### GENERAL INFORMATION

<table>
<thead>
<tr>
<th>ARTS 1316, 53001</th>
<th>Course Specific Data</th>
<th>El Centro College, Dallas County Community College District</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drawing 1</td>
<td></td>
<td></td>
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</tbody>
</table>

### INSTRUCTOR CONTACT INFORMATION

<table>
<thead>
<tr>
<th>Instructor:</th>
<th>Kim Russell</th>
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<tbody>
<tr>
<td>Telephone:</td>
<td></td>
</tr>
<tr>
<td>eMail and/or Fax:</td>
<td><a href="mailto:kxr0005@dcccd.edu">kxr0005@dcccd.edu</a></td>
</tr>
<tr>
<td>Office Location:</td>
<td>R603</td>
</tr>
<tr>
<td>Office Hours:</td>
<td>Fridays by appointment</td>
</tr>
</tbody>
</table>

### COURSE INFORMATION

<table>
<thead>
<tr>
<th>Course Number:</th>
<th>1316</th>
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<tbody>
<tr>
<td>Section Number:</td>
<td>53001</td>
</tr>
<tr>
<td>Credit Hours:</td>
<td>3hrs</td>
</tr>
<tr>
<td>Class Meeting Time/Location:</td>
<td>MW 9:00am-11:45am/ A851 C021</td>
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<tr>
<td>Course Title:</td>
<td>Drawing 1</td>
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<tr>
<td>Course Description:</td>
<td>This beginning course investigates various media, techniques, and subjects. It explores perceptual and descriptive possibilities and considers drawing as a developmental process as well as an end in itself. (2 Lec., 4 Lab.)</td>
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#### Coordinating Board Academic Approval Number 5007055226

### COURSE PREREQUISITES

- Developmental Reading 0093 or English as a Second Language (ESOL) 0044 or have met the Texas Success Initiative (TSI) standard in reading.

### STUDENT LEARNING OUTCOMES

1. The rational acquisition of knowledge and self-expression.
2. While we will focus upon the technical and fundamentals of making 2-dimensional images, the underlying goal is developing your artistic nature.
3. To respond critically to works in the arts and humanities.
4. To engage in the creative process or interpretive performance and comprehend the physical and intellectual demands required of the author or visual or performing artist.
5. To articulate an informed personal reaction to works in the arts and humanities.
6. To develop an appreciation for the aesthetic principles that guide or govern the humanities and arts.

### CORE COURSES AND INTELLECTUAL COMPETENCIES

- Learning activities will include (but, not limited to) reading; powerpoint lectures, video clips, class discussions, and field trips (when appropriate). On completing the course, the student will:
  1. To demonstrate awareness of the scope and variety of works in the arts.
  2. To understand those works as expressions of individual and human values within an historical and social context.
  3. To respond critically to works in the arts.
  4. To engage in the creative process and comprehend the physical and intellectual demands required of the visual artist.
  5. To articulate an informed personal reaction to works in the arts.
  6. To develop an appreciation for the aesthetic principles that guide or govern the arts.
  7. To demonstrate knowledge of the influence of literature, philosophy, and/or the arts on intercultural experiences.
  8. Demonstrate knowledge of similarities and differences among the arts of various cultures.
  9. Demonstrate the ability to understand and utilize the visual arts vocabulary.
10. Demonstrate knowledge of the variety of experiences available through museums and galleries.

**Suggested Texts and Materials**


**Evaluation Procedures**

Performance in this class will be measured by:
1. Participation in all activities related to this class.
2. Meeting due dates and assigned times for all assignments, class activities, and project evaluations.
3. Graded assignments, evaluated with grading sheets that describe the criteria for evaluation and grading.
4. His/her improvement from the beginning of the semester to the end.
5. His/her ability to use new words in critiques.
6. His/her ability to openly, honestly express themselves about works of art and the creative process through the use of course methodology.
7. Students are expected to attend all scheduled critiques. Critique is an important exercise in all studio environments and is for the benefit of the student. ALL absences during critiques will be considered unexcused and a student will receive a zero for that portion of class.
8. The student is responsible for tracking his or her own course grade. All assignments will be returned as quickly as possible to allow the student proper course grade during the semester.
9. Evaluating art studio class work is a subjective task. The instructor’s judgments are as unbiased as humanly possible: experience, quality, use of materials, knowledge of art history, expectations, overall class performance, and individual performance, are all factors considered during the grading process.

Meeting these measures will involve the following:
1. Produce a portfolio reflecting in-class and outside assignments.
2. Regular class attendance.
3. Participation in class critiques.
4. Bring in sketchbook assignments.
5. Meet the requirements of the grading scale.

**Grading Scale**

A= Above average effort = excellence; work is turned in on time with an evident attempt of doing the assignment very well. The work shows evidence of investigation and effort. Followed instructions and directions. Presentation is neat and well executed.

B= Good, solid work, even outstanding at times and certainly above average. Missing one or 2 required elements or ideals. Display of knowledge but did not apply covered techniques.

C= Average and adequate. Full fills the requirement but lacks the effort and quality missing more than 2 required elements or ideals.

D / F= Substandard, missing required elements/formats, instructions not followed, incomplete work, no display of reediness for the next level of assessment or progression.

**EVALUATION**

A. Participation: 300 points possible
B. Homework Assignments: 150 points possible
C. Drawing Assignment 1: 50 points possible
D. Drawing Assignment 2: 50 points possible
G. Drawing Assignment 3: 50 points possible
F. Midterm Critique (First four projects due): 100 points possible  
G. Drawing Assignment 4: 50 points possible  
H. Drawing Assignment 5: 50 points possible  
I. Drawing Assignment 6: 50 points possible  
J. Final Project: 50 points possible  
K. Final Critique (last 3 projects due): 100 points possible  

900-1000=A, 800-899=B, 700-799=C, 600-699=D, 599 and below=F  

EXAMS AND ASSIGNMENTS  
Participation: The participation grade will be determined by the student’s overall diligence in the class during each session. Daily grade may be assessed based on having proper supplies and staying on task. During each class period you will be able to earn a maximum of 10 points depending on your involvement in the class and work ethic. There are a total of 300 points available for the semester. 

Sketchbook Assignment: Students will be expected to practice techniques covered, relevant to projects and personal exploration and experimentation. The sketchbook is where you will complete the majority of your homework assignments, notes, and most written feedback from me. There will be 10 homework drawings, each worth 15 points. I will take this up and look at it after each assignment. 

Portfolio Requirements: You are required to keep all drawings this semester for presentation. I will be keeping notes concerning student’s daily work. Work should be on time and given adequate preparation. Notes taken on the daily work will be reflected in the final grades. 

Drawing Assignments: each student will be responsible for completing the assigned projects specific to each demonstrated drawing process. I will evaluate the success of each assignment based on level of improvement from previous drawings, development of ideas, creativity, ability to complete processes, and finally success of overall image based on proper employment of the principles and elements of design. 

Critiques: There will be a mid-semester critique and a final critique. You will present your completed work to the class for discussion. You will introduce you work and the class will respond with insightful constructive criticism. You will be evaluated on presentation of work presented, proper introduction and involvement in further discussion with your fellow classmates’ work. 

Attendance Policy  
1. Do not expect this course to take less time than any other class, the semester spans 16 weeks. In addition, you would need to devote additional hours to working outside of class to complete some assignments. All absences that occur during a graded assignment should be discussed with the instructor.  
2. Recorded daily grades are always a possibility throughout the semester at any point during a class period. Note 1 or more zeros can drop a grade significantly.  
3. Consistent “extreme” 30min+ tardies will cause inquiry from the instructor  
4. If you miss 4 or more classes your performance and grade will decrease 10pts on its own. Class is almost 3 hours of work – thus, to make up a missed class a student will have to practice that many hours on their own  
5. Leaving class early on a consistent basis without explanation more than once during a week will cause inquiry from the instructor. Please plan accordingly always talk with your instructor.
6. It is a student’s responsibility to attend class, complete assignments, submit them on time, and to notify the teacher in case of illness, accident or family crisis. Documentation is strongly suggested. **If a student knows they are going to miss class, it is best to turn in any work due on the planned day of absence early.**

7. Students are responsible for any material presented or due during class on days that you are not here. The instructor cannot repeat 3 hours of instruction.

8. **Final exam attendance is Mandatory,** there is no time for final make ups - grades are required to be in by the instructor by a specific time.

9. If a student has a vacation, or other activities planned during the course times and days, it is best to communicate with the instructor and plan your absence with the instructor ASAP.

10. Work related travel will be excused if the instructor is notified prior to, or immediately after the trip - communication is key.

11. Assignments, lectures and class work missed are a student’s responsibility – ask questions and attempt to catch up – use Ecampus to get as much info as possible.

12. **In case of illness or emergency, upon return schedule a meeting with the instructor ASAP.**

13. In studio classes, success in this class depends to a great extent on physical facility gained through regular repetition in class. Newly gained small muscle skills can be quickly lost, lots of material is covered, practice is needed to move forward in the course.

A major part of the class involves class participation, discussing assignments and problems with your classmates. This means that everyone needs to be doing the same assignments at approximately the same time. Check assignments and schedule for specific due dates.

**Late Work Policy**

Late work will not be accepted without proper communication with the Instructor. The instructor must be notified of the intention to turn in a late assignment(s). Part of college level expectations is to develop and instil professional communication and consistent work ethic, so students can succeed in and outside of the classroom/studio.

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**Course Drop Date:**

The last day to withdraw from a class without a grade is () in the Registrar’s Office (A130). Failure to withdraw from a course will result in a performance grade (F, in more instances than not.)

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### Institutional Policies

| Institutional Policies relating to this course can be accessed from the following link | www.elcentrocollege.edu/syllabipolicies |
| Financial Aid Certification | Financial Aid Certification of Attendance |
| You must attend and participate in your on-campus or online course(s) in order to receive federal financial aid. Your instructor is required by law to validate your attendance in your on-campus or online course in order for you to receive financial aid. You must participate in an academic related activity pertaining to the course but not limited to the following examples: initiating contact with your instructor to ask a question about the academic subject studied in the course; submitting an academic assignment; taking an exam; completing an interactive simultaneous.
video; participating in computer-assisted instruction; attending a study group assigned by the instructor; or participating in an online discussion board about academic matters relating to the course. In an online course, simply logging in is not sufficient by itself to demonstrate academic attendance. You must demonstrate that you are participating in your online class and are engaged in an academically related activity such as in the examples described above.

### FERPA

An instructor cannot discuss or release any information or grade/performance, or behavioural information on ANY student to anyone, (parents, guardians, etc) this includes communication by phone calls email, and meetings, etc. A FERPA release form - must be requested from the instructor by the student, and is the only way to give consent to discuss anything class related with anyone else other than the student. The form must be signed by the student first, then the approved party, and returned to the instructor before any action can take place.  

### ADA Statement

If you are a student with a disability and/or special needs who requires accommodations, please contact the college Disability Services Office at 214.860.2411 ASAP (Voice/TTY), visit A110, or go to http://www.elcentrocollege.edu/Student_Services/Disability/  
Application: The instructor will gladly work with DSO and a student on course material. However, without official notification from the DSO, the instructor must treat all students the same with no special privileges given to one student: i.e. extended testing time, extended due dates, or extended-special assistance, etc. It is up to the student to seek appropriate assistance outside of the classroom, and give ample time to the instructor to prepare for such accommodations once the official notification of the situation has been received.

### Title IX

Policy and procedures for sexual harassment can be found here  
https://alt.elcentrocollege.edu/students/title-ix-and-sexual-misconduct

### Campus Emergency Operation Plan

El Centro College and the Dallas County Community College District have developed policies and procedures for dealing with emergencies that may occur on campus. To familiarize yourself with these procedures, please take time to watch the overview video:  
http://video.dcccd.edu/rtv/DO/emergency_dcccd.wmv

### Course-Related Calendar

Cut and paste from academic calendar –  
https://www1.dcccd.edu/catalog/GenerallInfo/AcadCalendar/academic_calendar.cfm?loc=ECC

### Professional Etiquette, etc.

Please note: We are in a FORMAL setting: In all forums in class and communication here in general = please address each other and myself formally = meaning use - hello - thanks - please - and type using structured sentences in any communication on this site and emails. Communication styles and formats used in arenas such as Facebook - text messaging - general blogs - etc- is not classroom/college etiquette. Communicate at all times as if you were facing me in a classroom on campus - I will do the same.

DCCCD, ECC, the Arts and Sciences Division, are intolerant of disruptions that impede the learning and teaching process.

### Children on Campus

El Centro College strives to preserve an environment most conducive to teaching and learning for all enrolled students. Minor children may not be brought to classrooms, labs, testing areas, or study areas of the college. This practice is disruptive to the learning process. Children who are taking part in organized scheduled activities, or who are enrolled in specific classes, are welcomed. For reasons of security and child welfare, the college will not permit unattended children to be left anywhere on the premises. Students/Parents who have problems with childcare should visit the advisement/counselling centre or the Adult Resource Centre to receive referrals to childcare services in the area.
**Studio etiquette, etc.**

Plan on being in the studio 15-20 minutes before class to set up! I will start class right on time. Tardies will affect your participation grade.

A studio class is similar to lecture class in regards to behavior.

- During drawing sessions while the instructor is speaking please refrain from talking
- **All cell phones must be turned off** while class is in session (no text messaging) No exceptions! **Do not answer phones during class at any time.**
- No personal music devices are to be used during class **unless instructed it is appropriate**
- **Students must have supplies by second week of classes** - failure to bring supplies will be recorded and reduce daily participation grade - If you borrow supplies from someone please replace item(s) that same week.

You do not have to ask permission to use the restroom. **Frequently leaving the room will be questioned and your grade will be affected (participation grade).**

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**Computer Use Policy**

This class will require you to utilize campus computers. Please see the computer use policy for the district under the student code of conduct at [http://www1.dcccd.edu/cat0406/ss/computer.cfm](http://www1.dcccd.edu/cat0406/ss/computer.cfm)

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**Important Dates**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>January 13 (Monday)</td>
<td>Faculty Reports</td>
</tr>
<tr>
<td>January 20 (Monday)</td>
<td>Dr. Martin Luther King, Jr. Day - Holiday</td>
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<tr>
<td>January 21 (Tuesday)</td>
<td>Classes Begin</td>
</tr>
<tr>
<td>February 3 (Monday)</td>
<td>12th Class Day (Certification Date)</td>
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<tr>
<td>February 27 - 28 (Thursday thru Friday)</td>
<td>Professional Development Days -- Thursday and Friday day classes will not meet. Friday evening, Saturday and Sunday classes will meet.</td>
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<tr>
<td>March 2 (Monday)</td>
<td>Classes Resume</td>
</tr>
<tr>
<td>March 3 (Tuesday)</td>
<td>Midterm Critique (First four projects due)</td>
</tr>
<tr>
<td>March 16-20 (Monday thru Friday)</td>
<td>Spring Break - College buildings and offices will be closed for the week.</td>
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<tr>
<td>March 23 (Monday)</td>
<td>Classes Resume</td>
</tr>
<tr>
<td>April 10 (Friday)</td>
<td>Holiday</td>
</tr>
<tr>
<td>April 13 (Monday)</td>
<td>Classes Resume</td>
</tr>
<tr>
<td>April 16 (Thursday)*</td>
<td>Last Day to Withdraw*</td>
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<tr>
<td>May 11-14 (Monday thru Thursday)</td>
<td>Final Exams (TBD)</td>
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<tr>
<td>May 14 (Thursday)</td>
<td>Semester Ends</td>
</tr>
<tr>
<td>May 18 (Monday)</td>
<td>Last Day for faculty to submit grades electronically through eConnect to the Registrar’s Office.</td>
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SUPPLIES - IT IS YOUR RESPONSIBILITY TO BRING MATERIALS TO CLASS
(ADDITIONAL MATERIALS MAY BE REQUIRED THROUGHOUT THE SEMESTER)

PAPER
1 pad of Newsprint
(18” x 24”)
1 pad drawing paper, 18” x 24” - (Strathmore sketch)-Do not get watercolor paper!
(XL drawing pad 60 sheets-13.63)
9” x 12” Sketchbook ring binder at least 100 pages
Rives, Arches, or other quality drawing paper, to be discussed later
DRAWING TOOLS
Masking Tape 1”
Graphite pencils, HB, 2B, 4B, 6B
(Generals pencil set 4 pencils sharpener/eraser-2.78)
Kneaded eraser
(Faber-Castell kneaded eraser 2pk-4.76)
Staedler eraser
(Staedler mars plastic eraser-4.04)
Blending stumps, various thicknesses
(Art alternatives 10pk-4.57)
Portfolio for board and paper
(Star products 23x31-9.87)
Pencil sharpener
(Kum metal sharpener-3.91)
Drawing board with clips, big enough for 19” x 25” paper
(US art supply 23x26-15.16)
Sharpie and/or micron pens
(various sized felt-tipped black pens, brand is irrelevant)
Vine charcoal
(winsor newton art vine charcoal 12pk-7.73)
Compressed charcoal
(Generals compressed charcoal 4pk-3.10)
Charcoal pencils, HB, 2B, 4B, 6B
(Generals charcoal pencil set 5pk w eraser-3.59)
Small Jar of black India Ink
(speedball blk-4.51/ Bombay brown-9.46)
Nib pen set
(speedball sketching project set-6.90)
(Optional) Krylon Fixative Spray
(Krylon fixative spray-6.97)
Ruler 18 inches
(Westcott steel/cork back-2.97)
Art Bin or tool chest for carrying materials
Black Waterproof India Ink
Tuna cans, cat food cans, cut water bottles
Two or three various sized watercolor brushes

Note: Some of these materials will not be needed immediately. Please listen to requirements in class.
STATEMENT OF UNDERSTANDING

Name:

Date:

I , ________________________, have fully read and understand all policies and standards of the student handbook information on attendance. I have also read the syllabus as per this SPRING 2020 course.

(15% or 4 unexcused absences-after which each absence drops a letter grade, if you are not here I cannot teach you).

I understand that there will be no make-ups for midterm (March 17, 2020) and the final critique (April 30, 2020). If I miss a test-grade without giving prior notice to Mrs. Russell, I will be given a zero for the assessment which I have missed.

It is up to Mrs. Russell to change any tentative projects and under her discretion may any of the above be discussed further.

Signature__________________________________Date__________________________