[ARTS2346 Ceramics 1] Syllabus
[North Lake College]

Instructor Information
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Office Location: P215
Office Hours: [ “To be announced” .]
Division Office and Phone: VISUAL AND PERFORMING ARTS DIVISION
Office Hours: 8:00 a.m. – 6:00 p.m. Mon-Thu,
8:00 a.m. - 4:30 p.m. Fri
Location: I-129, Telephone: 972-273-3450
CENTER FOR VISUAL AND PERFORMING ARTS
Location: I-129, Telephone: 972-273-3562

Course Information
Course Title: [Ceramics 1]
Course Number: [ARTS2346]
Section Number: [73504]
Semester/Year: Spring 2020
Credit Hours: 3
Class Meeting Time/Location: 6:00 p.m. till 9:45 p.m./ room J211
Certification Date: [Check My Class Roster on eConnect for date.]
Last Day to Withdraw: [Check My Class Roster on eConnect for date.]

Course Prerequisites
[There are no prerequisites for this class.]
Course Description
Introduction to handbuilding techniques and the creation of functional and non-functional forms.
Introduction to design concepts in the production of pottery and clay sculpture.
Students will gain an understanding of craftsmanship and attention to detail.
Introduction to several firing processes, including bisque firing, glaze firing, electric and fuel burning processes.
Introduction to working with the potter’s wheel.
Exposure to ceramic terms, history and recent and current ceramics artwork.

Student Learning Outcomes
1. Students will participate in group critiques of art created in class; show understanding of 3D design & vocabulary; discuss content ideas; be fair & courteous to others during process.
   EEO 1, 4, 5, 8   CCIC 3, 4, 5   Gen Ed 1.2, 1.3, 2.1, 4.1, 6.1
   This course assignment at 80% proficiency. (see rubric)
   Rubric:  
   Exceeds Expectations  90-100%
   Meets Expectations  80%-89%
   Needs Improvement  70-79%
   Below Expectations  69% and below
   Lacking Participatory Effort  0%
2. Students will create a 3D project using a method of construction: additive, subtractive or assemblage technique.
   EEO 1.3, 5, 6   CCIC 1, 4, 5   Gen Ed 2.2, 3.1, 6.2
   This course assignment at 80% proficiency. (see rubric)
   Rubric:  
   Exceeds Expectations  90-100%
   Meets Expectations  80%-89%
   Needs Improvement  70-79%
   Below Expectations  69% and below
   Lacking Participatory Effort  0%
3. Students will create a sculptural work inspired by (a) a cultural style (b) a historical period or (c) artist from instructor’s list.
   EEO 1.4, 5, 8   CCIC 1, 2, 3, 6   Gen Ed 1.3, 2.2, 3.2, 5.1
   This course assignment at 80% proficiency. (see rubric)
   Rubric:  
   Exceeds Expectations  90-100%
   Meets Expectations  80%-89%
   Needs Improvement  70-79%
Texas Core Objectives

The College defines essential knowledge and skills that students need to develop during their college experience. These general education competencies parallel the Texas Core Objectives for Student Learning. In this course, the activities you engage in will give you the opportunity to practice two or more of the following core competencies:

Critical Thinking Skills

to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information

Communication Skills

to include effective development, interpretation, and expression of ideas through written, oral, and visual communication

Empirical and Quantitative Skills

to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions

Teamwork

to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal

Personal Responsibility

to include the ability to connect choices, actions, and consequences to ethical decision-making

Social Responsibility

to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities.

Required Course Materials

There is no textbook required for this class. Many of the required items listed below are project specific so the instructor will direct you on when and what to buy. The following list will be items you will be responsible for during the semester:

Required materials
Ceramic tools kit (from the NLC Bookstore, Trinity Ceramic, or online source)
Stoneware Clay: "Cone 10 with grog" (brown or white)
You may purchase your clay in the classroom, at Northlake College Bookstore or at Trinity Ceramics in Dallas
Phone: (214)631-0540  
9016 Diplomacy Row 
Dallas, TX 75247  
Store hours- M-F 9:00 to 5:00  
E-mail: TrinityCeramic@sbcglobal.net  
25 lbs (2 bags) is $12.00 at last check of the web site.

These items may also be needed:
Assorted sandpapers  
Spray paint / acrylic paint  
Kitchen knife, fork & spoon  
Large car washing sponge  
Acrylic paint and or spray paint  
Spray bottle  
One or more soft brushes  
Newspaper  
Mixed media supplies  
Large sponge to clean the tables.  
Glue: wood glue, white glue and/or epoxy  
Towel  
Drycleaner bags  
E6000 (glue), wood glue, clear tape  
Old clothes  
Paint  
Masking tape  
A mop bucket or tackle box to keep your tools in.

This is not a complete list of supplies need for this class. There may be other items needed depending on the material you chose to work with or the complexity of your projects. You may also want to invest in:
Work apron  
Gloves  
Hat to protect long hair

Many of the items on this list you will not need untill later in the semester.
Your instructor will notify you when they are needed.
If you want a particular color or type of paint you will need to supply it.
The school will provide the means to fire your clay work.
The school will supply the plaster and tools to work the plaster,
The school will supply many (but not all) of the power tools that you may need.

Note: A student of this institution is not under any obligation to purchase a textbook from a university-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Graded Work
The tables below provide a summary of the graded work in this course and an explanation of how your final course grade will be calculated.

[Students will complete 6 or 7 major projects. Each project or a combination of projects will have a predetermined due date. On that due date completed work will be evaluated (critiqued) by the instructor and the class, in the form of an oral group critique.]
A 100 – 90  Excellent: work ethic/ craftsmanship/ thought /creativity
B  89 - 80  Good, above average work ethic/ craftsmanship/ thought /creativity
C  79 - 70  Average work ethic/ craftsmanship/ thought /creativity
D  69 - 60  Below average/only meets  project requirements
F    59 - 0       Fails to meet any or all project requirements

Grading Scale

<table>
<thead>
<tr>
<th>Assignments</th>
<th>Points</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project work</td>
<td>100</td>
<td>80%</td>
</tr>
<tr>
<td>Field Trip</td>
<td>100</td>
<td>1%</td>
</tr>
<tr>
<td>Participation</td>
<td>100</td>
<td>10%</td>
</tr>
<tr>
<td>Notebook</td>
<td>100</td>
<td>4%</td>
</tr>
<tr>
<td>Research/Reports</td>
<td>100</td>
<td>5%</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>500</strong></td>
<td><strong>100%</strong></td>
</tr>
</tbody>
</table>

Extra credit may be obtained by visiting an art gallery on your own (visiting the North Lake Gallery will not count toward extra credit). Bring a flyer or brochure from the exhibit accompanied by a one-page paper (at a minimum) explaining the show, what piece moved you and why, and/or what piece did you not like and why. Include a sketch of the piece on a second page. (11 point type, Times New Roman, no bold type, single spaced, 1” top, side, bottom, margins.)

Summary of Graded Work

<table>
<thead>
<tr>
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<td><strong>500 points</strong></td>
<td></td>
</tr>
</tbody>
</table>

Final Grade

<table>
<thead>
<tr>
<th>Points</th>
<th>Percentages</th>
<th>Letter Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>100 - 90</td>
<td>90-100%</td>
<td>A</td>
</tr>
<tr>
<td>89 - 80</td>
<td>80-89%</td>
<td>B</td>
</tr>
<tr>
<td>79 - 70</td>
<td>70-79%</td>
<td>C</td>
</tr>
<tr>
<td>69 - 60</td>
<td>60-69%</td>
<td>D</td>
</tr>
</tbody>
</table>
Description of Graded Work
[Provide a brief description of each major assignment and examination. For example:

Attendance and Your Final Grade
[See Attendance & Punctuality below, under Other Course Policies]

Late Work Policy
[All projects must be turned in and on time, to receive credit for this class. Any projects that are turned in late, will have 10 points taken off of the grade, for each class meeting that it is late, after the due date. All projects must be completed and turned in to receive credit for the project. You must attend the critique on the scheduled day even if your project is not complete. Late projects will not be given a class critique or written review.

Other Course Policies

ATTENDANCE and PUNCTUALITY

Attendance is mandatory! There is no textbook required for this class. All of the information about Sculpture and 3D Design will be presented during class time in the form of: lectures, PowerPoint presentation, book reviews, and demonstrations. Lectures and demonstrations usually begin at the start of class and will not be repeated, so if you are late, or miss a class lecture, you must get the information from classmates or ecampus. Any emergency situation should always be discussed with your instructor.

Each class day will be worth 6.5 points for attendance. Attendance will be 10% of your final grade. (perfect attendance will result in extra credit) Excessive or habitual tardiness or “sneaking-out early” will not be counted as a “present” and will not earn 6.5 points. Excessive absences will result in a failing grade! Perfect attendance will earn extra credit.

EXAMS & ASSIGNMENTS
There are no scheduled exams in this class. At the completion of each project the entire class will participate in a class critique (see “Means of Assessment of Course Learning Outcomes & Evaluation Procedures”). Each person is expected to give some input or feedback. **Every student is expected to attend critiques. Missing a critique will lower your project grade by one letter grade.**

**LATE PROJECTS**

All projects must be turned in and on time, to receive credit for this class. Any projects that are turned in late, will have 10 points taken off of the grade, for each class meeting that it is late, after the due date. **All projects must be completed and turned in to receive credit for the project.** You must attend the critique on the scheduled day even if your project is not complete. Late projects will not be given a class critique or written review.

**CLASSROOM CLEAN-UP RESPONSIBILITIES OF STUDENTS**

This classroom is shared with several other classes. Cleanliness of your work space is very important! You may make as much of a mess during class as you need to get your work done, but your work area must be cleaned-up at the end of class. Repeated failure to clean up after yourself will result in a lowering of your final grade. ! ! ! Near the end of the semester we will have a “clean the lab day.” !! **Failure to show-up, or participate in “clean the lab day” will result in the loss of (two) 2 letter grades from your final average!!**

**CELL PHONES IN THE CLASSROOM**

Talking on your cell phones in class is not permitted in this classroom. Any student talking on a cell phone in class will be asked to leave and will be counted absent. If you have an emergency and need to use your cell phone, please alert the teacher in advance, set your cell phone to vibrate and leave the room to carry on a conversation. Text messaging is also not allowed during class. **PLEASE SILENCE YOUR RINGTONE!**

**APPROPRIATE CLOTHING FOR THIS CLASS**

This is a messy class and a somewhat dirty room. Please wear appropriate clothing to class. Black and white are the worst colors to wear. Iron stains white clothes, and every dot of clay and plaster dust shows up on black clothes. So wear old clothes that are expendable!

It would be best to remove your jewelry at the beginning of class, especially rings and long necklaces. Store your jewelry in your purse or backpack. (earrings are ok).
Please don’t put your jewelry on the table, they disappear, are orphaned, or worse; show up in the reclaim clay! Long fingernails “should” be trimmed. This class will do terrible things to your manicure. Long hair should be kept away from all of the equipment and machines. Bring a hat or a hair tie for long hair. Bare feet and/or sandals are discouraged in the lab. There are too many things to hurt bare feet. Always be aware of your safety and the safety of others, around any of the equipment!

FIREARMS IN THE CLASSROOM

Firearms of any kind must be concealed at all times! Any student revealing the presence of a firearm in the classroom is subject to disciplinary action by the administration of NLC.

MUSIC

If you prefer to listen to music during lab time, bring your own personal listening device with earphones. Listening to music will not be allowed during lectures, presentations, or critiques.

BREAKS

Except when the structure of the class necessitates structured breaks, students are free to take short breaks as appropriate.

CONTINUING EDUCATION STUDENTS

Requirements and expectations are the same for continuing education students as for credit students.

ANNUAL PROTFOLIO REVIEW

The Annual Portfolio Review is held at the end of the fall semester for those art students who wish to have their work rated by the faculty and juried for competitions and scholarships. Work is returned at the beginning of spring semester.

ANNUAL STUDENT ART EXHIBITION

The annual student art exhibition is held at the end of the spring semester. All art students are eligible to enter their work. An outside juror makes award selections.

WEOTA
**WEOTA** is the NLC student art club. This is an acronym for We Expose Ourselves To Art. All students enrolled in art classes and those others who are interested in art are considered members. Meetings are held during the fall and spring semesters.

**GREEN DIPLOMA (SAGE SCHOLAR)**

Sustainability Awareness and Global Education (SAGE) theme course. The SAGE (Sustainability Awareness & Global Education) Scholars Program is a college-wide program to globalize and green any associate degree at North Lake College. Visit: [www.northlakecollege.edu/sage](http://www.northlakecollege.edu/sage) for SAGE information and requirements.

**LOST & FOUND**

See the police in room C204.

**EXTRAS**

To excel in this class, students must perform work outside of the scheduled class time. Students may take work home and or utilize the open lab times to work on their projects.

**INCOMPLETES**

No Grade of Incomplete will be given for this class. Your final grade will be a combination of the above criteria, effort, skill, quality of your finished work, attendance, and class participation.

**CLEAN LAB DAY**

Near the end of the semester we will have a “clean the lab day.” Failure to show-up, or participate in “clean the lab day” will result in the loss of (two) 2 letter grades from your final average!(see #4 above)

**FINAL EXAM DAY**

The final exam day in this class will be our final critique (you will have no written final exam in this class). We will have pot-luck snacks during final critique. All students will be require to attend final critique **(on time!)** and will be require to present the require work assignments (completed).
3D Art Lab Policies

The 3D Studio Lab is restricted to use by only currently enrolled students in Ceramics, Sculpture, and 3D Design Classes who are attending art classes on a regular basis and are in good standing in the classes. The 3D Studio Lab is available to approved art students to use for required class work during posted Open Lab hours.

The following rules and regulations must be followed at all times:

1. J211 is the general classroom/instructional space, J212 is for instructor use, J213 is instructional/work space, J213A is the glaze room, J213B is student project and supplies storage and work space. Kiln Yard is the covered area, Sculpture Yard is covered/uncovered area up the ramp inside the fence.
2. Storage shelves will be provided on a first come first served basis (with advanced students need being met first). The tall white cabinets are for instructor use and classroom needs. Students will be allowed to use space in these only with instructor permission. J212 is predominantly used for storage of equipment and supplies. It is intended for instructor use.
3. Students’ art work should fit into the storage shelves available in this lab. Oversized artwork storage should be discussed with your instructor.
4. Students are encouraged to store their personal materials and supplies on their shelf or one of the red lockers in the kiln yard.
5. At the end of the semester, students must remove all personal items and artwork from the lab. NLC will not be responsible for work after the close of the semester unless arrangements have been made with the instructor and the 3D Studio Lab coordinator.
6. Students using the facilities outside of class time must leave the work areas clean and be sure all personal work and supplies are stored away as stated above.
7. Students using the lab may not move or remove anyone else’s artwork, supplies, etc. nor will they rearrange the lab or storage room in any way.
8. Students are not to use any power tools in the lab without instructor or lab assistant supervision.
9. Students are not to start any of the kilns or tamper with the firing procedures, without instructor or lab assistant supervision.
10. Students should not load or unload kilns without instructor or lab assistant authorization.
11. Students must clean their work area after they are finished with class or an open lab session.
12. When glazing, cover the table or cabinet top with paper and clean up any spills and tools used. Replacing them in their proper location.
13. Students should not mix clay or glazes from dry ingredients without prior instruction and instructor or lab assistant supervision. (See Hazards below)
14. All students working independently in the lab must work with the guidelines of the course of which they are enrolled (see class syllabus) and follow all art Lab Policies.

15. Students must follow instructions of the Open Lab assistant concerning the use of the room, storage of materials, and clean-up.

**Students who violate these lab rules and regulations will be prohibited from further use of the 3D Art Lab, other than while attending regularly scheduled classes.**

### J211 Safe Studio Practices:

- Explanations and descriptions of possible hazardous materials are found in a binder marked "MSDS" in the white cabinet, near the front door, marker with MDSD on the cabinet door.
- Students are responsible for contributing to a safe studio environment.
- Do not drink or eat in the studio because of possible harm of ingestion of hazardous chemicals.
- Use of spray paints and spray glue, must be done outside in the Sculpture Yard.
- Do not leave rubber cement, glues or other volatile substances uncapped for extended periods of time.
- Paints, Glues and other volatile chemicals must be stored in the yellow paint/fire safe located in the Kiln Yard.
- Use the correct knife for the cutting job at hand. Keep fingers well out of the way. Always protect the table or counter on which the cutting is done.
- Never touch a hot kiln with bare hands or open the lid/door. If you are unsure ask instructor or lab assistant.
- Most dry powdered glaze and clay chemicals are hazardous if inhaled. Always use a NIOSH approved respirator while handling these chemicals.
- Dry powdered glaze and clay chemical should only be handled in the glaze room with the power ventilator turned on.
- Some clay and glaze solutions may be absorbed through the skin. Use approved chemical or latex or nitrile gloves when handling these solutions.
- Do not eat or drink in the glaze room.
- When spraying a glaze, use the spray booth, or spray glaze outdoors. When spraying in either place, use a NIOSH approved respirator and eye protection.
- When using the grinder, wear a respirator and eye protection. Grinding ceramics, especially glazes, can release free silica into the air which is harmful if inhaled.
- Try to keep dust in the room to a minimum. If sanding greenware, it should be done outdoors with a dust mask or respirator.
- Power tools should never be used without instructor or lab assistant supervision. Power tools should be used with eye protection.
• When grinding or chipping a kiln shelf, always use hand and eye protection and wear a NIOSH approved respirator.
• Raku kiln, Raku firing and pit firing, should only be done with instructor supervision.
• Use caution when using extruders and slab rollers, students should only use the extruders or slab rollers with prior instruction.
• Be aware of your surrounding and the activities going on around you at all times in the ceramics/sculpture labs.
• Listen and follow instructor directions when using tools.
• Students should never use the Soldner Clay Mixer without instructor or lab assistant supervision and direction.
• Long hair and jewelry should be secured and out of the way when working in the lab.
• Student supplies should be kept in the student storage shelves. Any supplies left in J211 must be labeled, stored in the proper containers, and flammable materials stored in the fire-safe cabinet.

See your instructor for additional materials on safety in the studio.]

Institutional Policies
Institutional Policies relating to this course can be accessed using the link below. These policies include information about tutoring, Disabilities Services, class drop and repeat options, Title IX, and more.

North Lake Institutional Policies (http://www.northlakecollege.edu/syllabipolicies)

Course Schedule
[List all required readings and any assignments, tests, projects, etc. Provide a general description of the subject matter of each in-person class meeting or online lesson/module (example: “World War I and the Roaring Twenties, 1914-1929”).]

[There are a number of approaches you can take to share this information with students. Three examples are shown below. Select the approach you prefer and fill out the table with your course schedule. Then delete the other two example tables.]

Template 2: Listing of lectures

<table>
<thead>
<tr>
<th>Week</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week 1</td>
<td>What is art, classroom policies, lab safety MSDS, syllabi</td>
</tr>
<tr>
<td>Week 2</td>
<td>Instructor’s Artwork</td>
</tr>
<tr>
<td>Week</td>
<td>Topic</td>
</tr>
<tr>
<td>---------</td>
<td>-------------------------------------</td>
</tr>
<tr>
<td>Week 3</td>
<td>Design &amp; Form: Architecture</td>
</tr>
<tr>
<td>Week 4</td>
<td>Design &amp; Form: Automobiles</td>
</tr>
<tr>
<td>Week 5</td>
<td>Design &amp; Form: Chairs</td>
</tr>
<tr>
<td>Week 6</td>
<td>Design &amp; From: Expreso Machines</td>
</tr>
<tr>
<td>Week 7</td>
<td>installations</td>
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</tbody>
</table>