English 1301 Syllabus
Richland College

Instructor Information
Name: Margaret Athene Chaplin
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Office Hours: by appointment (Tuesday/Thursday mornings)
Division Office and Phone: English Office, School of Communications, Lavaca L-208, 972-238-6943

Course Information
Course Title: Composition 1
Course Number: ENGL 1301
Section Number: 83029
Semester/Year: Spring 2020
Credit Hours: 3
Class Meeting Time/Location: Del Rio D-163
   TBA: For some classes we will meet in a computer lab or the library.
   Dates will be announced in class, and reminders will be posted in eCampus.
Certification Date: Monday, Monday, February 3, 2020
Last Day to Withdraw: Thursday, April 16, 2020

Required Course Materials

Note: A student of this institution is not under any obligation to purchase a textbook from a university-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

The textbook for this course may be referenced on campus in the English Corner (Bonham B-228) and in the college library in Lavaca Hall.
Course Prerequisites
Prerequisite Required: College level ready in Reading and Writing.

Course Description
Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis. (3 Lec.)
Coordinating Board Academic Approval Number 2313015112

Student Learning Outcomes
Upon successful completion of this course, students will:
1. Demonstrate knowledge of individual and collaborative writing processes.
2. Develop ideas with appropriate support and attribution.
3. Write in a style appropriate to audience and purpose.
4. Read, reflect, and respond critically to a variety of texts.
5. Use Edited American English in academic essays.

Texas Core Objectives
The College defines essential knowledge and skills that students need to develop during their college experience. These general education competencies parallel the Texas Core Objectives for Student Learning. In this course, the activities you engage in will give you the opportunity to practice two or more of the following core competencies:

1. Critical Thinking Skills - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
2. Communication Skills - to include effective development, interpretation, and expression of ideas through written, oral, and visual communication
3. Empirical and Quantitative Skills - to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions
4. Teamwork - to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
5. Personal Responsibility - to include the ability to connect choices, actions, and consequences to ethical decision-making
6. Social Responsibility - to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities
Graded Work

The tables below provide a summary of the graded work in this course and an explanation of how your final course grade will be calculated.

Final course grades will be determined on a 1000-point scale.

Summary of Graded Work

<table>
<thead>
<tr>
<th>Assignments</th>
<th>Point Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quizzes (average)</td>
<td>100 points</td>
</tr>
<tr>
<td>Writing Process (average)</td>
<td>100 points</td>
</tr>
<tr>
<td>Midterm: Plagiarism Exam</td>
<td>50 points</td>
</tr>
<tr>
<td>Essay 1 Final Draft</td>
<td>100 points</td>
</tr>
<tr>
<td>Essay 2 Final Draft</td>
<td>200 points</td>
</tr>
<tr>
<td>Essay 3 Annotated Bibliography</td>
<td>50 points</td>
</tr>
<tr>
<td>Essay 3 Presentation</td>
<td>50 points</td>
</tr>
<tr>
<td>Essay 3 Final Draft</td>
<td>250 points</td>
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<tr>
<td>Notebook</td>
<td>100 points</td>
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</tbody>
</table>

**TOTAL: 1,000 points**

Final Grade

<table>
<thead>
<tr>
<th>Points</th>
<th>Percentages</th>
<th>Letter Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>900-1,000</td>
<td>90-100%</td>
<td>A</td>
</tr>
<tr>
<td>800-899</td>
<td>80-89%</td>
<td>B</td>
</tr>
<tr>
<td>700-799</td>
<td>70-79%</td>
<td>C</td>
</tr>
<tr>
<td>600-699</td>
<td>60-69%</td>
<td>D</td>
</tr>
<tr>
<td>0-599</td>
<td>0-59%</td>
<td>F</td>
</tr>
</tbody>
</table>
### Description of Graded Work

<table>
<thead>
<tr>
<th>Description</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Quizzes (average)</strong></td>
<td>Calculated average grade for eCampus quizzes. Quizzes cannot be taken late. The lowest score will be dropped.</td>
</tr>
<tr>
<td><strong>Writing Process (average)</strong></td>
<td>Calculated average based upon first drafts and peer reviews (6 grades in drafting process). All drafts are submitted in eCampus. Peer reviews are completed in class and require a second draft of the essay.</td>
</tr>
<tr>
<td><strong>Midterm: Plagiarism Exam</strong></td>
<td>In-class exam over plagiarism materials in eCampus. Includes multiple answer and short answer questions.</td>
</tr>
<tr>
<td><strong>Essay 1 Final Draft (Summary &amp; Response)</strong></td>
<td>Brief summary of reading, followed by well-developed personal response. See eCampus template and grading rubric.</td>
</tr>
<tr>
<td><strong>Essay 2 Final Draft (Synthesis)</strong></td>
<td>Compare, contrast, and reflect upon multiple assigned readings while correctly attributing quotes, paraphrases, and summaries. MLA format required. See eCampus template and grading rubric.</td>
</tr>
<tr>
<td><strong>Essay 3 Annotated Bibliography</strong></td>
<td>Database sources found in Essay 3 research. Will be developed with the use of an assigned research log (notebook grade). Will include all final draft sources. See eCampus materials and grading rubric.</td>
</tr>
<tr>
<td><strong>Essay 3 Presentation</strong></td>
<td>Brief in-class presentation based upon essay 3 argument. See eCampus template and grading rubric.</td>
</tr>
<tr>
<td><strong>Essay 3 Final Draft (Persuasive Argument)</strong></td>
<td>Persuasive argument essay based upon research in the DCCCD databases. Topic approval required, per assignment. MLA format required. See eCampus template and grading rubric.</td>
</tr>
<tr>
<td><strong>Notebook</strong></td>
<td>Bring your notebook every class. Single spiral or composition book (no multi-subject spirals). Submitted at the end of the course for a final grade. Checked in class periodically. Includes class participation. Late work is not accepted.</td>
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### Attendance and Your Final Grade

Attendance is taken at the start of each class. Students who arrive late will be marked late. If you are late, it is your responsibility to check the attendance sheet after class.

Maximum Absences = 9 hours of class (6 absences)
Students who miss nine (9) hours of class* have missed at least 20% of classwork and are subject to an automatic grade of F for the course.

*Repeatedly arriving late or leaving early may be counted toward this total.

### Late Work Policy

Late work is not accepted in this course.

Grace Period: Work due at 11:59PM will be accepted until 8:00AM the following day. Work “due in class” is due by the end of the designated class period.
Other Course Policies

Participation
Participation does not include doing outside work of any kind. Please remember that your level of effort determines how much you benefit from any class.

Electronic Devices
Smartphones, computers, and other electronic devices should not be used in class, except as needed to access class materials. Silence electronic devices during class. Students who repeatedly misuse technology during class will be required to leave their device/s on the instructor’s desk until the end of class. If you have an emergency, let your instructor know.

Email Etiquette
Identify yourself by name and class time. Also include an appropriate subject line. Failure to identify yourself and/or include a subject may delay response time.

Technical Problems
If you have trouble submitting drafts in eCampus, email your work to athene@dcccd.edu before the deadline passes. If you have a problem with a quiz submission, you must also email before the deadline. Failure to email before the deadline will result in a grade of zero for the assignment.

eCampus Submissions
You should receive a confirmation of all files and quizzes submitted in eCampus. Keep submission receipts. Students who claim to have completed work in eCampus, but the work is not there for the instructor to grade, will need to contact Technical Support.

Extra Credit
Extra credit is available for working on drafts with college writing coaches (requires you to take a printed draft and a worksheet from class), English Corner Seminars, and the library’s Information Literacy Certificate. Proof of completion required. See eCampus for details.

Course Schedule
Students are advised to check eCampus announcements for updates throughout this course. The instructor reserves the right to modify the course schedule if needed.

Course Readings
Readings NOT included in the textbook will be distributed in class and linked in eCampus. All readings in this class are found in the course textbook and/or the DCCCD databases.

Academic Honesty
Academic honesty will be discussed in this course. Evidence of cheating or plagiarism will result in a grade of zero for the assignment. Repeated problems will result in an F in the course.

Institutional Policies
Institutional Policies relating to this course can be accessed via the link below. These policies include information about tutoring, Disabilities Services, class drop and repeat options, Title IX, and more. Richland Institutional Policies (http://www.richlandcollege.edu/syllabipolicies)
# Course Schedule

The course notebook and all reading handouts should be brought to every class.

## WEEK 1

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
<th>Notes</th>
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</thead>
<tbody>
<tr>
<td>Tues, 1/21</td>
<td>Course Introduction&lt;br&gt;Letter Introduction (notebook)</td>
<td>BRING your notebook next class. READ the syllabus.</td>
</tr>
<tr>
<td>Thurs, 1/23</td>
<td>Hidden Rules of College&lt;br&gt;Annotating Sources&lt;br&gt;Annotate Plato reading (notebook)</td>
<td>READ and ANNOTATE Plato (notebook). RENT/PURCHASE/PLAN for your textbook (which is available for reference on campus). READ syllabus &amp; COMPLETE syllabus quiz.</td>
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## WEEK 2

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon, 1/27</td>
<td>DUE 11:59PM – Quiz: &lt;br&gt;• Syllabus (eCampus)</td>
<td></td>
</tr>
<tr>
<td>Tues, 1/28</td>
<td>Avoiding Plagiarism&lt;br&gt;Continue Plato Reading</td>
<td>ANNOTATE and REFLECT upon Plato.</td>
</tr>
<tr>
<td>Thurs, 1/30</td>
<td>Brainstorm for Essay 1 (notebook)</td>
<td>READ quiz materials &amp; COMPLETE quizzes. PREPARE for Essay 1 Draft 1.</td>
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## WEEK 3

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<thead>
<tr>
<th>Date</th>
<th>Activity</th>
<th>Notes</th>
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</thead>
<tbody>
<tr>
<td>Mon, 2/3</td>
<td>DUE 11:59PM – Quizzes: &lt;br&gt;• Avoiding Plagiarism (eCampus)&lt;br&gt;Plato reading (eCampus)&lt;br&gt;Chapters 1-4 (textbook, pages 2-60) *first quiz on textbook reading</td>
<td></td>
</tr>
<tr>
<td>Tues, 2/4</td>
<td>DUE IN CLASS – Essay 1 Draft 1 (writing process)</td>
<td>CONTINUE developing Essay 1.</td>
</tr>
<tr>
<td>Thurs, 2/6</td>
<td>DUE IN CLASS – Essay 1 Draft 2 (required for peer review)</td>
<td>READ quiz materials &amp; COMPLETE quizzes. PRINT draft 2 for next class.</td>
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## WEEK 4

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<thead>
<tr>
<th>Date</th>
<th>Activity</th>
<th>Notes</th>
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<tbody>
<tr>
<td>Mon, 2/10</td>
<td>DUE 11:59PM – Quizzes: &lt;br&gt;• Pitts reading (textbook, pages 9-11)&lt;br&gt;Chapter 5 (textbook, 61-83)&lt;br&gt;Chapter 14 (textbook, 305-319)</td>
<td></td>
</tr>
<tr>
<td>Tues, 2/11</td>
<td>DUE 9:30AM – Printed Draft 2&lt;br&gt;DUE IN CLASS – Peer Review 1 (writing process)</td>
<td>EDIT and PROOFREAD Essay 1.</td>
</tr>
<tr>
<td>Thurs, 2/13</td>
<td>Annotate Essay 2 readings (notebook)</td>
<td>SUBMIT Essay 1 Final Draft. READ quiz materials &amp; COMPLETE quizzes.</td>
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<tr>
<td><strong>WEEK 5</strong></td>
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</table>
| **Mon, 2/17** | DUE 11:59PM – Essay 1 Final Draft  
DUE 11:59PM – Quizzes:  
• Chapter 6 (textbook, pages 84-111)  
• De Lang reading (textbook, pages 92-94)  |
| **Tues, 2/18** | DUE 9:30AM – Annotated Essay 1  
Plato reading (notebook)  
Continue Essay 2 readings  
ANNOTATE Essay 2 readings.  |
| **Thurs, 2/20** | Essay 2 Brainstorming (notebook)  
READ quiz materials & COMPLETE quizzes.  
PREPARE for Essay 2 Draft 1.  |

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<tr>
<th><strong>WEEK 6</strong></th>
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</table>
| **Mon, 2/24** | DUE 11:59PM – Quizzes:  
• Essay 2 readings (eCampus)  
• Chapter 7 (textbook, pages 112-141)  
• AFP reading (textbook, pages 122-123)  |
| **Tues, 2/25** | DUE IN CLASS – Essay 2 Draft 1  
(writing process)  
CONTINUE developing Essay 2.  |
| **Thurs, 2/27** | DUE IN CLASS – Essay 2 Outline  
(notebook)  
READ quiz materials & COMPLETE quizzes.  |

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<tr>
<th><strong>WEEK 7</strong></th>
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| **Mon, 3/2** | DUE 11:59PM – Quizzes:  
• Chapter 8 (textbook, pages 142-167)  
• Forni reading (textbook, pages 148-151)  
• Chapter 10 (textbook, pages 201-226)  |
| **Tues, 3/3** | DUE IN CLASS – Essay 2 Draft 2  
(required for peer review)  
PRINT draft 2 for next class.  |
| **Thurs, 3/5** | DUE 9:30AM – Printed Draft 2  
DUE IN CLASS – Peer Review 2  
(writing process)  
READ quiz materials & COMPLETE quizzes.  
EDIT and PROOFREAD Essay 2.  |

<table>
<thead>
<tr>
<th><strong>WEEK 8</strong></th>
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</thead>
</table>
| **Mon, 3/9** | DUE 11:59PM – Quizzes:  
• Chapter 9 (textbook, pages 168-200)  
• Bittman reading (textbook, pages 173-175)  
• Quote Sandwich (Bittman reading and eCampus slides)  |
| **Tues, 3/10** | Essay 3 Overview & Reading  
Plagiarism Review  
READ Essay 3 reading.  |
| **Thurs, 3/12** | DUE IN CLASS – Plagiarism  
Exam  
READ quiz materials & COMPLETE quizzes.  
SUBMIT Essay 2 Final Draft.  |
### WEEK 9

**Mon, 3/23**
- DUE 11:59PM – Essay 2 Final Draft
- DUE 11:59PM – Quizzes:
  - Essay 3 reading, part 1 (eCampus)
  - Kidwell et al. reading (textbook, pages 181-183)
  - Comparing Perspectives (Bittman and Kidwell et al. readings)

**Tues, 3/24**
- DUE 9:30AM – Annotated Essay 2 readings (notebook)
- Argument & Persuasion
- Annotate Essay 3 reading (notebook)
- ANNOTATE Essay 3 reading.

**Thurs, 3/26**
- Continue Essay 3 reading
- CONTINUE annotating Essay 3 reading.

### WEEK 10

**Mon, 3/30**
- DUE 11:59PM – Quizzes:
  - Essay 3 reading, part 2 (eCampus)
  - Chapter 15 (textbook, pages 320-335)

**Tues, 3/31**
- Exploratory Research
- CONTINUE reflecting on Essay 3 reading.
- DEVELOP Essay 3 research questions.

**Thurs, 4/2**
- DUE IN CLASS – Essay 3 Topic
- CONTINUE annotating Essay 3 reading.

### WEEK 11

**Mon, 4/6**
- DUE 11:59PM – Quizzes:
  - Chapters 16-17 (textbook, pages 336-356)
  - Chapter 17 (textbook, pages 350-356)

**Tues, 4/7**
- Begin Research Log

**Thurs, 4/9**
- DUE IN CLASS – Essay 3 Draft 1 (writing process)
- READ quiz materials & COMPLETE quizzes.
- CONTINUE developing Essay 3.

### WEEK 12

**Mon, 4/13**
- DUE 11:59PM – Quizzes:
  - Chapters 18-19 (textbook, pages 357-384)
  - Chapter 20 (textbook, pages 385-410)

**Tues, 4/14**
- Continue Research Log
- CONTINUE research.

**Thurs, 4/16 (drop date)**
- DUE IN CLASS – Essay 3 Outline (notebook)
- READ quiz materials & COMPLETE quizzes.
### WEEK 13

**Tues, 4/20**
DUE 11:59PM – Quizzes:
- MLA Overview (textbook and eCampus)
- MLA In-Text Citations (textbook and eCampus)
- Proof of Information Literacy Completion (extra credit worth 50 points)

**Tues, 4/21**
Writing Annotations

**Thurs, 4/23**
DUE IN CLASS – Essay 3
Annotated Bibliography (50 points)

### WEEK 14

**Mon, 4/27**
DUE 11:59PM – Quizzes:
- Chapter 11 (textbook, pages 227-256)
- Kohn reading (textbook, pages 233-237)

**Tues, 4/28**
Avoiding Fallacies

**Thurs, 4/30**
DUE IN CLASS – Essay 3
Presentation (50 points)

### WEEK 15

**Mon, 5/4**
DUE 11:59PM – Quizzes:
- Chapter 12 (textbook, pages 257-282)
- Weber reading (textbook, pages 262-264)

**Tues, 5/5**
DUE IN CLASS – Essay 3 Draft 2
(required for peer review)

**Thurs, 5/7**
DUE 9:30AM – Printed Draft 2
DUE IN CLASS – Peer Review 3
(writing process)

### FINALS WEEK: We meet only one time, based upon the DCCCD final exam schedule.

**Mon, 5/11**
DUE 11:59PM – Essay 3 Final Draft

**Thurs, 5/14**
DUE 9:30AM:
- Notebook (100 points)
- Annotated Essay 3 readings (notebook)
- Essay 3 Peer Review (writing process)
- Proof of Information Literacy Completion (extra credit worth 30 points)
- Any remaining extra credit