English 1301 Syllabus
Richland College

Instructor Information
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972-238-6943

Course Information
Course Title: Composition 1
Course Number: ENGL 1301
Section Number: 83101
Semester/Year: Spring 2020
Credit Hours: 3
Class Meeting Time/Location: 8:00—8:55 a.m. MWF
Room: Bonham Hall 217
Certification Date: February 3, 2020
Last Day to Withdraw: April 16, 2020

Co-Dequate Class
Students enrolled in this class must also be enrolled in DIRW 0315.83101.
Note: If you drop English 1301, you must also drop DIRW 0315.

Required Course Materials
No textbook is required for this section.
See DIRW 0315 Syllabus for Additional Textbook and Materials Information
Note: A student of this institution is not under any obligation to purchase a textbook from a university-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

**Course Prerequisites**
Prerequisite: The successful completion of DIRW 0305 or DWRI 0305 or DREA 0305 or an appropriate TSI test score.

**Course Description**
Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis. (3 Lec.)

Coordinating Board Academic Approval Number 2313015112

**Student Learning Outcomes**
Upon successful completion of this course, students will:
1. Demonstrate knowledge of individual and collaborative writing processes.
2. Develop ideas with appropriate support and attribution.
3. Write in a style appropriate to audience and purpose.
4. Read, reflect, and respond critically to a variety of texts.
5. Use Edited American English in academic essays.

**Texas Core Objectives**
The College defines essential knowledge and skills that students need to develop during their college experience. These general education competencies parallel the Texas Core Objectives for Student Learning. In this course, the activities you engage in will give you the opportunity to practice two or more of the following core competencies:

1. **Critical Thinking Skills** - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
2. **Communication Skills** - to include effective development, interpretation, and expression of ideas through written, oral, and visual communication
3. **Empirical and Quantitative Skills** - to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions
4. **Teamwork** - to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
5. **Personal Responsibility** - to include the ability to connect choices, actions, and consequences to ethical decision-making

6. **Social Responsibility** - to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities

**Graded Work**

The tables below provide a summary of the graded work in this course and an explanation of how your final course grade will be calculated.

**Summary of Graded Work**

<table>
<thead>
<tr>
<th>Assignments</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>4 Major Essays @ 15% each</td>
<td>60%</td>
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<tr>
<td>Homework/Classwork/Quizzes &amp; Other Daily Work</td>
<td>35%</td>
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<tr>
<td>Attendance</td>
<td>5%</td>
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**Final Grade**

<table>
<thead>
<tr>
<th>Percentages</th>
<th>Letter Grade</th>
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<tbody>
<tr>
<td>90-100%</td>
<td>A</td>
</tr>
<tr>
<td>80-89%</td>
<td>B</td>
</tr>
<tr>
<td>70-79%</td>
<td>C</td>
</tr>
<tr>
<td>60-69%</td>
<td>D</td>
</tr>
<tr>
<td>0-59%</td>
<td>F</td>
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**Description of Graded Work**

*Daily grades* include assignments such as annotations, notes, journals, and quizzes. Most are worth 100 points each.

*The four major essays* are each worth 15% of the final grade and include these types of assignments: informative, analysis, summary/response, and argumentative research.

*The attendance grade* is computed as a percentage of the total number of class days. For example, if class meets 20 times and a student has 5 absences, the grade is 15/20 or 75%.
**Attendance and Your Final Grade**

In order to be successful, students must attend and participate in enrolled courses. To help you meet the course objectives, this class includes regular writing assignments both in and out of class, group activities, and exercises. This means that being in class and on time is required. Students must attend both the ENGL 1301 class and the DIRW 0315 class.

There is a strong correlation between class attendance and college success. Your class involvement enables you to learn more actively and effectively; therefore, **class attendance is essential and is counted a percentage of your final grade.**

I take roll at the beginning of class. Avoid arriving late to class to avoid disrupting our learning session. If you are late, it is your responsibility to be sure your attendance record has been changed in order to avoid being marked absent.

If you become seriously ill and have to miss several classes, it may be best for you to reschedule the class next semester. Once you have missed four classes, please make an appointment with me so we can determine if you can successfully complete the course.

**Late Work Policy**

You are allowed to submit **one of the first three major papers up to one week late.** One week past the due date means that the paper will receive a zero.

**No other papers will be accepted past the stated deadline; the grade will be a zero.**

**There is no extension of the due date for the final essay in the course.**

**Other Course Policies**

**Rough Drafts**

Rough drafts for all major essays must be submitted in DIRW 0315. **No paper will be accepted without a rough draft.**
**Institutional Policies**

Institutional Policies relating to this course can be accessed using the link below. These policies include information about tutoring, Disabilities Services, class drop and repeat options, Title IX, and more.  
Richland Institutional Policies (http://www.richlandcollege.edu/syllabipolicies)

**Course Schedule**

<table>
<thead>
<tr>
<th>Week</th>
<th>Topic/Assignment</th>
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| **WEEK ONE**       | Introduction to Course/Syllabus  
eCampus & Computer Intro  
Metacognition  
Grit  
Myers Briggs  
Journal: Responding to MBTI |
| **WEEK TWO**       | Safety Video  
The Rhetorical Situation  
The Writing Process  
Paragraph Structure  
Discussion of Model Paragraph  
MLA Format  
Reading/Writing Activity (analyze sample paragraph)  
**Writing Assignment: Student Services**  
• Plan Paragraph  
• **Final Copy of Student Services**  
Paragraph due beginning of Week 3 |
| **WEEKS THREE & FOUR** | **Final Draft of Student Services Paragraph Due**  
Basic Essay Structure  
**Essay One: Illustration Essay**  
• Analyze Model Essays  
• **Final Copy Due End of Week 4**  
Reading/Writing Activities |
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<tr>
<th>Week</th>
<th>Topic/Assignment</th>
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| WEEKS FIVE & SIX & SEVEN | **Essay Two: Evaluation Essay**  
• Analyze Model Essays  
• Final Copy of Essay 2 due End of Week 6  
Reading/Writing Activities |
| WEEK EIGHT    | **Summary Writing**  
• Annotating  
• Outlining  
• Quoting and Paraphrasing  
• Signal Phrases  
• Avoiding Plagiarism  
**Group Summary Project**  
• Read/ Annotate/Outline  
• Draft Summary  
• Revise Summary |
|               | Create Noodle Tools Account  
• MLA8 Works Cited Format |
|               | **ENGLISH 1301 ASSIGNMENTS** |
| WEEKS NINE & TEN | **Essay Three: Summary Writing**  
• Discuss Model Summary Project  
• **Individual Summary Project.**  
  o Read/Annotate/Outline Article  
Final Copy due End of Week 8 |
| WEEKS ELEVEN & TWELVE | **Introduce Essay Four: The Research Process**  
• What Is Argument?  
• The Research Question/Assignment  
• Analyze Model Essay  
• Creating an Arguable Thesis  
• Support for the Thesis  
  o Finding & Evaluating Sources  
  o Annotating Sources  
• What about the Opposition?  
• Integrating/Documenting Sources  
• Creating the Works Cited Page  
Final Copy due End of Week 11 |
<table>
<thead>
<tr>
<th>Week</th>
<th>Topic/Assignment</th>
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<tbody>
<tr>
<td>WEEKS THIRTEEN &amp; FOURTEEN</td>
<td>Essay 4: Drafting, Revising, &amp; Editing</td>
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<td>• Review Model Essay</td>
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<td>• Turn in outline for approval</td>
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<td>• Create/Submit rough draft</td>
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<td>• Revise</td>
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<td>• Edit</td>
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<td>Final Copy Due End of Week 14</td>
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<tr>
<td>WEEK FIFTEEN</td>
<td>Review for Final</td>
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<tr>
<td>WEEK SIXTEEN</td>
<td>FINAL EXAM WEEK</td>
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