**WHAT IS AN ONLINE COURSE?**

This online history course is based on the study guide readings. A study guide based course means that you will be required to read the study guide carefully and thoroughly. It also means assimilating and understanding the information presented in the study guide is your responsibility. As the instructor I am here to help you with any problems or questions that you may have about the course or information presented in the study guide.

You must attend and participate in your on-campus or online course(s) in order to receive federal financial aid. Your instructor is required by law to validate your attendance in your on-campus or online course in order for you to receive financial aid. You must participate in an academic related activity pertaining to the course but not limited to the following examples: initiating contact with your instructor to ask a question about the academic subject studied in the course; submitting an academic assignment; taking an exam; completing an interactive video; participating in computer-assisted instruction; attending a study group assigned by the instructor; or participating in an online discussion board about academic matters relating to the course.

In an online course, simply logging in is not sufficient by itself to demonstrate academic attendance. You must demonstrate that you are participating in your online class and are engaged in an academically related activity such as in the examples described above. Failure to do so will prevent you from being certified and will affect your financial aid.

For this course there will be a short practice test you will be required to take. It does not count toward your grade but must be completed by July 10, 2018. **July 11, 2019 is certification day for this class.**

History 2301 is part of the Core Curriculum and addresses the following Exemplary Educational Objectives and Core Curriculum Intellectual Competencies as set forth by the Texas Higher Education Coordinating Board: A survey of the political, social, economic, cultural, and intellectual history of Texas from the pre-Columbian era to the present. Themes that may be addressed in Texas History include: Spanish colonization and Spanish Texas; Mexican Texas; the Republic of Texas; statehood and secession; oil, industrialization, and urbanization; civil rights; and modern Texas. (3 Lec.)
Very important: I do not provide a review or study guide for the tests. The questions come from the textbook. Please do not ask for a curve on your grades.


COURSE ORGANIZATION

The course is divided into 4 major units.

Part One

1. Read Chapters 1-5.
2. Test One Testing Dates: Friday, July 12 until 5:00 PM Tuesday, July 16.
3. Will be allowed one hour to take the test.
4. Test must be completed by 5:00 PM Tuesday, July 16.
5. You only have two opportunities to take the exam. There are no restarts. Be prepared to finish the exam when you begin. Unpreparedness will cost you.

Part Two

1. Read Chapters 6-9.
2. Test Two Testing Dates: Friday, July 19 until 5:00 PM Tuesday, July 23.
3. Will be allowed one hour to take the test.
4. You only have two opportunities to take the exam. There are no restarts. Be prepared to finish the exam when you begin. Unpreparedness will cost you.
5. Test must be completed by 5:00 PM Tuesday, July 23.

Part Three

1. Read Chapters 10–14.
2. Test Three Testing Dates: Friday, July 26 until 5:00 PM Tuesday, July 30.
3. Will be allowed one hour to take the test.
4. You only have two opportunities to take the exam. There are no restarts. Be prepared to finish the exam when you begin. Unpreparedness will cost you.
5. Test must be completed by 5:00 PM Tuesday, July 30.

Part Four

1. Read chapters 15-18.
2. Test Four Testing Dates: Friday, August 2 until 5:00 PM on Tuesday, August 6.
3. Will be allowed one hour to take the test.
4. You only have two opportunities to take the exam. There are no restarts. Be prepared to finish the exam when you begin. Unpreparedness will cost you.
5. Test must be completed by 5:00 PM on Tuesday, August 6.

Final

1. Comprehensive
2. Final Testing Dates: Wednesday August 7 & Thursday, August 8.
3. Will be allowed one hour to take the test.
4. You only have three opportunities to take the exam. There are no restarts. Be prepared to finish the exam when you begin. Unpreparedness will cost you.
5. Test must be completed by the Thursday, August 8.
There are four examinations – not counting the final. Each is non-cumulative and will be 50 multiple choice questions. Exams are graded on a 100-point scale. If you are satisfied with you test scores on your first four tests you do not have to take the final. If you wish to drop one of your first four scores, you may replace your low score with the Final. The Final is cumulative and will be 100 multiple choice questions with no essay but worth 115 points. Taking the Final cannot hurt your score. Your grade will be determined by your four highest test scores.

THE FIRST FOUR TESTS MUST BE TAKEN BY THEIR RESPECTIVE DEADLINES. THERE ARE NO EXCEPTIONS.

THE FINAL MUST BE TAKEN BY AUGUST 8. THERE ARE NO EXCEPTIONS.

THE INSTRUCTOR IS NOT RESPONSIBLE FOR DROPPING THE STUDENT. THE STUDENT MUST DROP THEMSELVES.

Test grades will be posted on eCampus.

COURSE GRADE WILL BE DETERMINED BY THE TOTAL POINTS ACCUMULATED ON THE FOUR HIGHEST EXAMS AND YOUR EXTRA CREDTI POINTS.

360-400 POINTS = A
320-359 POINTS = B
280-319 POINTS = C
240-279 POINTS = D
BELOW 240 POINTS = F

IMPORTANT NOTE- You will receive the grade you earn. There will be no extra credit, period. I will not curve the grades at the end of the semester regardless of the reason.

Make-up Policy: There are no make-up exams. You are required to take the tests at the scheduled times. You can, however, drop the lowest grade of one of the first four tests.

Test Review Material: This material will not be available.

Incompletes: There are no incompletes.

OBJECTIVES AND COMPETENCIES:

History 2301 is part of the Core Curriculum and addresses the following Exemplary Educational Objectives and Core Curriculum Intellectual Competencies as set forth by the Texas Higher Education Coordinating Board:

EXEMPLARY EDUCATIONAL OBJECTIVES IN UNITED STATES HISTORY

1. To examine social institutions and processes across a range of historical periods, social structure, and cultures.
2. To develop and communicate alternate explanations or solutions for contemporary social issues.
3. To differentiate and analyze historical evidence (documentary and statistical) and differing points of view.
4. To recognize and apply reasonable criteria for the acceptability of historical evidence and social research.
5. To identify and understand differences and commonalities within diverse cultures.

CORE CURRICULUM INTELLECTUAL COMPETENCIES

1. Reading- the ability to analyze and interpret a variety of printed materials- books, documents, and articles- above the 12th grade level.
2. Critical Thinking- thinks and analyze at a critical level.

COMPONENT AREA OF SOCIAL AND BEHAVIORAL SCIENCES

The objective of a social and behavioral science component of a core curriculum is to increase student’s knowledge of how social and behavioral scientists discover, describe, and explain the behaviors and interactions among individuals, groups, institutions, events, and ideas. Such knowledge will better equip students to understand themselves and the roles they play in addressing the issues facing humanity. Therefore, the exemplary educational objectives for this class are:

To examine social institutions and processes across a range of historical periods, social structures, and cultures.

To use and critique alternative explanatory systems or theories.

To develop and communicate alternative explanations or solutions for contemporary social issues.
To analyze the effects of historical, social, political, economic, cultural, and global forces on the areas under study.

To comprehend the origins and evolution of U.S. political systems, with a focus on the growth of political institutions, the Constitutions of the U.S., federalism, civil liberties.

To differentiate and analyze historical evidence (documentary and statistical) and differing points of view.

To recognize and apply reasonable criteria for the acceptability of historical evidence and social research.

To analyze, critically assess, and develop creative solutions to public policy problems.

Assignments: Read designated lectures on a daily basis

Financial Aid Statement for Distance Learning Classes
If you are receiving Financial Aid grants or loans and are enrolled in a Distance Learning class, you must show participation in this class prior to the certification date by either e-mailing or contacting the instructor or logging on to eCampus. Do not drop or stop attending any class without consulting the Financial Aid Office. Changes in your enrollment level and failing grades may require that you repay financial aid funds.

Academic Honesty Statement

Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. As a college student, you are considered a responsible
adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct. published in the DCCCD Catalog at http://www1.dcccd.edu/cat0506/ss/code.cfm

Academic dishonesty includes, but is not limited to, cheating on tests, plagiarism and collusion. Cheating includes copying from another student’s test or homework paper, using materials not authorized, collaborating with or seeking aid from another student during a test, knowingly using, buying, selling, stealing, or soliciting the contents of an unadministered test, and substituting for another person to take a test. Plagiarism is the appropriating, buying, receiving as a gift, or obtaining by any means another’s work and the unacknowledged submission or incorporation of it in one’s own written work. Collusion is the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements. Academic dishonesty is a serious offense in college. You can be given a failing grade on an assignment or test, can be failed for the class, or you can even be suspended from college.

Withdrawal Policy

If you are unable to complete this course, it is your responsibility to withdraw formally. The withdrawal request must be received in the Registrar’s Office by July 31, 2018. Failure to do so will result in your receiving a performance grade, usually an “F.” If you drop a class or withdraw from the college before the official drop/withdrawal deadline, you will receive a “W” (Withdraw) in each class dropped. For more information about drop deadlines, refer to the current printed Credit Class Schedule, contact the Admissions/Registrar’s Office at 972-860-7167 (Room C119), or contact the division office.

Students who are receiving any form of financial aid should check with the Financial Aid Office prior to withdrawing from classes. Withdrawals may affect your eligibility to receive further aid and could cause you to be in a position of repayment for the current semester. Students who fail to attend or participate after the drop date are also subject to this policy.

STOP BEFORE YOU DROP

For students who enrolled in college level courses for the first time in the fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop. You may drop no more than 6 courses during your entire undergraduate career unless the drop qualifies as an exception. Your campus counseling/advising center will give you more information on the allowable exceptions.

Remember that once you have accumulated 6 non-exempt drops, you cannot drop any other courses with a “W”. Therefore, please exercise caution when dropping courses in any Texas public institution of higher learning, including all seven of the Dallas County Community Colleges. For more information, you may access: https://www1.dcccd.edu/coursedrops

Family Educational Rights and Privacy Act of 1974 (FERPA)

In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), the College may release information classified as “directory information” to the general public without the written consent of the student. Directory information includes: (1) student name, (2) student address, (3) telephone numbers, (4) date and place of birth, (5) weight and height of members of athletic teams, (6) participation in officially recognized activities and sports, (7) dates of attendance, (8) educational institution most recently attended, and (9) other similar information, including major field of study and degrees and awards received. Students may protect their directory information at any time during the academic year. If no request is filed, directory information is released upon written inquiry. No telephone inquiries are acknowledged. No transcript or academic record is released without written consent from the student, except as specified by law.

DCCCD Emergency Operating Procedures: http://video.dcccd.edu/rtv/DO/emergency_dcccd.wmv
EMERGENCY/INCLEMENT WEATHER PROCEDURE: In case of emergency or inclement weather conditions, Eastfield students should listen to KEOM-FM Radio (88.5FM) as the primary media source. In partnership with the Mesquite Independent School District, Eastfield College Administration will notify KEOM immediately after a decision is made to cancel classes on any given day or inclement weather or for emergency purposes. Students may also monitor other local radio and television stations. The earliest an announcement may be broadcast on KEOM Radio is 6 A.M. Students may also refer to the Eastfield college web page www.eastfieldcollege.com for the Inclement Weather announcement under the Features area of the front page. This announcement will be posted immediately following the decision to close the college.

Repeating This Course: (Third Attempt to Enroll in a Course)

Effective for Fall Semester 2005, the Dallas County Community Colleges will charge additional tuition to students registering the third or subsequent time for a course. All third and subsequent attempts of the majority of credit and Continuing Education/Workforce Training courses will result in additional tuition to be charged. Developmental Studies and some other courses will not be charged a higher tuition rate. Third attempts include courses taken at any of the Dallas County Community Colleges since the Fall 2002 Semester. See Third Attempt to Enroll in a Course at: http://www.dcccd.edu/thirdcourseattempt/

Eastfield College Email Policy

Faculty and students must have and use a DCCCD account for all correspondence relating to academic coursework. For information on setting up a DCCCD student email account go to: http://www.dcccd.edu/netmail/home.html

Title IX & Disability Services

The Office of Institutional Equity, in coordination with DCCCD colleges, has the primary responsibility for reviewing, updating and implementing compliance policies and procedures. The Institutional Equity and Compliance Officer and the Office of Institutional Equity will ensure compliance with College District policies, federal and state laws related to sexual assault, Title IX, Title II (Americans with Disabilities Act) and the Military Veterans Full Employment Act to support diversity and inclusion.

Students with Disabilities:

If you are a student with a disability and/or special needs, or if you think you may have a disability, please contact the college Disability Services Office (DSO). Please note that all communication with DSO is confidential. If you are eligible for accommodations, please provide or request that the DSO send your accommodation letter to me as soon as possible (students are encouraged to contact DSO at the beginning of the semester). For more information regarding the College Disability Services Office, please visit the Student Services website: dcccd.edu/DSO Offices or contact DCCCD Office of Institutional Equity at (214) 378-1633.


College Disability Services Offices

<table>
<thead>
<tr>
<th>Location</th>
<th>Phone Number</th>
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</thead>
<tbody>
<tr>
<td>Brookhaven</td>
<td>972-860-4673</td>
</tr>
<tr>
<td>Cedar Valley</td>
<td>972-860-8119</td>
</tr>
<tr>
<td>Eastfield</td>
<td>972-860-8348</td>
</tr>
<tr>
<td>El Centro</td>
<td>214-860-2411</td>
</tr>
<tr>
<td>Mountain View</td>
<td>214-860-8677</td>
</tr>
</tbody>
</table>
A Note on Harassment, Discrimination and Sexual Misconduct

We are committed to assure all community members learn and work in a welcoming and inclusive environment. Title VII, Title IX and DCCCD policy prohibit harassment, discrimination and sexual misconduct. If you encounter harassment, sexual misconduct (sexual harassment, sexual assault, stalking, relationship violence, stalking), retaliation or discrimination based on race, color, religion, age, national origin, disability, sex, sexual orientation, gender identity, and/or gender expression, please contact your College Title IX Coordinator or the Office of Institutional Equity. We treat this information with the greatest degree of confidentiality possible while also ensuring student welfare and college safety.

We are concerned about the well-being and development of our students, and are available to discuss any concerns. There are both confidential and non-confidential resources and reporting options available to you. If students wish to keep the information confidential, please contact the college Counseling or Student Health Services. As required by DCCCD policy, incidents of discrimination and/or sexual misconduct shared with faculty will be reported to the College Title IX Coordinator or District Title IX Coordinator. The Title IX Coordinator will contact the student and determine if further investigation is needed. For more information about policies, resources or reporting options, please contact your college Title IX Coordinator or visit www.dcccd.edu/titleIX.

### College Title IX Coordinators

<table>
<thead>
<tr>
<th>Institution</th>
<th>Name</th>
<th>Email</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brookhaven</td>
<td>Terri Edrich</td>
<td><a href="mailto:TitleIX-BHC@dcccd.edu">TitleIX-BHC@dcccd.edu</a></td>
<td>972-860-4825</td>
</tr>
<tr>
<td>Cedar Valley</td>
<td>Grenna Rollings</td>
<td><a href="mailto:TitleIX-CVC@dcccd.edu">TitleIX-CVC@dcccd.edu</a></td>
<td>972-860-8181</td>
</tr>
<tr>
<td>Eastfield</td>
<td>Rachel Wolf</td>
<td><a href="mailto:TitleIX-EFC@dcccd.edu">TitleIX-EFC@dcccd.edu</a></td>
<td>972-860-7358</td>
</tr>
<tr>
<td>El Centro</td>
<td>Shanee’ Moore</td>
<td><a href="mailto:TitleIX-ECC@dcccd.edu">TitleIX-ECC@dcccd.edu</a></td>
<td>214-860-2138</td>
</tr>
<tr>
<td>Mountain View</td>
<td>Regina Garner</td>
<td><a href="mailto:TitleIX-MVC@dcccd.edu">TitleIX-MVC@dcccd.edu</a></td>
<td>214-860-8561</td>
</tr>
<tr>
<td>North Lake</td>
<td>Rosemary Meredith(acting)</td>
<td><a href="mailto:TitleIX-NLC@dcccd.edu">TitleIX-NLC@dcccd.edu</a></td>
<td>972-860-3992</td>
</tr>
<tr>
<td>Richland</td>
<td>Bill Dial</td>
<td><a href="mailto:TitleIX-RLC@dcccd.edu">TitleIX-RLC@dcccd.edu</a></td>
<td>972-238-6386</td>
</tr>
<tr>
<td>Dallas Colleges Online</td>
<td>Le’Kendra Higgs</td>
<td><a href="mailto:TitleIX-LEC@dcccd.edu">TitleIX-LEC@dcccd.edu</a></td>
<td>972-669-6672</td>
</tr>
</tbody>
</table>

### District Title IX Coordinator

<table>
<thead>
<tr>
<th>Organization</th>
<th>Name</th>
<th>Email</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office of Institutional Equity</td>
<td>LaShawn Grant</td>
<td><a href="mailto:TitleIX-District@dcccd.edu">TitleIX-District@dcccd.edu</a></td>
<td>214-378-1633</td>
</tr>
</tbody>
</table>

The instructor reserves the right to amend this syllabus as necessary.
Accessing eCampus
(Accessing your course on the Internet – Student Handout)

Access your internet browser (recommended browsers with eCampus: IE 8 -in compatible mode - or 7, and Mozilla Firefox 3.6.x or 3.5.x. Java setting is Java 6.13.)

NOTE: There is a listing of other Operating Systems and Browsers on the eCampus Online Classroom Services access page. Please click on the link located below the “Access Fall 2011 Courses”.

To Login to your course(s):

- Go to http://eCampus.dcccd.edu
- Click on the link labeled “Access Fall Courses”
- Go to the “Login Here” box and enter your student ID number, with an “e” in front of it, for both the Username and the Password (example: e1234567)
- Click on the Login button
- VERY IMPORTANT: If this is your first time to log in to this eCampus system, find the "Login Here" box above. Type an "e" followed by your seven digit Student ID# for BOTH the USERNAME and the PASSWORD as in the example below:

  username: e9876543
  password: e9876543

  You will be immediately prompted to change your password (passwords expire every 90 days)

This will take you to your DCCCD eCampus homepage.

- On your eCampus homepage there are 3 major tabs labeled: My DCCCD, Courses and Community.
- There are 4 minor tabs labeled: eCampus, Notifications Dashboard, Training and Help & FAQs.
- Under the box titled “Tools” there are links that will allow you to check your grades for your eCampus courses, read the course announcements, send email to your instructor, change your password, input your email address and your personal information on eCampus.
To Access Your Course:

- On your eCampus homepage scroll down to the box titled “My Courses” to view “Courses in which you are enrolled:” or click on the Courses Tab

- Click on the underlined title of your course

You may then click on the links in the menu on the left side of your screen to access specific areas within your course. **NOTE: If you see “>” tab and do not see your menu buttons to the left side, please click on the “>” tab to see the menu list.**

To Input Your E-mail Address

- Click on the "My DCCCD” tab

- Click on the Personal Information (in the Tools area)

- Click on Edit Personal Information

- Input your E-mail address

- Scroll down to the bottom and click Submit (on the bottom right side of your screen)

To Change Your Password

- Click on the "My DCCCD” tab

- Click on the Personal Information (in the Tools area)

- Click on Change Password

- Input your new password

- Input the new password again to confirm it

- Click Submit

Once you change your password, you will have to use your new password to login in the future **(passwords expire every 90 days).**

To Check Your Grades

- Click on the "My DCCCD” tab

- Click on View Grades (in the Tools area)
Then click on underlined title of the course

To E-mail Your Instructor (or Classmate)

- Click on the "My DCCCD" tab
- Click Send E-mail (in the Tools area)
- Select the appropriate course
- Select one of the options that are listed (e.g. Selected Groups, Selected Users, etc)
- Type in the Subject and the message
- Check the square radio button if you want to send a copy to self
- Scroll down and click Submit

If you have any questions or need assistance, please email the Tech Support at eCampus.support@dccc.edu or call (972) 669-6402.

**Testing Procedures:**

If you are new to online testing and classes hopefully this will help.

First and foremost, **NEVER EVER** take your tests over "wireless" connections. As reliable as you may think they are normally there are problems that can arise and just like "Murphy's Law" if it can happen it will and typically at the most inopportune time. Additionally, some network security measures may actually kick you off from time to time over a wireless connection.

Second, and this is important, if you are in the middle of a test and decide to open an additional tab to research a question on the test, by "DEFAULT" in most cases, these online tests are designed to **CLOSE**. Stay on the test page during all testing.

Also, a good indicator of whether you may or may not encounter an issue is to pay attention to any network problem messages you find on your Blackboard page. They have been numerous the past few weeks. These messages are generated by the people that are responsible for repairing any network problems. If you find that you are receiving a message like this regarding a network error then you should call the network administrator office and see if you should proceed with your test or not. I do not know the number off hand but it can be found at the "HELP" tab on your blackboard page.
If you find that you may experience a problem you should definitely go to the campus to take that exam as they normally will have any network issues handled there first. Remember, it may not be a TCC issue anyhow. Individual or your personal ISP (internet service provider) can have issues as well.

**Finally**, as awful as it is to experience this, you should remember that it is not the professor’s issue.