Syllabus – PSYCHOLOGY 2301- 40403

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Office Hours: By Appointment Only
Division: Social Sciences and Human Services
Email: awmassey@dcccd.edu

This course officially opens on MARCH 24, 2020 – May 13, 2020
CERTIFICATION DATE for this course is MARCH 30, 2020
DROP DATE: MAY 1, 2020


To access useful materials for this course on ecampus on your computer or an Eastfield computer use Mozilla, Firefox, or Chrome as your browser at www.dcccd.edu/ecampus. You will need to log in to
ecampus using your student ID number, which is on your registration receipt. Follow the instructions on ecampus. If you encounter problems with ecampus, please call Technical Support at 1-866-374-7169. This syllabus is for online classes. For online students all assignments, tests, and quizzes are online. For lecture students exams may be taken online or in class, at the instructors discretion.

The Professor reserves the right to amend this course syllabus for online courses. Any amendments will be posted online in your course page/site through e-Campus/Blackboard Course announcements. All students will be sent an email via e-Campus/Blackboard with the amended material. It is the student’s responsibility to check announcements and emails on a daily basis so not to miss any critical information concerning the course.

Welcome to Introduction to Psychology - General Psychology 2301. I am confident that we will have a productive Semester learning selected issues related to psychology.

The course topics are interesting and I believe that you will enjoy reading your assigned course book. This Professor may require students to take exams, complete homework assignments, quizzes, and psychology assessment assignments on-line via e-campus/Blackboard and SafeAssign in addition to taking exams in the classroom, for lecture students. The course Professor may proctor exams at will for online and lecture courses.
This is a fast paced course and will require intensive reading and studying of designated chapters in addition to taking exams and writing a mandatory psychology focused assignment paper (APA Format) or mandatory assessment paper as instructed by the Professor of this course.

It is anticipated that you will have four (4) major chapter exam grades each worth up to 100 points and one (1) mandatory psychology assessment paper worth up to 100 points.

4 exams (400 points) + 1 mandatory psychology assessment paper (100 points) = 500 points.

Your goal is to earn the highest number of points on each exam and mandatory psychology assignment paper.

The Mandatory Psychology Assessment Paper is due before 5:00 PM on APRIL 28, 2020, at which time grading will begin (not before). Please note this on your schedule because no late submissions will be accepted for any reason. Additional information will be sent pertaining to this assignment.

**EXAMS:**

THIS IS A SELF-PACED COURSE. Once you have completed the material to be studied and read for UNIT/EXAM 1 YOU WILL TAKE UNIT 1 EXAM. THE SAME PROCESS FOR UNIT 2, 3 AND 4. ALL COURSE WORK MUST BE COMPLETED ON OR BEFORE MAY 13, 2020, 5 PM. NO EXTENSIONS.
UNIT/EXAM 1 AND HOMEWORK ASSIGNMENTS

Introduction and review of syllabus
Chapter 1: Introduction to the Science of Psychology
Chapter 2: Behavior and Biology
Chapter 13: Psychological Disorders

UNIT/EXAM 2 AND HOMEWORK ASSIGNMENTS

Chapter 3: Sensation and Perception
Chapter 4: Consciousness
Chapter 5: Learning

UNIT/EXAM 3 AND HOMEWORK ASSIGNMENTS

Chapter 6: Memory
Chapter 7: Cognition, Language & Intelligence
Chapter 8: Human Development

UNIT/EXAM 4 AND HOMEWORK ASSIGNMENTS

Chapter 10: Personality
Chapter 12: Stress and Health
Chapter 14: Treatment of Psychological Disorders
Determining Course Evaluation/Grade:

<table>
<thead>
<tr>
<th>Activity</th>
<th>Points</th>
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<tbody>
<tr>
<td>4 Major Exams</td>
<td>400</td>
</tr>
<tr>
<td>Required Assessment Paper</td>
<td>100</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>500 POINTS</strong></td>
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FINAL COURSE GRADE

<table>
<thead>
<tr>
<th>Points Range</th>
<th>Grade</th>
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<tbody>
<tr>
<td>450 - 500</td>
<td>A</td>
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<tr>
<td>400 - 449</td>
<td>B</td>
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<tr>
<td>350 - 399</td>
<td>C</td>
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<td>340 - 349</td>
<td>D</td>
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Technology:

All required course work is DUE as outlined by your Professor in the course. Waiting until the last minute to complete required course work can be problematic as issues may arise. Do not use iPads, iPhones or laptops with wireless connections to complete or submit course work.

You should complete your class assignments using a compatible browser in eCampus. For a “check” of compatibility, once you login to
your course, go to the Browser Test option. If you encounter problems with technology, call tech support at 972-669-6402, NOT you’re Instructor/Professor. You will be given a “ticket number/case number.” It is your responsibility to write down that number for future reference, as well as, obtaining the name of the individual you speak to. It is highly recommended that you take your tests on a stable network; do not use iPads, iPhones, or laptops with wireless connections.

Experiencing technological difficulties or not having access to a computer or course textbook are not acceptable reasons for missing required course work/assignment/s deadlines.

Students should plan in advance to complete assignments utilizing resources available to them, for example the Eastfield College library and computer lab (make certain that computers utilized in these areas to complete course work have Respondus Lockdown already on them or you will not be able to complete your exams or quizzes).

Respondus Lockdown Browser

All exams require Respondus Lockdown Browser.

All required course work is DUE as outlined by your professor in the course. Waiting until the last minute to complete required course work can be problematic as issues may arise. Do not use iPads, iPhones or laptops with wireless connections to complete or submit course work.
Respondus Lockdown Browser

All exams require Respondus Lockdown Browser.

It is your responsibility to ensure that computers used to complete course work have Respondus Lockdown, downloaded from e-campus.

In order to take exams you must download Respondus Lockdown “immediately”. Do this via e-campus. Do not download Respondus Lockdown from the internet, because it will not work. Once it is downloaded on our computer, you do not have to go through the process for future testing.

If you have trouble downloading Respondus Lockdown contact student tech support. Personnel assigned to tech support are quite helpful and will assist you with the process. You can reach them at 1-866-374-7169 or 972-669-6402. This is a student responsibility.

It is your responsibility to contact student tech support “immediately” should you encounter any technical issues, NOT your professor. You are required to obtain a ticket number, as well as, the name of the individual you speak to.

Do not call or email your Professor about any technical issues you encounter until after you have spoken to tech support and have the aforementioned information.
EASTFIELD COLLEGE EMAIL POLICY

Faculty and students must have and use a DCCCD account for all correspondence relating to academic coursework. For information on setting up a DCCCD student email account go to: http://www.dcccd.edu/netmail/home.html No grades will be communicated via an outside email source.

E-mails sent to the instructor without a dcccd.edu address will not be read or receive a response. All e-mails must include the student class identification and section number in the subject line (exp. PSYC-2301-42490 or 42492), please include your full name (first and last), as it is on your enrollment and registration information. A working telephone number /cell number must be included in the e-mail so I may contact you if needed.

Be advised that failure to follow the aforementioned directions will result in your e-mail/s not being read or responded to.

This strict policy is important in order to maintain your course information as private as possible.

Your professor may send e-mails to students pertaining to course announcements, requirements, activities etc. It is imperative that you
make certain that your e-mail address is correct and that the phone number included in the e-mail is correct as well.

Course Description – found in Eastfield College catalog

Catalog Description:  Pre-requisite: Developmental Reading 0093 or English as a Second Language (ESOL) 0044 or have met the Texas Success Initiative (TSI) standard in reading. Introduction to Psychology surveys major topics in the study of behavior. Factors which determine and affect behavior are examined. Psychological principles are applied to human experience.  Intellectual Competencies 1. Reading – The ability to analyze and interpret a variety of printed material – books, documents and articles. 2. Writing – The ability to produce clear, correct and coherent prose adapted to purpose, occasion and audience. 3. Listening – analyze and interpret various forms of spoken communication. 4. Critical Thinking – Think and analyze at a critical level. 5. Computer Literacy – Understand our technological society, use computer based technology in communication, solving problems, acquiring information.

TEXAS SUCCESS INITIATIVE (TSI) The Texas Success Initiative (TSI) is a statewide program designed to ensure that students enrolled in Texas public colleges and universities have the basic academic skills needed to be successful in college-level course work. The TSI requires assessment, remediation (if necessary), and advising of students who attend a public college or university in the state of Texas. The program assesses a student’s basic academic skills in reading, writing, and math. Passing the assessment is a prerequisite for enrollment in many college-level classes such as English 1301/1302, History 1301/1302, Math 1414, etc.
Students who do not meet assessment standards may complete prerequisite requirements by taking developmental courses in the deficient area and passing them with a grade of C or higher. In some cases retesting will also be required. It is up to each student to be aware and informed about requirements that are subject to change. Additional information is available from the TSI Office. 
https://www1.dcccd.edu/cat0910/admiss/tsi.cfm?loc=4

Student Learning Outcomes

1. Identify various research methods and their characteristics used in the scientific study of psychology. Research Methods: Students will be able to identify various research methods used by psychologists and the advantages and limitations to each for example Case Studies, Observation, Correlation, Experimentation, etc.

2. Describe the historical influences and early schools of thought that shaped the field of psychology. Psychological Approaches: Students will be able to identify and distinguish between the major theoretical perspectives such as Evolutionary, Neurological, Psychodynamic, Behavioral, Cognitive, Humanistic, and Socio-cultural.

3. Describe some of the prominent perspectives and approaches used in the study of psychology. Major Concepts: Students will be able to identify and apply major concepts unique to the study of psychology.

4. Use terminology unique to the study of psychology.

5. Describe accepted approaches and standards in psychological assessment and evaluation.

6. Identify factors in physiological and psychological processes involved in human behavior.
Exemplary Educational Objectives for Psychology 2301• To employ the appropriate methods, technologies, and data that social and behavioral scientists use to investigate the human condition. • To use and critique alternative explanatory systems or theories • To develop and communicate alternative explanations or solutions for contemporary social issues• To identify and understand differences and commonalities within diverse cultures.

DETERMINING COURSE GRADE: Evaluation Procedure Activity POINTS 4 Major lecture exams worth 100 points each (400). Psychology Assessment Paper worth 100 points.

TOTAL 500 POINTS FINAL COURSE GRADE

TESTS/EXAMS: Tests require the use of the Responds Lockdown Browser and are administered online. Exams may also be proctored at the Professor’s discretion.

EXAMS: Do not use a wireless connection. Exams are not optimized for: Apple Products, I pads, Chromebook or cell phones. 
You must have a Windows based computer and Respondus lockdown browser.
Exams are timed. You will be allowed 90 minutes to take your exam.
ALL exams are taken online.
If you do not have the proper computer equipment and are a dual credit student it is your responsibility to notify your school liaison and dual credit office immediately. If you do not have the proper computer
equipment another alternative is to use a college computer that already has Respondus Lockdown Browser downloaded on the computer. It is your responsibility to make this determination by asking library or computer lab personnel to direct you to a computer that has Respondus Lockdown Browser. It is important that you obtain the name of the computer lab or library personnel that assists you for verification purposes.

*There are no Make-up Exams for any reason.

FINANCIAL AID STUDENTS: If you are receiving Financial Aid grants or loans, you must begin attendance in all classes. Do not drop or stop attending any class without consulting the Financial Aid Office. Changes in your enrollment level and failing grades may require that you repay financial aid funds. Failure to contact the Instructor will result in your name being submitted to the Financial Aid Office as a “non-attendee.” All students receiving financial aid must open an Email account through NetMail. See directions in this syllabus for opening an Email account. The account is free. You may set it up by going to www.dcccd.edu and clicking on Student Services, Online Services, and Student NetMail. All students receiving financial aid must open a student NetMail account. You must attend and participate in your on-campus (lecture) or online course(s) in order to receive federal financial aid. Your instructor is required by law to validate your attendance in your on-campus (lecture) and online psychology course in order for you to receive financial aid. You must participate in academic related activities pertaining to the course but not limited to the following examples: attending class, submitting academic assignments, taking exams, completing interactive video assignments; participating in computer-assisted instruction;
attending study groups assigned by the instructor; or participating in online ongoing discussions boards (course introductions do not count) about academic issues relating to course materials. In an online course, simply logging in is not sufficient by itself to demonstrate academic attendance. You must demonstrate that you are participating in your online and/or lecture classes and are engaged in academically related activities such as in the examples described above. Failure to do so will prevent you from being certified and will affect your financial aid and financial aid status.

ACADEMIC HONESTY: Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published in the DCCCD Catalog at http://www1.dcccd.edu/cat0506/ss/code.cfm

Students are expected to perform and take all exams without outside assistance unless authorized by the instructor in writing. Scholastic dishonesty includes, cheating, plagiarism or any attempt to receive credit for work that is not one’s own.

Academic dishonesty includes, but is not limited to, cheating on tests, plagiarism and collusion. Cheating includes copying from another student’s test or homework paper, using materials not authorized, collaborating with or seeking aid from another student during a test, knowingly using, buying, selling, sharing, stealing, or soliciting the contents of an un-administered test, and substituting for another person to take a test, or having someone substitute for you to take a
test, homework assignment, or submitting written /assignment/reports not written by the student.

The willful giving or receiving of information unauthorized by the instructor during an exam, illicitly obtaining exam questions in advance, using someone else’s work for written assignments as if it were one’s own or any dishonest means of attempting to fulfill course assignments.

Plagiarism is the appropriating, buying, receiving as a gift, or obtaining by any means another’s work and the unacknowledged submission or incorporation of it as one’s own written work.

Plagiarism is the act of taking someone else’s words or ideas and using them as your own. I consider this cheating and academic dishonesty. You will receive a grade of a zero on the assignment and you will be subjected to the disciplinary actions under Academic Honesty section.

Collusion is the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements. Academic dishonesty is a serious offense in college.

You can be given a failing grade on an assignment or test, can be failed for the class, or you can even be suspended from college for any of the aforementioned violations.
Food, Drink, and Smoking - Food and Drink are not permitted in classrooms. Eastfield College is a smoke-free zone. There is no smoking including vaping permitted on the college campus.

Attendance and Participation for Online Students:

There is no classroom attendance required in this online course. However, the course is set up with specific assignments and tests having due dates/times that must be met to receive credit.

Failure to meet the stated deadline for any reason will result in no credit points for the assignment or test.

Withdrawal Policy - If you are unable to complete this course, it is your responsibility to withdraw formally. The withdrawal request must be received in the Registrar’s Office by the listed dates (find your course schedule to determine your certification and drop dates below) Failure to do so will result in your receiving a performance grade, usually an “F” if you drop a class or withdraw from the college before the official drop/withdrawal deadline, you will receive a “W” (withdraw) in each class dropped. For more information about drop deadlines, refer to the current printed Credit Class Schedule, contact the Admissions/Registrar’s Office at 860-7167 (Room C119). Please check online course site for the specific W date. See official Fall certification and withdrawal dates below:

SPRING SEMESTER CERTIFICATION AND WITHDRAWAL DATES

CERT DATE – MARCH 30, 2020

"W" DATE MAY 1, 2020
For more information about withdrawal deadlines, refer to the current printed Credit Class Schedule, contact the Admissions/Registrar’s Office at 972-860-7167 (Room C119). If you drop a class via eConnect, make sure to print a copy of the confirmation and keep the copy. In the event of a discrepancy it will be the responsibility of the student to provide documentation of having dropped the class.

Stop Before You Drop - For students who are enrolled in college level courses for the first time in the fall of 2007, Texas Education Code 51.907 limits the number of courses you may drop. You may drop no more than six courses during your entire undergraduate career unless the drop qualifies as an exception. Your campus counseling/advising center will give you information on the allowable exceptions (it is the student’s responsibility to ask the counseling/advising center) not your professor. Remember that once you have accumulated 6 non-exempt drops, you cannot drop any other course with a “W.” Therefore, please use caution when dropping courses in any Texas public institution of higher learning, including all seven Dallas County Community Colleges. Please visit https://www1.dcccd.edu/coursedrops

EMERGENCY/INCLEMENT WEATHER PROCEDURE: In case of emergency or inclement weather conditions, Eastfield students should listen to and monitor local radio and television stations. The earliest an announcement may be broadcast is 6 a.m. Students may also refer to the Eastfield College web page www.eastfieldcollege.com for the Inclement Weather announcement under the Features area of the front page. The announcement will be posted immediately following the decision to close the college.
DCCCD Emergency Operating Procedures
http://video.dcccd.edu/rtv/DO/emergency.dcccd.wmv

REPEATING THIS COURSE (Third Attempt to Enroll in a Course:
Effective for Fall Semester 2005, the Dallas County Community Colleges
will charge additional tuition to students registering the third or
subsequent time for a course. All third and subsequent attempts of the
majority of credit and Continuing Education/Workforce Training
courses will result in additional tuition to be charged. Developmental
Studies and some other courses will not be charged a higher tuition
rate. Third attempts include courses taken at any of the Dallas County
Community Colleges since the Fall 2002 semester. For complete
information and updates, go to:
http://www.dcccd.edu/thirdcourseattempt/

STUDENT E-MAIL: Legal privacy issues prevent your instructor from
discussing your work or your grades on commercial e-mail accounts. If
you wish to send your papers as attachments to an e-mail (and the
instructor permits it), or if you have a question about your grade, you
must open a student email account. The account is free. You may set it
up by going to www.dcccd.edu and click on Student Services, Online
Services, and Student NetMail. All students receiving financial aid must
open a student NetMail account.

RELIGIOUS HOLIDAYS/OBSERVANCES: Absences for observance of a
religious holy day are excused. Notification of the absence must be
given to the instructor in writing at least two weeks prior to the date of
the holy day. A student whose absence is excused to observe a religious
holy day is allowed to contract with the instructor to take a make-up
examination or complete an assignment within a mutually agreed upon
time after the absence.
ADA Guidelines Students with a physical, mental or learning disability who require accommodations should contact the college Disability Services Office in C237. Call 972-860-8348 or email efcdso@dccc.edu. For more information: http://www.eastfieldcollege.edu/SSI/DSO/idex.html.

FAMILY EDUCATIONAL RIGHTS and PRIVACY ACT of 1974 (FERPA) In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), the College may release information classified as “directory information” to the general public without the written consent of the student. Directory information includes: (1) student name, (2) student address, (3) telephone numbers, (4) date and place of birth, (5) weight and height of members of athletic teams, (6) participation in officially recognized activities and sports, (7) dates of attendance, (8) educational institution most recently attended, and (9) other similar information, including major field of student and degrees and awards received. Students may protect their directory information at any time during the academic year. If no request is filed, directory information is released upon written inquiry. No telephone inquiries are acknowledged. No transcript or academic record is released without written consent from the student, except as specified by law.

TITLE IX AND DIVERSITY

Title IX and Diversity: Eastfield College is committed to creating and fostering a learning and working environment that reflects, respects, and celebrates diversity. This is an integral part of the College’s mission to provide excellence in teaching and learning. If you encounter harassment, sexual harassment, sexual misconduct, relationship violence, sexual assault, stalking, retaliation or discrimination based on sex, race, color, religion, age, national origin, disability, sex, sexual
orientation, and/or gender identity, and/or gender expression, we encourage you to contact the college’s Title IX coordinator, at (http://www.eastfieldcollege.edu/SSI/title-ix/report-incident) or the Office of Institutional Equity. We treat this information with the greatest degree of confidentiality possible while also ensuring student welfare and college safety.

Office of Institutional Equity in coordination with DCCCD colleges, has the primary responsibility for reviewing updating and implementing policies and procedures. The Institutional Equity and Compliance Officer and the Office of Institutional Equity will ensure compliance with College District policies, federal and state laws related to sexual assault, Title IX, Title II (Americans with Disabilities Act) and the Military Veterans Full Employment Act to support diversity and inclusion.

We are concerned about the well-being and development of our students, and are available to discuss any concerns. There are both confidential and non-confidential resources and reporting options available to you. If students wish to keep the information confidential, please contact the college Counseling or Student Health Services. As required by DCCCD policy, incidents of discrimination and/or sexual misconduct shared with faculty will be reported to the College Title IX Coordinator or District Title IX Coordinator. The Title IX Coordinator will contact the student and determine if further investigation is needed. For more information about policies, resources or reporting options, please contact your college Title IX Coordinator or visit www.dcccd.edu/titleIX

For more information about Title IX and the college’s policies, see the Eastfield College website: http://www.eastfieldcollege.edu/SSI/title-ix/index

Students with Disabilities:
If you are a student with a disability and/or special needs, or if you think you may have a disability, please contact the college Disability Services Office (DSO). Please note that all communication with DSO is confidential. If you are eligible for accommodations, please provide or request that the DSO send your accommodation letter to me as soon as possible (students are encouraged to contact DSO at the beginning of the semester). For more information regarding the College Disability Services Office, please visit the Student Services website: dcccd.edu/DSO Offices or contact DCCCD Office of institutional Equity at (214) 378-1633. Eastfield College Disability Service Office – (972) 860-8348.

College Title IX Coordinators

Eastfield Rachael Wolf  Title IX
EFC@dcccd.edu (972) 860-7358

DCCCD District Title IX Coordinator

Office of Institutional Equity LaShawn Grant  Title IX
District@dcccd.edu (214) 378-1633

OBTAINING FINAL COURSE GRADES USING eConnect: Final Grade Reports are no longer mailed. Convenient access is available online at www.econnect.dcccd.edu Use your identification number when you log onto eConnect, an online system developed by the DCCCD to provide you with timely information regarding your college record. Your grades will also be printed on your Student Advising Report, which is available in the Admissions Office.

The guidelines in this syllabus may be changed, deleted, or amended at any time by your Professor.
COURSE CALENDAR

Please note that ALL course work is due on or before May 13, 2020, 11:00 PM

NO ASSIGNMENTS ACCEPTED VIA EMAIL

This is a tentative course calendar. The Professor/Instructor reserves the right to make changes. All changes will be announced in class for lecture classes and in the course announcement page for online courses. Students are responsible for keeping up with such changes by checking the announcement page on a daily basis.

ALL COURSE WORK MUST BE COMPLETED ON OR BEFORE MAY 13, 2020, 11:00 PM. THERE are no extensions on any work required for this course.

MANDATORY PSYCHOLOGY ASSESSMENT PAPER DUE APRIL 28, 2020, 5 PM.

NO LATE PAPERS ACCEPTED

For instructions on writing your paper go to ecampus, click on your course, go to “course content” and scroll to bottom of the page.