5 assignments on Mind Tap | Due 3/8:  
- Chapter test on Capítulo 5 (C5 Test) on eCampus.  
- Foro 5 on eCampus. |
|-----------------|----------------------------------------------------------|----------------------------------|-----------------------------------------------|
| Week 8: 3/9 – 3/12 | Due 3/9 Core Objective Assessment Project Draft submit on eCampus.  
- Tarea Oral 4 (TO4) | Different deadline: Thursday, March 12  
- Final Exam  
- Make up oral assignment if needed.  
- COA Project Final Copy submit on eCampus. | The course ends March 12. |

Spring Break: 3/16-3/20 No classes

The professor reserves the right to amend this syllabus as needed. Any changes will be posted on eCampus.