English 1301 Syllabus
Richland College

Instructor Information
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Friday, 12:30pm-1:30pm
Division Office and Phone: L-208; 972 238 6943

Course Information
Course Title: Composition 1
Course Number: ENGL 1301
Section Number: 83511
Semester/Year: Spring 2020
Credit Hours: 3
Class Meeting Time/Location: Monday & Wednesday M145
Certification Date: 2/3/2020
Last Day to Withdraw: 4/16/2020

Required Course Materials

Note: A student of this institution is not under any obligation to purchase a textbook from a university-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Course Prerequisites
Prerequisite Required: College level ready in Reading and Writing.
Course Description
Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis. (3 Lec.)
Coordinating Board Academic Approval Number 2313015112

Student Learning Outcomes
Upon successful completion of this course, students will:
1. Demonstrate knowledge of individual and collaborative writing processes.
2. Develop ideas with appropriate support and attribution.
3. Write in a style appropriate to audience and purpose.
4. Read, reflect, and respond critically to a variety of texts.
5. Use Edited American English in academic essays.

Texas Core Objectives
The College defines essential knowledge and skills that students need to develop during their college experience. These general education competencies parallel the Texas Core Objectives for Student Learning. In this course, the activities you engage in will give you the opportunity to practice two or more of the following core competencies:

1. **Critical Thinking Skills** - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
2. **Communication Skills** - to include effective development, interpretation, and expression of ideas through written, oral, and visual communication
3. **Empirical and Quantitative Skills** - to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions
4. **Teamwork** - to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
5. **Personal Responsibility** - to include the ability to connect choices, actions, and consequences to ethical decision-making
6. **Social Responsibility** - to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities

Graded Work
The tables below provide a summary of the graded work in this course and an explanation of how your final course grade will be calculated.
Summary of Graded Work

<table>
<thead>
<tr>
<th>Assignments</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Writer's Notebook</td>
<td>10 Percent</td>
</tr>
<tr>
<td>In class Assignments</td>
<td>10 Percent</td>
</tr>
<tr>
<td>Essay 1 Summary and Response</td>
<td>20 Percent</td>
</tr>
<tr>
<td>Essay 2 Critical Analysis</td>
<td>25 Percent</td>
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<tr>
<td>Essay 3 Argumentative</td>
<td>25 Percent</td>
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<tr>
<td>Class Participation/Attendance</td>
<td>10 Percent</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>100 Percent</strong></td>
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Final Grade

<table>
<thead>
<tr>
<th>Percentages</th>
<th>Letter Grade</th>
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<tbody>
<tr>
<td>90-100%</td>
<td>A</td>
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<tr>
<td>80-89%</td>
<td>B</td>
</tr>
<tr>
<td>70-79%</td>
<td>C</td>
</tr>
<tr>
<td>60-69%</td>
<td>D</td>
</tr>
<tr>
<td>0-59%</td>
<td>F</td>
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Description of Graded Work

**Writer's Notebook:** The Writer's Journal is a hand-written journal which includes the rough drafts of essays and responses to various prompts.

**In class Assignments:** The in class assignments are projects done in the classroom such as peer review, outlines, group work, and other activities throughout the semester.

**Essays:** The essays are multi-draft, academic essays that include written rough drafts in The Writer's Notebook, typed rough drafts submitted for peer review as well as instructor feedback, and final drafts submitted on line.
**Class Participation and Attendance:** Class participation includes being involved in all classroom activities such as peer review, group work, and class discussions. Attendance is coming to class regularly and on time.

**Attendance and Your Final Grade**
Attendance is expected and is considered part of the grade. Excessive tardies and absences will result in a lowered grade. More than five absences will result in a lowered grade. In addition, students are expected to come to class prepared and ready to participate in classroom discussion and activities.

**Late Work Policy**
No late papers are accepted. In the event of an emergency or extenuating circumstances, students should contact the instructor by email as soon as possible to discuss options.

**Other Course Policies**
Cell Phones and all other electronic devices are permitted if used appropriately and respectfully for educational purposes. If a student uses any electronic device inappropriately, the student will receive one warning. If the student violates the cell phone policy again, he or she will lose privileges to use electronic devices in the classroom.

**Institutional Policies**
Institutional Policies relating to this course can be accessed using the link below. These policies include information about tutoring, Disabilities Services, class drop and repeat options, Title IX, and more.

Richland Institutional Policies (http://www.richlandcollege.edu/syllabipolicies)

**Course Schedule**

<table>
<thead>
<tr>
<th>Week</th>
<th>Topic</th>
<th>Readings &amp; Assignments</th>
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</thead>
<tbody>
<tr>
<td>Week 1 1/22</td>
<td>Introductions</td>
<td></td>
</tr>
<tr>
<td>Week</td>
<td>Topic</td>
<td>Readings &amp; Assignments</td>
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<td>------------</td>
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<td>---------------------------------------------------------------------------------------</td>
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</tbody>
</table>
| Week 2     | The Writer's Notebook                      | 1/27 Letter of Introduction
Basic MLA Format  
Summarizing          | 1/27 Letter of Introduction  
Read "The Pleasures of Learning"  
*Engaging Questions* chapters 1-2  
Prompt 1            |
| Week 3     | Decoding Prompts                           | 2/3 Essay 1 Topic is due
Responding to texts | 2/3 Essay 1 Topic is due  
*Engaging Questions* chapters 3-4 |
| Week 4     | MLA Format                                 | Prompt 2
Works Cited Page  
Parenthetical Citations | 2/10 Essay 1 Typed Rough Draft  
Peer Review          |
| Week 5     | Revising and Editing                       | 2/19 Essay 1 Final Draft due on line                                               |
| Week 6     | Rhetorical Analysis                        | Prompt 3
Using Quotation Marks | 2/26 Essay 2 Topic is due                                          |
| Week 7     | Integrating Quotations                     | 3/4 Essay 2 Outline and Works Cited Page                                             |
| Week 8     | Avoiding Plagiarism                        | 3/9 Essay 2 Written Rough Draft
Prompt 4                                 |
| Week 9     | Class Workshop                             | 3/23 Essay 2 Typed Rough Draft  
Peer Review          |
| Week 10    | Class Workshop                             | 4/1 Essay 2 Final Draft due on line
Prompt 5                                 |
| Week 11    | Argumentation                              | *Engaging Questions* chapters 10
Argument Structure | 4/8 Essay 3 Topic is due  
Prompt 5            |
| Week 12    | Class Workshop                             | 4/13 Essay 3 Argument Structure  
Peer Review         |
| Week 13    | Class Workshop                             | 4/20 Essay 3 Written Rough Draft
4/22 Essay 3 Typed Rough Draft  
Peer Review          |
<table>
<thead>
<tr>
<th>Week</th>
<th>Topic</th>
<th>Readings &amp; Assignments</th>
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</thead>
<tbody>
<tr>
<td>Week 14</td>
<td>Editing</td>
<td>Prompt 7</td>
</tr>
<tr>
<td>4/27, 29</td>
<td>Academic Style</td>
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<tr>
<td>Week 15</td>
<td>Editing</td>
<td>5/4 Turn in Writer’s Notebook</td>
</tr>
<tr>
<td>5/4, 6</td>
<td>Reflection on Learning</td>
<td>5/6 Essay 3 Final Draft due on line</td>
</tr>
<tr>
<td>Week 16</td>
<td>Final Exams Week</td>
<td>No Final Exam in this course</td>
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<tr>
<td>5/11, 13</td>
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<tr>
<td>5/18</td>
<td>Grades are submitted on</td>
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<td>eConnect by instructor</td>
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