ENGL 1302.70400 Syllabus

North Lake College

Instructor Information
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Office Hours: By appointment
Division Office and Phone: Liberal Arts – 972-273-3480

Course Information
Course Title: Freshman Composition
Course Number: ENGL 1302
Section Number: 70400
Semester/Year: SP 2020
Credit Hours: 3 cr hours
Certification Date: 3/30/3030
Last Day to Withdraw: 5/1/2020
Student Progress Reporting: 4/12-4/25/2020

Course Prerequisites ENGL 1301

Course Description
Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions.

Coordinating Board Academic Approval Number 2313015112

Course-Level Learning Outcomes
1. Demonstrate knowledge of individual and collaborative research processes.
2. Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays.
3. Analyze, interpret, and evaluate a variety of texts for the ethical and logical uses of evidence.
4. Write in a style that clearly communicates meaning, builds credibility, and inspires belief or action.
5. Apply the conventions of style manuals for specific academic disciplines (e.g., MLA, CMS, APA, etc.)
Student Learning Outcomes

1. Participate in a group activity that requires research, data collection, and written reflection, using the departmental assignment and/or a professor-approved list of tasks and questions. Students will demonstrate 75% proficiency. [P.L. 1, 2, 3, 4; C.L. 1 2, 3, 4, 5]

2. Complete a visual interpretation, analysis, or synthesis project in standard written American English. Specific occasion, audience, and purpose are clearly outlined. Students will demonstrate 75% proficiency as measured by the Visual Communication Rubric. [P.L. 1, 2; C.L. 1, 3, 4, 5]

3. Compose multiple drafts before submitting a developed research-based argument essay using proper research and substantiation. Research is delivered in standard written American English. Specific occasion, audience, and purpose are clearly outlined. Students will demonstrate 75% proficiency as measured by the English Research Rubric. [P.L. 1, 2, 4; C.L. 1, 2, 3, 4, 5]

Texas Core Objectives

The College defines essential knowledge and skills that students need to develop during their college experience. These general education competencies parallel the Texas Core Objectives for Student Learning. In this course, the activities you engage in will give you the opportunity to practice two or more of the following core competencies:

1. **Critical Thinking Skills** - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information

2. **Communication Skills** - to include effective development, interpretation, and expression of ideas through written, oral, and visual communication

3. **Empirical and Quantitative Skills** - to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions

4. **Teamwork** - to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal

5. **Personal Responsibility** - to include the ability to connect choices, actions, and consequences to ethical decision-making

6. **Social Responsibility** - to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities
Required Course Materials

One Required Book: *The Martian* by Andy Weir
Note: A student of this institution is not under any obligation to purchase a textbook from a university-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Graded Work

The tables below provide a summary of the graded work in this course and an explanation of how your final course grade will be calculated.

Summary of Graded Work

<table>
<thead>
<tr>
<th>Assignments</th>
<th>Points</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attendance, class assignments, peer reviews, and participation; orientation quiz, syllabus quiz, and plagiarism quiz</td>
<td>varied</td>
<td>10%</td>
</tr>
<tr>
<td>Essay One – Investigative Essay</td>
<td>100</td>
<td>20%</td>
</tr>
<tr>
<td>Essay Two- Literary Analysis Using the book: <em>The Martian</em> by Andy Weir</td>
<td>100</td>
<td>20%</td>
</tr>
<tr>
<td>Essay Three - Argumentation</td>
<td>100</td>
<td>30%</td>
</tr>
<tr>
<td>Final essay on an unannounced topic written in the final exam period</td>
<td>100</td>
<td>20%</td>
</tr>
</tbody>
</table>

Final Grade

An **A** requires 90-100%; a **B**, 80-89%; a **C**, 70-79%; a **D**, 60-69%; an **F**, 0-59%. A grade of **C** or higher is required to earn a degree from North Lake College.

<table>
<thead>
<tr>
<th>Percentages</th>
<th>Letter Grade</th>
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</thead>
<tbody>
<tr>
<td>90-100%</td>
<td>A</td>
</tr>
<tr>
<td>80-89%</td>
<td>B</td>
</tr>
<tr>
<td>70-79%</td>
<td>C</td>
</tr>
<tr>
<td>60-69%</td>
<td>D</td>
</tr>
<tr>
<td>0-59%</td>
<td>F</td>
</tr>
</tbody>
</table>
Description of Graded Work

Participation Points: Attendance, class assignments, peer reviews, and participation; orientation quiz, syllabus quiz, and plagiarism quiz; major error exam and effective sentences exam – these assignments total 10% of the overall grade.

Essay One: Investigative Essay – An investigative essay is the writer’s attempt to share newly discovered information with his or her readers. Because the writer is sharing new information, the introduction and statement of purpose in an investigative essay needs to reflect this intention. Rather than "inform" or "teach" readers, the essay sets out to let readers know what information has been discovered and uncovered that is useful and applicable to the topic.

Literary Analysis: Students are asked to write literary analysis essays because this type of assignment encourages you to think about how and why a poem, short story, novel, or play was written. To successfully analyze literature, you’ll need to remember that authors make specific choices for particular reasons. Your essay should point out the author’s choices and attempt to explain their significance.

Argumentation Essay: The argumentative essay is a genre of writing that requires the student to investigate a topic; collect, generate, and evaluate evidence; and establish a position on the topic in a concise manner.

Final Exam: Final exams are a great way to reinforce and evaluate students’ understanding of the course content and main ideas.

Attendance and Your Final Grade

Students are expected to attend to class materials on or before the due dates. It is the student’s responsibility to set personal calendars, or to ask for assistance when needed.

Students are required to be present on the NLC campus for all course meetings. This class meets twice a week, and students are expected to be in class on the official class days.

Attendance is taken daily, at the start of class.

If you are absent, each absence is minus 10 points from the attendance portion of the overall course grade. Three tardies equal one absence. What is a tardy? You are considered tardy if you arrive 5 minutes past the start of class.
You are allowed TWO “free” absences. There are NO EXCUSED absences. If you are not present in class, then you are absent, and points will be deducted.

All assignments are submitted electronically, graded and returned electronically. If you are absent when an assignment is to be submitted, then you will forfeit those points.

**Late Work Policy**

Late submissions on essays will be accepted up to two days past the due date; however, the highest grade you can earn on any late essay submission will be 70%.

No late assignments are accepted for discussions, quizzes, or peer review. To earn a grade on those assignments, you must complete them by the posted due date.

No late assignments are accepted on the last assignment, the Final Exam. That assignment must be posted by the due date to be eligible for a grade.

**When are Assignments Counted Late?**

Assignments are late if they are not posted by midnight (in Central Standard Time zone) of the day they are due. Assignments that are more than 2 days late will not be accepted unless we have negotiated and mutually agreed upon an alternative submission date in advance. Unless an Incomplete grade has been granted, student assignments submitted after the last day of class will not be accepted.

**Technology Connectivity Issues are NOT an Excuse**

Please note that eCampus connection issues are NOT an excuse for late papers. If you are unable to connect to eCampus and upload an assignment, send me an email and a copy of the assignment to my email address: uforbess@dccc.edu as proof that you attempted to post the assignment on time.

In the email, you must tell me that you were unable to connect to the eCampus system and you MUST show verification that you contacted the eCampus Help Desk for assistance (eCampus Helpline: 972-669-6402 or 1-866-374-7169).

You must then upload the assignment as soon as the system is once again available.

**NOTE:** I will NOT grade an assignment that comes to my personal email. It must be posted in the appropriate program to count for grading purposes.
Other Course Policies

*ACADEMIC DISHONESTY*

The Student Code of Conduct prohibits academic dishonesty and prescribes penalties for violations. According to this code, which is printed in the college catalog, "academic dishonesty "includes (but is not limited to) cheating, fabrication, facilitating academic dishonesty, plagiarism, and collusion".

**Occurrences of Plagiarism in Dr. Forbess’ ENGL 1302 at North Lake College will be dealt with in the following manner:**

**First occurrence:** Student will meet with Dr. Forbess for a consultation and a rewrite of the particular assignment. The highest grade a student may earn on a rewritten assignment is 70%.

**Second occurrence:** Student will receive a ZERO on the assignment.

**Third occurrence:** Student will receive an “F” for the course and the appropriate college representative will be notified.

**NOTE:** At any time during the course, the instructor reserves the right to check a student’s assignment(s) against any available means if plagiarism is suspected. This includes assignments which have previously been submitted and/or graded.

**Definition of Plagiarism:** Using someone else's language and/or ideas without proper attribution is academically dishonest. As members of this class and the larger scholarly community, you are expected to abide by the norms of academic honesty. While a good deal of collaboration is encouraged with your classmates, failing to acknowledge sources or willfully misrepresenting the work of others as your own will not be tolerated.

This is a freshman level course, and during this course you will be instructed on the proper methods of documentation, whether the material be paraphrased, summarized, or directly quoted. If you are unsure, please visit with me or visit the NLC Writing Center for further instruction.
*ACADEMIC INTEGRITY*

Everything you submit must be your own work, written specifically for this class. This means no recycled papers. You are not allowed to submit papers you have written for previous classes. Everything you write must be specifically for this class.

**Student Responsibilities**

1. Attend all classes.
2. Read the textbook selections that are assigned and be prepared to discuss them.
3. Hand assignments in on time and in the format designated by your professor.
4. Ask for help when needed.
5. Do not expect your professor to repeat a lecture given during an absence.
6. Visit the Writing Center (A-332) or meet with your professor when you need help or when you are directed to do so by your professor.

**Classroom Etiquette**

1. Follow your professor’s rules for acceptable classroom behavior.
2. Arrive on time.
3. Remain the entire time.
4. Turn off and put away all personal electronics.
5. Practice active listening (i.e., one voice at a time).
6. In short, treat your classmates and professor with respect.

**Your professor will use and provide Learning Activities customized for your course.**

**Institutional Policies**

Institutional Policies relating to this course can be accessed using the link below. These policies include information about tutoring, Disabilities Services, class drop and repeat options, Title IX, and more.

North Lake Institutional Policies (http://www.northlakecollege.edu/syllabipolicies)
Early Progress Reporting
Starting in Fall 2018, students will receive an electronic progress report for all courses 5
weeks or longer. Students can access their progress report in eConnect. NOTE: These
reports are not final grades; it is students’ responsibility to monitor their grades
in eCampus and contact their professor if they have any questions regarding
grades.
Reporting Schedule
· Students in courses 15 weeks or longer will have TWO student progress reports. The
  first report will be between weeks 5 and 6 and the second will be between weeks 9 and
  10.
· Students in courses 5 weeks to 14 weeks long (including 8-week courses) will have
  ONE student progress report near the midpoint of the course.

Academic Success Center (ASC)
The Academic Success Center cultivates student success and supports instruction in an
inclusive environment where students are encouraged and empowered to achieve
excellence. Comprised of the Blazer Computer Lounge, ESOL Lab, iRead Lab, Writing
Center, and Online Writing Lab (OWL), the ASC has a variety of services designed to
help students improve their writing, reading and language skills.

Blazer Computer Lounge
With 12 computers, additional open seating, and WiFi Internet access, the lounge is
available to students and community members who are working on academic or
personal projects individually or in groups. There are also books and DVDs available for
use.

Writing Center
Writing Center services are available to all North Lake students and members of the
community, not just those enrolled in English classes. Users can be assisted with class
assignments, college application essays, personal statements and other documents.
The Writing Center also offers free Grammar Clinic classes. Tutors are skilled writing
specialists who can help students:

- Clarify their writing tasks
- Develop and organize their papers
- Explore revision options
- Detect grammar and punctuation errors
- Properly document sources

Students who would like to work with a specific tutor should contact the Writing Center.
In addition to Central Campus hours, writing tutors are also available at the North
Campus in their Learning Resource Center, Tuesday – Thursday from 10:00 a.m. to
2:00 p.m.
Online Writing Lab

A service of the North Lake Writing Center, the Online Writing Lab, or OWL, provides assistance to students, faculty, and staff at every stage of the writing process. OWL allows busy users to submit papers to our writing tutors electronically and get feedback within 24 - 72 hours. This service expands North Lake's reach and provides flexibility and accessibility to those who find it difficult to meet with a tutor face-to-face.

**ENGL 1302.70400 – Composition 2 - INET**

Class Outline (March 30 to May 13, 2020)

<table>
<thead>
<tr>
<th>Lessons</th>
<th>Activity/Assignments</th>
<th>Due Dates (due by 11:59 p.m. unless otherwise noted)</th>
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</thead>
<tbody>
<tr>
<td>Lesson 1</td>
<td>Orientation Assignments</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Complete Orientation Quiz; Plagiarism Quiz; Syllabus Quiz; Course Contract</strong></td>
<td>3/31 11:59 p.m.</td>
</tr>
<tr>
<td>Lesson 2</td>
<td>Preparing for the Journey</td>
<td></td>
</tr>
<tr>
<td>Reading Assignments</td>
<td>Study Article 1: Lesson Overview Read &quot;The Rhetorical Situation&quot; Study Article 2: The Rhetorical Situation</td>
<td></td>
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<tr>
<td></td>
<td><strong>Complete Quiz - Articles 1 &amp; 2</strong></td>
<td>3/31, 11:59 p.m.</td>
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<tr>
<td>Lesson 3</td>
<td>Searching for Information</td>
<td></td>
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<tr>
<td>Reading Assignments</td>
<td>Study Article 1: Lesson Overview Study Article 2: Finding Sources Read &quot;Evaluating Sources&quot; Study Article 3: Evaluating Sources</td>
<td></td>
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<tr>
<td></td>
<td><strong>Complete Quiz - Articles 1, 2, and 3</strong></td>
<td>3/31, 11:59 p.m.</td>
</tr>
<tr>
<td>Lessons</td>
<td>Activity/Assignments</td>
<td>Due Dates (due by 11:59 p.m. unless otherwise noted)</td>
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<tr>
<td>Complete Discussion:</td>
<td><strong>Investigating Websites</strong></td>
<td>4/2, 11:59 p.m.</td>
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<tr>
<td></td>
<td>Post Initial Thread to Class Discussion &amp; Two Replies to Class Discussion</td>
<td></td>
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<tr>
<td>Reading Assignments</td>
<td>Read &quot;Integrating Sources&quot;</td>
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<td></td>
<td>Study Article 4: Using Sources</td>
<td></td>
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<td></td>
<td>Study Article 5: Documenting Sources</td>
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<tr>
<td>Complete Quiz - Articles 4 &amp; 5</td>
<td></td>
<td>4/4, 11:59 p.m.</td>
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<tr>
<td>Reading Assignments</td>
<td>Read: Revising and Editing</td>
<td></td>
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<tr>
<td>Complete Essay 1: Final</td>
<td><strong>Submission - The Investigative Essay</strong></td>
<td>4/9, 11:59 p.m.</td>
</tr>
<tr>
<td>Lesson 4</td>
<td>Defining and Researching a Formal Argument</td>
<td></td>
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<tr>
<td>Complete Quiz - Articles 1-5</td>
<td></td>
<td>4/11, 11:59 p.m..</td>
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<tr>
<td>Lessons</td>
<td>Activity/Assignments</td>
<td>Due Dates (due by 11:59 p.m. unless otherwise noted)</td>
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<tr>
<td><strong>Lesson 5</strong></td>
<td><strong>Complete Essay 2: Final Submission - The Formal Argument Essay</strong></td>
<td>4/23, 11:59 p.m.</td>
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<tr>
<td><strong>Lesson 5</strong></td>
<td><strong>Analyzing Literature</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Reading Assignments</strong></td>
<td><strong>Study Article 1: Lesson Overview Discussion Reading Assignment: Analyzing Literature</strong></td>
<td></td>
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<tr>
<td><strong>Lesson 6</strong></td>
<td><strong>Writing A Literary Analysis</strong></td>
<td></td>
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<tr>
<td><strong>Lesson 6</strong></td>
<td><strong>Complete Discussion: The Martian</strong></td>
<td>4/25, 11:59 p.m.</td>
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<tr>
<td><strong>Lesson 6</strong></td>
<td><strong>Post Initial Thread to Class Discussion</strong></td>
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<tr>
<td><strong>Lesson 6</strong></td>
<td><strong>Post Two Replies to Class Discussion</strong></td>
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<tr>
<td><strong>Lesson 7</strong></td>
<td><strong>Complete Essay 3: Final Submission - Literary Analysis</strong></td>
<td>5/9, 11:59 p.m.</td>
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<tr>
<td><strong>Lesson 7</strong></td>
<td><strong>Reflecting on the Journey</strong></td>
<td></td>
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<tr>
<td><strong>Reading Assignments</strong></td>
<td><strong>Study Article 1: Lesson Overview</strong></td>
<td></td>
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<tr>
<td><strong>Lesson 7</strong></td>
<td><strong>Complete Class Discussion: Claiming an Education</strong></td>
<td>5/10 11:59 p.m.</td>
</tr>
<tr>
<td><strong>Lesson 7</strong></td>
<td><strong>Post Initial Thread to Class Discussion</strong></td>
<td></td>
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<tr>
<td><strong>Lesson 7</strong></td>
<td><strong>Post Two Replies to Class Discussion</strong></td>
<td></td>
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<tr>
<td><strong>Reading Assignments</strong></td>
<td><strong>Study Article 2: Preparing for Timed Writings</strong></td>
<td></td>
</tr>
<tr>
<td>Lessons</td>
<td>Activity/Assignments</td>
<td>Due Dates (due by 11:59 p.m. unless otherwise noted)</td>
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<td>------------------------------</td>
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<tr>
<td>Complete Essay 4: Timed Self-Evaluation Essay-complete in eCampus NO LATE SUBMISSIONS ACCEPTED</td>
<td>5/12, 11:59 p.m.</td>
<td></td>
</tr>
<tr>
<td>Final Course Grades Posted to eConnect</td>
<td>5/13/2020</td>
<td></td>
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<tr>
<td>Census Date – 3/30/2020</td>
<td>Drop Date – 5/1/2020</td>
<td>Student Progress Reporting Between 4/12-4/25</td>
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