ENGL 1302 - Composition 2

Instructor: Dr. Erin L. Kelley, PhD, JD
Office: L230
Hours: TBA (Online)
Phone: (972) 238-6140 leave message or text
Email: ekelley@dccc.edu

Course: ENGL 1302
Section: 82489
Days/Times: N/A
Room: N/A
Term: Winter Term 2020

NOTE: All matters associated with this course are subject to change at the professor’s discretion.

Delivery: May Term meets December 16 - January 10

Note: This May Term class runs just 3 weeks, which means we will do the equivalent of a full semester in roughly 1/6 of the usual time. You should be prepared to work at an accelerated pace and to do a lot of reading and writing each day. The reading & writing load for this course is heavy. Take notes as you would in a traditional class. You are held accountable for comprehending all the information in this syllabus & all the materials in this course. Give yourself ample time to read and respond to the materials and to adhere to due dates.

Course Description
Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions.

English 1302 Learning Outcomes:
Upon successful completion of this course, students will:
1. Demonstrate knowledge of individual and collaborative research processes.
2. Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays.
3. Analyze, interpret, and evaluate a variety of texts for the ethical and logical uses of evidence.
4. Write in a style that clearly communicates meaning, builds credibility, and inspires belief or action.
5. Apply the conventions of style manuals for specific academic disciplines (e.g., APA, CMS, MLA, etc.)

Course Assignments
During this short term, we will work on assignments that build upon and end with a persuasive academic research essay: a proposal, an annotated bibliography, a rough draft, and a final revised essay. Each week’s work contributes to the next week’s. So from the beginning of the course, you should choose your topic wisely. Make sure you can obtain academic sources from the RLC online library databases.
NOTE on CLARITY and GRAMMAR: Everything that you write for this class should be done with care. This means that I expect you to: write in complete sentences; express your ideas clearly and concisely; offer specific details and examples; cite your sources, and use grammatically correct prose. Pay attention to detail and always proofread your work.

Required Texts:
None

Winter Term 2020 Assignments and Academic Calendar

Module 1 Choosing a Topic, Research, Academic Research, Essay Proposal, & Annotated Bibliography

M 12/16
Review all materials under “Start Here” tab
*Begin researching your argumentative topic. Each assignment will build from this proposal and end with your academic research essay. So choose your topic wisely. 😊 You may ONLY use academic sources derived from the RLC online library databases.
Review: Developing a Scholarly, Arguable, Researchable Topic Handout
Review: Thesis Statements PPT
Review: How to Log In to RLC Library Databases & Locate Resources Handout
Review: Opposing Viewpoints Database: Where to Start When You Need a Research Topic Video (All videos are short--3-6 minutes long 😊)
Review: CQ Researcher Database Tutorial Video
Review: Introduction to EBSCOhost Database (Academic Search Complete) Video
Review: Creating a Basic Search on EBSCOhost Database (Academic Search Complete) Video
Review: RLC Library: How to Find eBooks
Review: RLC Library Research Guide (optional)
Assignment: Begin Researching an Arguable Topic

T 12/17
Review: Academic Research Essay Proposal Description
Review: Academic Research Essay Proposal Grading Rubric
Review: Academic Research Essay Proposal PPT
Review: Academic Research Essay Proposal Sample Assignment
Assignment: Continue Research & Draft Proposal

W 12/18
Assignment: Draft Proposal

Th 12/19
Academic Research Essay Proposal Due Before 11:55 PM

Sa 12/20
Review: Structural Components of an Academic Essay PPT
Review: RLC Library: Argumentative & Persuasive Assignments
Review: Making Research Work for You PPT
Review: MLA Documentation PPT
Review: MLA In-Text Citations Handout
Review: MLA Works Cited Handout
Review: “10 Types of Plagiarism” Video
Review: Academic Essay Annotated Bibliography Assignment Description
Review: Academic Essay Annotated Bibliography Grading Rubric
Review: Academic Essay Annotated Bibliography PPT
Review: Academic Essay Annotated Bibliography Sample Assignment
Assignment: Begin Drafting Annotated Bibliography

Su 12/22
Assignment: Continue Drafting Annotated Bibliography

Module 2
Academic Research Essay Draft
M 12/23
Academic Research Essay Annotated Bibliography Due Before 11:55 PM
T 12/24-W 12/25
Happy Winter Holiday!
Th 12/26
Review: Organizing Your Argument PPT
Review: Academic Research Essay Assignment Description
Review: Academic Research Essay Grading Rubric
Review: Academic Research Essay Sample Assignment
F 12/27
Assignment: Begin Drafting Academic Research Essay
Sa 12/28
Assignment: Continue Drafting Academic Research Essay
Su 12/29
Assignment: Continue Drafting Academic Research Essay
M 12/30
Assignment: Continue Drafting Academic Research Essay

Module 3
Academic Essay Draft & Peer Review
T 12/31-W 1/1
Happy New Year!
Th 1/2
Academic Research Essay Due on Wiki Board by 11:55 P.M.
F 1/3
Review: Academic Research Essay Draft & Peer Review Handout
Review: Academic Research Essay Grading Rubric
Assignment: Begin Peer Reviews on Wiki Board
Sa 1/4
Assignment: Continue Peer Reviews
Su 1/5
Assignment: Peer Reviews Due on the Wiki Board by 11:55 PM

Module 4
Final Revised Academic Research Essay
M 1/6
Review: Revising Essays PPT
Assignment: Begin Revising Academic Research Essay Draft
T 1/7
Assignment: Continue Revising Academic Research Essay Draft
W 1/8
Assignment: Final Revised Academic Research Essay Due by 11:55PM
Congratulations on Completing the Course!

Grading

A STUDENT MUST COMPLETE ALL MAJOR ASSIGNMENTS OR HE/SHE WILL RECEIVE AN “F” IN THE COURSE.

(Note: All assignments are subject to SafeAssign. SafeAssign will be used for your final revised essay. This is a requirement, not an option).

<table>
<thead>
<tr>
<th>Proposal</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>Annotated Bibliography</td>
<td>20%</td>
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<tr>
<td>Rough Draft (15%) &amp; Peer Review</td>
<td>25%</td>
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<tr>
<td>Final Revised Essay</td>
<td>40%</td>
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<td>---------------------</td>
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<tr>
<td><strong>Total</strong></td>
<td>100%</td>
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**Course Policies**

**GRADING SCALE:**
- 90-100 = A
- 80-89 = B
- 70-79 = C
- 60-69 = D
- Below 60 = F

**Class Etiquette, Student Requirements, & Instructor Expectations**

- Read and review all course assignments. Take notes. Finish work on time.
- Participate
- Commit to attendance and assignments
- Take notes in class
- Listen carefully
- Study
- Come to me with problems, if any
- **Do not ask for special treatment (ie. assignment extensions, exceptions, extra credit, etc.)**
- Respect me and your fellow students
- DO NOT PLAGIARIZE; come to me for help instead
- **For more information on expectations of college students, please review the ECampus handout in our course, “Succeeding as a College Student: Understanding the Difference Between Teachers & Professors.”**

**PLEASE NOTE:** IF, FOR SOME REASON, YOU CANNOT OR WILL NOT ACTIVELY ENGAGE IN THESE STUDENT REQUIREMENTS, OR DO NOT AGREE WITH CLASS POLICIES, IT IS YOUR CHOICE TO DROP THE COURSE WITHIN THE ALLOTTED TIMEFRAMES AND SEEK ANOTHER.

**Attendance**

You maintain attendance by submitting required assignments. Any issues regarding attendance must be brought to my attention immediately.

Carefully follow the essay descriptions and grading rubrics (found on E-Campus).

**ECampus Usage Requirement:**

With few exceptions, all assignments and essays MUST be submitted electronically through e-Campus. This is a course requirement and it is not optional. **If you do not have a personal computer with reliable internet service, please make arrangements to use an alternative one. This includes RLC’s student computer lab services.** If E-Campus is down, I am always notified. **If you are having problems with posting an assignment, alternatively, please email it to me by the cut-off time. I will only accept emails from RLC accounts.**

**E-Campus Directions:**

1. Go to [www.rlc.dcccd.edu](http://www.rlc.dcccd.edu)
2. Click eCampus link (upper right)
3. If it is your first time to log in to eCampus, find the "Login Here" box. Type an "e" followed by your seven-digit Student ID# for BOTH the USERNAME and the PASSWORD. You will be immediately prompted to change your password. The eCampus login is NOT the same as the eConnect login. If you still cannot log in, please contact Technical Support on the web or by phone at 1-866-374-7169 or 972-669-6402.

Late Policy
Late assignments are not accepted. No exceptions.

Extra Credit
None offered

Assignment Reviews
I can review any writing assignment and provide feedback before you submit the assignment for grading; however, I must receive your writing assignment draft via email and no later than two days before the assignment is due. Otherwise, I will not have time to review your assignment. Please note: I will only review each assignment ONE time.

Grade Disputes
Any grade dispute must be initiated no later than 3 working days after the grade posting. If you disagree with my evaluation of an assignment and the grade I have assigned, I am always willing to discuss it with you and to reevaluate my assessment. I will ask that you do two things before we talk:

1. Take the time to carefully read and consider the rubric scores with comments and to reread your paper.
2. Define the specific reasons that you feel that your essay deserves a different grade. Then, we will be able to discuss and evaluate the essay together.

Academic Honesty, Plagiarism, and Cheating
All essays will be submitted through SafeAssign, a service that checks for plagiarism (this is not optional). Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, recycling writing assignments, and collusion. “I didn’t know” is not an excuse for plagiarism. As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct. Any forms of Academic Dishonesty may result in an automatic “F” in the course and will be officially reported to the Office of the Vice President of Student Learning.
http://www.richlandcollege.edu/conduct.

Bottom line: put in the work, write your own assignments, use your sources wisely and sparingly in your writing assignment, and cite your sources.

Disclaimer
This is a college composition course; therefore, we may be reading and having discussions on topics in our society that may create controversy (i.e. issues that are racial, political, sexual, religious, etc.). That is simply a reality of the world in which we live. As your professor, my purpose is not to indoctrinate you to my personal beliefs or to cause you discomfort but, rather, to challenge you to examine yourselves in the complex, and sometimes disturbing, issues in society and (ultimately) to arrive at your own truths.

Help with Writing:
• The Writing Center is located in Medina 216. There you can receive free tutoring by appointment or on a drop-in basis. Phone: 972-238-6226. More info online at: http://www.richlandcollege.edu/writing/

• The English Corner is located in Bonham 228. There you can receive supplemental instruction and tutoring from qualified English instructors. No appointment is necessary. Ask your instructor about the current the schedule, or see the schedule on the door of B228.

• Additional help is available on-line at: http://www.owl.english.purdue.edu

• When you utilize either the Writing Center or English Corner for assistance, insure that you bring:
  o 1. Your draft; 2. Your essay description

**Obtaining Final Course Grades Using eConnect**

Final Grade Reports are no longer mailed; they are available online at www.econnect.dcccd.edu or by telephone at 972-613-1818. Your grades will also be printed on your Student Advising Report, which is available in the Admissions and Student Records Office, T170.

**Course Drop date**

If you are unable to complete this course, it is your responsibility to withdraw formally. The withdrawal request must be received in the Registrar’s Office by the official drop date for this course. Please see the list of Important Dates on the Academic Calendar webpage at http://www.richlandcollege.edu/academiccalendar/

**Institutional Policies**

Please see the document: www.richlandcollege.edu/syllabusinfo/syllabiInformation.pdf

**Schedule Disclaimer**

The instructor reserves the right to amend this syllabus as necessary.
The instructor reserves the right to amend this syllabus and/or the course calendar as necessary. Thank you for your attention. Let’s make this a great semester!