LEARNING FRAMEWORK SYLLABUS
BROOKHAVEN COLLEGE

Instructor Information
Name: Ms. Caroline O'Driscoll
DCCCD Email: codriscoll@dcccd.edu and odriscoll_c@yahoo.com
Office Hours: To Be Announced

Course Information
Course Title: Learning Framework
Course Number: EDUC 1300
Section Number: 20203
Semester/Year: Spring 2020
Credit Hours: 3.0
Class Meeting Time/Location: Online
Certification Date: Monday, March 30, 2020
Last Day to Withdraw: Friday, May 1, 2020

Course Description
This interdisciplinary course addresses: 1. research and theory in learning, cognition, and motivation; 2. factors that impact learning and 3. application of learning strategies. Theoretical models of strategic learning, cognition and motivation serve as a conceptual basis for the introduction of college-level student academic strategies. Students use assessment instruments (such as, learning inventories) to help them identify their own strengths and weaknesses as strategic learners. Students are ultimately expected to integrate and apply learning skills discussed in the course. Students developing these skills should be able to continually draw from the theoretical models.

Critical thinking serves as the foundation for different thematic approaches using a variety of academic disciplines.
This course will help you learn about yourself, what is expected of you in college, how to help yourself when you are struggling, how to solve problems, how to ensure that your academic future is successful!

Student Learning Outcomes
The following EDUC 1300 Learning Framework student learning outcomes are shared across all colleges in the DCCCD – These SLOs represent the core knowledge and skills students are expected to achieve in this course:

1
1. **Critical Thinking** - Practice a systematic method of inquiry and analysis to evaluate a position on an issue before forming an opinion or drawing a conclusion.

2. **Learning Theories** - Apply the most current research on the science of learning to select and use learning strategies appropriate to academic tasks.

3. **Information Literacy** - Use a variety of library tools and resources to find, analyze, and evaluate scholarly information relevant to the need.

4. **Self-Management** - Apply behavior management techniques to build constructive habits and eliminate unproductive ones.

5. **Self-Discovery** - Identify and connect personal values to career and life decisions, as well as, healthy relationships.

### Required Course Materials

Each of the following are required for this course:

1. The textbook for this course is: **ON-Course Study Skills Plus 3rd Ed.** Cengage Learning, Boston, MA. 2017. The ISBN is 9781305397484
2. You will need access to a computer; there are computer labs available on campus if you do not have one.
3. Be familiar with e-campus as the portal for this course which is **E-campus** the URL is: [http://ecampus.dcccd.edu/](http://ecampus.dcccd.edu/)
4. The number for tech support is: 1-866-374-7169 or 972-669-6402 OR via the web at **Student Tech Support Link** the URL is: [https://help.edusupportcenter.com/shplite/dcccd/home](https://help.edusupportcenter.com/shplite/dcccd/home)

### Graded Work

The tables below provide a summary of the graded work in this course and an explanation of how your final course grade will be calculated.

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>In class Activities</td>
<td>100</td>
</tr>
<tr>
<td>10 at 10 points each</td>
<td></td>
</tr>
<tr>
<td>Career Exploration</td>
<td>100</td>
</tr>
<tr>
<td>Article Review</td>
<td>50</td>
</tr>
<tr>
<td>Self-Management</td>
<td>50</td>
</tr>
<tr>
<td>Reflective Journals</td>
<td>120</td>
</tr>
<tr>
<td>4 at 30 points each</td>
<td></td>
</tr>
<tr>
<td>Portfolio</td>
<td>50</td>
</tr>
<tr>
<td>Quizzes</td>
<td>100</td>
</tr>
<tr>
<td>4 at 25 points each</td>
<td></td>
</tr>
<tr>
<td>Final Exam</td>
<td>50</td>
</tr>
<tr>
<td><strong>Total Possible Points</strong></td>
<td><strong>620</strong></td>
</tr>
</tbody>
</table>
Final Grade

<table>
<thead>
<tr>
<th>Points</th>
<th>Percentages</th>
<th>Letter Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>558-620</td>
<td>90-100%</td>
<td>A</td>
</tr>
<tr>
<td>496-557</td>
<td>80-89%</td>
<td>B</td>
</tr>
<tr>
<td>434-495</td>
<td>70-79%</td>
<td>C</td>
</tr>
<tr>
<td>372-433</td>
<td>60-69%</td>
<td>D</td>
</tr>
<tr>
<td>0-432</td>
<td>0-59%</td>
<td>F</td>
</tr>
</tbody>
</table>

As of Spring 2020 your final grade will be assigned by the percent grade you earned. For example, if you got 564 points that is 91% and you will be given a score of 91; while 558-563 earns 90 points. However, note that all points within the 558-620 range will still have a letter grade assignment of an“A.”

Description of Graded Work

1. **In-class activities:**
   There will be in-class activities throughout the semester, either small group or individual exercises. These learning activities will be based on your text as well as in-class lectures. You must be in class in order to receive credit.

2. **Career Exploration Assignment: SLO 4 and 5**
   The purpose of this assignment is for you to choose a possible career. You will research this career, examine your personality type, research on-line sites regarding your career choices, and write a 3-5 pg. paper on your career choice. Further instructions are found on e-campus.

3. **Research Article Assignment: SLO 3**
   The purpose of this assignment is to apply the principles of critical thinking to a research article of your choice. This assignment also serves as orientation for use of library databases to find research articles. You will attend an orientation to the library, choose a research article in an area of your interest and complete further review as directed by your instructor. Further instructions are found on e-campus.

4. **Self-Management Assignment: SLO 4**
   This assignment will help you design measurable goals and strategies to achieve them. Further instructions are found on e-campus.

5. **Reflective Journals: SLO 1, 2, 4 and 5**
   You will engage in reflective journaling of various aspects related to this course and the student learning outcomes. Further instructions are found on e-campus.
6. **Final Project: SLO 4 and 5**
   This project enables you to construct a multimedia presentation/portfolio that serves as a digital collection of materials providing evidence of your experiences and learning. Further instructions are found on e-campus.

7. **Quizzes & Final Exam: SLOs 1-5**
   You will be given quizzes and a final exam to assess the mastery of course content, both in class information and from your textbook. Further instructions about the content for the quizzes and exam will be provided by your instructor.

**Attendance and Your Final Grade**
Part of the college experience includes the exchange and discussion of colleagues as related to the text and course lectures. Therefore, it is crucial that you attend each class meeting. In addition, be apprised of announcements and course information found on e-campus.

**Late Work Policy**
All assignments must be submitted on e-campus OR as determined by your instructor. Therefore, it is your responsibility to submit your work on time prior to the start of class and to ensure it is submitted correctly. Failure to do so and anticipate the need for technical assistance is NOT an excuse for lateness. Grading penalties may apply and are at the discretion of your instructor. Be proactive and ensure you are readily familiar with on-line submissions.

**Other Course Policies**

**Communication With Your Instructor**
Please be sure to become familiar with the best communication methods and times of your instructor. Should any questions or concerns come up, it is very important to maintain open dialogue.

**Cellular Phones And Electronic Devices**
Please be respectful of your instructor and other classmates by abiding by your instructor’s policy regarding cell phones.

**Student Code of Conduct**
Appropriate college decorum is an expectation taken seriously at Brookhaven. Please be sure to access and be familiar with the full Student Code Of Conduct the URL is: https://www1.dcccd.edu/catalog/GenerAllInfo-CollegePolicies/code.cfm?loc=BHC

**Institutional Policies**
Institutional Policies relating to this course can be accessed using the link below. These policies include information about tutoring, Disabilities Services, class drop and repeat options, Title IX, and more. Brookhaven Institutional Policies (http://www.brookhavencollege.edu/syllabipolicies)
# Course Schedule

<table>
<thead>
<tr>
<th>Week</th>
<th>Date</th>
<th>Topic</th>
<th>Readings &amp; Assignments</th>
</tr>
</thead>
</table>
| 1    | 3/24/2020-3/28/2020 | Getting On Course to Your to Success / Unit 1 | Read Chapter 1 and Take Notes  
Take Study Skills Pre-Test  
Watch Plagiarism Video  
Read Study Skills Page 257-281  
QEP Reading Workshop  
Complete Discussion Board 1 / Introduction  
**All Assignments due before Saturday, 3/28/2020 at 2pm**  
Go to Unit 6 – Review and start working on Career Assignment due 4/18/2020  
Go to Unit 10 – Review and start working on E-Portfolio Assignment 5/2/2020 |
| 2    | 3/29/2020-4/4/2020 | Accepting Personal Responsibility / Unit 2  | Read Chapter 2 and Take Notes  
Read Taking Notes Page 283  
Complete Journal Assignment 1 Page 28  
Watch Video – Hidden Prejudice  
Complete Discussion Board 2  
**All Assignments due before Saturday, 4/4/2020 at 2pm** |
Complete Journal Assignment 2 Page 55  
Complete Discussion Board 3  
**Complete Quiz 1 (Timed)**  
Career Exploration Career Choices Due (Go to Unit 6 to turn in)  
**All Assignments due before Saturday, 4/4/2020 at 2pm** |
| 3    | 4/5/2020-4/11/2020 | Mastering Self-Management / Unit 4         | Read Chapter 4 and Take Notes  
Watch Video – Ellen DeGeneres  
Complete Self Management Assignment  
Complete Discussion Board 4  
**All Assignments due before Saturday, 4/11/2020 at 2pm** |
<table>
<thead>
<tr>
<th>Week</th>
<th>Date</th>
<th>Topic</th>
<th>Readings &amp; Assignments</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>4/12/2020-4/18/2020</td>
<td>Employing Interdependence / Unit 5</td>
<td>Read Chapter 5 and Take Notes Watch Video – Why we Procrastinate Read and Watch Video – How to Procrastinating Tps Complete Journal Assignment 3 Page 161 Complete Discussion Board 5 All Assignments due before Saturday, 4/18/2020 at 2pm</td>
</tr>
<tr>
<td>4</td>
<td>4/12/2020-4/18/2020</td>
<td>Gaining Self-Awareness / Unit 6</td>
<td>Read Chapter 6 and Take Notes Complete Discussion Board 6 Complete Quiz 2 (Timed) Career Assignment Due (Submit Assignment in Unit 9) All Assignments due before Saturday, 4/18/2020 at 2pm</td>
</tr>
<tr>
<td>5</td>
<td>4/19/2020-4/25/2020</td>
<td>Adopting Lifelong Learning / Unit 7</td>
<td>Read Chapter 7 and Take Notes Complete Discussion Board 7 Complete Article Review Assignment All Assignments due before Saturday, 4/25/2020 at 2pm</td>
</tr>
<tr>
<td>6</td>
<td>4/26/2020 – 5/2/2020</td>
<td>Developing Emotional Intelligence / Unit 8</td>
<td>Read Chapter 8 and Take Notes Watch Video – Emotional Intelligence Complete Journal Assignment 4 Complete Discussion Board 8 E-Portfolio Assignment Due (Submit Assignment in Unit 10) All Assignments due before Saturday, 5/2/2020 at 2pm</td>
</tr>
<tr>
<td>7</td>
<td>5/3/2020 – 5/9/2020</td>
<td>Staying on Course to your Success / Unit 9</td>
<td>Read Chapter 9 and Take Notes Complete Discussion Board 9 Complete Quiz 3 (Timed) All Assignments due before Saturday, 5/9/2020 at 2pm</td>
</tr>
<tr>
<td>7</td>
<td>5/3/2020-5/9/2020</td>
<td>Study Skills / Unit 10</td>
<td>Complete Discussion Board 10 All Assignments due before Saturday, 5/9/2020 at 2pm</td>
</tr>
<tr>
<td>Week</td>
<td>Date</td>
<td>Topic</td>
<td>Readings &amp; Assignments</td>
</tr>
<tr>
<td>------</td>
<td>---------------</td>
<td>--------------------</td>
<td>-------------------------------------------------------------</td>
</tr>
<tr>
<td>8</td>
<td>5/10/2020-5/12/2020</td>
<td>Final Exam Week</td>
<td>Final Exam (Timed) Over All Chapters Must be completed before Tuesday, 5/12/2020 by 8pm</td>
</tr>
</tbody>
</table>

Calendar is subject to change as we move through the semester

Changes will be announced on E-Campus. You will receive a weekly announcement on E-Campus reminding you of due dates and what is needed to prepare for class each week.

**Friday, May 1, 2020** is the last day to Withdraw with a “W” from the class