Composition II Syllabus
Eastfield College

Instructor Information
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Course Information
Course Title: Composition II
Course Number: English 1302
Section Number: 40314
Semester/Year: Spring/2020/Flex Term II
Credit Hours: 3
Class Meeting Time/Location: L305 | Mon-Wed | 9:30 a.m. to 10:50 a.m.
Certification Date: 03/30/2020
Last Day to Withdraw: 05/01/2020

Course Prerequisites
ENGL 1301

Course Format
This is a blended, 8-week course. Some course requirements will be completed in the classroom, and some will be completed online.
Course Description
Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. (3 Lec.)

Student Learning Outcomes
Upon the successful completion of this course, students will be able to:
1. Demonstrate knowledge of individual and collaborative research processes. Develop ideas with appropriate support and attribution.
2. Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays. Read, reflect, and respond critically to a variety of texts.
3. Analyze, interpret, and evaluate a variety of texts for the ethical and logical uses of evidence.
4. Write in a style that clearly communicates meaning, builds credibility, and inspires belief or action.
5. Apply the conventions of style manuals for specific academic disciplines (e.g., APA, CMS, MLA, etc.)

Texas Core Objectives
The College defines essential knowledge and skills that students need to develop during their college experience. These general education competencies parallel the Texas Core Objectives for Student Learning. In this course, the activities you engage in will give you the opportunity to practice two or more of the following core competencies:

1. Critical Thinking Skills - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
2. Communication Skills - to include effective development, interpretation, and expression of ideas through written, oral, and visual communication
3. Teamwork - to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
4. Personal Responsibility - to include the ability to connect choices, actions, and consequences to ethical decision-making
Core Objective Development Statements

➢ ENGL 1302 demonstrates Communication by requiring students to produce a clearly written research-based argumentative/persuasive college-level essay.
➢ English 1302 demonstrates Critical Thinking by requiring students to use effective research strategies, in the evaluation of sufficient, reliable, evidence-based library information sources to be incorporated into a research essay.
➢ English 1302 students demonstrate Teamwork through peer editing and peer review of research essay drafts and through the collaborative exploration of English components including logic, ethics, merit, credibility, synthesis, grammar, punctuation, etc., prior to final essay submission.
➢ English 1302 develops Personal Responsibility by requiring students to write multiple drafts, follow student codes of conduct in regards to plagiarism in the research essay writing process (e.g., summarizing, paraphrasing, directly quoting, parenthetical in-text citing, etc.), and to practice academic honesty as a standard for their academic rigor and a representation of themselves.

Required Course Materials

➢ Supplies: Notebook and writing implements, flash drive or cloud account to save work

Note: A student of this institution is not under any obligation to purchase a textbook from a university-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Technology Requirements

Some specific software is required for this class because it is partially online.

➢ Google Chrome, Mozilla Firefox, or other web browser fully updated: To navigate eCampus, you will need a web browser that has been recently updated. Please note: Internet Explorer is not always compatible with eCampus.
➢ Microsoft Word, Google Docs, or other word processing program: For this course, you will need access to Microsoft Word, Google Docs, or another word processing program to submit your typed assignments.
➢ Adobe Reader: You will also need to download Adobe Reader to view course learning materials. It is a free download available at http://get.adobe.com/reader/.
➢ A DCCCD student Outlook account: A DCCCD student Outlook account is required for sending files or asking questions regarding grades in this class. Do not email your instructor from personal email accounts, such as Yahoo! or Gmail, if you are writing concerning grades. An account is free. You may set it up by
going to http://www.dcccd.edu/MSOffice. All communication should be conducted through your official student email account.

Graded Work
The tables below provide a summary of the graded work in this course and an explanation of how your final course grade will be calculated.

Summary of Graded Work

<table>
<thead>
<tr>
<th>Assignments</th>
<th>Points</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Orientation Quiz</td>
<td>1 @ 25 points</td>
<td>25 points</td>
</tr>
<tr>
<td>Reading Quizzes</td>
<td>10 @ 10 points each</td>
<td>100 points</td>
</tr>
<tr>
<td>Exercises</td>
<td>4 @ 25 points each</td>
<td>100 points</td>
</tr>
<tr>
<td>Response Papers</td>
<td>4 @ 50 points each</td>
<td>200 points</td>
</tr>
<tr>
<td>Essay 1</td>
<td>1 @ 125 points</td>
<td>125 points</td>
</tr>
<tr>
<td>Thesis &amp; Annotated Bibliography</td>
<td>1 @ 150 points</td>
<td>150 points</td>
</tr>
<tr>
<td>Research Essay</td>
<td>1 @ 200 points</td>
<td>200 points</td>
</tr>
<tr>
<td>Final Exam</td>
<td>1 @ 50 points</td>
<td>50 points</td>
</tr>
<tr>
<td>Attendance / Participation</td>
<td>See Attendance Policy</td>
<td>50 points</td>
</tr>
</tbody>
</table>

TOTAL: 1,000 points

Final Grade

<table>
<thead>
<tr>
<th>Points</th>
<th>Percentages</th>
<th>Letter Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>900-1,000</td>
<td>90-100%</td>
<td>A</td>
</tr>
<tr>
<td>800-899</td>
<td>80-89%</td>
<td>B</td>
</tr>
<tr>
<td>700-799</td>
<td>70-79%</td>
<td>C</td>
</tr>
<tr>
<td>600-699</td>
<td>60-69%</td>
<td>D</td>
</tr>
<tr>
<td>0-599</td>
<td>0-59%</td>
<td>F</td>
</tr>
</tbody>
</table>

NOTE: Scores will NOT be rounded up. If your total is 799, you will still receive a C for the class. Please keep track of your point totals on the grade center in eCampus. You can click on the section “My Grades” to see what your grades are. If it looks like you are only a point or two away from a higher letter grade, please talk to me about extra credit work or opportunities to raise your grade BEFORE the last week of the semester. I do
not like to see effort go unrewarded and will be happy to work with anyone who is truly driven to succeed in this class.

**Description of Graded Work**

**Essay 1:** The particulars will be posted on eCampus. You are also required to read the chapters that correlate to the assigned essay type and sample essays from the textbook and/or the supplemental readings section of the course. These reading assignments will develop both your argumentative strategies and critical thinking related to the various essay genres. All essays must follow MLA format requirements and must not contain plagiarism. The essay is worth 100 points. Essays will be submitted through the course links on eCampus as Microsoft Word documents with the extension .docx or .doc. You may also be required to print copies of the essays to submit in class. Please keep an electronic copy of all essays in case of technical difficulties. The instructor reserves the right to run any and/or all essays through the SafeAssign plagiarism checking system.

Essay 1 must be taken to Eastfield’s Writing Center for assistance with the essay draft. The Writing Center is located on the right side of Eastfield’s library. It offers tutoring services to students with no appointment necessary. Bring a printed copy of your essay to The Writing Center, and a tutor will sit down with you and offer advice and suggestions. The tutor will give you a paper that verifies your session. Please give it to me at the beginning of the next class. **The grade for Essay 1 includes 25 points for one documented Writing Center session.** The Writing Center is a free service Eastfield provides for students and should be utilized as much as possible. The tutors there are glad to help you revise drafts, and the service can be beneficial to both novice writers and those with more experience.

**Research Project:** You will be given an assignment for the research paper project that gives you the details about length and number of required sources as well as details about each assignment related to the project. You should start thinking about a topic that interests you, that you feel a certain passion for, right away. The research project will be stronger and more fun to complete if you choose a topic you really care about. You must demonstrate an understanding of MLA formatting and source documentation strategies in the research paper in order to receive a passing grade. It must have a works cited page and in-text citation parentheticals. You will hopefully already be familiar with source documentation, but we will review and strengthen those skills throughout the semester. The research project will include a Proposal & Annotated Bibliography as well as a Research Essay.

**Source Documentation:** Essays and the Research Project will require you to use MLA style source documentation. Those essays must have quotation marks around source
language, in-text citation parentheticals, and works cited pages. Learning how to correctly document and integrate sources in your writing is an important part of your writing journey in this class. **Your research paper will not be accepted for grading if it is missing in-text citations and/or the works cited page.**

**Orientation Quiz:** The orientation quiz covers information found in the syllabus and on the course eCampus website. This quiz must be completed during the first week of the course in order to be considered present in the class on the certification date.

**Response Essays:** Three times during the semester you will be asked to write a short response essay to one of the assigned readings for the class. Instructions are posted in the module for each paper. All Response Papers should be in MLA format, proofread with correct spelling and grammar. No outside research is required for Response Papers.

**Exercises:** You will compose a number of low-stakes writing assignments to expand upon course concepts and readings. They are informal assignments, but using correct grammar, spelling, and punctuation is required. Minimum word count for exercises is 300 words. Responses should have an appropriate title (Exercise 1 is not a title).

**Quizzes:** In addition to writing essays, you are required to do the **assigned reading** that is listed in your schedule. This will include chapter readings that explain various genres and writing strategies, student and professional essays, and/or short stories. Throughout the semester, you will be asked to complete **quizzes** over the assigned readings. The quizzes should show that you are reading the assignments and thinking critically about the information contained in the essays and stories.

**Final Exam:** The last component of the course is the final exam, which will be a short presentation over the research project.

**Attendance and Your Final Grade**

ENGL 1301 students are expected to regularly attend class and to be on time and stay in class for the entire class meeting. The following attendance policy will be adhered to:

- 0-2 absences = full credit for attendance
- 3 or more absences = no credit for attendance
- Three tardies = 1 absence
- Leaving early three times = 1 absence
- Any combination of tardies/leaving early equaling three = 1 absence

After three absences, you lose all attendance points.
Late Work Policy
Students sometimes come to me with creative and interesting reasons to miss a due date for an essay. While these can be entertaining, they will not be considered relevant. Computer problems, technical difficulties, errors with saving, confusion about formatting, not understanding what the essay was supposed to be about, not being able to think of a topic, etc., are not reasons that will dismiss the late point penalty. If you’re having trouble with an essay, please talk to me, read the assignment sheet and textbook chapter(s), and/or take the paper to the Writing Skills Center (which is located in the Eastfield library) for help BEFORE the paper is due. **Late Papers will receive 10 points off for each day** they are late, including weekend and non-school days, unless prior arrangements have been made. Extensions for the due date will only be given in special circumstances; and students may only request ONE extension during the semester. **Any essay not turned in within three calendar days of the due date will receive a zero.**

**NOTE:** Please be advised that absolutely NO research papers will be accepted after the due date listed in the schedule. Any research papers submitted after that due date will receive a grade of 0/F. **No exceptions will be given to this deadline for any reason!**

Exercises, journals, and other assignments submitted late will not be accepted or graded.

Other Course Policies
Writing Expectations
Students will compose essays that adhere to grammatical and stylistic standards of academic American English and follow Modern Language Association (MLA) style. All written assignments must be double spaced with 1-inch margins on all sides and in Times New Roman, size 12 font, with the four-line MLA style heading and MLA style page numbering. See the video on eCampus under week 1 to learn or review how to format your paper in MLA style on MS Word.

Email Communication
As email is vital to communication in this course, be sure to:
- Check your email daily to keep up with course correspondence.
- Emails will generally be responded to within 24-48 hours, if not sooner.
- Do not attempt to send work via email. All assignments must be submitted through eCampus. Any assignments emailed as an attachment will not be opened or graded.
- Emails concerning grades will not be responded to unless the student has emailed the instructor from a DCCCD student Outlook account.
Email Etiquette

Emails are a constant in the academic and professional worlds. Therefore, it is important that you practice proper email etiquette at all times. When emailing the professor, you are expected to:

➢ Begin with a greeting or salutation. This is both professional and courteous.
➢ Use Standard American English and proper grammar, punctuation, and spelling.
➢ All subject lines for this class should include your name and the course level and section, e.g. John Smith ENGL 1302-40314.
➢ Never type in all uppercase letters.
➢ Use courteous language and tone; write professionally—all college writing is business formal, not something you send to friends or family.
➢ Sign your name at the bottom of the email. Again, this is both professional and courteous.
➢ Emails concerning course grades will not be responded to unless the student has emailed the instructor from a DCCCD student Outlook account.

Classroom Etiquette

Your enrollment in this class indicates acceptance of the standards of conduct published in the current edition of the Eastfield College Catalog. As you are a college student, I consider you to be a responsible adult. Therefore, any disruptive behavior in the classroom is not accepted and will not be tolerated. No food or drinks are allowed in the classroom. All rules, regulations, and guidelines as listed and explained in the Eastfield College, Dallas County Community Colleges Catalog, (Code of Student Conduct) will be followed. It is important that you read the Code of Student Conduct carefully. Some specific expectations of you as a student are that you:

➢ Be on time and stay the entire class meeting.
➢ Turn off/silence cell phones and other electronic devices upon entering the classroom.
➢ Cease use of headphones/earbuds during class meetings unless otherwise directed by the instructor.
➢ Refrain from using cell phones and other electronic devices during the class meeting.
➢ Refrain from using the classroom computers and printers as well as personal computers/tablets/laptops for non-class related activities during class meetings.
➢ Refrain from sleeping during the class meeting.
➢ Help maintain a classroom atmosphere in which everyone can work without disturbance.
➢ Come prepared for each class meeting by having completed assignments.
➢ Bring required texts and other materials to each class meeting.
➢ Notify the instructor prior to a necessary absence.
➢ Do not bring food or drinks into the classroom.
➢ Use respectful verbal and body language toward all persons in the classroom.
Discussion Board Etiquette

Discussion boards are a significant part of almost any blended class. Therefore, it is important you practice proper discussion board etiquette at all times. When posting to the discussion board, you are expected to:

➢ Participate a minimum of three times per discussion board.
➢ Read and follow all directions carefully.
➢ Title your thread appropriately (meaning title it something that has to do with the prompt or topic).
➢ When responding to classmates or your instructor, include a greeting or salutation as you would with an email. This is both professional and courteous.
➢ Use tactful/courteous language with fellow students.
➢ Create an atmosphere where other students feel comfortable posting their responses.
➢ Provide constructive criticism to fellow classmates’ responses and essays.
➢ Refrain from using profanity or disrespectful language.
➢ When responding to classmates or your instructor, sign your name at the bottom of your response. This is both professional and courteous.
➢ Proofread assignments BEFORE posting.
➢ Respect the opinions of others even if you do not agree.
➢ “Flaming” or derogatory comments will not be tolerated. NO EXCEPTIONS.

Extra Credit

Extra credit can be earned by visiting Eastfield’s Writing Center, and working on an essay draft. The Link is located on the right side of Eastfield’s library. It offers tutoring services to students with no appointment necessary. Bring a printed copy of your essay to The Writing Center, and a tutor will sit down with you and offer advice and suggestions. The tutor will give you a paper that verifies your session. Please staple that paper and the draft you worked on at The Writing Center to the back of the final draft of your essay or (if the final draft is not being submitted as a printed draft) give it to me at the beginning of the next class; then I will be happy to add 5 points to the paper’s final grade (not counting the first essay which requires a visit to the Writing Center). The Writing Center is a free service Eastfield provides for students and should be utilized as much as possible. The tutors there are glad to help you revise drafts, and the service can be beneficial to both novice writers and those with more experience. Please note that the extra credit will only apply to essays taken to The Writing Center before the final draft is due; no extra credit will be given for working with The Writing Center on journals, exercises, etc.

Another way to earn extra credit is to attend any Cultural Event and turn in a typed, double-spaced, two-page response to it. Cultural events papers should be written in paragraphs, have original titles, and be in MLA format. Each response can earn up to 20 points that will be added to your final grade-point total for the semester. You can
attend and then write about up to three events for a maximum of 50 extra points. A cultural event can be any event that is out of the ordinary and in which you can find a cultural viewpoint to discuss. Most school-sponsored activities can qualify as a cultural event. Things like plays, concerts, performances, readings, etc., are excellent sources for observation and can be both easy and fun to write about. Eastfield events or workshops may arise during the semester. If there is a relevant event or workshop at Eastfield, I will do my best to let you know about it in class and/or the Announcements section of our course. If you hear of something at our school or an event you feel is noteworthy outside of our school, please let me and/or your peers in the class know about it. Your response should clearly explain the circumstances/setting/details of the event, describe the sights, sounds, activities, and/or people that were seen, and should explain what your experience was like in general.

You may do any or all of the extra credit options listed above; however, the maximum number of points that can be added to your final grade is 50 (this does NOT include the extra credit points that are added to individual essays taken to The Writing Center).

Academic Honesty & Plagiarism—English Department Policy

Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published in the DCCCD Catalog at [http://www1.dcccd.edu/cat0506/ss/code.cfm](http://www1.dcccd.edu/cat0506/ss/code.cfm)

Academic dishonesty includes, but is not limited to, cheating on tests, plagiarism and collusion. *Cheating* includes copying from another student’s test or homework paper, using materials not authorized, collaborating with or seeking aid from another student during a test, knowingly using, buying, selling, stealing, or soliciting the contents of an unadministered test, and substituting for another person to take a test. *Plagiarism* is the appropriating, buying, receiving as a gift, or obtaining by any means another’s work and the unacknowledged submission or incorporation of it in one’s own written work. *Collusion* is the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements.

Academic dishonesty is a serious offense in college. You can be given a failing grade on an assignment or test, can be failed for the class, or you can even be suspended from college. In any written paper, you are guilty of the academic offense known as plagiarism if you partially or entirely copy the author’s sentences or words without quotation marks. For such an offense, a student will receive a zero on the assignment and could even receive an F for the course. You cannot mix the author’s words with your own or “plug” your synonyms into the author’s sentence structure. To prevent unintentional borrowing, resist the temptation to look at the source as you write, unless
you are using a direct quote. The author’s words, phrases, sentences must be put in your words, in your way of writing. When you do this, you are demonstrating the ability of understanding and comprehension.

Please be advised that academic dishonesty and plagiarism are serious issues that may result in serious consequences. Students should be aware that they are responsible for their behavior concerning these issues. This class will adhere to the student’s “Responsibility” as detailed in the DCCCD district-wide statement and the Eastfield College Student Code of Conduct explained in the Eastfield College and district catalogs or on-line at the district website (https://www1dccc.edu/cat0608/ss/code.cfm).

**Consequences for Academic Dishonesty and/or Plagiarism:** Any student in this English class found guilty of cheating on an examination or of Plagiarism or of collusion (using the definitions given for both terms in the attached document) will receive one or more of the following penalties:

- The grade of **zero (0)** on that particular assignment.
- A course grade of **F** (depending on the severity of the student’s dishonesty or plagiarism).
- The professor may request that the student drop the class.

**Responsibility**

Each student shall be charged with notice and knowledge of the contents and provisions of the District’s policies, procedures, and regulations concerning student conduct. All students shall obey the law, show respect for properly constituted authority, and observe correct standards of conduct.

**Institutional Policies**

Institutional Policies relating to this course can be accessed using the link below. These policies include information about tutoring, Disabilities Services, class drop and repeat options, Title IX, and more.

Eastfield Institutional Policies (http://www.eastfieldcollege.edu/syllabipolicies)

**Course Schedule**

<table>
<thead>
<tr>
<th>Class Date</th>
<th>In-Class Activities</th>
<th>Reading / Homework / Essay</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/25/2020</td>
<td>Meet &amp; Greet / Course Policies Formatting and MLA Style</td>
<td>DB 1 - Critical Thinking Initial Post Due MLA STYLE: EAA Chapter 22 (pp 494-515)</td>
</tr>
<tr>
<td>3/27/2020</td>
<td></td>
<td>DB 1 - Critical Thinking Responses Due Orientation Quiz</td>
</tr>
<tr>
<td>3/30/2020</td>
<td>Understanding Arguments</td>
<td>EAA Chapter 1 (pp 3-31)</td>
</tr>
<tr>
<td>Date</td>
<td>Assignment</td>
<td>Notes</td>
</tr>
<tr>
<td>------------</td>
<td>-------------------------------------------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
</tbody>
</table>
| 4/1/2020   | Reading Quiz 1                                  | Aristotlean Rhetoric  
The Rhetorical Situation  
Grant-Davie, “The Rhetorical Situation and Its Constituents” (online)  
Reading Quiz 2                                                                                                                                |
EAA Chapters 2-3-4 (pp 32-78)  
Reading Quiz 3                                                                                                                                 |
| 4/6/2020   | Reading Quiz 3                                  | Fallacies of Argument  
EAA Chapter 5 (pp 79-96)  
DB 2 – Logical Fallacies Initial Post Due                                                                                                                                |
| 4/10/2020  | DB 2 – Logical Fallacies Responses Due          | Arguments Based on Emotion, Character, Facts and Reason  
EAA Chapters 2-3-4 (pp 32-78)  
Reading Quiz 3                                                                                                                                 |
| 4/12/2020  | Essay 1: Pop Culture Analysis Due               | Finding/Evaluating Sources  
EAA Chapters 18-19 (pp 438-463)  
Reading Quiz 5                                                                                                                                 |
| 4/13/2020  | Essay 1: Pop Culture Analysis Due               | Using Sources/Academic Integrity  
EAA Chapters 20-21 (pp 464-493)  
Reading Quiz 6                                                                                                                                 |
| 4/15/2020  | Essay 1: Pop Culture Analysis Due               | Rhetorical Analysis  
EAA Chapter 6 (pp 97-131)  
Reading Quiz 7                                                                                                                                 |
| 4/17/2020  | Essay 1: Pop Culture Analysis Due               | Bibliography to Essay “How To”  
DB 3 – Context Initial Post Due                                                                                                                                 |
| 4/20/2020  | Essay 1: Pop Culture Analysis Due               | DB 3 – Context Responses Due                                                                                                                                 |
| 4/22/2020  | Essay 1: Pop Culture Analysis Due               | Structuring Argument  
EAA Chapter 7 (pp 135-163)  
Reading Quiz 8                                                                                                                                 |
| 4/24/2020  | Essay 1: Pop Culture Analysis Due               | Writing Workshop  
Bring Rough Draft of Research Essay to Class                                                                                                                                 |
| 4/26/2020  | Essay 1: Pop Culture Analysis Due               | Style in Argument  
EAA Chapter 13 (pp 321-345)  
Reading Quiz 9                                                                                                                                 |
| 4/27/2020  | Essay 1: Pop Culture Analysis Due               | Presenting Arguments Essay to Presentation “How To”  
EAA Chapter 15 (pp 363-380)  
Reading Quiz 10  
DB 4 – Ltr Birmingham Jail Initial Response Due                                                                                                                                |
| 4/29/2020  | Essay 1: Pop Culture Analysis Due               | DB 4 – Ltr Birmingham Jail Responses Due                                                                                                                                 |
| 5/1/2020   | Essay 1: Pop Culture Analysis Due               | Essay 3: Research Paper Due                                                                                                                                 |
| 5/4/2020   | Essay 1: Pop Culture Analysis Due               | Class Presentations  
Final Presentations Due  
Last Day to turn in Extra Credit                                                                                                                                 |
| 5/6/2020   | Essay 1: Pop Culture Analysis Due               | Class Presentations                                                                                                                                 |
| 5/8/2020   | Essay 1: Pop Culture Analysis Due               | Class Presentations                                                                                                                                 |
| 5/10/2020  | Essay 1: Pop Culture Analysis Due               | Final Presentations Due  
Last Day to turn in Extra Credit                                                                                                                                 |
| 5/11/2020  | Essay 1: Pop Culture Analysis Due               | Final Presentations Due  
Last Day to turn in Extra Credit                                                                                                                                 |
| 5/13/2020  | Essay 1: Pop Culture Analysis Due               | Final Presentations Due  
Last Day to turn in Extra Credit                                                                                                                                 |
The instructor reserves the right to amend this syllabus as necessary.

10/21/19 Version