PART A. Course Information

1. **ARTS 2311.23002 – Design III**  
   **Course Syllabus**

   **Catalog Description:** ARTS 2311 Design III Advanced explorations of various printmaking processes.

   **Approval Number:** 80.0401.51 26

2. **Prerequisites:** For this section of ARTS 2311, recommended prerequisites for Art Majors: ARTS 1311, ARTS 2333, ARTS 2334

3. **Student Learning Outcomes:**
   Students successfully completing this course will demonstrate in their work:
   1. Advanced use of printmaking processes in the facture of artworks as a primary means of expression, from conception to facture to presentation;
   2. demonstrate enhanced sensitivity to mark and syntax particular to printmaking processes, including enhanced drawing skills and competencies through print media;
   3. use of proofing as a means to further the development of images within printmaking processes;
   4. use and control of printing in the various printmaking processes, enabling printing of moderate editions;
   5. integrate technical means, conceptual aspects and visual form in print media beyond the basic level, facilitating working from concept to presentation of finished work.
   6. development of critical thinking skills in the conception, facture, and discussion of artworks.

4. **Course Objectives:**
   This course is a continuation of the study of the elements and principles of two- and three-dimensional design as engaged in printmaking media. Students will produce works in printmaking processes from conception to finished work and presentation. Predicated on individual instruction, specific content will vary each semester. Presupposing the skills and competencies developed in ARTS 1311, ARTS 2333, ARTS 2334, work may include intaglio (including drypoint, etching, aquatint, lift ground, and other intaglio processes, printed in black and white and color printing methods), collagraph, and relief processes with the integration of advanced color printing and registration techniques, the incorporation of advanced digital and photographically based media, and the utilization of printmaking in book arts. Particular attention is given to layering as a compositional strategy, with consideration of design concepts this entails. Emphasis is placed on development of individual expression through the techniques and processes of printmaking engaged as a primary medium. It is expected that the student successfully completing this course will demonstrate the ability to formulate and execute a sustained body of works.

5. **Readings and Course Materials:**
   There is no textbook. Classroom lectures, handouts, demonstrations, etc., are used. Additional readings may be provided during the semester as appropriate. May be supplemented with visiting artists, exhibitions, field trips. Students must provide some supplies for this course. The necessary supplies are discussed during the first class.

6. **Instructor:**
   Don Taylor D115, 972-880-4732, dtaylor@dcccd.edu

7. **Office Hours:** posted on D115 – and by appointment

8. **Lectures, Demonstrations, Discussions, Critiques:**
   In general, except for days on which critiques are held, classes will begin with lectures, demonstrations, introduction of assignments, etc., followed by studio working time. There will be four group critiques. Critique dates will be announced the first day of class. Group critiques will normally take the entire class periods, and are the studio art equivalent of major examinations. The instructor reserves the right to depart from the announced schedule and syllabus as necessary to support effective instruction and learning, adjust for holidays and campus closures, and the like, including the addition to, deletion from, or revision of segments of the course or this syllabus.

9. **Attendance / Participation Expectations:**
   1. *Attendance and active participation in class critiques and discussions are essential elements of this course.* Consequently, more than three unexcused absences will result in lowering your grade, as will being tardy more than three times. Coming late and leaving early does not constitute acceptable attendance, and will be recorded as absences. Please see the instructor if you must be absent.
   2. *Demonstrations, lectures, introduction of assignments and critiques are not repeatable; be in class, on time! Completion and presentation of assignments when due for critique is expected and required for full credit; work not turned in or turned in late will result in lowering the grade for the work.* Students will produce works from conception to finished work and presentation in intaglio, lithography, screenprint and relief printmaking processes. Adherence to all studio policies informing the proper and safe use of equipment and materials, and the responsible consumption of supplies and materials, and requirements for cleaning up, are part of class participation. These policies include verbal instructions given in class.

10. **The final course grade** is the average of grades for all work for the course, modified by attendance / participation.

   Evaluation of achievement of student learning outcomes in ARTS 2311 is based on the works produced for assignments, attendance, and participation in critiques and discussions, and evaluation of work. The course grade, specifically addresses the student learning outcomes and intellectual competencies listed above in this syllabus, and the criteria specified below.

   **Evaluation of work** will be according to the following criteria:
   - comprehension and conceptual and visual development of ideas within the medium and its processes.
• comprehension in definition and resolution of technical and aesthetic problems and issues in the works.
• craftsmanship and presentation.
• class participation in attendance, effective use of studio time, presentation of work, articulate discussion of decisions in one’s own work and of other’s work during critiques.

Grading assesses attainment of learning outcomes as manifested in the work produced in the class and in participation in critiques and discussions, and will follow these general guidelines:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Description</th>
<th>Score Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Excellent</td>
<td>90 – 100</td>
</tr>
<tr>
<td>B</td>
<td>Good</td>
<td>80 – 89</td>
</tr>
<tr>
<td>C</td>
<td>Satisfactory</td>
<td>70 – 79</td>
</tr>
<tr>
<td>D</td>
<td>Unsatisfactory</td>
<td>60 – 69</td>
</tr>
<tr>
<td>F</td>
<td>Failing</td>
<td>0 – 59</td>
</tr>
</tbody>
</table>

Course grades are available online in eCampus, http://ecampus.dcccd.edu/

12. Course specific academic dishonesty policy: please see 20, below.
13. The Testing Center is not used for this course.
14. Safety Policies and Procedures: are addressed in class as applicable. HAZMAT student training for photographic materials used in the course is provided.
15. Use of Equipment, Facilities, Resources:
   • See posted hours for open lab hours: do not work in the F110-F130 lab during other scheduled classes. Appropriate use of facilities entails cleaning up and leaving the area ready for use by others; this will affect one’s grade for the course.
   • Use of Brookhaven College equipment, including computers and peripherals, is contingent on the DCCCD and Brookhaven College policy, as set forth in the Catalog https://www1.dcccd.edu/catalog/ss/computer.cfm?loc=2, and other policies as applicable.
16. The Drop/Withdrawal date is given in the online catalog. See 18. below.
17. The instructor reserves the right to depart from this schedule as necessary to support effective instruction and learning, adjust for holidays and campus closures, and the like, including the addition to, deletion from, or revision of segments of the course or of this syllabus.

PART B: INSTITUTIONAL POLICIES

18. DROP/withdrawal POLICY:

Withdrawing from a course is a formal procedure which YOU must initiate; the instructor cannot do it for you. You may do this in Admissions or Counseling. If you stop attending class and do not withdraw, you will receive a performance grade, which can result in an “F.” Students sometimes drop courses when help is available that would enable them to continue. Please discuss your plans with the instructor if you feel the need to withdraw. To drop a class or withdraw from the college, you must follow the prescribed procedure. It is your responsibility as a student to drop or withdraw. Failure to do so will result in your receiving a performance grade, usually a grade of “F”. You can drop or withdraw from classes in three ways:

1. In person
   Visit your college Admissions/Registrar’s Office (and/or advising) listed on the DCCCD website and complete drop/withdrawal form.

2. Online
   Drop classes online through e-Connect. In certain instances you may not be able to drop online; you will have to drop in person or by mail.

3. By mail or fax
   Print this drop form (PDF - 36KB) found at http://www.dcccd.edu/Why/Reg/Registration/Documents/DropRequestForm.pdf Fill it out and mail or fax it to the college Admissions/Registrar’s Office. You must give at least one reason why you are dropping for each class. Forms that are mailed or faxed must be postmarked or date-stamped on a date prior to or on the last day to drop the class. Be sure to include a legible copy of a photo ID with your form.
   A drop/withdrawal request by any means must be received in the Admissions/Registrar’s Office (and/or advising) by the official drop/withdrawal deadline as indicated on the Academic Calendar and the current class schedule. No drop or withdrawal requests are accepted by telephone or email.
   See Refund Policy https://www1.dcccd.edu/catalog/tuition/refunds.cfm for possible refund eligibility.
   Students who drop or withdraw should be aware of the course Repeat Policy https://www1.dcccd.edu/catalog/ss/oep/third_attempt.cfm
19. **APPROVED COLLEGE STATEMENT CONCERNING THE STATE’S 6-DROP POLICY**  
*FROM THE 2014 - 2015 Course Catalog*  
(Dropping a Course or Withdrawing from College)  
1. A severe illness or other debilitating condition that affects the student’s ability to satisfactorily complete the course.  
2. The student’s responsibility for the care of a sick, injured, or needy person if the provision of that care affects the student’s ability to satisfactorily complete the course.  
3. The death of a person who is considered to be a member of the student’s family or who is otherwise considered to have a sufficiently close relationship to the student that the person’s death is considered to be a showing of good cause.  
4. The active duty service as a member of the Texas National Guard or the armed forces of the United State of either the student or a person who is considered to be a member of the student’s family or who is otherwise considered to have a sufficiently close relationship to the student that the person’s active military service is considered to be a showing of good cause.  
5. The change of the student’s work schedule that is beyond the control of the student, and that affects the student’s ability to satisfactorily complete the course.  
6. Other good cause as determined by the college official.  

Contact your college’s Admissions/Registrar’s or counseling/advising office for further details related to exceptions or visit the FAQs on E-Connect - Facts about Dropping Classes.  
https://econnect.dcccd.edu/eConnect/droppingfacts.html  
The Texas Higher Education Coordinating Board finalized its rules associated with this statute on October 25, 2007. Students affected by this law who plan to attend another institution of higher education should become familiar with that institution’s policies on dropping courses.  

20. **ACADEMIC DISHONESTY POLICY AND LINK TO STUDENT CODE OF CONDUCT:**  
Scholastic dishonesty is a violation of the Student Code of Conduct and is punishable as stated in college policies. Please review the full Student Code of Conduct as listed in the college catalog for additional information. For more information, refer to the DCCCD Student Code of Conduct. https://www1.dcccd.edu/catalog/ss/code.cfm  

21. **INFORMATION ABOUT AMERICANS WITH DISABILITIES ACT - ADA STATEMENT**  
If you feel you may need special assistance or accommodation (such as help with taking notes, extra time on tests, etc.) because of any type of physical disability or learning difference, please contact the Special Services office in Room S124 or at 972-860-4673.  

22. **INFORMATION ABOUT STUDENT ABSENCES DUE TO RELIGIOUS HOLIDAYS:**  
A student shall be excused from attending classes, or other required activities, including examinations, for the observance of a religious holy day, including travel for that purpose. A student whose absence is excused under this provision may not be penalized for that absence and shall be allowed to take an examination or complete an assignment within a reasonable time after the absence. It is the student’s responsibility to inform the instructor of the absence.  

23. **FINANCIAL AID STATEMENT:**  
Failure to attend classes could result in a loss of Financial Aid (FA).  
If you are receiving any form of financial aid, you should check with the Financial Aid Office prior to withdrawing from classes. Withdrawals may affect your eligibility to receive further aid and could cause you to be in a position of repayment for the current semester. Students who fail to attend or participate after the drop date are also subject to this policy.  

24. **INFORMATION ABOUT REPEATING THIS COURSE:**  
Each college of the DCCCD charges additional tuition to students registering the third or subsequent time for a course. All third and subsequent attempts of the majority of credit and continuing education/workforce training courses will result in additional tuition being charged. Developmental Studies and some other courses (including ARTS 2311 and ARTS 2312) will not be charged a higher tuition rate. Third attempts included courses taken at any of the DCCCD colleges since the Fall 2002 semester. See the DCCCD Catalog for Third Repeat information, at http://www.dcccd.edu/PC/Cost/3rdCrseAtmpt/Pages/default.aspx  
Exempt courses are listed in the online catalog at Credit Courses That Will Not Be Included in the Higher Tuition Rate, at http://www.dcccd.edu/PC/Cost/3rdCrseAtmpt/Pages/CrdtRepeatable.aspx.  

25. **Final Grades** are available to each student online in eCampus, http://ecampus.dcccd.edu/  

26. **FERPA STATEMENT:**  
The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. More information is available in the DCCCD Course Catalogue – 2014-2015, https://www1.dcccd.edu/catalog/about/privacy.cfm  

**PART B: INSTITUTIONAL POLICIES**  

Click on link below for PDF policies:  
http://www.brookhavencollege.edu/employees/faculty/Documents/BCSyllabus_Addendum.pdf
The Office of Institutional Equity, in coordination with DCCCD colleges, has the primary responsibility for reviewing, updating and implementing compliance policies and procedures. The Institutional Equity and Compliance Officer and the Office of Institutional Equity will ensure compliance with College District policies, federal and state laws related to sexual assault, Title IX, Title II (Americans with Disabilities Act) and the Military Veterans Full Employment Act to support diversity and inclusion.

Students with Disabilities:
If you are a student with a disability and/or special needs, or if you think you may have a disability, please contact the college Disability Services Office (DSO). Please note that all communication with DSO is confidential. If you are eligible for accommodations, please request that the DSO send your accommodation letter to me as soon as possible (students are encouraged to contact DSO at the beginning of the semester). For more information regarding the College Disability Services Office, please visit the Student Services website: dcccd.edu/DSOffices or contact DCCCD Office of Institutional Equity at (214) 378-1633.

College Disability Services Offices
Brookhaven 972-860-4673
Cedar Valley 972-860-8119
Eastfield 972-860-8348
El Centro 214-860-2411
Mountain View 214-860-8677
North Lake 972-273-3165
Richland 972-238-6180

A Note on Harassment, Discrimination and Sexual Misconduct
We are committed to assure all community members learn and work in a welcoming and inclusive environment. Title VII, Title IX and DCCCD policy prohibit harassment, discrimination and sexual misconduct. If you encounter harassment, sexual misconduct (sexual harassment, sexual assault, stalking, relationship violence, stalking), retaliation or discrimination based on race, color, religion, age, national origin, disability, sex, sexual orientation, gender identity, and/or gender expression, please contact your College Title IX Coordinator or the Office of Institutional Equity. We treat this information with the greatest degree of confidentiality possible while also ensuring student welfare and college safety.

We are concerned about the well-being and development of our students, and are available to discuss any concerns. There are both confidential and non-confidential resources and reporting options available to you. If students wish to keep the information confidential, please contact the college Counseling or Student Health Services. As required by DCCCD policy, incidents of discrimination and/or sexual misconduct shared with faculty will be reported to the College Title IX Coordinator or District Title IX Coordinator. The Title IX Coordinator will contact the student and determine if further investigation is needed. For more information about policies, resources or reporting options, please contact your college Title IX Coordinator or visit www.dcccd.edu/titleIX.

College Title IX Coordinators
Brookhaven Terri Edrich TitleIX-BHC@dcccd.edu 972-860-4825
Cedar Valley Grenna Rollings TitleIX-CVE@dcccd.edu 972-860-8181