COURSE SYLLABUS
GENERAL PSYCHOLOGY – SUMMER 1, 2019
PSYC 2301 – SECTIONS 75001 & 75002
Liberal Arts Division Office: A-310
Phone: (972) 273-3480
Call the office for hours of operation.

INSTRUCTOR INFORMATION
Instructor’s Name: Enrique Otero, M.Ed., L.P.C.
Email Address: eotero@dcccd.edu
Office Phone: 972-273-3128
Office Location: A302
Office Hours: During the summer, office hours are available by appointment.

COURSE INFORMATION
Course title: General Psychology, PSYC 2301
Class Days & Times: Section 75001: Monday through Friday, 9:45 – 11:45 a.m.
Section 75002: Monday through Friday, 12:00 – 2:00 p.m.
Class Location: Both sections will meet in room G406
Credit hours: 3 lecture hours
Course description: General Psychology is a survey of major topics in psychology. It introduces the study of behavior and the factors that determine and affect behavior.
Course prerequisites: One of the following must be met: DREA 0093 or English as a Second Language (ESOL) 0044 or have met the Texas Success Initiative (TSI) standard in Reading.
This is a Texas Common Course Number. This is a DCCCD Core Curriculum Course.
Coordinating Board Academic Approval Number 4201015125

REQUIRED TEXTBOOK
For a print copy (not required): ISBN 9781938168352
Core Curriculum of the Colleges of DCCCD:
Psychology 2301 is a Tier 2 course in the Self and Society learning category. "Knowledge and skills learned in Tier 1 are reinforced and applied. The Self and Society category is designed to compare and contrast your knowledge of social behaviors. You will find opportunities to question the roles both you and others play in addressing the issues of our society." -DCCCD Catalog

Texas Core Curriculum - Statement of Purpose
Through the Texas Core Curriculum, students will gain a foundation of knowledge of human cultures and the physical and natural world, develop principles of personal and social responsibility for living in a diverse world, and advance intellectual and practical skills that are essential for all learning. Psychology 2301, as part of the core curriculum, satisfies the following Core Objectives in Psychology defined by the Texas Higher Education Coordinating Board.

Core Objectives for PSYC 2301
- **Critical Thinking Skills** – to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- **Communication Skills** – to include effective development, interpretation and expression of ideas through written, oral and visual communication
- **Empirical and Quantitative Skills** – to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions
- **Social Responsibility** – to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities

Learning Outcomes for PSYC 2301
Upon successful completion of this course, PSYC 2301 students will:

1. Identify various research methods and their characteristics used in the scientific study of psychology.
2. Describe the historical influences and early schools of thought that shaped the field of psychology.
3. Describe some of the prominent perspectives and approaches used in the study of psychology.
4. Use terminology unique to the study of psychology.
5. Describe accepted approaches and standards in psychological assessment and evaluation.
6. Identify factors in physiological and psychological processes involved in human behavior.

Course-Level Student Learning Outcomes:
Psychology 2301 students will be able to expect the following outcomes at the end of this course.

1. All students in PSYC 2301 will be able to identify various RESEARCH METHODS and their characteristics used in the scientific study of psychology at a 70% level of proficiency as measured by an exam.
2. All students in PSYC 2301 will be able to describe some of the PROMINENT PERSPECTIVES and approaches used in the study of psychology at a 70% level of proficiency as measured by an exam.
3. All students in PSYC 2301 will be able to identify factors in PHYSIOLOGICAL AND PSYCHOLOGICAL PROCESSES involved in human behavior at a 70% level of proficiency as measured by an exam.
EVALUATION PROCEDURES
During the semester, **two exams** will be taken, a midterm and final. Both exams are taken in class, unless instructed otherwise. Throughout the semester, you will also be required to take 12 online chapter quizzes, worth 10 points each. Additionally, **attendance and class participation** are critical and will be worth 70 points. Your perspective is important! This total, plus any accumulated extra credit points, will make up the student's final class grade. See below for a more detailed explanation.

GRADING SCALE
Total Possible Points: 400
Midterm & Final Exam: 100 points each for a total of 200 possible points
Chapter Quizzes: 13 Quizzes worth 10 points each for a total of 130 points.
Attendance & Participation: 70 possible points
Extra Credit: Opportunities will be provided and explained during the semester

Grade of A = 360-400 points (90% or higher of the total possible points)
Grade of B = 320-359 points (80% or higher of the total possible points)
Grade of C = 280-319 points (70% or higher of the total possible points)
Grade of D = 240-279 points (60% or higher of the total possible points)
Grade of F = 239 or less points (59% or lower of possible points)

**NOTE:** The instructor reserves the right to include additional assignments, tests and/or unannounced quizzes, increasing the number of total possible points.

COURSE POLICIES
Attendance & Class Participation: To successfully complete the course requirements for PSYC 2301 and receive a passing grade, students will be expected to attend all classes and participate in class discussion as evidence of motivation, persistence and commitment. **ALL** absences will result in a point deduction according to the following guidelines:

**Attendance & Participation Grade**
All students begin the semester with **70 points**. Students will lose **4 points for each class that they do not attend**. All absences will be counted. This point total will make up the attendance & class participation grade.

**Punctuality:** Every 3rd time that students are late for class, they will lose **4 points** from their attendance grade (the equivalent of one absence).

**Note:** Students who arrive **more than 10 minutes** late, without prior arrangement with the instructor, will be counted absent for that day.

MAKE-UP EXAMS
An excused absence is required to make-up an exam. This requires medical documentation for illness or pre-arrangement with the instructor. If you will be missing an exam, you must contact the instructor **NO LATER** than the day and time for which the exam is scheduled. If no contact is made by that time, a grade of zero will be recorded with NO opportunity for a make-up exam.
STUDENT RESPONSIBILITIES

- Attend class. If you are ever absent, it is your responsibility to ask a classmate what you missed and perhaps, make a copy of their notes. Referring to the “Chapter Outlines” on eCampus will also help.
- Make at least one class acquaintance, so that notes & instructions can be exchanged.
- Read all assigned textbook chapters during the time frame that they will be covered in class. For assigned readings, refer to the “Semester Calendar”
- Submit all assignments, including extra credit, on time and in the form required.

CLASSROOM GUIDELINES

The guidelines listed below are NOT intended to create an authoritarian atmosphere. They are simply listed here in order to promote a rich and cordial learning environment for all.

- Refrain from talking with your neighbors, unless it is required by the assigned class activity. You are strongly encouraged to verbally share relevant thoughts and ideas, but do so openly with the entire class. While lecture is occurring, even low-volume “side-talk” is very disruptive to everyone.
- In the event that anyone discloses something of a personal or confidential nature, as a mature adult, you are asked to not share this type information with anyone outside of the classroom.
- You are permitted to use a laptop computer but only for the purpose of taking class notes on a word processor or accessing class relevant online material. If it is utilized for other reasons (e.g., social media, other class work, etc.), you will be asked to refrain from using it during the rest of the term.
- Refrain from texting, making or receiving phone calls or using headphones during class time. If you are expecting an important phone call, please inform me of this before class begins.
- If you are more than 10 minutes late for class, you will not be allowed to sign-in nor receive credit for attending, unless you have made a prior arrangement with me. If you are absent, you are welcome to attend a different class session that will be covering the same material which you have missed.
- Do not leave class early unless, before class begins, you inform me of your plan to do so.
- Do not utilize any type of audio or video recording devices during class. If you have an ADA provision allowing this, you must provide me with the required documentation.

The following steps will be taken for students who disregard any of the above:

1. The student will be provided with a kind and respectful reminder.
2. If fitting and appropriate, the student will be moved to an assigned seat.
3. The student will be asked to leave class until a private discussion can be held.
4. The matter will be reported to the appropriate authorities at North Lake College.

INSTITUTIONAL POLICIES RELATING TO THIS COURSE CAN BE ACCESSED FROM THE FOLLOWING LINK:
http://www.northlakecollege.edu/syllabipolicies

WITHDRAWAL POLICY

If you are unable to complete this course, you must officially withdraw by Tuesday, June 25, 2019. Withdrawing is a formal procedure which you must initiate; your professor cannot do it for you. For more information regarding this policy, please refer to the link “Institutional Policies” linked above.
**USING ECAMPUS**

This course is partially conducted online via Blackboard 9.1 on eCampus. You can directly access our class at eCampus at DCCCD [http://ecampus.dcccd.edu](http://ecampus.dcccd.edu). If this is your first time to access eCampus, follow directions just below the login area. Be sure your contact information in eCampus is accurate so your instructor can email you, if necessary. Our class will become available about a week before the start of the semester. If you do not see the class within a week of our start date, please contact the instructor (eotero@dcccd.edu) for more information.

After the semester begins, if you have trouble with eCampus, please contact eCampus technical support at 972-669-6402 or 1-866-374-7169 with the following information. Keep this information handy just in case you have trouble later and cannot access eCampus to find it again! Having the right information and keeping needed information handy can help us improve our technical help support system:

1. Name of Course (PSYC 2301)
2. Section Number of Primary Course (71xxx)
3. Name of Instructor
4. Name of Student and Student Identification number
5. Day and Time when trouble started
6. Specific information about the problem that is occurring
7. What server are you on? There is an uppercase white letter in the upper right corner of eCampus indicating which server you are on (e.g. B, C, etc.)

**THE ACADEMIC SUCCESS CENTER (ASC)**

The ASC provides a variety of services designed to help students develop and improve their writing and language skills:

I. The Writing Center provides tutoring for any writing assignment for any class as well as personal writing projects, including college application essays, resumes, and letters. The tutors can help students clarify writing tasks, develop and organize papers, explore revision options, detect grammar and punctuation errors, properly use and document sources, and improve their writing skills.

II. The iRead Lab offers individual and small group tutoring, as well as workshops, to help current students improve their skills for reading, studying, and test taking.

III. The ESOL Lab, with 20 computer workstations, is for ESOL students to work on assignments, homework, lab activities, and any other related tasks. An experienced lab attendant is on duty during business hours to assist students. The lab also offers ESOL tutoring and a weekly conversation group to help students improve English listening and speaking skills.

IV. Foreign Language tutoring is available to students enrolled in foreign languages courses (i.e. Spanish and French). Students can receive assistance with homework, labs, and other foreign language related assignments. Spanish and French tutoring is also offered in an online synchronous format. Stop by the Academic Success Center (A332) for more information.
V. The Online Writing Lab (OWL) allows students to submit papers to our writing tutors electronically and get feedback within 24-48 hours. The OWL can be accessed

b. Locating “The Online Writing Lab” heading, clicking “SUBMIT PAPER HERE!”

VI. The Blazer Internet Lounge, with 12 computers, additional open seating, and WiFi Internet access, is available to students who are working on academic or personal projects individually or in groups. The Lounge also has books and DVDs available for student use.

VII. To schedule a tutoring appointment visit www.dccdtutoring.frontdeskhq.com.

VIII. The ASC Hours are: Monday-Thursday 8am-8pm; Friday 8am-3pm; Saturday 9am-1pm. Feel free to stop by the ASC in A332 or call us at 972-273-3089 with questions.

COUNSELING SERVICES
Counseling services for personal issues are provided to all students currently enrolled at North Lake College at NO CHARGE. These services are provided by or supervised by licensed professionals who are bound by confidentiality (within ethical parameters). With the assistance of a counselor, students are able to identify, understand, resolve issues, and develop appropriate skills. To make an appointment call 972-273-3333 or go to A 311.

For additional information, go to http://northlakecollege.edu/services-and-resources/health-and-wellness/counseling-services/Pages/default.aspx
# PSYCHOLOGY 2301 – SUMMER 1, 2019 SEMESTER CALENDAR

## UNIT 1
**June 6 through June 12**

**READ:** Chapters 1, 2, 3 and 5 and use this material to prepare for the quizzes and Midterm Exam

**CHAPTERS 1, 2 & 5 QUIZZES (10 points each, 40 points total)**
Take the quizzes up to three times each and the highest grade remains in the gradebook. Use Your Book!

**DUE DATE FOR ALL 3 QUIZZES: WEDNESDAY, JUNE 12, 11:59 P.M.**
After this deadline has passed, any incomplete quizzes will be recorded as a grade of zero and will no longer be accessible nor reopened. NO EXCEPTIONS.

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## UNIT 2
**June 13 through June 19**

**READ:** Chapters 4, 6 and 8 and use this material to prepare for the quizzes and Midterm Exam

**CHAPTERS 4, 6 & 8 QUIZZES (10 points each, 30 points total)**
Take the quizzes up to three times each and the highest grade remains in the gradebook. Use Your Book!

**DUE DATE FOR ALL 3 QUIZZES: WEDNESDAY, JUNE 19, 11:59 P.M.**
After this deadline has passed, any incomplete quizzes will be recorded as a grade of zero and will no longer be accessible nor reopened. NO EXCEPTIONS.

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## Midterm Exam
**June 19**

**MIDTERM EXAM: UNITS 1 & 2 - CHAPTERS 1, 2, 3, 4, 5, 6 & 8 (100 points)**
Exam is taken in the classroom:
Wednesday, June 19

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## UNIT 3
**June 20 through June 26**

**READ:** Chapters 7, 9, and 10 and use this material to prepare for the quizzes and the Final Exam

**CHAPTERS 7, 9 & 10 QUIZZES (10 points each, 30 points total)**
Take the quizzes up to three times each and the highest grade remains in the gradebook. Use Your Book!

**DUE DATE FOR ALL 3 QUIZZES: WEDNESDAY, JUNE 26, 11:59 P.M.**
After this deadline has passed, any incomplete quizzes will be recorded as a grade of zero and will no longer be accessible nor reopened. NO EXCEPTIONS.

**LAST DAY TO DROP A CLASS AND RECEIVE A “W” IS TUESDAY, JUNE 25**

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## UNIT 4
**June 27 through July 2**

**READ:** Chapters 11, 15 & 16 and use this material to prepare for the quizzes and Final Exam

**CHAPTERS 11, 15 & 16 QUIZZES (10 points each, 30 points total)**
Take the quizzes up to three times each and the highest grade remains in the gradebook. Use Your Book!

**DUE DATE FOR ALL 3 QUIZZES: TUESDAY, JULY 2, 11:59 P.M.**
After this deadline has passed, any incomplete quizzes will be recorded as a grade of zero and will no longer be accessible nor reopened. NO EXCEPTIONS.

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## Final Exam
**July 3**

**FINAL EXAM: UNITS 3 & 4 - CHAPTERS 7, 9, 10, 11, 15 & 16 (100 points)**
Exam is taken in the classroom:
Wednesday, July 3