This Course Begins June 6, 2019 and Ends 5:00 PM July 3, 2019 and is completely on-line
Be advised that all exams and quizzes must be completed before 5:00PM on July 1, 2019
Please note this in your schedule.

Professor: D. Falls, Professor of Psychology and Criminal Justice

Contact Information:
Office: G232 : By Appointment
Email address: dfalls@dcccd.edu
Hours Available: Online Monday - Friday

Course Description (from Eastfield Catalog):

- This course is designed to survey the major subject areas comprising the field of psychology. Emphasis will be placed upon the major concepts and specific terminology utilized in psychology and factors which determine and affect behavior to include psychological principles applied to the human experience. This course is designed to meet the needs of students who desire personal awareness of this subject field and for those who intend to pursue psychology, forensic psychology, criminal justice, sociology, business, nursing, behavioral healthcare, sustainability, etc...as a vocation.

Textbooks and Other Course Materials:

Developmental Courses

The Texas Success Initiative (TSI) is a statewide program designed to ensure that students enrolled in Texas public colleges and universities have the basic academic skills needed to be successful in college-level course work. The TSI requires assessment, remediation (if necessary), and advising of students who attend a public college or university in the state of Texas. The program assesses a student’s basic academic skills in reading, writing, and math. Passing the assessment is a prerequisite for enrollment in many college-level classes such as English 1301/1302, History 1301/1302, Math 1414, etc. Students who do not meet assessment standards may complete prerequisite requirements by taking developmental courses in the deficient area and passing them with a grade of C or higher. In some cases retesting will also be required. It is up to each student to be aware and informed about requirements that are subject to change. Additional information is available from the TSI Office. https://www1.dcccd.edu/cat0910/admiss/tsi.cfm?loc=4
Eastfield Student Learning Outcomes

Upon successful completion of this course, students will:

1. Identify various research methods and their characteristics used in the scientific study of psychology. **Research Methods:** Students will be able to identify various research methods used by psychologists and the advantages and limitations to each for example Case Studies, Observation, Correlation, Experimentation, etc…

2. Describe the historical influences and early schools of thought that shaped the field of psychology. **Psychological Approaches:** Students will be able to identify and distinguish between the major theoretical perspectives such as Evolutionary, Neurological, Psychodynamic, Behavioral, Cognitive, Humanistic, and Socio-cultural.

3. Describe some of the prominent perspectives and approaches used in the study of psychology. **Major Concepts:** Students will be able to identify and apply major concepts unique to the study of psychology.

4. Use terminology unique to the study of psychology.

5. Describe accepted approaches and standards in psychological assessment and evaluation.

6. Identify factors in physiological and psychological processes involved in human behavior.

Course Objectives:

The objective of the course is to give a general overview of the field, providing a broad understanding of major theories of psychology, what psychology involves, and developing the vocabulary that will serve as a tool in future psychology courses. The focus of the course is on the objective understanding of processes such as human development, behavior, learning, motivation, perception, emotion, personality and psychological disorders.

Evaluation Procedures:

It is anticipated that all exams and homework quizzes will be taken on-line via e-campus. In order to take exams you will need to download a program called **Respondus Lockdown Browser.** **Do this immediately.** Do not download Respondus Lockdown Browser from the internet because it will not work. Click on the MY DCCCD tab located at the top of your screen. You should see a button on the left menu bar that says “Lockdown Browser” click and follow the directions.

You will **not** be able to take the exams or complete the quizzes without this program. There is no fee to download this program if downloaded via dcccd. If you need assistance contact student tech support **NOT** your instructor. It is not your instructor’s responsibility to prepare you to be technically ready for this this course.
You may take your exams and quizzes at your own time so pace yourself to ensure that your complete your assignments on time.

If you have any trouble finding the program, downloading the browser or getting it to work, please call student tech support at 1-866-374-7169 or 972-669-6402. Do not contact your professor. For a short tutorial on how to use the browser, click the following link http://ecampus.support.dcccd.edu/v91/studenttutorials/StudentLockDownBrowserv91/StudentLockDownBrowserv91.htm

Students will take six (6) major chapter examinations/tests (worth up to 100 points each) for a total of 600 possible points, ten (10) Homework assignments worth up to ten points each for a total of 100 possible points. I have included two extra credit HW quizzes (12 & 14).

6 Major exams each worth up to 100 points = 600 points

1 Major Homework Assignment Grade (consisting of 10 homework assignments, each worth up to 10 points) = 100 points

Total Points 700

To calculate your course grade you will take the total number of tests/HWQ points and divide by seven (7). For example; at the end of the course Mary earned 689 points. Mary would divide 689 by 7 (689 divided by 7 = 98.4 = “A”). David earned 538 points. David would divide 538 by 7 (538 divided by 7 = 76.8 = “C”). Note there is no “rounding off”.

Grade Legend: A = 90 – 100; B = 80 – 89; C = 70 – 79; D = 60 – 69; F = 59 - below

Course Outline:

Students will be allowed to complete all exams and quizzes at their own pace, however all exams and quizzes must be completed before 5:00 PM on July 1, 2019, which is the course closing date.

You will be required to introduce yourself to the class prior to 5:00PM on June 7, 2019, respond to all of the questions in the post. This mandatory introduction assignment is worth up to 5 extra credit points and can be found by clicking the “Discussion Post” tab. Failure to complete the introduction will result in 30 points being deducted from your first exam.

Your Responsibilities for completing this course are stated below:
Please note that e-campus/blackboard does not support i-phones or i-pads for course assignment submissions. If you need access to a computer to complete course work please utilize the Eastfield Library.

1. You must read repeatedly and regularly the syllabus and all announcements posted very carefully at the home page of this course and follow all instructions about the course objectives, grading procedures, etc. I will work with you in all possible legitimate ways to help you do your best to achieve a meaningful, critical thinking, and learning experience on selected issues related to psychology.

2. It is important that you log on to the course every day to ensure that you do not miss any important announcements or changes related to the course. It is critical that you review information related to examinations/tests. **There Are No Make-up Exams.** So please, do not call or e-mail your professor requesting an exception be made for “you” as it would clearly be unfair to your fellow classmates’ and unethical.

**It is your responsibility not your instructor’s to know certification dates.**

There is only ONE circumstance when a test will be reset and that is, IF, the issue is **caused by e-campus and technical support staff definitively confirm it is “THEIR” issue.**

If technical problems are encountered due to “student issues” (not being technically ready, browser issues, losing connection because of location, attempting to submit or take course assignments via I-Pad, cell phone, **clicking on the wrong exam or quiz etc...**) exams or quizzes will not be reset. It is the students’ responsibility to ensure they are clicking on the correct exam or quiz, as well as, being technically ready to take an online course. **No late assignments will be accepted.**

Never take an exam on your cell phone, IPad, or in areas such as bus transportation facilities, airports, etc... where you may easily lose your connection. If you do not have access to a lap top or computer at home, the Eastfield Library or computer lab is available just make certain that the computer you use has Respondus Lockdown Browser already down loaded. Just ask the Library staff to direct you to a computer with Respondus Lockdown.

3. Introduce your-self (Mandatory) as instructed at the beginning of the syllabus (worth up to 5 points). Remember failure to complete the introduction will result in 30 points taken off of your first exam. Take 6 Major chapter examinations/tests (worth up to 100 points each), take the following 10 quizzes 1, 2, 3, 4, 5, 6, 7, 8, 9, 11, (worth up to 10 point each for a total of 100 points.

**All examinations/tests and quizzes must be completed prior to 5:00 PM on July 1, 2019.**

**IMPORTANT NOTE:** For example, do not begin an exam or quiz at 4:30, 4:50 on July 1, 2019, because the course will close at 5:00 PM whether you are finished or not. “There Are No Make Up Examinations – PERIOD”.

4. This is an on-line course and we will never physically meet as a class. If you need to see me in person, please e-mail me at dfalls@dccc.edu (emails will be responded to within 24 hours M-F). E-mails will not be responded to during the weekend or official college holidays. E-mails
must include in the subject line (PSYC-2301-45400 Online) otherwise your e-mail will not be read or responded to.

Make certain that you communicate with your professor in a professional manner, failure to do so will result in your e-mail or telephone call not being responded to. This policy is strictly adhered to so if you do not get a response within 24 hours (M-F) then take a look at your e-mail and make the needed changes if necessary. Additionally, be advised that I do not respond to e-mails or telephone calls on weekends or official school holidays.

**Please Note:** The professor reserves the right to proctor any exam, quiz, or assignment and to modify any course requirements and calendar due dates as necessary to effectively manage, and conduct this course. Students are responsible or contacting the instructor after carefully reading the syllabus, and seeking clarification of any requirements that are not understood. However, students are expected to read the syllabus, if you do so you should not have any issues.

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<th>Test</th>
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<td>Chapter 1 &amp; 2</td>
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<td>Test 6</td>
<td>Chapter 12 &amp; 14</td>
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<td>Homework Assignment # Chpt. 14 Extra Credit</td>
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**Extra Credit is Not mandatory**
Eastfield College Email Policy

Faculty and students must have and use a DCCCD account for all correspondence relating to academic coursework. For information on setting up a DCCCD student email account go to: http://www.dcccd.edu/netmail/home.html

Emails sent to your professor without a dcccd.edu address will not be read.

All emails to the professor, must include the student class identification in the subject line (example; PSYC-2301-45400). In addition, students must include their full name, first and last, as it is on your enrollment and registration information. A telephone number/cell number must be included in the e-mail so I may contact you if needed.

Because this is a Summer course do not leave a telephone message for the professor. All communication is to be conducted via e-mail unless the student and professor have designated a time to take a call.

Financial Aid Statement

| Students who are receiving any form of financial aid should check with the Financial Aid Office prior to withdrawing from classes. Withdrawals may affect your eligibility to receive further aid and could cause you to be in a position of repayment for the current semester. Students who fail to attend or participate after the drop date are also subject to this policy. |

Financial Aid Statement for Distance Learning Classes

If you are receiving Financial Aid grants or loans and are enrolled in a Distance Learning class, you must show participation in this class. Do not drop or stop attending any class without consulting the Financial Aid Office. Changes in your enrollment level and failing grades may require that you repay financial aid funds. For specific details about certification eligibility, please refer to the section related to financial information.

Repeating This Course: (Third Attempt to Enroll in a Course)

Effective for Fall Semester 2005, the Dallas County Community Colleges will charge additional tuition to students registering the third or subsequent time for a course. All third and subsequent attempts of the majority of credit and Continuing Education/Workforce Training courses will result in additional tuition to be charged. Developmental Studies and some other courses will not be charged a higher tuition rate. Third attempts include courses taken at any of the Dallas County Community Colleges since the Fall 2002 Semester. See Third Attempt to Enroll in a Course at: http://www.dcccd.edu/thirdcourseattempt/

Academic Honesty Statement

Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion.
As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct, published in the DCCCD Catalog at http://www1.dcccd.edu/cat0506/ss/code.cfm

Academic dishonesty includes, but is not limited to, cheating on tests, plagiarism and collusion. **Cheating** includes copying from another student’s test or homework paper, using materials not authorized, collaborating with or seeking aid from another student during a test, knowingly using, buying, selling, stealing, or soliciting the contents of an un-administered test, and substituting for another person to take a test. **Plagiarism** is the appropriating, buying, receiving as a gift, or obtaining by any means another’s work and the unacknowledged submission or incorporation of it in one’s own written work. **Collusion** is the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements. Academic dishonesty is a serious offense in college. You can be given a failing grade on an assignment or test, can be failed for the class, or you can even be suspended from college.

**Food and Drink Policy For Classroom**

Food, drinks, and tobacco products are prohibited in Eastfield College classrooms.

In a non-lab classroom, the professor may allow for food and drink, but you must comply with college requirement of a statement of responsibility from each student. See “Food and Drink Policy” attached as .pdf file.

Students with a physical, mental or learning disability who require accommodations should contact the college Disability Services Office in C237. 972.860.8348 or email efcdso@dcccd.edu. For more information: http://www.eastfieldcollege.edu/SSI/DSO/index.html

**Religious Holidays**

Absences for observance of a religious holy day are excused. A student whose absence is excused to observe a religious holy day is allowed to contract with the instructor to take a make-up examination or complete an assignment within a reasonable time after the absence.

**Withdrawal Policy**

If you are unable to complete this course, it is your responsibility to withdraw formally. The withdrawal request must be received in the Registrar’s Office by semester’s drop date. Failure to do so will result in your receiving a performance grade, usually an “F.” If you drop a class or withdraw from the college before the official drop/withdrawal deadline, you will receive a “W” (Withdraw) in each class dropped. For more information about drop deadlines, refer to the current printed Credit Class Schedule, contact the Admissions/Registrar’s Office at 972-860-7167 (Room C119), or contact the division office.

**STOP BEFORE YOU DROP**

For students who enrolled in college level courses for the first time in the fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop.
You may drop no more than 6 courses during your entire undergraduate career unless the drop qualifies as an exception. Your campus counseling/advising center will give you more information on the allowable exceptions. Remember that once you have accumulated 6 non-exempt drops, you cannot drop any other courses with a “W”. Therefore, please exercise caution when dropping courses in any Texas public institution of higher learning, including all seven of the Dallas County Community Colleges. For more information, you may access: https://www1.dcccd.edu/coursedrops

FINANCIAL AID/CERTIFICATION

You must attend and participate in your on-campus or online course(s) in order to receive federal financial aid. Your instructor is required by law to validate your attendance in your on-campus or online course in order for you to receive financial aid. You must participate in academic related activities pertaining to the course but not limited to the following examples: initiating contact with your instructor asking questions about the academic subject studied in the course; submitting academic assignments; taking exams; completing an interactive videos; participating in computer-assisted instruction; attending study groups assigned by the instructor; or participating in online discussion boards (course introductions do not count) about academic matters relating to the course. In an online course, simply logging in is not sufficient by itself to demonstrate academic attendance. You must demonstrate that you are participating in your online class and are engaged in an academically related activity such as in the examples described above. Failure to do so will prevent you from being certified and will affect your financial aid.

Family Educational Rights and Privacy Act of 1974 (FERPA)
In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), the College may release information classified as "directory information" to the general public without the written consent of the student. Directory information includes: (1) student name, (2) student address, (3) telephone numbers, (4) date and place of birth, (5) weight and height of members of athletic teams, (6) participation in officially recognized activities and sports, (7) dates of attendance, (8) educational institution most recently attended, and (9) other similar information, including major field of student and degrees and awards received. Students may protect their directory information at any time during the academic year. If no request is filed, directory information is released upon written inquiry. No telephone inquiries are acknowledged. No transcript or academic record is released without written consent from the student, except as specified by law.

DCCCD Emergency Operating Procedures
http://video.dcccd.edu/rtv/DO/emergency_dcccd.wmv

Classroom Etiquette (Not Applicable to Online Courses)

As a College or Dual Credit Student, communicating with your professor in a professional manner is expected. Failure to do so, will result in your communication not being answered and forwarded to the dean of academic learning. The document may also be placed in the student’s permanent file.
The professor reserves the right to amend this syllabus as necessary.

THE INSTRUCTOR RESERVES THE RIGHT TO PROCTOR ANY EXAMS, QUIZZES, OR ASSIGNMENTS IN THIS COURSE AT ANY TIME.

“Institutional Policies relating to this course can be accessed from the following link:”