ARTS 1301 – 83001 Drawing I Syllabus
Richland College

Instructor Information
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Office Location: Access Office Crockett C110
Office Hours: By appointment only
Division Office and Phone: Humanities and Fine Arts, Brazos #972-238-6250

Course Information
Course Title: Drawing I
Course Number: Drawing 1316
Section Number: 83001
Semester/Year: Spring 2020
Credit Hours: 3
Class Meeting Time/Location: MW 9:30 – 12:20, Room: F177
Certification Date: February 2, 2020
Last Day to Withdraw: April 16, 2020

Course Prerequisites
One of the following must be met:
• Developmental Reading 0093
• English as a Second Language (ESOL) 0044
Have met Texas Success Initiative (TSI) standard in Reading.

Course Description
This beginning course investigates various media, techniques, and subjects. It explores perceptual and descriptive possibilities and considers drawing as a developmental process as well as an end in itself. (2 lec, 4 Lab.) Coordinating Board Academic Approval Number 5007085226.
Student Learning Outcomes
A foundation studio course exploring drawing with emphasis on descriptive, expressive and conceptual approaches
- Students will learn to see and interpret a variety of subjects while using diverse materials and techniques.
- Course work will facilitate a dialogue in which students will engage in critical analysis and begin to develop their understanding of drawing as a discipline.
- Describe visual subjects through the use of accurate and sensitive observation.
- Generate drawing’s which demonstrate descriptive, expressive, and conceptual approaches.
- Utilize varied materials and techniques with informed aesthetic and conceptual strategies.
- Demonstrate an appropriate level of professional practice, including safety, craft and presentation.
- Analyze and critique drawings verbally and/or in writing.
- Relate drawing to design, art history and contemporary artistic production

Texas Core Objectives
The College defines essential knowledge and skills that students need to develop during their college experience. These general education competencies parallel the Texas Core Objectives for Student Learning. In this course, the activities you engage in will give you the opportunity to practice two or more of the following core competencies:

1. **Critical Thinking Skills** - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
2. **Communication Skills** - to include effective development, interpretation, and expression of ideas through written, oral, and visual communication
3. **Empirical and Quantitative Skills** - to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions
4. **Teamwork** - to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
5. **Personal Responsibility** - to include the ability to connect choices, actions, and consequences to ethical decision-making
6. **Social Responsibility** - to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities

Required Course Materials

**PAPERS & PORTFOLIO**
1. Newsprint Pad 18” x 24” - 50 Sheets
1. Cold Pressed 20” x 30” Illustration Board
1. Top Spiral 18” x 24” – Strathmore 400 Series Drawing Paper
1. Side Spiral 9” x 12” – 100 Sketch Pad
1. Black vinyl portfolio with cloth handles and zippers

**ERASERS**
1 Large Pink Eraser
1 Medium Kneaded Eraser
1 Vinyl Eraser
1 Mars Triangular Stick Eraser
1 Helix Battery Operated Eraser w/Refills (if you can afford this might be the best eraser)

PENCILS, PENS & INK
1 Graphite 6B Drawing Pencil
1 Graphite 4B Drawing Pencil
1 Graphite 3B Drawing Pencil
1 Graphite 2B Drawing Pencil
1 Graphite B Drawing Pencil
1 Graphite HB Drawing Pencil
1 Graphite 2H Drawing Pencil
1 Graphite 3H Drawing Pencil
1 Graphite 4H Drawing Pencil
1 Graphite 5H Drawing Pencil
2 Charcoal Pencils
1 Extra –Fine Black Sharpie
1 Box of 24 Prism Color Pencils
1 Set of 3 Black Micron

CHARCOAL & CRAYONS
1 Box of Soft Charcoal Pastel
1 Box of Assorted Short Length Willow Charcoal

OTHER TOOLS
1 Single Metal Pencil Sharpener w/Canister
1 Clear Plastic Ruler
1 Corkback 18” Steel Ruler
1 Workable Fixative
1 Set of Bullnose clips
1 ¾” Masking Tape
1 -1” paintbrush

Graded Work
The tables below provide a summary of the graded work in this course and an explanation of how your final course grade will be calculated.

Summary of Graded Work

<table>
<thead>
<tr>
<th>Assignments</th>
<th>Points</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sketchbook Assignments</td>
<td>9 @ 20 points</td>
<td>180 points</td>
</tr>
<tr>
<td>Facial Features in Sketchbook</td>
<td>1 @ 40 points each</td>
<td>40 points</td>
</tr>
<tr>
<td>Critique</td>
<td>6 @ 25 points each</td>
<td>150 points</td>
</tr>
<tr>
<td>Assignments</td>
<td>Points</td>
<td>Totals</td>
</tr>
<tr>
<td>-------------------</td>
<td>-------------------------------</td>
<td>------------</td>
</tr>
<tr>
<td>Projects</td>
<td>7 @ 100 points each</td>
<td>700 points</td>
</tr>
<tr>
<td>Research Paper</td>
<td>1 @ 100 points</td>
<td>100 points</td>
</tr>
<tr>
<td>Attendance</td>
<td>32 @ 3.125 points</td>
<td>100 points</td>
</tr>
</tbody>
</table>

**TOTAL: 1,000 points**

**Final Grade**

<table>
<thead>
<tr>
<th>Points</th>
<th>Percentages</th>
<th>Letter Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>1143-1270</td>
<td>90-100%</td>
<td>A</td>
</tr>
<tr>
<td>1015-1142</td>
<td>80-89%</td>
<td>B</td>
</tr>
<tr>
<td>887-1014</td>
<td>70-79%</td>
<td>C</td>
</tr>
<tr>
<td>759-886</td>
<td>60-69%</td>
<td>D</td>
</tr>
<tr>
<td>0-758</td>
<td>0-59%</td>
<td>F</td>
</tr>
</tbody>
</table>

**Description of Graded Work**

**Sketchbook Assignments**: Before each project students will be given handouts with specific instructions as to what will be needed in their sketchbooks. The assignments will be introduced in class and correspond with the final projects.

**Projects**: Projects will emphasize basic drawing techniques, line, shape, value, texture, perspective and portraiture.

**Research Paper**: Students will chose an artist to research and write a paper in MLA format with a minimum of 750 words. A research guide will be furnished for the student to follow.

**Course Schedule**

<table>
<thead>
<tr>
<th>Topic</th>
<th>Exercises</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduction to Art</td>
<td>Syllabus, supply list, drawing once a day clip</td>
</tr>
<tr>
<td>Line Drawing</td>
<td>Sketchbook Assignments</td>
</tr>
<tr>
<td>Still Life</td>
<td>Elliptical objects/directional lines</td>
</tr>
<tr>
<td>Positive/Negative (Shape)</td>
<td></td>
</tr>
<tr>
<td>Value – creating volume with form</td>
<td>Sketchbook,</td>
</tr>
<tr>
<td>Topic</td>
<td>Exercises</td>
</tr>
<tr>
<td>-------------------------------------------</td>
<td>------------------------------------------------------------------</td>
</tr>
<tr>
<td>Mid-Term: Accordion Book with ATC’s</td>
<td>Mini portfolio – outside class work</td>
</tr>
<tr>
<td>Research Paper</td>
<td>Choose an artist and write a paper.</td>
</tr>
<tr>
<td>Portraits – Value</td>
<td>Sketchbook assignments, research and drawing portrait</td>
</tr>
<tr>
<td>Perspective</td>
<td>1, 2, 3 point perspective – creating an environment</td>
</tr>
<tr>
<td>Collage – Color</td>
<td>Include in collage nature – texture, architecture – perspective, human form - portrait</td>
</tr>
</tbody>
</table>

**Attendance and Your Final Grade**

***IMPORTANT:*** Daily attendance/ participation points are based on the student being on time for class, and present for the entire class time. Not leaving the classroom unless given permission by the instructor, and returning from classroom breaks on time. Participation is based on the student working diligently on artwork, participating in class activities, not causing disturbances for other students, and staying off of their mobile device while in class discussions, critiques, or lectures. Tardiness will take points away from your participation grade as well. If the instructor counts you tardy, it will be recorded in the attendance log. Two days recorded as tardy, will together equal one absence in the attendance log, counting against your overall participation points for the semester significantly.

*If a student has more than four absences it automatically drops the student a letter grade.*
- A satisfactory explanation of an absence does not relieve the student from responsibility for the course work assigned and/or due during his/her absences.
- A student who does not attend class during the first week of school or starts late is still held responsible for his/her absences.
- *If you are going to miss class, regardless of the reason, you should notify your instructor. You are responsible for gathering any information from the missed class period in a timely manner.*

See above information on attendance.

**Late Work Policy**

Late Submission Policy: *If you need to be absent notify me as soon as possible by email, bring to class documentation for illnesses or other absences, Make- up work will be counted, and absence will not be erased.*

Points will be subtracted for late work 10 points.
After three class periods, a zero will be assigned for the project grade.
You are expected to come to class prepared to work with all supplies on hand.
If you are not prepared with supplies, resource material, readings completed, or sketches prepared, you will have
points deducted from your project grade.

Other Course Policies

Syllabus Institutional Policy Statements: Six Drop Rule

For students who enrolled in college level courses for the first time in the fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop. You may drop no more than 6 courses during your entire undergraduate career unless the drop qualifies as an exception. Your campus counseling/advising center will give you more information on the allowable exceptions. Remember that once you have accumulated 6 non-exempt drops, you cannot drop any other courses with a “W”. Therefore, please exercise caution when dropping courses in any Texas public institution of higher learning, including all seven of the Dallas County Community Colleges. For more information, you may access https://www1.dcccd.edu/6drop

Withdrawal Policy: If you are unable to complete this course, it is your responsibility to officially withdraw by the official drop date for this course. Failure to do so will result in a performance grade, usually an “F.” If you drop a class or withdraw from the college before the official drop deadline, you will receive a “W” (withdraw) For more information about withdrawal procedures access the Admissions page on policy/procedures or contact the Admissions/Student Records office at 972-238-6948 (Thunderduck Hall, T170).

Repeating a Course

Dallas County Community Colleges charge additional tuition to students registering the third or subsequent time for a course taken at any of the DCCCD colleges since the fall 2002 semester. All third and subsequent attempts of the majority of credit and continuing education/workforce training courses will result in an additional tuition charge. Developmental Education and some other courses will not be charged a higher tuition rate. See Third Attempt to Enroll in a Course at http://www.dcccd.edu/thirdcourseattempt/

Texas Success Initiative Assessment Requirements and Course Placement Guidelines

The Texas Success Initiative Assessment (TSIA) was designed to ensure that students enrolled in Texas public colleges and universities have the basic academic skills needed to be successful in college-level course work. The TSIA requires assessment, remediation (if necessary), and advising of students who attend a public college or university in the state of Texas. Passing the TSIA is a prerequisite for enrollment in many college-level classes such as English 1301/1302, History 1301/1302, and Math 1414. Students who do not meet assessment standards must complete developmental courses in the deficient area with a grade of C or higher. Additional information is available from the TSI Office in T170T or T170S (phone no. 972-238-6115 or 972-238-3787) or at https://richlandcollege.edu/texas-success-initiative-tsi

Financial Aid Attendance and Participation Requirements

Your instructor is required by law to validate/certify your attendance in your on-campus or online course(s) in order for you to receive financial aid. To meet the attendance requirement, you must attend and
participate in your on-campus or online course(s) prior to the course certification date and continue beyond the course withdrawal date. You must participate in an academic related activity pertaining to the course such as but not limited to the following examples: initiating contact with your instructor to ask a question about the academic subject studied in the course; submitting an academic assignment; taking an exam; completing an interactive tutorial; participating in computer-assisted instruction; attending a study group that is assigned by the instructor; or participating in an online discussion about academic matters relating to the course. In an online class, simply logging in is not sufficient by itself to demonstrate academic attendance. You must demonstrate that you are participating in your online class and are engaged in an academically related activity such as in the examples described above.

Discrimination and Sexual Misconduct Reporting Information and Requirements

Richland College is committed to ensuring that all community members learn and work in a welcoming and inclusive environment. We support the well-being and development of our students. Richland College prohibits discrimination, including harassment, against any employee on the basis of race, color, religion, national origin, age, disability, sex, sexual orientation, gender, gender identity, gender expression, or any other basis prohibited by law. Title VII of the Civil Rights Act of 1964 prohibits retaliation or discrimination based on race, color, religion, age, and national origin. Title IX prohibits discrimination based on sex, sexual orientation, gender identity, and/or gender expression (failure to conform to stereotypical notions of masculinity or femininity); sexual misconduct (including sexual harassment, non-consensual sexual contact, non-consensual sexual intercourse, and sexual exploitation); and sex/gender-based harassment. Richland College faculty and staff members, unless deemed a confidential resource by law, have an obligation to report and respond to certain issues relating to the health and safety of college community members. This includes information shared with faculty and staff members in person, through electronic communications, or in class assignments. Faculty and staff members must report to the appropriate college officials any allegation of discrimination or harassment. In addition to reporting all discrimination and harassment claims, faculty and staff members are required to report allegations of dating or domestic violence, stalking or retaliation, child abuse or neglect, and/or credible threats of harm. After receiving a report made by an employee, a Richland College official may want to contact the individual who initially shared the information with the employee. In almost all cases, the individual who shared the information with an employee may choose whether or not to speak with the Richland College official. The college does not guarantee the confidentiality of a report of sexual misconduct or discrimination unless the report is made to a Richland College Licensed Professional Counselor https://richlandcollege.edu/counseling-services/, who does not have this reporting responsibility. Limits to counselor confidentiality are available at https://richlandcollege.edu/counseling-services/confidentiality/.

A report may also be made directly to the Richland College Title IX/EO Coordinator or Deputy Coordinator:
Bill Dial, PhD, PHR, SHRM-CP
Executive Director of Human Resources
Title IX Coordinator
bdial@dccc.edu
972-238-6386
Religious and Ethnic Holiday Observance

Richland College honors the right of each student to observe the practices of their belief system. It is the student’s responsibility to provide their instructors a written justification for a religious accommodation by the third class meeting or the fourth day after the course begins for online courses. It is the responsibility of the instructor and student to negotiate completion of all missed assignments prior to the absence, if possible.

Campus Emergency Operation Plan and Contingency Plan

Campus Emergency Operation Plan: Richland College and the Dallas County Community College District have developed policies and procedures for dealing with emergencies that may occur on campus.

To familiarize yourself with these procedures, please take time to watch the overview video: http://media.dcccd.edu/video.php?vid=1735. The complete Emergency Operations Plan can be viewed and printed at the following website: https://richlandcollege.edu/emergency. If you have questions or concerns, please contact the Richland College Office of Emergency Management. This office can be reached by phone (972-238-3794) or by e-mail at BOrton@dcccd.edu.

Contingency Plan: Richland College has developed an Instructional Contingency Plan for Temporary College Closing for On-Campus Courses. Please discuss this contingency plan with your instructor. For distance learning courses, your instructor will use email to contact students in the event of extended technology downtime. To assure work in the class continues, it is important for all students to have an accurate email address recorded in both eCampus and eConnect.

Richland College’s Quality Enhancement Plan

Richland College is implementing its Quality Enhancement Plan (QEP) in select classes. The QEP provides techniques, practices, and tools to help students develop the habits, traits or behaviors needed to be effective and successful lifelong learners in college and in life. For more information, please log onto https://richlandcollege.edu/qep/.

Student Survey of Instruction
The Student Survey of Instruction (SSI) is designed to acquire information on the student perception of the quality of courses, faculty, and instruction, and to provide feedback information for improvement. In order to minimize the disruption in the classroom, the SSI is now being administered online in select courses. Students will take the survey through a link in eCampus. If you receive a request to complete the SSI, please do so as soon as possible. By completing this questionnaire, you will help the college and your instructors determine how we might improve your educational experiences. Your identity will remain strictly confidential and anonymous.

**Institutional Policies**

Institutional Policies relating to this course can be accessed using the link below. These policies include information about tutoring, Disabilities Services, class drop and repeat options, Title IX, and more.

[Richland Institutional Policies](http://www.richlandcollege.edu/syllabipolicies)