Introduction to Psychology Syllabus
Eastfield College

Instructor Information
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Office Hours: By Appointment Only
Division Office and Phone: 972-675-3080

Course Information
Course Title: Introduction to Psychology
Course Number: PSYC 2301
Section Number: 43913
Semester/Year: Spring 2020
Credit Hours: 3
Class Meeting Time/Location: North Forney High School
Certification Date: February 3, 2020
Last Day to Withdraw: April 16, 2020

Course Prerequisites
College level ready in Reading

Course Description
General Psychology is a survey of the major psychological topics, theories, and approaches to the scientific study of behavior and mental processes. (3 Lec.)

Student Learning Outcomes
1. Identify various research methods and their characteristics used in the scientific study of psychology. Research Methods: Students will be able to identify various research methods used by psychologists and the advantages and limitations to each for example Case Studies, Observation, Correlation, Experimentation, etc.

2. Describe the historical influences and early schools of thought that shaped the field of psychology. Psychological Approaches: Students will be able to identify
and distinguish between the major theoretical perspectives such as Evolutionary, Neurological, Psychodynamic, Behavioral, Cognitive, Humanistic, and SocioCultural.

3. Describe some of the prominent perspectives and approaches used in the study of psychology. Major Concepts: Students will be able to identify and apply major concepts unique to the study of psychology.

4. Use terminology unique to the study of psychology.

5. Describe accepted approaches and standards in psychological assessment and evaluation.

6. Identify factors in physiological and psychological processes involved in human behavior.

**Texas Core Objectives**
The College defines essential knowledge and skills that students need to develop during their college experience. These general education competencies parallel the Texas Core Objectives for Student Learning. In this course, the activities you engage in will give you the opportunity to practice two or more of the following core competencies:

1. **Critical Thinking Skills** - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information

2. **Communication Skills** - to include effective development, interpretation, and expression of ideas through written, oral, and visual communication

3. **Empirical and Quantitative Skills** - to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions

4. **Teamwork** - to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal

5. **Personal Responsibility** - to include the ability to connect choices, actions, and consequences to ethical decision-making

6. **Social Responsibility** - to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities

**Required Course Materials**
To access useful materials for this course on ecampus on your computer or an Eastfield computer use Mozilla Firefox or Chrome as your browser at www.dcccd.edu/ecampus. You will need to log in to ecampus using your student ID number, which is on your registration receipt. Follow the instructions on ecampus. If you encounter problems with ecampus, please call Technical Support at 1-866-374-7169.

Note: A student of this institution is not under any obligation to purchase a textbook from a university-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

**Graded Work**

The tables below provide a summary of the graded work in this course and an explanation of how your final course grade will be calculated.

**Summary of Graded Work**

<table>
<thead>
<tr>
<th>Assignments</th>
<th>Points</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Syllabus Quiz</td>
<td>1 @ 100 points</td>
<td>100 points</td>
</tr>
<tr>
<td>Chapter Quizzes</td>
<td>10 @ 20 points each</td>
<td>100 points</td>
</tr>
<tr>
<td>Mandatory Paper</td>
<td>1 @ 100 points each</td>
<td>100 points</td>
</tr>
<tr>
<td>Exams</td>
<td>4 @ 100 points each</td>
<td>400 points</td>
</tr>
<tr>
<td>Participation</td>
<td>1 @ 100 points</td>
<td>100 points</td>
</tr>
<tr>
<td>Group Presentation</td>
<td>1 @ 200 points</td>
<td>200 points</td>
</tr>
</tbody>
</table>

**TOTAL: 1,000 points**

**Final Grade**

<table>
<thead>
<tr>
<th>Points</th>
<th>Percentages</th>
<th>Letter Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>900-1,000</td>
<td>90-100%</td>
<td>A</td>
</tr>
<tr>
<td>800-899</td>
<td>80-89%</td>
<td>B</td>
</tr>
<tr>
<td>700-799</td>
<td>70-79%</td>
<td>C</td>
</tr>
</tbody>
</table>
Description of Graded Work

**Exams**: Exams require the use of the Responds Lockdown Browser and are administered online.
- Exams are timed.
- Exams are optimized for Windows-based PCs. They will not work well on Apple products, iPads, Chromebook, and Cell phones.
- Do not use a wireless connection when taking a exam. Please use a college computer if you do not have the proper computer equipment.

*Make-up Exams*  Make up exams are allowed under the most extreme circumstances with appropriate documentation. Examples of “extreme circumstances” include but are not limited to major illness, death in the family, accidents, etc. The student (or a representative) should contact me with 24 hours of missing the test.

**Exam review material**: Notes and website found on the inside cover of your textbook. Tutoring is available through the learning assistance center.

**Homework Assignments**:
- These assignments are to be done online
- They do not require the use of the Respondus Lockdown Browser
- The HW assignments are timed.
- You can attempt the HW assignments multiple times
- Your final HW grade for each assignment will be the average of all grades.

**Quizzes**: The chapter quizzes each have 20 multiple-choice questions you must answer within a 60-minute time-limit. You will be allowed three attempts at the quiz and your highest score will be counted towards your final course grade.

The Mandatory Psychology Assessment Assignment Paper is due before 5:00 PM on March 24, 2020 at which time grading will begin (not before). Please note this on your schedule because no late submissions will be accepted for any reason.
Group Presentations will be presented on the last week of the course on May 11-13, 2020. Presentations will cover information and materials for class and students research.

Extra credit MAY also be provided during the semester at the discretion of the course professor. Be advised, that you are not entitled to extra credit. If you are not present in class the day extra credit is announced, for any reason, you will not be allowed to submit the extra credit assignment. No extra credit assignments will be accepted late for any reason. Extra credit is not a replacement for required course work so do not ask for extra credit assignments to make up for course work. I have included two extra credit homework quizzes worth up to 10 points each. Points earned from the extra credit quizzes will be automatically added to your total (these two quizzes are extra credit and not mandatory). The two extra credit quizzes will be labeled “extra credit”.

Your goal is to earn the highest number of points on each exam, homework assignment, extra credit assignment, and mandatory psychology assignment paper.

Technology:

All required course work is DUE as outlined by your professor in the course. Waiting until the last minute to complete required course work can be problematic as issues may arise. Do NOT use iPads or cell phones to complete or submit course work.

Experiencing technological difficulties or not having access to a computer or course textbook are not acceptable reasons for missing required course work deadlines.

Students should plan in advance to complete assignments utilizing resources available to them, for example the Eastfield College library and computer lab (make certain that computers utilized in these areas to complete course work have Respondus Lockdown already on them or you will not be able to complete your exams or quizzes).

It is your responsibility to ensure that computers used to complete course work have Respondus Lockdown already downloaded from e-campus.

In order to take exams/quizzes you must download Respondus Lockdown “immediately”. Do this via e-campus. Do not download Respondus Lockdown from the internet, because it will not work.
If you have trouble downloading Respondus Lockdown please contact student tech support. Personnel assigned to tech support are quite helpful and will assist you with the process. You can reach them at 1-866-374-7169. This is a student responsibility.

It is your responsibility to contact student tech support “immediately” should you encounter any technical issues, NOT your professor. You are required to obtain a ticket number, as well as, the name of the individual you speak to.

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Do not call or email your Professor about any technical issues you encounter until after you have spoken to tech support and have the aforementioned information.

Click on the MY DCCCD tab located at the top of your screen. You should see a button on the left menu bar that says "Lockdown Browser" click and follow the directions. You will not be able to take the exams or quizzes without this program. There is no fee to download this program if downloaded via dcccd.

For a short tutorial on how to use the browser, click the following link
http://ecampus.support.dcccd.edu/v91/studenttutorials/StudentLockDownBrowserv91/StudentLockDownBrowserv91.htm

Important Information:

It is your responsibility to ensure that you bring to class pens, pencils, scantrons, writing paper, course books, and laptop computer at all times. This is a requirement as unannounced pop quizzes and other activities will require the aforementioned items.

As college students it is expected that you follow directions and be prepared for class.

Read this syllabus thoroughly and retain a copy for your future reference. The syllabus contains valuable information about this course.

Please note: The professor reserves the right to proctor any exam, quiz or assignment and to modify any course requirements and calendar due dates as necessary to effectively manage and conduct this course. Students are responsible for contacting the instructor after carefully reading the syllabus, and seeking clarification of any requirements that are not understood.
Attendance and Your Final Grade

It is important that you attend scheduled class sessions to ensure that you do not miss any important announcements or changes related to the course. If you are not able to commit to regular attendance (for any reason), you may need to reconsider your enrollment in this class. Missing 3 class sessions for any reason will cause your final semester grade to be dropped 10 points, two letter grades for an additional 2 missed class sessions and so on. For example, you have a 95 at the end of the semester and have missed 3 class sessions (for what ever reason) your final grade will be dropped to an 85. Another example, you missed 5 class sessions and have a 95 at the end of the semester your final grade will be dropped to a 75 and so on. I realize that on occasion factors beyond your control may cause tardiness; however, arriving late should not become a consistent occurrence. Students who are 30 minutes late or leave early will be counted as absent.

It is critical that you review information related to examinations/tests. There are No Make Up Exams. So please, do not call or e-mail your instructor requesting an exception because none will be given. You are not entitled to a make up exam.

Tests will be administered promptly at the start of class when scheduled by the professor during the class period. You must be on time to take the test. No student will be allowed to take the test after the first test has been turned in. So, please do not ask that an exception be made. Make up tests will not be permitted. Any missed tests will be scored as a “0”.

Several extra credit opportunities may be provided throughout the course of the semester. Students must be present in class to participate in extra credit assignments. Students not present, for any reason, when extra credit is announced forfeit the opportunity to take part. No exceptions.

Students not present when extra credit is announced and that attempt to submit extra credit will be denied the opportunity and no credit will be given.

Other Course Policies

FINANCIAL AID STUDENTS: If you are receiving Financial Aid grants or loans, you must begin attendance in all classes. Do not drop or stop attending any class without consulting the Financial Aid Office. Changes in your enrollment level and failing grades may require that you repay financial aid funds. Failure to contact the instructor will result
in your name being submitted to the Financial Aid Office as a “non-attendee.” All students receiving financial aid must open an Email account through NetMail. See directions in this syllabus for opening an Email account.

**PLAGIARISM:** This is the act of taking someone else’s words or ideas and using them as your own. I consider this cheating and academic dishonesty. You will receive a grade of a zero on the assignment and you will be subjected to the disciplinary actions under academic honesty.

**ACADEMIC HONESTY:** Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published in the DCCCD Catalog at http://www1.dcccd.edu/cat0506/ss/code.cfm

Academic dishonesty includes, but is not limited to, cheating on tests, plagiarism and collusion. **Cheating** includes copying from another student’s test or homework paper, using materials not authorized, collaborating with or seeking aid from another student during a test, knowingly using, buying, selling, stealing, or soliciting the contents of an unadministered test, and substituting for another person to take a test. **Plagiarism** is the appropriating, buying, receiving as a gift, or obtaining by any means another’s work and the unacknowledged submission or incorporation of it in one’s own written work. **Collusion** is the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements. Academic dishonesty is a serious offense in college. You can be given a failing grade on an assignment or test, can be failed for the class, or you can even be suspended from college.

**A Note on Harassment, Discrimination and Sexual Misconduct**
We are committed to assure all community members learn and work in a welcoming and inclusive environment. Title VII, Title IX and DCCCD policy prohibit harassment, discrimination and sexual misconduct. If you encounter harassment, sexual misconduct (sexual harassment, sexual assault, stalking, relationship violence, stalking), retaliation or discrimination based on race, color, religion, age, national origin, disability, sex, sexual orientation, gender identity, and/or gender expression, please contact your College Title IX Coordinator or the Office of Institutional Equity. We treat this information with the greatest degree of confidentiality possible while also ensuring student welfare and college safety.

We are concerned about the well-being and development of our students, and are available to discuss any concerns. There are both confidential and non-confidential
resources and reporting options available to you. If students wish to keep the information confidential, please contact the college Counseling or Student Health Services. As required by DCCCD policy, incidents of discrimination and/or sexual misconduct shared with faculty will be reported to the College Title IX Coordinator or District Title IX Coordinator. The Title IX Coordinator will contact the student and determine if further investigation is needed.

For more information about policies, resources or reporting options, please contact your college Title IX Coordinator or visit www.dcccd.edu/titleIX.

Institutional Policies
Institutional Policies relating to this course can be accessed using the link below. These policies include information about tutoring, Disabilities Services, class drop and repeat options, Title IX, and more.

Eastfield Institutional Policies (http://www.eastfieldcollege.edu/syllabipolicies)

Withdrawal Policy If you are unable to complete this course, it is your responsibility to withdraw formally. The withdrawal request must be received in the Registrar’s Office by NOVEMBER 27, 2019. Failure to do so will result in your receiving a performance grade, usually an “F.” If you drop a class or withdraw from the college before the official drop/withdrawal deadline, you will receive a “W” (Withdraw) in each class dropped. For more information about drop deadlines, refer to the current printed Credit Class Schedule, contact the Admissions/Registrar’s Office at 972-860-7167 (Room C119), or contact the division office.

If you drop a class via eConnect, make sure to print a copy of the confirmation and keep the copy. In the event of a discrepancy it will be the responsibility of the student to provide documentation of having dropped the class.

Drop Policy For students who are enrolled in college level courses for the first time in the fall of 2007, Texas Education Code 51.907 limits the number of courses you may drop. You may drop no more than six courses during your entire undergraduate career unless the drop qualifies as an exception. Your campus counseling/advising center will give you information on the allowable exceptions. Remember that once you have accumulated 6 non-exempt drops, you cannot drop any other course with a “W.” Therefore, please use caution when dropping courses in any Texas public institution of higher learning, including all seven Dallas County Community Colleges. Please visit https://www1.dcccd.edu/coursedrops.
EMERGENCY/INCLEMENT WEATHER PROCEDURE: In case of emergency or inclement weather conditions, Eastfield students should listen to KEOM- FM Radio Station (88.5) as the primary media source. In partnership with the Mesquite Independent School District, Eastfield College Administration will notify KEOM immediately after a decision is made to cancel classes on any given day of inclement weather or for emergency purposes. Students may also monitor other local radio and television stations. The earliest an announcement may be broadcast on KEOM Radio is 6 a.m. Students may also refer to the Eastfield College web page www.eastfieldcollege.com for the Inclement Weather announcement under the Features area of the front page. The announcement will be posted immediately following the decision to close the college.

REPEATABILITY ISSUE:
Pending legislative action and DCCCD Board approval, effective for Fall Semester 2005, the Dallas County Community Colleges will charge a higher tuition rate to students registering the third or subsequent time for a course. All third and subsequent attempts of the majority of credit and Continuing Education/Workforce Training courses will result in higher tuition to be charged. Developmental Studies and some other courses will not be charged a higher tuition rate. Third attempts include courses taken at any of the Dallas County Community Colleges since the Fall 2002 semester. For complete information and updates, go to: http://www.dcccd.edu/ThirdCourseAttempt/

STUDENT E-MAIL: Legal privacy issues prevent your instructor from discussing your work or your grades on commercial email accounts. If you wish to send your papers as attachments to an e-mail (and the instructor permits it), or if you have a question about your grade, you must open a student email account. The account is free. You may set it up by going to www.dcccd.edu and click on Student Services, Online Services, and Student NetMail. All students receiving financial aid must open a student NetMail account.

RELIGIOUS HOLIDAYS/OBSERVANCES: Absences for observance of a religious holy day are excused. Notification of the absence must be given to the instructor in writing at least two weeks prior to the date of the holy day. A student whose absence is excused to observe a religious holy day is allowed to contract with the instructor to take a make-up examination or complete an assignment within a mutually agreed upon time after the absence.

Students with Disabilities: If you are a student with a disability and/or special needs, or if you think you may have a disability, please contact the college Disability Services Office (DSO). Please note that all communication with DSO is confidential. If you are
eligible for accommodations, please provide or request that the DSO send your accommodation letter to me as soon as possible (students are encouraged to contact DSO at the beginning of the semester). For more information regarding the College Disability Services Office, please visit the Student Services website: dcccd.edu/DSO Offices or contact DCCCD Office of Institutional Equity at (214) 378-1633.

Eastfield College Disability Service Office - 972-860-8348

FAMILY EDUCATIONAL RIGHTS and PRIVACY ACT of 1974 (FERPA)
In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), the College may release information classified as “directory information” to the general public without the written consent of the student. Directory information includes: (1) student name, (2) student address, (3) telephone numbers, (4) date and place of birth, (5) weight and height of members of athletic teams, (6) participation in officially recognized activities and sports, (7) dates of attendance, (8) educational institution most recently attended, and (9) other similar information, including major field of student and degrees and awards received. Students may protect their directory information at any time during the academic year. If no request is filed, directory information is released upon written inquiry. No telephone inquiries are acknowledged. No transcript or academic record is released without written consent from the student, except as specified by law.

OBTAINING YOUR GRADES AT THE END OF THE SEMESTER: Final Grade Reports are no longer mailed. Convenient access is available online at www.econnect.dcccd.edu. Use your identification number when you log onto eConnect, an online system developed by the DCCCD to provide you with timely information regarding your college record. Your grades will also be printed on your Student Advising Report, which is available in the Admissions Office.

Behavioral Expectations
1. Please be on time. Late arrivals and early departures can be disruptive.
2. Silence your cell phone.
3. Treat your classmates and the instructor with respect.
4. Do not use any recording devices in the classroom unless it is an approved accommodation.
5. You are welcome to use laptops, tablets etc. in the classroom, but only for academic purposes.

Children on Campus
The institution strives to protect an environment most conducive to teaching and learning for all enrolled students. Children who are taking part in organized scheduled activities or who are enrolled in specific classes are welcomed. Minor children, however, should not be brought to the institution unless closely supervised by their parent. Minor children should not be brought into classrooms, laboratories or other facilities of the college. This practice is disruptive to the learning process. In the case of an emergency where the student-parent has no alternative but to bring the child to campus, classroom faculty or the administrative heads of other units have full discretion as to whether a child may be allowed to quietly stay in the location. These individuals may require that children be removed by the student-parent from the setting if, in their opinion, the presence of the child is deemed to be disruptive to the learning process. For reasons of security and child welfare the institution will not permit unattended children to be left anywhere on the premises. Parents who have problems with childcare should visit the Counseling and/or Advisement Center to receive referrals to childcare services in the area.

**Food and Drink Policy**
Food, drinks, and tobacco products are prohibited in Eastfield College classrooms.

**Course Schedule**

*This is a tentative course calendar. The instructor reserves the right to make changes. All changes will be announced in class. It will be the responsibility of the student to keep up with such changes* 

<table>
<thead>
<tr>
<th>UNITS</th>
<th>Readings</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Unit 1</strong></td>
<td></td>
</tr>
<tr>
<td>Chapter 1</td>
<td>Introduction to the Science of Psychology</td>
</tr>
<tr>
<td>Chapter 2</td>
<td>Behavior and Biology</td>
</tr>
<tr>
<td>Chapter 13</td>
<td>Psychological Disorders</td>
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<tr>
<td><strong>Unit 2</strong></td>
<td></td>
</tr>
<tr>
<td>Chapter 3</td>
<td>Sensation and Perception</td>
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<tr>
<td>Chapter 4</td>
<td>Consciousness</td>
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<td>Chapter 5</td>
<td>Learning</td>
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<tr>
<td>UNITS</td>
<td>Readings</td>
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<tr>
<td>Unit 3</td>
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<tr>
<td>Chapter 6</td>
<td>Memory</td>
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<tr>
<td>Chapter 7</td>
<td>Cognition, Language and Intelligence</td>
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<tr>
<td>Chapter 8</td>
<td>Human Development</td>
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<tr>
<td>Unit 4</td>
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<tr>
<td>Chapter 10</td>
<td>Personality</td>
</tr>
<tr>
<td>Chapter 12</td>
<td>Stress and Health</td>
</tr>
<tr>
<td>Chapter 14</td>
<td>Treatment of Psychological Disorders</td>
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</tbody>
</table>