Instructor Information
Name: Jane Stidham
DCCCD Email: jstidham@dcccd.edu
Office Phone: 972-238-6140
Office Location: Adjunct Office
Office Hours: By appointment
Division Office and Phone: 972-238-6943

Course Information
Course Title: Composition 1
Course Number: ENGL 1302
Section Number: 83056
Semester/Year: Spring 2020
Credit Hours: 3
Class Meeting Time/Location: T/H 11:00 am- 12:20 pm
Certification Date: Feb 3, 2020
Last Day to Withdraw: April 16, 2020

Required Course Materials

Note: A student of this institution is not under any obligation to purchase a textbook from a university-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Course Materials
Always bring your books to class with paper and pen for classroom activities.

Course Prerequisites
Prerequisite Required: ENGL 1301
Course Description
Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. (3 Lec.)
Coordinating Board Academic Approval Number 2313015112

Student Learning Outcomes
Upon successful completion of this course, students will:
1. Demonstrate knowledge of individual and collaborative research processes.
2. Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays.
3. Analyze, interpret, and evaluate a variety of texts for the ethical and logical uses of evidence.
4. Write in a style that clearly communicates meaning, builds credibility, and inspires belief or action.
5. Apply the conventions of style manuals for specific academic disciplines (e.g., APA, CMS, MLA, etc.)

Texas Core Objectives
The College defines essential knowledge and skills that students need to develop during their college experience. These general education competencies parallel the Texas Core Objectives for Student Learning. In this course, the activities you engage in will give you the opportunity to practice two or more of the following core competencies:

1. Critical Thinking Skills - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
2. Communication Skills - to include effective development, interpretation, and expression of ideas through written, oral, and visual communication
3. Empirical and Quantitative Skills - to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions
4. Teamwork - to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
5. Personal Responsibility - to include the ability to connect choices, actions, and consequences to ethical decision-making
6. Social Responsibility - to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities

Assignments - Your class has specified requirements for completion:

Argument/Research Papers/Structured Responses
A. Students will write 3 typed (doubled space) 6+ page (minimum) of text papers putting information into their own words and incorporating direct quotes. These papers will be based on extensive solid research from a variety of sources (at least 10+). The following are the same paper parameters that will be discussed in detail before the papers are due.
• Paper 1 is a argument using definition. In addition, students will use information collected in the library (books, magazines, government documents, internet, etc.) and outside the library (stores, organizations, schools, businesses, etc. – What I call field work).

• Paper 2 is a cause/effect argument paper. In addition, students will use both primary (survey, interview and observation) and secondary (library, internet, books, magazines, etc.) research.

• Paper 3 is a Rogerian Argument paper. Research topics will be discussed prior to the assignment. There will be two parts to this segment: written and oral. The written portion is to be typewritten (double-spaced) 8+ pages of text composition with at least 10+ sources. The oral segment will be a 10-minute, in-class presentation of your research findings and the thesis statement demonstrating common ground.

Students will be able to select their own topics/thesis based on their interest and subject to approval by the instructor. Subjects that are not to be used are anything faith based, abortion, historical or biographical subjects. Students will be encouraged to utilize a variety of source material, (books, magazines, journals, Internet etc., but are not to use Wikipedia.

Description of Graded Work

Papers: There are three major papers in this class emphasizing different writing skill sets. For each paper the student will be provided an Instruction Sheet explaining the details of the writing assignment.

In-class Writings: There will be a variety of writings assignments done in-class to learn new skill sets. Some of these assignments will be done individually or in groups.

Homework assignments/class work/active participation in discussions: There are a mixture of writing opportunities based on learning new writing skills.

Final Paper: This paper is like a test demonstrating the writing skills you have learned in the course.

Method of Evaluation - Grading

<table>
<thead>
<tr>
<th>Description</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>2 major papers –Written Outside Class with major revisions and peer review Typed.</td>
<td>20%</td>
</tr>
<tr>
<td>Rogerian Paper Written Outside Class with major revisions and peer review Typed.</td>
<td>15%</td>
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<tr>
<td>Homework assignments/class work/active participation in discussions</td>
<td>20%</td>
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<tr>
<td>In-Class Writings</td>
<td>25%</td>
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<tr>
<td>Final Writing Assignment</td>
<td>20%</td>
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</table>

A = 90-100%
B = 80-89%
C = 70-79%
F = 60% or less
• Note: All major writing assignments (3) must be turned in to pass this course. If a student skips a paper, that student will fail the course. No make-up will be given for quizzes or in-class writing, and no daily work will be accepted late. Major essays are due on time at the beginning of class. If a major essay is turned in late, the student will lose one letter grade for each day the paper is late.

• ABSOLUTELY NO EXCEPTIONS, regardless of reasons, excuses, complaints, or issues, including but not limited to computer problems and failures, internet connections, e-Campus connections, problems with children, family members, friends, or animals interrupting your work, ILLNESS, or any other unplanned or unforeseen circumstances.

Late Work Policy

PAPERS ARE DUE ON TIME at the first of class. If not, the paper is considered late thus a letter grade will be deducted. In addition, a letter grade will be deducted for EVERY day the paper is late. No paper will be accepted a week after the due date. Back up your work – save your papers in multiple places and print occasionally, just in case your computer crashes or you misplace your flash drive. Also, make sure to safely take the flash drive out of the computer.

Other Course Policies

Paper Deliverables

There are 2 ways a major paper is submitted assignments:

• Paper is posted on Blackboard in the submit paper tab. This action is mandatory. If a student does not post their paper, it will not be graded even if the student turns in a hard copy.
• Hard copy of the paper in a pocket folder.

All writing assignments will include the following when turned in a pocket folder to have a “paper trail” for the development of the paper:

• An fully developed outline that matches the paper organization
• Rough drafts with one completed draft that has extensive hand written revisions
• Final copy of the paper (Font size 11). On the final copy, write or denote final copy.
• Any information from secondary sources will be turned in for review (organized, individually stapled, and highlighted on sections used).
• A Works Cited page for the argument/research paper and any paper using secondary source information
• MLA style documentation and internal citation for any argument/research paper and any paper using secondary source information

If any of these materials or requirements are not turned in when the paper is due, the paper will not be graded, and 30 points will automatically be deducted from the grade. These materials need to be turned in by the next class period if not before that time. If not, the paper will not be graded/evaluated and the student will receive a zero for that paper. If a paper is a week late, it is too late to be graded; thus, the student will earn a zero. No late work will be accepted during finals week.
If a student is confused or doesn’t understand course materials, ask the instructor questions. Don’t wait till the last week of the semester to ask for help. In addition, there is no extra credit given this course. All effort needs to be concentrated on completing assignments correctly. The following are some tips on being successful in the class:

- Attend all classes
- Read assigned readings before the due date listed on the course calendar.
- Annotated your readings
- Take notes in class
- Complete all assignments from homework to papers
- Ask questions
- Actively participate in class discussions and work

**Attendance and Your Final Grade**

Since the writing process involves group interaction and individual participation in all classes, attendance is both critical and mandatory; consequently, it will be part of the evaluation of your grade. You are expected to attend class regularly and to consult with me whenever an absence is necessary. If you miss more than **2 unexcused classes, you will lose a letter grade**. If you miss **4 or more classes excused or unexcused, you will fail the course**. If a student wants an excused absence, the student needs to provide documentation like a doctor’s note, court hearing, etc. Roll will be taken at the first of the class. If a student is tardy, the student will be considered absent unless he/she takes the responsibility of requesting that I change the roll for that day. This decision is up to my discretion and will depend on how late the student was. Excessive job related excuses will not be accepted. If a student has an extreme number of tardies, points will be deducted from the daily grade. In addition, if a student signs the daily roll sheet and then leaves the class, the student will not be counted as present for that class.

**Academic Honesty**

Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the **DCCCD Code of Student Conduct**.

Plagiarism has become a chronic dilemma. Any form of plagiarism - from block copying whole sections of your paper from an Internet source to forgetting to use one direct quote (inadvertent) – will not be tolerated. If you plagiarize your paper, you will receive a zero for that paper. Based on the severity of the plagiarism (such as buying a paper or copying a complete essay/paper), you could fail the course. Also your name will be sent to the Dean of Students notifying them of the plagiarism with a copy of your paper. If you plagiarize, two assignments you will automatically fail the course.

**Institutional Policies**

Institutional Policies relating to this course can be accessed using the link below. These policies include information about tutoring, Disabilities Services, class drop and repeat options, Title IX, and more.
Classroom Etiquette:
Please treat each other and the instructor with respect. Be aware of the written and/or verbal policies the instructor includes in the syllabus or says in class. As you would wish to be treated, so treat others. In other words, by following the rules outlined below, you will be more successful and less frustrated with your instructor and fellow students (and better prepared for university and/or business life).

a. Practice open and honest communication. Communicate, politely, with your instructor if you have a problem. Nothing can be solved if you approach your instructor in an offensive manner, or demand the instructor solve your problems. In addition, nothing can be accomplished if you do not talk to your instructor at all! Remember the golden rule above: if you treat your instructor with respect, your instructor will treat you with respect. This works for your fellow students, too!

b. Avoid asking for special treatment without good reason. Requests for special consideration from the instructor (such as late papers, excused absences, etc.) are just that, requests. You are asking the instructor for a favor. Your instructor must be fair to all students and may not grant your request, or may grant it only with adequate documentation/evidence. Be aware of this and respect the instructor’s decision.

c. Be prepared. Come to class prepared to write, discuss, work in groups, and ready to cooperate. Being prepared and able to work with a team are the two most valued skills in the business world! Have your reading done, drafts prepared, topics considered before you come to class. This, above all else, demonstrates respect for yourself!

d. Listen! Listen to your instructor and your fellow students. Take notes when needed. Most problems occur because deep and open listening has not been practiced. Considering what has been said before reacting shows respect for the other person, as well as yourself.

e. Finally, respect other students and the instructor by coming to class on time and making sure you turn off cell phones and pagers. Disrupting class is never respectful in anyone’s eyes!

Cell phone usage in the classroom is prohibited. That includes texting during class. If a student chooses to text during class, they will be asked to leave the classroom.

Disclaimer
The instructor reserves the right to amend this syllabus as necessary.
## Course Schedule

<table>
<thead>
<tr>
<th>Jan</th>
<th>21</th>
<th>Introduction to class</th>
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<tr>
<td></td>
<td>23</td>
<td>Chapter 3 – Understanding the Basics of Argument p. 64-93 Writing Sample</td>
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<td>28</td>
<td>Chapter 4 – Writing Effective Arguments p. 95-115</td>
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<td>30</td>
<td>Discussion</td>
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<td>Feb</td>
<td>4</td>
<td>Chapter 7 – Definition Arguments p. 176-193 Introduce the First paper – Definition argument</td>
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<td>6</td>
<td>Chapter 1 Writers and their Sources p. 2-31</td>
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<td>11</td>
<td>Chapter 14 Formal Documentation p. 321-356</td>
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<td>13</td>
<td>Introduction to the Cause/Effect Argument Paper Chapter 10 Arguments with a Cause p. 226-240 Bring to class the Definition argument paper Outline</td>
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<td>18</td>
<td>Chapter 12 Locating, Evaluating, and Preparing Sources p. 266-284</td>
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<td>20</td>
<td>Peer Review Definition Argument Paper – Students will bring 2 completed copies of their paper for peer review</td>
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<td>25</td>
<td>Definition Argument Paper Due Discussion</td>
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<td>27</td>
<td>No Class</td>
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<tr>
<td>Mar</td>
<td>3</td>
<td>Cause/Effect Argument Outline Due</td>
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<td>5</td>
<td>Chapter 2 Responding Critically to Sources p. 32-62</td>
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<td>10</td>
<td>Peer Review Cause/Effect Argument Paper – Students will bring 2 completed copies of their paper for peer review</td>
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<td>12</td>
<td>Cause/Effect Argument Paper Due</td>
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<td>17-19</td>
<td>Spring Break</td>
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<td></td>
<td>26</td>
<td>Discussion</td>
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<tr>
<td></td>
<td>31</td>
<td>Chapter 6 Learning More About Argument p. 146-174</td>
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<tr>
<td>Date</td>
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<td>April 2</td>
<td>Discussion</td>
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<td>7</td>
<td><strong>Outline due for the Rogerian Paper</strong></td>
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<td>9</td>
<td>Discussion</td>
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<td>14</td>
<td>Chapter 16 The Web and Social Media: Their Impact on Our Lives p. 381-400</td>
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<td>16</td>
<td>Discussion</td>
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<td>21</td>
<td>Chapter 18 Education in America: Issues and Concerns p 423-442</td>
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<tr>
<td>23</td>
<td><strong>Peer Review Rogerian paper– Students will bring 2 completed copies of their paper for peer review</strong></td>
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<tr>
<td>28</td>
<td><strong>Rogerian Argument Paper Due</strong></td>
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<td>30</td>
<td>Discussion</td>
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<td>May 5</td>
<td>Chapter 19 The Environmet: How Do We Sustain It? P. 443-468</td>
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<td>7</td>
<td>In-class Writing</td>
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<td>12</td>
<td><strong>Final Exam 11:00 am –12:45 pm</strong> YOU MUST TAKE THE FINAL EXAM (ESSAY) DURING FINAL WEEK. THIS EXAM CANNOT BE MADE UP. IF YOU DO NOT TAKE IT AT THE APPOINTED TIME, YOU FORFEIT 20% OF YOUR COURSE GRADE</td>
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