Clinical Training – Registered Nurse
RNSG 2362-63301
Spring 2020
January 21, 2020 – May 14, 2020

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Office Number: H22
Office Hours: By Appointment
Class Days & Time: Monday’s 0600-1600
Class Room Number: Methodist Dallas Medical Center
Division: Nursing
Nursing Office Phone Number 214-860-8593
Nursing Office Location H-25

Course Description:
Basic integration of the role of the professional nurse as a provider of patient-centered care, patient safety advocate, member of health care team, and member of the profession. Study of the common concepts of caring for adult patients and families with medical-surgical health care needs related to body systems, emphasizing knowledge, judgment, skills, and professional values within a legal/ethical framework.

Credit Hours: 3
Course Prerequisites: Completion of Level 1
Co-Requisites: RNSG 1441 and RNSG 1144

Textbooks and Materials needed for this course:

1. Stethoscope and other previously purchased personal professional equipment.

ISBN: 978-0-323-50864


End of Program Student Learning Outcomes (EOP/SLOs) can be found in the 2018-2020 Nursing Student Handbook

Course Learning Objectives
All course objectives align with the MVC Nursing End-of-Program Student Learning Outcomes (EOP/SLO), as outlined in the MVC Nursing Student Handbook.

- Demonstrate the principles of therapeutic communication that facilitate positive interactions with assigned patients (Communication EOP/SLO)
- Revise the plan of care in collaboration with client, family, as well as the interdisciplinary health care team, using the nursing process for assigned patients in the clinical setting. (Nursing Process EOP/SLO)
- Prioritize care for two or more patients in the acute care setting and exercise effective clinical decision making. (Safety ELO/SLO)
- Demonstrate technical skills in dealing with advanced technology in the medical/surgical clinical setting. (Informatics ELO/SLO)
- Identify the patient's learning needs, learning style and knowledge deficits concerning health promotion, maintenance and restoration of health in the complex medical/surgical patient. (Evidence-Based Practice ELO/SLO)
- Apply the ethical and legal standards when caring for assigned patients with complex health problems. (Ethical-Legal ELO/SLO)
- Demonstrate efficient and effective use of resources in a community-based health care setting. (Resource Management ELO/SLO)

Topical Outline of Course

- Dosage Calculation Exam, including math concepts related to IV administration, except titrated meds
- Patient Teaching Project
- Clinical Paperwork – includes patient history, assessment, laboratory values and interpretation, care plans, concept maps and other assigned paperwork necessary in order to demonstrate safe patient care
- Clinical practice in the hospital

Methods of Evaluation

Faculty will determine the specific assignments and assignments for their courses. The course grade will be determined by:

- Dosage Calculation exam: 10%
- Teaching Project 10%
- Clinical Documentation: 60%
- Satisfactory clinical performance per the clinical evaluation form: 20%
  (This includes both time spent at the hospital & on campus in the lab for clinical activities)

Some activities will be required and completed prior to going to the hospital clinical area, including, but not limited to the course math/dosage calculation test.

Dosage Calculation Exams:

Students will be tested throughout the nursing program to ensure adequate math skills prior to the administration of medications. Dosage exams will be given at the beginning of each clinical experience prior to administering medications. One such area is the safe administration of medications from all routes (PO, SQ, IV, etc.).

Medication administration by any route is a serious responsibility. By law, students are held to the same safety standards as registered nurses. Math skills play an essential role in the preparation and dispensing of all medications. It is essential that the student respect the gravity of the responsibility they have undertaken when they administer medications to patients.
Every semester in the clinical course of the nursing program, the student will be tested for math ability and knowledge of drugs. The student will take a drug calculation exam with three attempts to pass the exam. The student must make a score of 80% on the first attempt. If the score is less than 80%, the student must retake the exam and pass with a 90%. In the event if the student does not make a 90% on the second attempt, the student will be allowed to take the exam a third time. On the third attempt, the student must score a 100%. If the student is unsuccessful on the third attempt, the student will fail the clinical portion and will have to withdraw from the nursing program. If the student does not score 80% on the first attempt and must retake the dosage calculations exam, the highest grade a student can earn for the exam is 80%, even if he/she scores higher in subsequent attempts. The dosage calculation exam will be taken in skills lab, not in the computer center.

Testing Protocol
To ensure quality education and equality to all students in this course, the following special conditions will apply during testing situations.

- The instructor controls the options of seating arrangement, movement, leaving the room, and stopping an exam for violation of scholastic honesty.
- All books, papers, notebooks, and personal belongings will be placed away from the desk before testing begins. No cell phones or other electronic devices are allowed in the testing area.
- Any verbal or nonverbal communication between students during a testing situation will be grounds for the termination of the testing. A grade of zero will be recorded and averaged in to the final grade.
- Should a student need to communicate with the instructor, remain seated and raise your hand.
  - Any infractions of scholastic honesty will be grounds for dismissal from the program.
  - If you are using online resources and find answers that are seen on the exam, you should report it to the instructor immediately. If not reported, it will be considered academic dishonesty.

Grading Scale
The Mountain View College Nursing Program has determined that a grade of “C” is the minimum acceptable grade for enabling a student to proceed to the next nursing course. The student must earn a grade of “C” or higher in every course required for a given semester or group of related courses in order to progress to the next semester. The student must earn a passing grade for clinical performance in addition to any other graded assignments, and complete all non-graded course expectations in order to pass a clinical course.

For all nursing courses, the requirements for a particular letter grade are listed below.

- A = 92.0 – 100
- B = 84.0 – 91.99
- C = 75.0 – 83.99
- D = Below 75
- F = Below 67

Throughout the nursing program, grades will not be rounded up to the next grade. Grades will not be curved in the nursing program. In computing the final course grade, a “D” grade will not be rounded to a “C” grade. For example, if the student’s final grade is 74.99, this equates to a final grade of “D”. There would be no rounding of the final grade.

A student who does not pass an examination with a minimum passing grade of 75 is required to make an appointment with the instructor prior to the next exam.

In compliance with the Family Educational Rights and Privacy Act of 1974, no grade will be given over the telephone to a student or any other person under any circumstances. Grades will be available via E-campus.
Procedures for students who are unsuccessful:
Any student earning a grade of 75 or below on an exam must make an appointment with faculty to analyze the exam results and develop a plan for improvement. This appointment is the student’s responsibility.

Student Review of Exams:
At the discretion of the instructor, a student may review test answer sheet/booklets/computerized results on an individual basis and by appointment only. At no time will a student be alone to review a previous test or permitted to take notes. Previous tests may be reviewed before the final exam if the instructor allows. There is no review of the final exam and all review of previous exams must be completed prior to taking the final exam.

Grade Appeals:
A student who wishes to appeal a grade should follow these guidelines:
1. Make an appointment immediately with your instructor to discuss your performance and the grade you received.
2. If you are unable to resolve the situation at that level, make an appointment to speak with the Dean of Allied Health/Nursing.
3. If you are still dissatisfied, you may request an appointment with the MVC Vice President of Instruction.
4. Students may also discuss the situation with the Mountain View College counselors, but this does not take the place of formal appeals via the chain of command as listed above.

Clinical Hours:
This course has a 160 contact hour requirement. The hours will be earned as follows:

<table>
<thead>
<tr>
<th>Activity</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hospital Clinical Orientation</td>
<td>6 hours</td>
</tr>
<tr>
<td>Boot Camp</td>
<td>12 hours</td>
</tr>
<tr>
<td>7 Hospital Clinical days X 10 hours each</td>
<td>70 hours</td>
</tr>
<tr>
<td>6 Clinical Documentation x 6 hours each</td>
<td>36 hours</td>
</tr>
<tr>
<td>3 On-campus simulation days x 8 hours each</td>
<td>24 hours</td>
</tr>
<tr>
<td>Professional Meetings</td>
<td>4 hours</td>
</tr>
<tr>
<td>Community Service</td>
<td>8 hours</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>160 hours</strong></td>
</tr>
</tbody>
</table>

Clinical Hours Formula: 192 hours x 50 minutes / 60 minutes = 160 Hours

Community Services hours must be documented on the MVC Nursing Community Service Form and uploaded to the appropriate drop box in Blackboard. Documentation of completion of assigned CEUs must also be uploaded to the appropriate drop box in Blackboard. All directions for these and other assignments will be posted in Blackboard. If hours are not completed, documented, and uploaded by the assigned due dates established by the instructor, then the student will fail to complete the course satisfactory. This will result in failure & immediate withdrawal from the course, as all clinical hours listed above are required to be completed to pass the course.

Instructor and Nursing Program Attendance Policies
Students are expected to attend all classes. Students must be in attendance for all clinical hours, both on campus and in the hospital clinical setting, and cannot miss any hours. Students have the responsibility to attend class and to consult with the instructor when an absence occurs. If for some reason you must leave class early, you should inform the instructor prior to the start of on campus clinical/clinical of your reason for leaving early. The instructor cannot excuse the student from missing any clinical hours and will consult with the dean of nursing regarding individual student situations.
The actual dates of each hospital activity will depend on the clinical group to which the student is assigned and the assigned clinical days. The hours and sites for the actual clinical practice will be announced by the instructor.

Students must begin attendance in all classes of enrollment. No exceptions. Financial Aid will not be granted to students who have been certified as not attending, by the certification date. For this lecture course, your physical participation in class, on or before the certification date will allow you to receive credit for FA purposes. For certification dates, check with the division or FAO for further information. Students, who are not certified as beginning class, are responsible for any payments due as a result of non-certification, to include the dropping of courses.

A student in the Mountain View Nursing Program must assume responsibility for individual learning and be a self-directed adult learner. Nursing faculty have carefully scheduled and constructed course content and learning activities. Student behaviors should not disrupt the learning of themselves or other students. Students should make every effort to be on time to class. It is not appropriate to leave repeatedly during class, talk or whisper with other students, eat nosily, or bring children to class/clinical. Cell phones must be silenced or set on vibrate and put away during class. Phones may not be used during class for talking, texting, internet, or other uses unrelated to the class topic. Personal computers may be used in the lab/classroom, but the use must be confined to class-related activities. Tape recorders may only be used in class with individual faculty permission. If the faculty member elects not to allow taping, that request must be honored. Students are expected to adhere to all of the stated lab policies.

Some class content and discussion may be of a sensitive nature. Confidentiality is of key importance and must absolutely be honored.

In case of inclement weather, the Mountain View College and DCCCD inclement weather policy will be followed. In the event of an illness, accident, or emergency, the student should make direct contact with the instructor before a class, presentation, examination, or other activity takes place. If the instructor cannot be reached in person or by telephone, the student should leave a message with the nursing program administrative assistant or the instructor via voice mail. An extenuating circumstance will be handled by the Dean of Nursing.

Tardiness is an unprofessional behavior, distracts other students, and reduces all students’ ability to learn. If a student is tardy more than 1 hour to any clinical session (hospital or on-campus), it is counted as 1 absence. If a student is tardy 15 minutes or more for two different times, this will count as a clinical absence. Since there are no make-up days for clinical, an absence will result in withdrawal from the MVC nursing program.

The schedule is subject to change. The instructor reserves the right to change the schedule at any time. Changes will be announced in a timely manner.

**File Submission/Attachment Standards**

All courses require students to submit work electronically. Because the faculty receive many of the same assignments a file naming format is established for all student submissions. The file naming standard is as follows:

Student’s Last Name and First Initial_CLASS Number_Assignment Name_date

Example: DoeJ_RNSG1413_Syllabus_7-21-18

File format standard: Word files are saved in DOCX format other acceptable formats are pdf, jpeg, giff, txt or tiff

**Plagiarism**

There are different types of plagiarism and all are serious violations of academic honesty. The most
common types are defined below:

- **Direct Plagiarism**
  Direct plagiarism is the word-for-word transcription of a section of someone else’s work, without attribution and without quotation marks. The deliberate plagiarism of someone else’s work is unethical, academically dishonest, and grounds for disciplinary actions, including expulsion.

- **Self-Plagiarism**
  Self-plagiarism occurs when a student submits his or her own previous work, or mixes parts of previous works, without permission from all professors involved. For example, it would be unacceptable to incorporate part of a term paper you wrote in high school into a paper assigned in a college course. Self-plagiarism also applies to submitting the same piece of work for assignments in different classes without previous permission from both professors.

- **Mosaic Plagiarism**
  Mosaic Plagiarism occurs when a student borrows phrases from a source without using quotation marks or finds synonyms for the author’s language while keeping to the same general structure and meaning of the original. Sometimes called “patch writing,” this kind of paraphrasing, whether intentional or not, is academically dishonest and punishable – even if you footnote your source!

- **Accidental Plagiarism**
  Accidental plagiarism occurs when a person neglects to cite their sources, or misquotes their sources, or unintentionally paraphrases a source by using similar words, groups of words, and/or sentence structure without attribution. (See example for mosaic plagiarism.) Students must learn how to cite their sources and to take careful and accurate notes when doing research. Lack of intent does not absolve the student of responsibility for plagiarism. Cases of accidental plagiarism are taken as seriously as any other plagiarism and are subject to the same range of consequences as other types of plagiarism.

**Late Work Policy**
Late work will not be accepted. Any work turned in late or incomplete will receive a 0% grade.

**Make-Up Policy**
There is no make up for missed clinical days. An absence from clinical will result in withdrawal from the MVC nursing program. Extenuating circumstances must be documented, and the instructor will make a decision along with the Dean of Allied Health/Nursing regarding a students’ individual situation.

There are no make-up exams. If a student is not present during the assigned time for an exam, the student will receive a 0%. Any exam not accepted for make-up will receive a grade of 0%. Extenuating circumstances must be documented, and the instructor will make a decision along with the Dean of Allied Health/Nursing regarding a students’ individual situation.

**Counseling**
Students are required to make an appointment with the instructor any time an exam grade does not meet the benchmark of 75% for tutoring and exam review. The MVC counselor is Dr. Jesse Gonzalez and is available for appointments with all MVC nursing students. His email is jgonzalez@dcccd.edu and his office number is 214-860-3640.

**Evaluation of Course & Instructor**
All students will evaluate the course and instructor at the completion of the course.

**Electronic Devices**
Cell phones must be silenced or set on vibrate and put away during class. Phones may not be used during class for talking, texting, internet, or other uses unrelated to the class topic. Personal computers may be used, but the use must be confined to class-related activities. Tape recorders may be used in class with individual faculty permission. If the faculty member elects not to allow taping, that request must be honored.
Withdrawal Policy (with drop date)
If you are unable to complete this course, it is your responsibility to withdraw formally. The withdrawal request must be received in the registrar's office by **April 16, 2020**. Failure to do so will result in your receiving a performance grade, usually an “F”. Students often drop courses when help is available that would enable them to continue. Please discuss your plans with your instructor if you feel the need to withdraw. If you drop a class or withdraw from the college before the official drop/withdrawal deadline, you will receive a “W” (Withdraw) in each class dropped. If you drop a course during the semester (RNSG 2362), you must also drop the concurrent course(s) **RNSG 1441 and RNSG 1144**. Keep in mind that the official drop date changes each semester and with each course.

Institution Policies:
Institutional Policies relating to this course can be accessed from the following link:
www.mountainviewcollege.edu/syllabipolicies

Disclaimer Reserving Right to Change Syllabus:
The instructor reserves the right to revise or amend this syllabus as necessary to manage and conduct this course. The intent of the instructor is to promote the best education possible within prevailing conditions affecting this class. You are responsible for contacting the instructor and seeking clarification of any requirement that is not understood.

Course Calendar:
Please see separate Spring 2020 Semester-RNSG 2362 calendar document.
RNSG 2362 Clinical Training – Registered Nurse
Student Contract and Acknowledgment

In recognition of the professional nature of Nursing as well as the professionalism stressed in the nursing program, I attest to the following:

_____ I have read and reviewed the syllabus, course description, learning outcomes & objectives. I have had time and opportunity to clarify any unclear areas.

_____ I understand the importance of preparing for this course before class, clarifying unclear areas in class, and participating in group discussions. I understand that I earn a grade; that just meeting minimal requirements does not earn an A.

_____ I understand the importance of being on time, being prepared and not missing class. I will not wait until the last minute to turn in assignments or turn them in late.

_____ I will not be late to class or leave early.

_____ I understand my role in limiting cross-conversations and other distractions or disruptive behaviors, including, but not limited to, cell phones, eating, entering and leaving frequently, loud noises, computer noise, etc. in class.

_____ I will leave the room clean of debris and papers.

_____ I understand the withdrawal date in this semester is April 16, 2020.

_____ I understand the Academic Honesty Policy and the Student Code of Conduct. I understand that not reporting cheating makes me culpable. Nurses are held to a higher degree of honesty and must protect the profession and the patients under our care.

_____ I have read and understand the testing schedule and will bring the correct materials to any exam situation where one is required.

_____ I understand how the course is graded, including tests, quizzes, and any extra assignments.

_____ I understand the “drop”, exit interview, and grievance policies.

_____ I know how to reach my instructor if I need to be absent or need help with the course.

_____ I understand that it is my responsibility to maintain my grades.

_____ I understand that a final grade below “C” will not be rounded up.

___________________________________________________
Print Name

___________________________________________________
Date

____________________________
Signature