Art Appreciation Syllabus
Richland College

Instructor Information
Name: James Stover
DCCCD Email: jstover@dcccd.edu
Office Phone: 972.238.6282
Home Phone: 214.352.2991
Office Location: Fannin Hall, Room F283
Office Hours: Monday–Thursday 12 PM – 1 PM (Room F283)
                  Friday 12 PM – 1 PM (Room F175)
                  And By Appointment
Division Office and Phone: School of Humanities, Fine & Performing Arts
                          Crockett Hall, Room C120
                          972.238.6250

Course Information
Course Title: Art Appreciation
Course Number: ARTS 1301
Section Number: 83403
Semester/Year: Spring 2020
Credit Hours: 3
Class Meeting Time/Location: N/A – Online Course
Certification Date: Monday, February 3, 2020
Last Day to Withdraw: Thursday, April 16, 2020

Course Prerequisites
None

Course Description
Films, lectures, slides, and discussions focus on the theoretical, cultural, and historical aspects of the visual arts. Emphasis is on the development of visual and aesthetic awareness. (3 Lec.)
Student Learning Outcomes
Upon successful completion of this course, students will:
1. Apply art terminology as it specifically relates to works of art.
2. Demonstrate knowledge of art elements and principles of design.
3. Differentiate between the processes and materials used in the production of various works of art.
4. Critically interpret and evaluate works of art.
5. Demonstrate an understanding of the impact of arts on culture.

Texas Core Objectives
The College defines essential knowledge and skills that students need to develop during their college experience. These general education competencies parallel the Texas Core Objectives for Student Learning. In this course, the activities you engage in will give you the opportunity to practice two or more of the following core competencies:

1. **Critical Thinking Skills** - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
2. **Communication Skills** - to include effective development, interpretation, and expression of ideas through written, oral, and visual communication
3. **Empirical and Quantitative Skills** - to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions
4. **Teamwork** - to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
5. **Personal Responsibility** - to include the ability to connect choices, actions, and consequences to ethical decision-making
6. **Social Responsibility** - to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities

Required Course Materials

It is extremely important students have access to the e-textbook because it is nearly impossible to do well on the scheduled exams without having read the assigned
chapters beforehand. Additionally, the museum paper and any extra credit work will be at least partly based on topics covered in the text. Finally, the Revel Discussions are also based on the e-textbook.

In addition, students must have an online course platform from which to take exams and communicate with me. You may perform your course work on a personal computer or any public computer (e.g., those computers at Richland College or the public library). This will allow you to do your course work and take your exams at almost any time.

Note: A student of this institution is not under any obligation to purchase a textbook from a university-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

**Graded Work**

The tables below provide a summary of the graded work in this course and an explanation of how your final course grade will be calculated.

**Summary of Graded Work**

<table>
<thead>
<tr>
<th>Description</th>
<th>Maximum Points Available</th>
</tr>
</thead>
<tbody>
<tr>
<td>Orientation Quiz</td>
<td>10</td>
</tr>
<tr>
<td>Self Introduction Posting</td>
<td>15</td>
</tr>
<tr>
<td>Museum Assignment</td>
<td>100</td>
</tr>
<tr>
<td>(earning credit is required to earn an A in the course)</td>
<td></td>
</tr>
<tr>
<td>8 Regular Exams + optional Final Exam</td>
<td>600</td>
</tr>
<tr>
<td>(9 exams worth 75 points each; max 600 points available)</td>
<td></td>
</tr>
<tr>
<td>Discussion Board</td>
<td>175</td>
</tr>
<tr>
<td>(7 worth 25 points each)</td>
<td></td>
</tr>
<tr>
<td>Revel Discussions</td>
<td>100</td>
</tr>
<tr>
<td>(10 worth 10 points each)</td>
<td></td>
</tr>
<tr>
<td>Optional - Extra Credit</td>
<td></td>
</tr>
<tr>
<td>(research papers potentially worth up to a maximum of 30 points each)</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL: 1,000 points**
Final Grade

<table>
<thead>
<tr>
<th>Points</th>
<th>Percentages</th>
<th>Letter Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>900-1,000</td>
<td>90-100%</td>
<td>A</td>
</tr>
<tr>
<td>800-899</td>
<td>80-89%</td>
<td>B</td>
</tr>
<tr>
<td>700-799</td>
<td>70-79%</td>
<td>C</td>
</tr>
<tr>
<td>600-699</td>
<td>60-69%</td>
<td>D</td>
</tr>
<tr>
<td>0-599</td>
<td>0-59%</td>
<td>F</td>
</tr>
</tbody>
</table>

Note: Grades are not "rounded up." In other words, a student with a final point tally of 899 will have earned a grade of "B."

It is the school's policy that the final grade sheet will record the student's final grade in 2-digit numeric form. Accordingly, and as an example, a student who earns 899 points at the end of the semester will have a final numeric grade of an 89.

Description of Graded Work

Orientation Quiz: After perusing the course site about my policies, etc., students take an exam with 5 questions about the course. If you don't earn all 10 points, you may retake it until you do.

Self Introduction Posting: Students should post to this Discussion Board forum to potentially earn 15 points.

Museum Assignment: The Museum Assignment includes both a Museum Paper and a Museum Photograph. In connection with writing their Museum Paper, each student visits one of the following major art museums on their own:

1. [Dallas Museum of Art](http://www.dma.org); or
2. [Kimbell Art Museum](http://www.kimbellart.org).

(Note: If you do not live or work in the Dallas-Fort Worth area, be sure to check with me as to whether your alternative museum choice constitutes a major art museum BEFORE you write the required paper).
Before you go to the museum, read Chapters 1 and 2 from the course textbook. Pay attention to the purposes and function of art spelled out in Chapter 2 as you will need to find an art piece at the museum that represents each of these six concepts.

While at the museum, take a photograph of yourself either in or outside the museum (the Museum Photograph). Your photograph should include a museum sign, an easily recognizable area of the museum or a prominently displayed art piece so it’s clear to the casual observer which museum you visited. Though not required, a selfie usually works best because this guarantees that your face is clearly visible. (Please do not send me a photograph in which your image is tiny). Feel free to email me your photograph right away, and include the date you went to the museum.

After touring the museum, write a minimum of a 4-page paper about the six art pieces you chose as examples of the six purposes and functions of art from Chapter 2. (See the online section entitled "Museum Assignment" for specifics as to the assignment). Students should upload their Museum Paper and Photograph to eCampus by or before **9:00 PM on Wednesday, April 8, 2020**.

If a student submits his / her Museum Assignment late, 10 points will be deducted from the student's grade for each portion of a half hour the paper / photograph is submitted late. For example, if a student earns a 100 on his / her paper but submitted it 35 minutes past the deadline, that student will earn an 80 (i.e., 100 - 20 points). Accordingly, make sure to submit your papers / photographs by or before the deadline!

**REGARDLESS OF THE NUMBER OF POINTS EARNED AT THE END OF THE SEMESTER, STUDENTS MUST TIMELY SUBMIT A MUSEUM ASSIGNMENT WHICH MEETS THE MINIMUM REQUIREMENTS TO EARN A GRADE OF "A" IN THE COURSE. THE INSTRUCTOR DETERMINES WHETHER A MUSEUM ASSIGNMENT IS TIMELY SUBMITTED AND MEETS THE MINIMUM REQUIREMENTS.**

**Exams:** Students may earn up to 600 exam points by taking Exams 1-8 (worth 75 points each). Each exam consists of 25 true / false and multiple-choice questions drawn from a pool of questions covering content from the designated chapters. See the online Course Calendar for the date by which each exam must be taken.

Exams are taken on-line through eCampus and MUST be taken in numerical order. (Students who take exams out of order will either have a grade of 0 assigned for the exams skipped or the exams taken out of order). Students must have a grade and be willing to keep that grade for each exam before moving on to the next one. Students
who have a problem with an exam and take the next exam(s) before the instructor can resolve the situation, will have to keep the grade for the previous exam, even if that grade is a 0.

However, students may work ahead and complete exams at their own pace as long as each exam deadline is met. The deadline for each exam is 9:00 PM Central Standard Time (CST) on the designated day for the exam (i.e., exams must be SUBMITTED by or before 9:00 PM CST). From the time the exam begins, students will have one (1) hour to complete the exam. Upon completing each exam, students should make sure to submit their answers and will immediately be able to see their grades online.

**Final Exam:** Students may earn up to 600 exam points. For students who have not earned all 600-exam points after completing Exam 8, they have the option to take the Final Exam (i.e., it is not required). The Final Exam covers the entire book (EXCEPT Chapters 1, 2 and 5) and may be taken only after you complete or have been assigned a grade for all eight preceding exams. The Final Exam is worth 75 points and consists of 50 true / false and multiple-choice questions drawn from all the question pools of Exams 1 - 8. Students have two (2) hours to complete the Final Exam. All the above information about submitting regular exams applies to the Final Exam as well.

If a student has earned more than 600 exam points after completing the Final Exam, any points over 600 will be deducted from the student’s total points earned.

**Discussion Board:** The Discussion Board is an online forum where students are presented questions relating to art that touch on societal issues. Though some personal background knowledge of the topics may help, it’s not required. There are no wrong answers on the Discussion Board but I want students to respond with their considered viewpoints having given the issues some thought. The purpose of the Discussion Board is to create a place where everyone may interact and discuss issues that matter. I encourage students to respond to each other’s postings. Although students are certainly permitted to indicate that they disagree with another student on the Discussion Board, students should always be respectful and courteous in all online class communications. Communications that are disrespectful, abusive, or insulting will not be tolerated. Proper English should be used on the forums so that people from all backgrounds can understand each other. It’s tempting to communicate informally but please do not abbreviate phrases or neglect proper punctuation. The Discussion Board has 7 forums and they are each potentially worth 25 points (i.e., totaling 175 points).

**Revel Discussions:** Students may earn points by responding to questions from the textbook and other students’ responses on the Revel Discussion Board. There are 10
forums each potentially worth 10 points for a total of 100 points. The above instructions for the Discussion Board also apply.

Extra Credit – With my approval, students may opt to do additional work to raise their individual exam grades and thus their final letter grade. If this appeals to you, please read the online Extra Credit section and do as follows:

1. Email me with a topic idea for an extra credit research paper. The topic must relate to the material covered in the exam the grade of which the student wants to raise. (For example, if you want to raise your Exam 1 grade, you need to pick a topic covered in Chapter 3 and/or Chapter 4).

2. Do not begin working on the paper until you've received approval for your topic from me. (If you do not do this, you may end up submitting a paper for which you will not earn credit).

3. The extra credit paper grade and the exam grade together may add up to a maximum of 75 points.

4. The extra credit paper must reference at least 3 sources (one of which may be the textbook) and include citations (i.e., footnotes, endnotes or parenthetical citations) and a Works Cited page documenting your sources.

5. Papers must be a minimum of two (2) full pages to earn any credit.

6. Points for each paper may be earned as follows:

   10 points - Paper must be a minimum of 2 pages
   20 points - Paper must be a minimum of 4 pages
   30 points - Paper must be a minimum of 6 pages

(See the online Extra Credit section for more detailed information).

7. All extra credit papers must be submitted by or before 9:00 PM Central Standard Time on the final day of the term.

The more you do, the greater the chances you'll finish the course with your desired final grade.
Note: Whether a student may submit extra credit work will be determined at the sole discretion of the Instructor.

**Attendance and Your Final Grade**

To be successful, students must attend and participate in enrolled courses. As this is an online course, physical attendance is not required but course participation is mandatory. Students submit all work over the Internet. See the online Course Calendar for specific course deadlines.

Note: Students independently visit an approved art museum in connection with writing the course’s only assigned paper.

**Late Work Policy**

Regular Exams – Exams are due by 9:00 PM on the dates specified in the online Course Calendar (see the Course Calendar under the Calendar section on the eCampus course site). Students should submit their exam by the deadline or risk having their exam submitted by the instructor. Students who miss an exam will not receive credit for it. However, I encourage students to take any missed exams because they may see some of the same questions on the Final Exam.

Museum Assignment – This assignment is by 9:00 PM on the date specified in the online Course Calendar (see the Course Calendar under the Calendar section on the eCampus course site). Any late submissions will have 10 points deducted for every half hour or portion of a half hour that their paper is late.

Discussion Board / Revel Discussion Questions – Submissions will be accepted up until the last day of the term.

Final Exam (Optional) – The Final Exam is due by or before 9:00 PM on the date specified in the online Course Calendar (see the Course Calendar under the Calendar section on the eCampus course site). Students should submit their Final Exam by the cut-off or risk having their exam submitted by the instructor. Students who miss the Final Exam will not receive credit for it.

Extra Credit Papers - No late submissions will be accepted.
Other Course Policies

Contacting the Instructor:

It is always better to address issues or problems before they get out of hand particularly when they impact your grade or meeting course deadlines. So, please feel free to contact me if you have any questions, concerns or requests. I will try to get back to any student as soon as possible or before 12 hours elapses. On the day the Museum Assignment is due, I will endeavor to send a confirming email within 2 hours. (Note: I teach on campus until about 1:00 PM so expect an email then). I will closely monitor my email when a deadline is about to expire. Accordingly, for those students who email me close to 9:00 PM Central Standard Time (CST) on a due date, you should expect a quick response.

Unless you need to discuss something urgent, it's usually best to email me. This includes any questions or concerns you may have about any of your grades. In this way, there will be a written record in case either of us needs to go back to determine what was agreed upon. If there’s something that impacts your ability to meet a course deadline, please contact me with specific information about your situation as soon as possible. In this way, I'll have all the information I need to decide as to whether an accommodation is warranted.

EMAIL: When sending me an email message through eCampus, always include your last name in the subject line. If your email originates from your personal email account, please put both the course number and your last name in the subject line. In this way, I will know you're a current student and that I need to get back to you quickly.

TELEPHONE: I am on campus teaching Monday through Friday and am available to meet with students as needed. However, because I am often away from my office working throughout the department, it is best to call and leave me a message at my home telephone number (214.352.2991) if you need to speak with me directly. This is the best place for students to leave me a message because I check my voicemail regularly. Please feel free to call me at home any day of the week between 10:00 AM and 9:00 PM CST. If you do not speak with me directly, leave a message with your name, contact information, course number and query and I will call or email you as soon as possible.

Submitting Papers to the Instructor:

Any papers (Museum Papers or Extra Credit Papers) sent to me as an email
attachment should either be formatted as a Microsoft Word or Rich Text format document. Unless your attachment ends in ".doc", ".docx" or ".rtf", I will not be able to access your document. (If you do not know how to format your document as specified, please send your document in the body of your email to ensure I can access your it). If your document was created in WordPerfect (in which case it will end with ".wps"), I will not be able to access your attachment and your paper will not be considered submitted even if it was sent prior to an assignment deadline. Also, I do not accept documents submitted as links through Microsoft SkyDrive, iCloud or any similar format.

On the day a paper is due, beginning after about 4:00 PM I will email you within two (2) hours to confirm receipt of your assignment or to advise you that there is a problem with your submission. [I will get back to students within twelve (12) hours for papers submitted on days other than the day of a deadline]. If you do not receive confirmation within this period, it is your responsibility to contact me as this may mean it was not received. **Students who do not receive confirmation and do not follow-up with me within two (2) hours will not receive credit for their assignment if they miss the deadline.** If my email to you indicates there is a problem with your paper (or photograph), you should remedy the problem by the assignment deadline or by the time specified in my email. Students should expect to get back a grade and my comments within a week.

All papers should be double-spaced, written in Times New Roman 12-point font, have 1" margins on the top, bottom and sides and each paragraph should be indented on the first line. Additionally, papers should not have any titles, images, headers, footers, extra spaces (including between paragraphs) or extra pages. The only identifying information appearing on students' papers should be the student's name and course / section number. When evaluating total paper length, only full pages of text will count as a page [e.g., a 2 1/2-page paper will only count as a two (2) page paper]. Lists of references or bibliographies on research papers do not count toward the length of a paper.

**Classroom Etiquette:**

Individual instructor’s rules for classroom behavior may vary, but most include the following rules of etiquette:

Please treat students and the instructor with respect. Be aware of the written and/or verbal policies the instructor includes in the syllabus, posts online or includes in an email. By following the rules outlined below, you will be more successful and risk less frustration with your instructor and fellow students (and be better prepared for university and/or business life).
a. Practice open and honest communication. Further, communicate politely with your instructor if you have a problem. Consider the outcome you want and realize that it’s unlikely to be accomplished if you approach your instructor in an offensive manner, demand the instructor solve your problems, or if you generally act out.

b. Avoid asking for special treatment without good reason. Requests for special consideration from the instructor (such as late papers, etc.) are just that, requests. You are asking the instructor for a favor. Your instructor must be fair to all students and may not grant your request, or may grant it only with adequate documentation / evidence. Be aware of this and respect the instructor’s decision.

c. Be prepared. Give yourself enough time to adequately prepare for exams. Read any assignments before you tackle them. Enough said.

d. Pay attention to what I say in my course materials and you may find all your questions are addressed.

e. Considering what has been said before reacting shows respect for the other person, as well as yourself.

f. Finally, if you cannot complete an assignment as scheduled, contact me as soon as you can to let me know and to explain your situation. Keep in mind that nothing can be accomplished if you don’t communicate with your instructor. Further, students are more likely to be given some leeway when they timely and thoroughly convey the circumstances of their situation to me.

Thank you for your attention. It is noticed and appreciated by your instructor and fellow students.

Ecampus Technical Support:

Though eCampus is available to students almost all the time during the semester, there are a few select hours when the system is down for maintenance. Please take note of these hours so you will not be surprised when the system is unavailable.

If you have any technical problems with eCampus, you may contact Technical Support 24 hours, 7 days a week as follows:

To request assistance by e-mail, please send your request to: ecampus.support@dcccd.edu

To request assistance by telephone, please call 972.669.6402 or 1.866.374.7169 (toll free).
Where to go if you need additional help with your writing:

The Writing Center is located in Medina 216 (Phone: 972-238-6226). There you can receive free tutoring by appointment or on a drop-in basis. The Writing Center staff also offers a series of Connections workshops throughout the semester on writing and study skills in general. Dates and times for these free workshops are posted on the door of M-216.

In addition, The English Corner is located at the top of the stairs in Lavaca Hall. You can get free drop in tutoring from one of Richland’s English professors. You can get help with any aspect of your paper from getting started to MLA documentation.

Help with grammar and mechanics is also available on-line at the following websites:
   http://www.owl.english.purdue.edu
   http://webster.commnet.edu/grammar/
   http://www.dianahacker.com/writersref/index.html

Campus Closures:

Most students participate in this course via off campus computers. However, for those students who will do some or much of their course work on campus, it is important to note that the campus may close on occasion (e.g., due to inclement weather). If students have any questions related to whether the college will be open, please call 972.238.6196 or check the college’s or DCCCD’s website.

Institutional Policies

Institutional Policies relating to this course can be accessed using the link below. These policies include information about tutoring, Disabilities Services, class drop and repeat options, Title IX, and more.

Richland Institutional Policies (http://www.richlandcollege.edu/syllabipolicies)

Course Schedule

All assignments are due by 9:00 PM Eastern Standard Time (EST). See the online Course Calendar for specific assignments and due dates.

10/21/19 Version