Instructor
Name: Koshy Varghese, M.S., (Biology) M.Ed., M.S. (Psychology)
Office: Adjunct Faculty Teaching and Learning Center, C 201
Phone: 972-391-1047
Office Hours: By Appointment Only
Division: Social Sciences and Human Services
Course Number: PSYC 2301
Email: KVarghese@dcccd.edu

Course Description – in Eastfield College catalog
Catalog Description: Pre-requisite: Developmental Reading 0093 or English as a Second Language (ESOL) 0044 or have met the Texas Success Initiative (TSI) standard in reading.
Introduction to Psychology surveys major topics in the study of behavior. Factors which determine and affect behavior are examined. Psychological principles are applied to human experience.

Textbook and Other Course Materials
ISBN: 9780134761732

To access useful materials for this course on ecampus on your computer or an Eastfield computer use Mozilla Firefox or Chrome as your browser at www.dcccd.edu/ecampus. You will need to log in to ecampus using your student ID number, which is on your registration receipt. Follow the instructions on ecampus. If you encounter problems with ecampus, please call Technical Support at 1-866-374-7169.

Intellectual Competencies
1. Reading – The ability to analyze and interpret a variety of printed material – books, documents and articles.
2. Writing – The ability to produce clear, correct and coherent prose adapted to purpose, occasion and audience.
3. Listening – analyze and interpret various forms of spoken communication.
4. Critical Thinking – Think and analyze at a critical level.
5. Computer Literacy – Understand our technological society, use computer based technology in communication, solving problems, acquiring information.

Student Learning Outcomes
• Identify various research methods and their characteristics used in the scientific study of psychology.
• Describe the historical influences and early schools of thought that shaped the field of psychology.
• Describe some of the prominent perspectives and approaches used in the study of psychology.
• Use terminology unique to the study of psychology.
• Describe accepted approaches and standards in psychological assessment and evaluation.
• Identify factors in physiological and psychological processes involved in human behavior.
•
Exemplary Educational Objectives for Psychology 2301

- To employ the appropriate methods, technologies, and data that social and behavioral scientists use to investigate the human condition.
- To use and critique alternative explanatory systems or theories
- To develop and communicate alternative explanations or solutions for contemporary social issues
- To identify and understand differences and commonalities within diverse cultures

Evaluation Procedure

<table>
<thead>
<tr>
<th>Activity</th>
<th>Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 Major lecture exams*</td>
<td>60%</td>
</tr>
<tr>
<td>04 HW Assignments</td>
<td>20%</td>
</tr>
<tr>
<td>Term Paper</td>
<td>20%</td>
</tr>
</tbody>
</table>

Final Grade

- > = 90% A
- 80% – 89.99% B
- 70% - 79.99% C
- 60% - 69.99% D
- <60% F

*Make-up Exams

Make up exams are allowed under the most extreme circumstances with appropriate documentation. Examples of “extreme circumstances” include but are not limited to major illness, death in the family, accidents, etc. The student (or a representative) should contact me with 24 hours of missing the test.

Test Coverage

Included within the course outline

Test review material: Notes and website found on the inside cover of your textbook. Tutoring is available through the learning assistance center.

Tests and HW Assignments:

All tests and HW assignments are to be completed using Blackboard before the due date/time. Tests have to be completed in 70 minutes and HW assignments in 30 minutes. Please notify the instructor immediately if there re technical problems. The instructor reserves the right to administer an alternate form of the test in the testing center.

FINANCIAL AID STUDENTS:

If you are receiving Financial Aid grants or loans, you must begin attendance in all classes. Do not drop or stop attending any class without consulting the Financial Aid Office. Changes in your enrollment level and failing grades may require that you repay financial aid funds. Failure to contact the instructor will result in your name being submitted to the Financial Aid Office as a “non-attendee.” All students receiving financial aid must open an Email account through NetMail. See directions in this syllabus for opening an Email account.

PLAGIARISM: This is the act of taking someone else’s words or ideas and using them as your own. I consider this cheating and academic dishonesty. You will receive a grade of a zero on the assignment and you will be subjected to the disciplinary actions under academic honesty.
ACADEMIC HONESTY:
Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published in the DCCCD Catalog at http://www1.dcccd.edu/cat0506/ss/code.cfm

Academic dishonesty includes, but is not limited to, cheating on tests, plagiarism and collusion. **Cheating** includes copying from another student's test or homework paper, using materials not authorized, collaborating with or seeking aid from another student during a test, knowingly using, buying, selling, stealing, or soliciting the contents of an unadministered test, and substituting for another person to take a test. **Plagiarism** is the appropriating, buying, receiving as a gift, or obtaining by any means another's work and the unacknowledged submission or incorporation of it in one's own written work. **Collusion** is the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements. Academic dishonesty is a serious offense in college. You can be given a failing grade on an assignment or test, can be failed for the class, or you can even be suspended from college.

Attendance and Participation
I expect students to attend classes on a regular basis. Attendance will be taken several times during the semester. I reserve the right to call roll anytime during the class period. Absence is defined as being not present in class when the roll is called.

Please stay for the entire class and participate in the discussions. It can significantly enhance your learning experience.

Students who have more than four recorded absences may have 50 points deducted from their earned total score at the end of the semester.

Withdrawal Policy
If you are unable to complete this course, it is your responsibility to withdraw formally. The withdrawal request must be received in the Registrar's Office by JULY 29, 2019 Failure to do so will result in your receiving a performance grade, usually an “F.” If you drop a class or withdraw from the college before the official drop/withdrawal deadline, you will receive a "W" (Withdraw) in each class dropped. For more information about drop deadlines, refer to the current printed Credit Class Schedule, contact the Admissions/Registrar's Office at 972860-7167 (Room C119), or contact the division office.

If you drop a class via eConnect, make sure to print a copy of the confirmation and keep the copy. In the event of a discrepancy it will be the responsibility of the student to provide documentation of having dropped the class.

Drop Policy
For students who are enrolled in college level courses for the first time in the fall of 2007, Texas Education Code 51.907 limits the number of courses you may drop. **You may drop no more than six courses during your entire undergraduate career unless the drop qualifies as an exception.** Your campus counseling/advising center will give you information on the allowable exceptions. Remember that once you have accumulated 6 non-exempt drops, you cannot drop any other course with a "W." Therefore, please use caution when dropping courses in any Texas public institution of higher learning, including all seven Dallas County Community Colleges. Please visit https://www1.dcccd.edu/coursedrops

EMERGENCY/INCLEMENT WEATHER PROCEDURE:
In case of emergency or inclement weather conditions, Eastfield students should listen to KEOM-FM Radio Station (88.5) as the primary media source. In partnership with the Mesquite
Independent School District, Eastfield College Administration will notify KEOM immediately after a decision is made to cancel classes on any given day of inclement weather or for emergency purposes. Students may also monitor other local radio and television stations. The earliest an announcement may be broadcast on KEOM Radio is 6 a.m. Students may also refer to the Eastfield College web page www.eastfieldcollege.com for the Inclement Weather announcement under the Features area of the front page. The announcement will be posted immediately following the decision to close the college.

REPEATABILITY ISSUE:
Pending legislative action and DCCCD Board approval, effective for Fall Semester 2005, the Dallas County Community Colleges will charge a higher tuition rate to students registering the third or subsequent time for a course. All third and subsequent attempts of the majority of credit and Continuing Education/Workforce Training courses will result in higher tuition to be charged. Developmental Studies and some other courses will not be charged a higher tuition rate. Third attempts include courses taken at any of the Dallas County Community Colleges since the Fall 2002 semester. For complete information and updates, go to: http://www.dcccd.edu/ThirdCourseAttempt/.

STUDENT E-MAIL:
Legal privacy issues prevent your instructor from discussing your work or your grades on commercial e-mail accounts. If you wish to send your papers as attachments to an e-mail (and the instructor permits it), or if you have a question about your grade, you must open a student email account. The account is free. You may set it up by going to www.dcccd.edu and click on Student Services, Online Services, and Student NetMail. All students receiving financial aid must open a student NetMail account.

RELIGIOUS HOLIDAYS/OBSERVANCES:
Absences for observance of a religious holy day are excused. Notification of the absence must be given to the instructor in writing at least two weeks prior to the date of the holy day. A student whose absence is excused to observe a religious holy day is allowed to contract with the instructor to take a make-up examination or complete an assignment within a mutually agreed upon time after the absence.

ADA Guidelines Students with a physical, mental or learning disability who require accommodations should contact the college Disability Services Office in C237. Call 972-860-8348 or email efcdso@dcccd.edu. For more information: http://www.eastfieldcollege.edu/SSI/DSO/idex.html.

FAMILY EDUCATIONAL RIGHTS and PRIVACY ACT of 1974 (FERPA)
In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), the College may release information classified as “directory information” to the general public without the written consent of the student. Directory information includes: (1) student name, (2) student address, (3) telephone numbers, (4) date and place of birth, (5) weight and height of members of athletic teams, (6) participation in officially recognized activities and sports, (7) dates of attendance, (8) educational institution most recently attended, and (9) other similar information, including major field of student and degrees and awards received. Students may protect their directory information at any time during the academic year. If no request is filed, directory information is released upon written inquiry. No telephone inquiries are acknowledged. No transcript or academic record is released without written consent from the student, except as specified by law

TITLE IX AND DIVERSITY
Title IX and Diversity: Eastfield College is committed to creating and fostering a learning and working environment that reflects, respects, and celebrates diversity. This is an integral part of the College’s mission to provide excellence in teaching and learning. If you encounter sexual harassment, sexual misconduct, sexual assault, or discrimination based on sex, sexual orientation, and/or gender identity, we encourage you to contact the college’s Title IX coordinator, Rachel Wolf (http://www.eastfieldcollege.edu/SSI/title-ix/report-incident). Additionally, if you feel comfortable doing so, you may discuss the incident with me. However, please be aware that while I will maintain your privacy, once you have shared information with me, I am required to share the basic facts of the incident with Ms. Wolf.

For more information about Title IX and the college’s policies, see the Eastfield College website: http://www.eastfieldcollege.edu/SSI/title-ix/index

OBTAINING YOUR GRADES AT THE END OF THE SEMESTER:

Grade reports are no longer mailed. Convenient access is available online or by telephone. Just use your student identification number when you log in to e-Connect or call DCCCD Touch Tone Services. Web site address: http://econnect.dcccd.edu/. Telephone number: 972-613-1818.

Behavioral Expectations

1. Please be on time. Late arrivals and early departures can be disruptive.
2. Silence your cell phone.
3. Treat your classmates and the instructor with respect.
4. Do not use any recording devices in the classroom unless it is an approved accommodation.
5. You are welcome to use laptops, tablets etc. in the classroom, but only for academic purposes.

Children on Campus

The institution strives to protect an environment most conducive to teaching and learning for all enrolled students. Children who are taking part in organized scheduled activities or who are enrolled in specific classes are welcomed. Minor children, however, should not be brought to the institution unless closely supervised by their parent. Minor children should not be brought into classrooms, laboratories or other facilities of the college. This practice is disruptive to the learning process. In the case of an emergency where the student-parent has no alternative but to bring the child to campus, classroom faculty or the administrative heads of other units have full discretion as to whether a child may be allowed to quietly stay in the location. These individuals may require that children be removed by the student-parent from the setting if, in their opinion, the presence of the child is deemed to be disruptive to the learning process. For reasons of security and child welfare the institution will not permit unattended children to be left anywhere on the premises. Parents who have problems with childcare should visit the Counseling and/or Advisement Center to receive referrals to childcare services in the area.

Food and Drink Policy

Food, drinks, and tobacco products are prohibited in Eastfield College classrooms.

The guidelines in this syllabus may be changed, deleted, or amended at any time by the instructor.
COURSE CALENDAR

This is a tentative course calendar. The instructor reserves the right to make changes. All changes will be announced in class. It will be the responsibility of the student to keep up with such changes.

July 08, 2019
Introductions and review of syllabus

July 09, 2019
Chapter 02: Behavior and Biology

July 10, 2019
Chapter 12: Psychological Disorders
Census Date

July 11, 2019
Continued

July 12 – 14, 2019
Test 01: Chapters 01, 02 and 12

July 15, 2019
Chapter 03: Sensation and Perception

July 16, 2019
Chapter 04: Consciousness

July 17, 2019
Chapter 05: Learning

July 18, 2019
Chapter 05: Learning …continued

July 19 - 21, 2019
Test 02: Chapters 03 -05

July 22, 2019
Chapter 06: Memory

July 23, 2019
Chapter 07: Cognition, Language, and Intelligence

July 24, 2019
Chapter 08: Human Development

July 25, 2019
Chapter 08…Continued

July 26 - 28, 2019
Test 03: Chapters 06 – 08

July 29, 2019
Chapter 09: Motivation and Emotion
July 30, 2019  Chapter 09 ....continued
July 31, 2019  Chapter 10: Health and Stress
August 01, 2019  Chapter 09: continued
August 05, 2019  Chapter 11: Personality Disorders
August 05, 2019  Chapter 11…continued
August 06, 2019  Term Paper due

August 07, 2019  Enrichment Activities
August 08, 2019  Test 04: Chapters 09 -11
(No class Meeting)