Instructor Information
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Office Hours: 05:00pm – 06:00pm Thursdays
Division Office and Phone: 214-860-8624

Course Information
Course Title: Composition I
Course Number: ENGL-1301
Section Number: 63510
Semester/Year: Spring 2020
Credit Hours: 3
Class Meeting Time/Location: 6:00pm – 7:20pm Thursdays only / W60
Certification Date: February 3, 2020
Last Day to Withdraw: Thursday, April 16, 2020

Course Prerequisites
Students in this course must be Reading & Writing Met on the TSI or earned an A, B, or C in DIRW-0310.

Course Description
Composition I is an intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis is placed on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis.
Student Learning Outcomes

After successful completion of this course the student should be able to:

1. Demonstrate knowledge of individual and collaborative writing processes.
2. Develop ideas with appropriate support and attribution.
3. Write in a style appropriate to audience and purpose.
4. Read, reflect, and respond critically to a variety of texts.
5. Use Edited American English in academic essays.

Texas Core Objectives

The College defines essential knowledge and skills that students need to develop during their college experience. These general education competencies parallel the Texas Core Objectives for Student Learning. In this course, the activities you engage in will give you the opportunity to practice two or more of the following core competencies:

1. **Critical Thinking Skills** - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
2. **Communication Skills** - to include effective development, interpretation, and expression of ideas through written, oral, and visual communication
3. **Empirical and Quantitative Skills** - to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions
4. **Teamwork** - to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
5. **Personal Responsibility** - to include the ability to connect choices, actions, and consequences to ethical decision-making
6. **Social Responsibility** - to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities

Required Course Materials

There is no required textbook for this course. We will read open source materials from the internet. However, students will need a dictionary. I recommend the Merriam-Webster dictionary app (free) or paper copy

**Student Email and Software:** All assignments and essays must be written on Microsoft Word and presentations must be developed using Microsoft Power Point, both of which available for free to all enrolled students. Email communication with the instructor should take place using the Outlook email account provided to you when you registered. Go to this link to learn more about student email and software:
[https://www.mountainviewcollege.edu/services/onlineservices/email-ms-office/pages/default.aspx](https://www.mountainviewcollege.edu/services/onlineservices/email-ms-office/pages/default.aspx)
Note: A student of this institution is not under any obligation to purchase a textbook from a university-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Graded Work
The tables below provide a summary of the graded work in this course and an explanation of how your final course grade will be calculated.

Summary of Graded Work

<table>
<thead>
<tr>
<th>Assignments</th>
<th>Points</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Discussion Board</td>
<td>5 @ 20 points</td>
<td>100 points</td>
</tr>
<tr>
<td>Essay First Draft</td>
<td>5 @ 40 points each</td>
<td>200 points</td>
</tr>
<tr>
<td>Essay Second Draft / Outline</td>
<td>5 @ 40 points each</td>
<td>200 points</td>
</tr>
<tr>
<td>Essay Final Draft</td>
<td>5 @ 100 points each</td>
<td>500 points</td>
</tr>
</tbody>
</table>

**TOTAL: 1,000 points**

Final Grade

<table>
<thead>
<tr>
<th>Points</th>
<th>Percentages</th>
<th>Letter Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>900-1,000</td>
<td>90-100%</td>
<td>A</td>
</tr>
<tr>
<td>800-899</td>
<td>80-89%</td>
<td>B</td>
</tr>
<tr>
<td>700-799</td>
<td>70-79%</td>
<td>C</td>
</tr>
<tr>
<td>600-699</td>
<td>60-69%</td>
<td>D</td>
</tr>
<tr>
<td>0-599</td>
<td>0-59%</td>
<td>F</td>
</tr>
</tbody>
</table>

Description of Graded Work
There will be five units in this course, and each unit will focus on a particular theme. The assignments for each unit will consist of one original post on the Discussion Board and two responses, which will be worth 20 points; the first draft of each unit essay will be worth 40 points; the second draft of each unit will be worth 40 points, and the final draft of each unit will be worth 100 points. Each Unit will last 3 weeks and worth 200 points. 5 units x 200 points each = 1,000 Total Points to be earned for the whole course.
Attendance and Your Final Grade

Punctual attendance at every class is a necessity. Arrival at **6:01pm** counts as tardy. Arrival after **6:20pm** counts as absent. If it is absolutely necessary to miss class, it is your responsibility to find out from the course calendar what you missed and come to the next class fully prepared, with all assignments complete. To clarify, being absent from a prior class is no excuse for not having your assignment on the day you do attend.

You are allowed no more than 2 unexcused absences from class. After 2 absences, 20 points will be deducted from your Total Point for every absence.

Students are not allowed to miss the first two weeks of the semester. No exceptions. Financial Aid will not be granted to students who have been certified as not attending, by the certification date. For this lecture course, your physical participation in class, on or before the certification date will allow you to receive credit for FA purposes. For certification dates, check with the division or FAO for further information. Students who are not certified as beginning class are responsible for any payments due as a result of non-certification, to include the dropping of courses.

Late Work Policy

Late work is not accepted. All essays and assignments must be typed on a word processor, such as Microsoft Word and uploaded to Blackboard / eCampus by 11:00pm on the day it is due. *(That means NOT via e-mail).* In the case of a certified health emergency *(Documents must be submitted to verify this)*, please inform me via email or text, and we will arrange a makeup work plan. Understand that doctor’s appointments are NOT synonymous with emergencies, as they are planned ahead of time. As such, they are no excuse for late work or absence.

Other Course Policies

**College Sponsored Events:** These activities do merit an “excused” absence, but any assignments due on the date of the event must be submitted on or before that due date. Written responses must be submitted in order to earn points for any participation activities missed.

**Electronic Devices:** Please refrain from using electronic devices for purposes besides coursework during class discussions.
**Academic Dishonesty and Plagiarism:**
Each student enrolled in this course must write their own essays in their own words and cite their sources appropriately. Any essay assignment that is found to be copied from the Internet, from a friend, or from one’s own previous work will receive a ZERO grade and averaged into your final grade. A second infraction will result in an F for the course. Students who are caught *deliberately* and repeatedly plagiarizing an assignment will be subject to an “F” in the course and possible expulsion from the college.

**Withdrawal Policy**
If you are unable to complete this course successfully, it is your responsibility to withdraw formally. The withdrawal request must be received in the Registrar's Office by **Thursday, April 16, 2020**. Failure to do so will result in your receiving a performance grade, usually an "F." If you drop a class or withdraw from the college before the official drop/withdrawal deadline, you will receive a "W" (Withdraw) in each class dropped. For more information about how to drop a class, go to this website: [https://www.mountainviewcollege.edu/apply-reg/reg/pages/dropwithdraw.aspx](https://www.mountainviewcollege.edu/apply-reg/reg/pages/dropwithdraw.aspx)

**Other Rules:**
If the teacher is speaking, all students should be listening attentively without talking or texting to one another.
Please do not bring any children to class.
Please turn off all cell phones.
Please do not use social media (Facebook, Twitter, Instagram, etc.) during the class

**Important Dates:**
February 27 (Thursday) Professional Development Day for Teachers – No classes
March 16-20 (Monday-Friday) Spring Break, Campus is closed
April 16 (Thursday) the last day to withdraw with “W”
May 7 (Thursday): Last class meeting

**Institutional Policies**
Institutional Policies relating to this course can be accessed using the link below. These policies include information about tutoring, Disabilities Services, class drop and repeat options, Title IX, and more.

[Mountain View Institutional Policies](http://www.mountainviewcollege.edu/syllabipolicies)
### Course Schedule

#### Listing of Topics by Week

<table>
<thead>
<tr>
<th>Week</th>
<th>Topic</th>
<th>Readings</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/23-2/6</td>
<td>Unit 1: Self-Analysis</td>
<td>“Hot Sauce in Her Bag” by Mikki Kendall</td>
</tr>
<tr>
<td>2/13-2/27</td>
<td>Unit 2: Character Analysis</td>
<td>“As It Was in the Beginning” by Pauline Johnson</td>
</tr>
<tr>
<td>3/5-3/26</td>
<td>Unit 3: Visual Analysis</td>
<td>“15 Historic Cartoons That Changed the World”</td>
</tr>
<tr>
<td>4/2-4/16</td>
<td>Unit 4: Argumentative</td>
<td>“Why Legalizing Marijuana Makes Sense”</td>
</tr>
<tr>
<td>4/23-5/7</td>
<td>Unit 5: Problem / Solution</td>
<td>“Our Peculiarly American Affliction”</td>
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