ENGL 1302 – Composition II  
Spring 2020 (Winter-Term)  
Dec. 16, 2019 – Jan. 10, 2020  
ONLINE – NO CAMPUS MEETINGS  

Instructor Information  
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Office Hours: N/A  

Student questions submitted via email are typically answered within 24 hours from Monday through Thursday. Questions received on Friday, Saturday, or Sunday are answered by midnight on Monday.  
Division Office and Phone: School of Communications, Lavaca 208 972-238-6943  

Course Information  
Course Title: Composition II  
Course Number: ENGL 1302  
Section Number: 82491  
Semester/Year: Spring 2020  
Credit Hours: 3  
Class Meeting Time/Location: Internet  
Certification Date: TBA  
Last Day to Withdraw: TBA  

Welcome!  
My goal is for you to be successful in this class; therefore, I am here to assist you. Reading, writing, collaborating, researching, summarizing, evaluating, and analyzing are skills you need to be successful in life, not just in college, so take this opportunity to develop and improve these skills.  

Course Description  
Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions.  

DCCCD Catalog Information  
ENGL 1302 - Composition 2 (3 Lec.)
This is a Texas Common Course Number. This is a Core Curriculum course selected by the colleges of DCCCD. Prerequisite: English 1301 and have met Texas Success Initiative (TSI) standard in Reading and Writing. Coordinating Board Academic Approval Number 2313015112.

**ENGL 1302 Learning Outcomes**
Upon successful completion of this course, students will complete the following:
1. Demonstrate knowledge of individual and collaborative research processes.
2. Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays.
3. Analyze, interpret, and evaluate a variety of texts for the ethical and logical uses of evidence.
4. Write in a style that clearly communicates meaning, builds credibility, and inspires belief or action.
5. Apply the conventions of style manuals for specific academic disciplines (e.g., APA, CMS, MLA, etc.)

**Required Text**

**Title:** Inventing Arguments Brief Edition MLA 2016 Update  
**Authors:** John Mauk and John Metz  
**Publisher:** Cengage Learning  
**Edition:** Fourth  
**ISBN:** Print: 9781337280860  
  e-text: 9781337517805

To access the course material:
1. Go to: http://ecampus.dcccd.edu/  
2. Click on “Access eCampus”  
3. For Username, enter your student ID number preceded by an “e” (for example: “e1234567”)  
4. Enter your password. The default password is the same as your username.  
5. In the box on the right, you should see a list of courses in which you are enrolled. Click on English 1301—Composition I.  
6. Use the menu on the left to navigate the site.

Email is the primary means of communication in this course. To update your email:
1. Follow 1-4 above.  
2. Under the “tools” box on the left, click on Personal Information.  
3. Click on “Edit Personal Information.”  
4. Provide a working email address in the space provided  
5. Click “Submit” at the bottom of the page.

**Online Courses**
The instruction for this course is entirely online. You will be asked to read texts, watch video clips, listen to audio clips, participate in discussion boards, write essays, and take quizzes—all online. The lessons and instructions are on our eCampus course page, which you should check every week day for announcements and to keep up with the course material. You must have access to the minimal technological requirements (listed on the “Getting Started” page on eCampus) to complete the course requirements, which include completing and
submitting assignments in Microsoft Word. You should also have some experience working on a computer, writing emails and essays, and communicating online.

Course Outline
This course is divided into 4 lessons. To access each unit, go to the eCampus page for this course, select the left course menu called “Lessons—Assignments,” and begin going through the units. This is not a self-paced course; all of the assignments have due dates, which are outlined in the assignment calendar located on the eCampus course page. Along with the syllabus, be sure to read or view the course orientation, which provides details about completing the assignments. Here is a basic outline of the units and the assignments in each unit:

Lesson 1: Preparing for the Journey
Lesson 2: Exploring Your Topic
Lesson 3: Crafting a Formal Argument
Lesson 4: An Investigative Essay

There are three major assignments:

Essay One: Exploring Your Topic
Essay Two: Argument and Research
Essay Three: Investigation

Evaluation Procedures

FINAL GRADE IS CALCULATED BY WEIGHTED PERCENTAGES IN THE FOLLOWING CATEGORIES:

Quizzes, Journals, Discussion Boards, Rough Drafts, and other daily work
50%
Final Copy of Essay One:
20%
Final Copy of Essay Two:
20%
Final Copy of Essay Three:
10%

Grading Scale:
A = 90 - 100%
B = 80 - 89%
C = 70 - 79%
D = 60 - 69%
F = 59% and less

Late Work Policy
Every assignment in this course has a specific due date. As a rule, late work will not be accepted. The instructor may choose to make exceptions in the case of documented emergencies.
Academic Honesty
Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct.

Plagiarism is using someone else’s words or ideas without giving credit and is a serious academic offense. Below are examples of activities that are considered plagiarism:

- Turning in a paper any part of which you did not write,
- Cutting and pasting a paper together from various sources without attributing the sources correctly,
- Changing a few words but basically keeping most of the words and sentence structure of the original,
- Using the ideas of another without giving credit to the person who originally had the idea.
- Using the exact words of the source without using quotation marks even if you give the name of the source.

Note: You must be able to demonstrate that written work submitted is original. This means that it is your responsibility to maintain copies of drafts, notes, and any other materials that can demonstrate the original nature of the writing. If you edit and revise on a computer, it will be necessary occasionally to save drafts of an assignment as it is revised in order to show how the final draft evolved.

Collusion is working with someone so closely on your paper that large sections have been reworded by someone other than you.

Collaboration with others is encouraged in the writing process (getting ideas, planning, revision, editing), but the final paper should be entirely your own writing, and edited mostly by you.

Both plagiarism and collusion are serious academic offenses. Consequences will include the following:

- a performance grade of "0" for the assignment or test,
- documenting the incident in the your DCCCD file,
- taking other appropriate disciplinary actions.

More on plagiarism: http://owl.english.purdue.edu/owl/resource/589/01/

“Recycling”: Papers written for another class, or written in previous semesters, will not be accepted. The purpose of a writing course is to practice your writing. Turning in old work defeats that purpose.

Help with Writing
The Writing Center is located in Medina 216. There you can receive free tutoring by appointment or on a drop-in basis. Phone: 972-238-6226.

The Writing Center also offers online tutoring. See the information in your eCampus class.

Additional help is available online at Purdue’s Online Writing Lab (OWL).

Academic Progress
Students are encouraged to discuss academic goals and degree completion with their instructors. Specific advising is available throughout the semester. Check Advising for more details.

Obtaining Final Course Grades Using eConnect
Final Grade Reports are no longer mailed; they are available online at eConnect or by telephone at 972-613-1818. Your grades will also be printed on your Student Advising Report, which is available in the Admissions and Student Records Office, T170.

Course Drop Date
If you are unable to complete this course, it is your responsibility to withdraw formally. The withdrawal request must be received in the Registrar’s Office by the official drop date for this course. Please see the list of Important Dates on the Academic Calendar webpage at Academic Calendar.

Institutional Policies
Institutional Policies relating to this course can be accessed at Institutional Policies.

Disclaimer
The instructor reserves the right to amend this syllabus as necessary.