Course Information | Instructor Information
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English Composition II | Dr. Holly McGowan-Romero
Spring 2019 | mcgowanromero@gmail.com
ENGL 1302-33423 | (972) 860-8091
INTERNET | D215

Office Hours (on campus): MW 2:00-3:00 PM
Virtual (by email): TH 9:30-12:30

Course Description
Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. (3 Lec.)

Required Materials

USB on which to save your work and a current email address to send all work to yourself and for regular class communication

*Note: A minimum of 9 hours per week should be devoted to course material outside of class time*

Course Prerequisites
Prerequisite: One of the following must be met:
English 1301 or its equivalent

Disclaimer – The instructor reserves the right to amend this syllabus as necessary.

Texas Core Objectives for Student Learning
Students will develop the essential knowledge and skills they need to be successful in college, in a career, in their communities, and in life. In this course, the following skills are in focus.

1. **Critical Thinking Skills** - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
2. **Communication Skills** - to include effective development, interpretation and expression of ideas through written, oral and visual communication
3. **Empirical and Quantitative Skills** - to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions
4. **Teamwork** - to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
5. **Personal Responsibility** - to include the ability to connect choices, actions and consequences to ethical decision-making
6. **Social Responsibility:** to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities

### Student Learning Outcomes

Upon successful completion of this course, students will:

1. Demonstrate knowledge of individual and collaborative writing processes.
2. Develop ideas with appropriate support and attribution.
3. Write in a style appropriate to audience and purpose.
4. Read, reflect, and respond critically to a variety of texts.
5. Use Edited American English in academic essays.

### Exams and Assignments

- Three short essays
- Research Paper
- Weekly work (discussions, quizzes, group work, etc.)

### Evaluation Procedures

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<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>Response essay</td>
<td>20%</td>
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<tr>
<td>Analysis essay</td>
<td>20%</td>
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<tr>
<td>Research Paper</td>
<td>30%</td>
</tr>
<tr>
<td>Literary analysis</td>
<td>15%</td>
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<tr>
<td>Weekly work</td>
<td>15%</td>
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</tbody>
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**You MUST pass the Research Paper required component with a 60 or higher in addition to having a passing overall course average to pass the course.**

### Grading Scale

- **A** = 90-100
- **B** = 80-90
- **C** = 70-80
- **D** = 60-70
- **F** = Below 60

### Institutional Policies

*Institutional Policies relating to this course can be accessed from the following link: [www.cedarvalleycollege.edu/syllabipolicies](http://www.cedarvalleycollege.edu/syllabipolicies)*

Please note the withdrawal date for this course—April 17, 2019 Certification Date is Feb. 4, 2019—an assignment must be submitted *before* this date to be certified.

### Attendance Policy

Three log-ins per week for online courses plus completion of weekly assignments is considered regular attendance.

### Emergency Closings

In case of weather that is severe enough to make you question whether the campus will be closed, the following information is provided:
The campus President will make the decision to close the campus on the day in question. The DCCCD offices of Public Information will work together to notify the media as soon as the decision is made. All major broadcast media will carry DCCCD inclement weather information.

In case of an emergency, contact the Cedar Valley College Police Department at 972-860-4290. The campus Police Department has officers on duty 24-hours-a-day to assist you.

The course will continue through eCampus, so always sign in and keep up with the work through the course eCampus site.

These plans are made to ensure the safety of DCCCD students and employees.

Tutoring Services

Room: C206
Phone: 972-860-2974

Course Policies

Late work is generally not acceptable. Late work impedes ability to complete the course. All assignments except those in the last week of the course have a “no penalty zone.” The no penalty zone extends two days beyond the due date, and assignments may be submitted during those days without penalty. Be aware that working in the no penalty zone requires you to work over the weekend; make sure you have a clear understanding of the assignment prior to the due date. For assignments beyond the no penalty zone, see below:

I will allow each student a ONE TIME grace (with a late deduction of 5 points) to submit an essay late one time during the semester if the request to do so is emailed. A late essay is one that is late beyond the no penalty zone. Additional late essays will be accepted as 50% credit only. All makeup essays and late essays must be submitted before the final week of the course.

Weekly work assignments (discussions, quizzes, etc.) may not be made up or submitted after the no penalty zone, but the lowest two scores will be dropped.

If documented medical, emergency paperwork is presented, essays may be accepted late for more credit on a case by case basis.

Questions about grades should be presented in a timely manner. Grades posted more than one week prior will not be discussed during finals week.

You are responsible for reviewing your submissions in blackboard and to ensure that the assignment was successfully submitted.

Email Communication- When you email, make sure to include your name and the course and section (example English 1302-31422). Additionally, remember that emails are academic communications; pay attention to grammar, spelling, etc. Emails will generally be answered within 48 business hours.