Instructor: David J. MacDonald  
Office: G-237  
Email: DavidMacDonald@dcccd.edu. I usually check my emails once a day. If you email me and I do not reply within 48 hours please resend your email or email me at davidcops@msn.com.  
Hours Available: By Appointment  
Certification Date: September 5, 2020  
Drop Date: November 12, 2020

SYLLABUS:

This is a required format for a syllabus.

COURSE DESCRIPTION:

This course examines the establishment, role and function of the police in a democratic society. It will focus on types of police agencies and their organizational structure, police-community interaction, police ethics, and use of authority.

COURSE OBJECTIVES:

1. Define specific employment related variables and issues correlated to law enforcement.  
2. Examine historical foundational pillars of police systems and practices.  
3. Analyze daily operational procedures of the police.  
4. Describe community policing variables.  
5. Assess the entity of police use of force.  
6. Discuss modern technology.  
7. Critically analyze concepts, theories, and societal perspectives in reference to police, corrections and judicial officers.  
8. Demonstrate the ability to identify and contrast the entities of police reform and expectations of diverse populations.

STUDENT LEARNING OUTCOMES:

1. Describe the types of police agencies and explain the role of police in America within the context of a democratic society.  
2. Describe the means and methods utilized to ensure police accountability.  
3. Explain the historical development of policing.
4. Describe the selection process for police officers.
5. Compare and contrast organizational structures, policies, strategies and tactics employed to ensure police effectiveness, efficiency and equity.

EXEMPLARY EDUCATIONAL OBJECTIVES:

1. Students in Criminal Justice will learn to employ the appropriate methods, technologies, and data that social and behavioral scientists use to investigate the human condition.
2. Students will examine social institutions and processes across a range of historical periods.
3. Students will learn to use and critiques alternative explanatory system of theories.
4. Students will analyze the effects of historical, social, political, economic, cultural, and global forces on the area of study.
5. Students will learn to understand the evolution and current role of the Criminal Justice system in the United States.

CORE CURRICULUM INTELLECTUAL COMPETENCIES

1. READING: the ability to analyze and interpret a variety of printed materials at the college level.
2. WRITING: the ability to produce clear, correct and coherent prose adapted to purpose, occasion and audience at a college level.
3. CRITICAL THINKING: think and analyze at a critical level.
4. COMPUTER LITERACY: to understand our technological society and use computer-based technology in communications and the acquisition of information.

Texas Core Objectives
The College defines essential knowledge and skills that students need to develop during their college experience. These general education competencies parallel the Texas Core Objectives for Student Learning. In this course, the activities you engage in will give you the opportunity to practice two or more of the following core competencies:

1. Critical Thinking Skills - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
2. Communication Skills - to include effective development, interpretation, and expression of ideas through written, oral, and visual communication
3. Empirical and Quantitative Skills - to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions
4. **Teamwork** - to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal

5. **Personal Responsibility** - to include the ability to connect choices, actions, and consequences to ethical decision-making

6. **Social Responsibility** - to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities

**CRIMINAL JUSTICE STUDENT ADVISORY:**

Criminal Justice is not a politically correct discipline. The student will be exposed to many areas of criminal activity, both violent and non-violent. There is the possibility that this subject matter which may include videos could be offensive to some students. Criminal Justice students must realize that the world of crime and law enforcement is a different world. I will not sugar coat the subject. If any student has an issue with the various subjects that we will cover, please see me.

**TEXTBOOK:**


**A Note on Book Purchases:** Textbooks can be purchased online through myPEARSONstore as a Print or e-book (Digital), through other online vendors, or through the campus bookstore.

**REQUIRED TECHNOLOGY:**

Students will need access to the internet to access the course site and access to online materials associated with several of the modules, including audio and video capabilities.

**Adobe** - Adobe Flash and Adobe Shockwave player may be required for online testing or video streaming. Adobe Acrobat Reader is required to view PDF document files and Adobe Captivate hosts assignment activities (Adobe Captivate Software Download is not required for this course). Click here to view Adobe’s Accessibility and Privacy Policy. Download for free here: Adobe Acrobat Reader DC

**MS Word** - Students may be required to use a recent version of MS Word to review and complete their weekly assignment material. Click here to view Microsoft’s Accessibility and Privacy Policy. For information on DCCCD's Microsoft Office Software packages, visit https://www.eastfieldcollege.edu/services/OnlineServices/Pages/MSOffice.aspx.
**YouTube**- Students may need access to the internet for online materials associated with several of the modules, including audio and video capabilities. Click here to view YouTube’s Accessibility and Privacy Policy. Access here: YouTube

**Google**- Students may be required to use Google for access to Google Docs, Gmail, and/or to create and manage Blogs. Click here to view Google's Accessibility and Privacy Policy. Access here: Google

**TECHNOLOGY ISSUES**
Assignments are DUE as outlined in the course calendar. Waiting until the last minute can be problems as issues may arise with computers. Experiencing technological difficulties or not having access to a computer are not acceptable reasons for missing assignment deadlines. Students should plan in advance to complete assignments utilizing resources available to them, for example, a local library or the Eastfield library ad computer lab.

**WORKING WITH COURSE CONTENT**: All course work will be completed through eCampus in Four (IV) Units. Each Unit will contain four (4) Chapters or less, and each Chapter will require completion of the following tasks:

- **Lecture Materials**- You will complete readings from your assigned textbook as well as review Chapter PowerPoints and Lecture Notes. You may be required to review web articles and case studies.

- **Assignments**- You will complete 10 weekly assignments. Four (4) bonus assignments can be completed for extra credit.

- **Assessments**- You will complete a total of four (4) timed multiple-choice tests in this course. **Note**: Assessments may include short-essay component.

Your Course Materials are organized by Units. For each unit, you will review instructional materials—as well as complete course activities and assignments. Be prepared to review lecture resources, complete readings (textbook and/or online articles), complete writing assignments, and graded assessments (Four multiple-choice tests—approximately 50 questions each).

As you prepare to work through each unit, be sure to set goals for yourself using the Unit Overview, Learning Objectives and Checklist. Plan your work and take notes as you complete your readings, activities, and assignments, in preparation for your unit assessments.
CERTIFICATION OF STUDENTS

Instructors are required to certify their classes by a specific date. This means that if a student does not attend classes the student will be listed as a no-show and will result in loss of financial aid. The certification date for this class is September 5, 2020.

FINANCIAL AID STUDENTS:

If you are receiving Financial Aid grants or loans, you must begin attendance in all classes. Do not drop or stop attending any class without consulting the Financial Aid Office. Changes in your enrollment level and failing grades may require that you repay financial aid funds. Failure to contact the instructor will result in your name being submitted to the Financial Aid Office as a “non-attendee”. All Students receiving financial aid must open an Email account through NetMail. See directions in this syllabus for opening an Email account.

GRADING AND EVALUATION PROCEDURES:

A breakdown of the tests and assignments are as follows:

Four multiple-choice tests valued at 100 points each, 10 weekly assignments at 20 points each, for a total of 600 points. Four (4) Bonus assignments worth 20 points each, are available if you are interested in completing them to supplement your grade—up to a total of 80 points.

Test # 1 covers Chapters 1-4
Test # 2 covers Chapters 5-8
Test # 3 covers Chapters 9-12
Test # 4 covers Chapter 13-14

WEEKLEY ASSIGNMENT INFORMATION

Questions will be posted on Sunday at 12:01 AM and must be turned in on Saturdays at 11:59 PM. Any late written weekly assignments will lose 10 points.

Assignment 1 will be posted on September 13, 2020, it will cover chapter 1, and is due September 20, 2020.

Assignment 2 will be posted on September 20, 2020, it will cover chapter 2, and is due September 27, 2020.

Assignment 3 will be posted on September 27, 2020, it will cover Chapter 3 and is due October 4, 2020.
Assignment 4 will be posted on October 4, 2020, it will cover chapter 4 and is due October 11, 2020.

Assignment 5 will be posted on October 11, 2020, it will cover chapter 5 and is due October 18, 2020.

Assignment 6 will be posted on October 18, 2020, it will cover chapter 6 and is due October 25, 2020.

Assignment 7 will be posted on October 25, 2020, it will cover chapter 7, is due on November 1, 2020.

Assignment 8 will be posted on November 1, 2020, it will cover chapter 8, is due on November 8, 2020.

Assignment 9 will be posted on November 8, 2020, It will cover chapter 9 it is due on November 15, 2020.

Assignment 10 will be posted on November 15, 2020, it will cover chapter 10, it is due on November 27, 2020.

There will not be a deadline for each test to be taken by the student. However, all coursework must be completed by **11:59 pm, Sunday, December 6, 2020.** Since this is an online class remember to budget your time to complete the reading and tests. Students who attempt to complete all the tests in one day usually receive a very low grade.

Your final grade will be based on the following **Grading Scale:**

<table>
<thead>
<tr>
<th>Letter Grade</th>
<th>Points Earned</th>
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<tbody>
<tr>
<td>A</td>
<td>600-540</td>
</tr>
<tr>
<td>B</td>
<td>539-479</td>
</tr>
<tr>
<td>C</td>
<td>478-418</td>
</tr>
<tr>
<td>D</td>
<td>417-369</td>
</tr>
<tr>
<td>F</td>
<td>356 and below</td>
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</tbody>
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MAKE-UP EXAMS:

There are no make-up exams!! If you miss an exam, that is the one that you will drop. If you miss two exams you should consult with me about the advisability of dropping the course.

INCOMPLETES:

Incompletes are only given in rare circumstances. It is the instructor’s decision to decide if an “I” is warranted. It is the student’s responsibility to contact the instructor. To receive consideration for an “I”, you must have demonstrated a real attempt to complete the course.

ATTENDANCE AND CLASSROOM ENVIRONMENT:

Students will attend class, be on time, and remain until class is dismissed. Six (6) absences and a student must withdraw from the course or receive an “F” for the performance grade. Withdrawing from the class is the student’s responsibility. If you name is on the grade roll at the end of the semester, you will receive a performance grade.

Since every student is entitled to full participation in class without interruption, all students are expected to be in class and prepared to begin on time. All pagers, wireless phones, electronic games are to be turned off when you enter the class room. Disruption of class, whether by latecomers, noisy devices or inconsiderate behavior will not be tolerated. Disruption includes texting with phones.

The use of tape recorders is not permitted in class.

FOOD AND DRINK POLICY:

Food, drink and tobacco products are prohibited in Eastfield College classrooms.

DROP PROCEDURE:

If you are unable to complete the course for which you have registered, it is your responsibility to withdraw formally from the course. Failure to do so will result in your receiving a performance grade, usually a grade of “F”. Your instructor no longer has the ability to drop you for non-attendance. The last day to drop is November 12, 2020.

STUDENT E-MAIL:

A student e-mail account is free. You may set one up by going to www.dcccd.edu and click on Student Services, Online Services, and Student NetMail. All students receiving financial aid must open a student NetMail account.
OBTAINING YOUR GRADES USING eCONNECT:

Final Grade Reports are no longer mailed. Convenient access is available online at www.econnect.dcccd.edu. Use your identification number when you log onto eConnect, an online system developed by the DCCCD to provide you with timely information regarding your college record. Your grades will also be printed on your Student Advising Report, which is available in the Admissions Office.

PRINTING ON CAMPUS:

Printing in the Computer Lab (L108), Library, and Learning Assistance Center will cost 5 cents per page. Students must bring a $1.00, $5.00, $10.00 or $20.00 bill to the lab to create an account. Accounts must be created before attempting to print. No change is made in the lab. Once the money is in the bill acceptor, it cannot be retrieved. Cash refunds are not possible. Accounts stay active as long as the account has value.

DCCCD EMERGENCY OPERATING PROCEDURES

http://video.dcccd.edu/rtv/DO/emergency_dcccd.wmv

ADDITIONAL INSTITUTIONAL POLICIES


THE INSTRUCTOR RESERVES THE RIGHT TO AMEND THIS SYLLABUS AS NECESSARY.