Course and Section Number:
COMM-1316-83429: Photography I
(Cross-listed with ARTS-2356-83429, COMM-1317-83429, ARTS-2357-83429)

Semester:
Spring 2019 February Online Flex Term Classes: February 4, 2019 – May 16, 2019

Credit Hours:
3 credit hours

Class Meeting Days and Times:
Class is held online using eCampus: http://ecampus.dcccd.edu/

Room:
Class is held online using eCampus: http://ecampus.dcccd.edu/

Instructor Information:
Instructor's name: Marcy Palmer
E-mail address: mpalmer@dcccd.edu
Office and Mail Box Location: A110 - ACCESS Office
Richland phone: 972-238-6140 (ACCESS Office) - leave message

Disclaimer reserving right to change syllabus:
The instructor reserves the right to amend this syllabus as necessary.

Prerequisite:
Prerequisite Recommended: For Art Majors -- ARTS 1311, ARTS 1312, ARTS 1316, and ARTS 1317.

Course Description:
ARTS 2356 Photography I

This is a Texas Common Course Number.
Prerequisite Recommended: For Art Majors -- ARTS 1311, ARTS 1312, ARTS 1316, and ARTS 1317.

Course Description: Introduction to the basics of photography. Includes camera operation, techniques, knowledge of chemistry, and presentation skills. Emphasis on design, history, and contemporary trends as a means of developing an understanding of photographic aesthetics. This course is cross-listed as COMM 1318. The student may register for either ARTS 2356 or COMM 1318 but may receive credit for only one of the two.
(2 Lec., 4 Lab.)
Coordinating Board Academic Approval Number 5006055126

Photography Department Supplemental Course Description and Overview:
The purpose of this course is to enable students to have a working understanding of the practice of photography using digital technology as a background. This is an entry level course and no previous experience in photography or digital technology is necessary, although it may be helpful. Students will explore the creative and technical aspects involved in the making, understanding, and looking at photographic images.

This course will familiarize students with the digital aspects of photography, with the goals of extending the student's visual literacy, and developing their own vision.
This course combines practical instruction, readings, regular shooting assignments, group discussions, individual reviews and group reviews.

It is our hope to foster a critical awareness of how images are made, processed, presented and read. In addition, a practical instruction in compositional aesthetics, digital imaging, fundamentals of camera operation, lighting, exposure, and output will be explored.

In face-to-face classes, field trips and presentations by working professionals will be incorporated into the semester.

The course will cover the following topics:
- Becoming familiar with hardware and software involved in digital photography
- Shooting and printing photographs
- Emphasis on the visualization of B&W photography
- Developing one's own vision, and extending the visual vocabulary
- Understanding the development and use of photography in society
- Editing and presenting work; Portfolio Development
- Learning and practicing the critique as a constructive process

**Required Lab:**
Should a student need a computer, the Photography Lab, T249, and the Multimedia lab, T246, have computers available for accessing the on-line Class system, Blackboard.

**Lab Hours:**
The Photography Lab is located in Thunderduck Hall, T249. See schedule on door for days / times.

The Multimedia Learning Center (972-238-6001) is located in Thunderduck Hall, T246 and is for all currently enrolled Multimedia, Photography and Game students to use for Multimedia, Photography and Game class work and projects.

Lab assistants and faculty are usually in the lab to answer questions, however tutoring is not available in the lab.

For the current lab hours, go to: [https://www.richlandcollege.edu/cd/instruct-divisions/rlc/etech/multimedia/pages/lab-info.aspx](https://www.richlandcollege.edu/cd/instruct-divisions/rlc/etech/multimedia/pages/lab-info.aspx)

The other campus computer lab for credit student use is Del Rio, D229.

**Textbooks:**

**Required Textbook:**

A Short Course in Photography: Digital (3rd Edition)
Barbara London & Jim Stone
978-0205998258
Pearson

**Supplies:**

**Required Supplies for all Courses:** headphones, jump drives, external hard drives or blank CD-Rs/DVDs.

**Required for this Photography class:**
- Digital Camera, preferably one with at least 6 MP (Megapixel) capacity and media card
- Flash Drive/ Thumb Drive. No smaller capacity than 1 GB
- Access to a Computer
- Mounting Board. Fifteen (15) 11” x 14” UNTEXTURED, white on one side – *wait for final project specifications before purchasing
- Dry Mount Tissue. 8” x 10” size, package of 25 sheets - *wait for final project specifications before purchasing
- A Book for Your Journal
- Tripod

**Instructor Policies:**

All photos submitted for a grade in this class must be your own original work and created AFTER they are assigned. No work created before an assignment for it is made in class will be accepted; if discovered and determined to be fraudulent, that will be grounds for dismissal from class and a failing grade in the class for the semester.

Critique – all students are expected to participate in critique by having their work critiqued and by critiquing other students’ work. Remember that the purpose of critique is to learn from other students – this includes the final critique for the course.

Participation – Participation is very important in an online class, and each image assignment will have due dates for discussion board comments. Those comments must be done in a timely manner and be substantial to earn appropriate credit.

**Course Outline:**

<table>
<thead>
<tr>
<th>Wk 1 – Feb. 4-10</th>
<th>Class Introductions</th>
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<tbody>
<tr>
<td>Wk 2 – Feb. 11-17</td>
<td>A 01 – Geometry, reading as listed in the eCampus weekly folder</td>
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<tr>
<td>Wk 3 – Feb. 18-24</td>
<td>A 02 – Light and Shadow, reading as listed in the eCampus weekly folder</td>
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<tr>
<td>Wk 4 – Feb. 25-Mar. 3</td>
<td>A 03 – The Surface of Things, reading as listed in the eCampus weekly folder</td>
</tr>
<tr>
<td>Wk 5 – Mar. 4-10</td>
<td>A 04 – Night Photography, reading as listed in the eCampus weekly folder</td>
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<tr>
<td>Wk 6 – Mar. 11-17</td>
<td>Spring Break</td>
</tr>
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<td>Wk 7 – Mar. 18-24</td>
<td>A 05 – Decisive Moment, reading as listed in the eCampus weekly folder</td>
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<tr>
<td>Wk 8 – Mar. 25-31</td>
<td>A 06 – The Intimate Portrait, reading as listed in the eCampus weekly folderQuiz</td>
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<td>Wk 9 – Apr. 1-7</td>
<td>A 07 – The Frame Divided, reading as listed in the eCampus weekly folder</td>
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<td>Wk 10 – Apr. 8-14</td>
<td>A 08 – Dreams, reading as listed in the eCampus weekly folder, prepare final portfolio</td>
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<tr>
<td>Wk 11 – Apr. 15-21</td>
<td>A 09 – Continuous Theme, reading as listed in the eCampus weekly folder, prepare final portfolio, work on essay</td>
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<tr>
<td>Wk 12 – Apr. 22-28</td>
<td>Prepare final portfolio, work on essay</td>
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<tr>
<td>Wk 13 – Apr. 29- May 5</td>
<td>Essay, Prepare final portfolio</td>
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<tr>
<td>Wk 14 – May 6-11</td>
<td>Final Portfolio Review – IN- CLASS MEETING</td>
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<tr>
<td>Wk 15 – May 12-16</td>
<td>Final Portfolio Review – IN- CLASS MEETING</td>
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</tbody>
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**Grading Procedure:**

**Grading Legend**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>A</td>
<td>90 – 100%</td>
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<tr>
<td>B</td>
<td>80- 89%</td>
</tr>
<tr>
<td>C</td>
<td>70-79%</td>
</tr>
<tr>
<td>D</td>
<td>60-69%</td>
</tr>
<tr>
<td>F</td>
<td>0-59%</td>
</tr>
</tbody>
</table>

**Breakdown of Grade:**

- Shooting Assignments – 25%
- Participation – 25%
- Quiz – 12.5%
- Essay – 12.5%
- Final Project – 25%

Grades are not just given – they are earned.

**Late Work:**

Assignments, projects, and critique/discussion board comments are deducted by 10% for each day they are late. Assignments, projects, quizzes, and critique/discussion board comments more than one week late are not accepted. Due dates and times are according to Central Standard Time.

**Grade Reports:**

Final grade reports are not mailed to students. You may view your final grades via eConnect at econnect.dcccd.edu. From the Current Credit Student menu, select “My Grades” under “My Personal Information.” If you are not already logged in, you will be prompted to do so. Select the grade type you wish to review. Press the submit button, and all grades for the selected grade type will be shown.

**Academic Calendar:**

**2019 Spring February Online Flex Term Classes Multimedia/Game Calendar**

**February 4, 2019 – May 16, 2019**

February Online Flex Term only.

Regular classes, Evening Flex Term, regular Flex Term, and Saturday only courses have different calendars.

- **January 21 (M)**  
  MLK Holiday - campus closed, including lab.
- **January 20 (Sa)**  
  First Saturday the Multimedia Lab will be open.
- **February 4 (M)**  
  **February Online Flex Term Courses begin.**
- **February 15 (F)**  
  **12th Class Day / Census Day for February Online Flex Term classes.**
  Last day to drop a February Online Flex Term course without receiving a "W" on transcript.
- **February 28 (R)**  
  **Professional Development Day** -- Thursday and Friday day classes will not meet. Friday evening, Saturday and Sunday classes will meet; lab will be open.
- **March 1 (F)**  
  **Professional Development Day** -- Thursday and Friday day classes will not meet. Friday evening, Saturday and Sunday classes will meet; lab will be open.
March 11 - 17 (M-Su)  **Spring Break:** College buildings & offices (including the lab) will be closed for the week.

March 30 (F-Su)  **Spring Holiday:** College buildings & offices (including the lab) will be closed for the holiday.

April 24 (W)  **Final Withdraw Date:** Last Day for February Online Flex Term classes to withdraw with a grade of "W".

May 5 (Sa)  Last Saturday lab is open for the semester.

May 16 (R)  **Final Exam Day for February Online Flex Term courses.**

**Semester Ends.**

Last day lab is open for the semester.

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**Drop Date:**

**February 15 (F)** is the last day to drop from this course without receiving an automatic "W" and without the course reflecting on your transcript.

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**Withdrawal Date:**

**April 24 (W)** is the last day to withdraw from this course with an automatic "W".

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**Institutional Policies:**

Institutional Policies are available at: [www.richlandcollege.edu/syllabipolicies](http://www.richlandcollege.edu/syllabipolicies)

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**Classroom Policies:**

Please read the following classroom policies listed below.

**Attendance Policy:**

In order to be successful, students must attend and participate in enrolled courses.

While Richland College does not have a formal attendance policy, students are expected to attend class regularly. If you know you will be missing classes this semester, please speak to your instructor about days you will be missing so you can receive information on the missed lessons and assignments.

If you are unable to attend class, please email the instructor or leave a message for the instructor at the ACCESS Office at (972) 238-6140 BEFORE THE CLASS BEGINS.

It is imperative students arrive to class on time and remain in class the entire session each week.

**Food and Drink Policy:**

Except where otherwise determined by a faculty member, no eating or drinking is allowed in the classroom.

**Computer/Internet Use Policy:**

Currently enrolled Richland College Multimedia, Photography and Game students have access to the Multimedia Lab and classroom computers for Multimedia/Photography/Game educational and instructional purposes only.

Please use the Del Rio Computer Lab (D229) for other school-related assignments and non-Multimedia activities.

Students using their own laptops must use the wireless connection in the Thunderduck Hall building and cannot use the Multimedia lab and classroom computer data lines to access the Internet.

You are required to show your Richland Student ID when requested by lab personnel. You are expected to follow lab policies as well as the Student Code of Conduct specified in the catalog. If the link does not work for you (ie: you have a hard copy of the syllabus), copy/type this URL into your browser window:
Safety Policy:
Students should participate in this class in a safe, appropriate manner. We occasionally have to step over cords for the multimedia cart and/or computer equipment. We also need to watch out for boxes and paper, students’ backpacks, etc. Students should begin to build good computing habits, designed to prevent eyestrain, carpal tunnel syndrome, etc.

Handheld Devices Policy:
Please turn OFF all electronic devices during class.

Participation Policy:
Course participation is required. Ask questions and be involved with the lesson.

Students should not surf the Net, play games, send emails or work on unrelated homework/projects during class. Students should not disturb your neighbors during lectures and demos.

End of Each Class Policy (for face-to-face classes):
When you leave class for the day, please...

1. Delete all your files from your workstation and empty the trash.
2. Shut down your computer using Windows Shut Down.
3. Turn off your monitor after computer has COMPLETELY shut down.
4. Pick up and throw away any trash around your seat.

Attention Continuing Education Students:
To receive a certificate for this course, you must make a grade of "C" or higher as a final grade. A grade average of 69% or lower is failing.

Continuing Education will not mail your certificate to you. If you do not receive your certificate the last day of class you will have to pick up your certificate at the Continuing Education Front Desk, T160.

Department Web Sites:
http://www.richlandcollege.edu/multimedia
https://richlandcollege.edu/ebt/photography/
http://www.rlc8.dcccd.edu/game/

The Multimedia Learning Center is part of the Richland College School of Engineering and Technology. Office: Wichita Hall, WH-101 • Phone: 972-238-6210.

Student Acknowledgement:
Please download, read and sign this Student Acknowledgement and turn it in to your instructor. Or you can paste this URL into your browser window:
http://www.mmlab2.rlc.dcccd.edu/calendar/StudentAcknowledgement.pdf