Spring
ARTS
Section 83001
TTR 9:30am-12:20pm

Art Departmental Syllabus
Auxiliary Course Information: Blackboard

<table>
<thead>
<tr>
<th>Instructor</th>
<th>Jen Rose</th>
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<tbody>
<tr>
<td>Office</td>
<td>F235</td>
</tr>
<tr>
<td>Phone</td>
<td>972-761-6937</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:JenniferR@dcccd.edu">JenniferR@dcccd.edu</a></td>
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</table>
| Office Hours| 11am-2pm Monday/Friday  
I will either be in F179 or F235 |

Course Description (from District Catalog):
ARTS 2346 Ceramics I (3)
This course focuses on the building of pottery forms by coil, slab, and use of the wheel. Glazing and firing are also included. (2 Lec., 4 Lab.)
This is a Texas Common Course Number.
Coordinating Board Academic Approval Number 5007115126

Prerequisite:
Recommended prerequisites for Art Majors, ARTS 1311, ARTS 1312, ARTS 1316, and ARTS 1317.

Textbooks and Other Course Materials:

<table>
<thead>
<tr>
<th>Textbook</th>
<th>None Required:</th>
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<tbody>
<tr>
<td>Supplies</td>
<td>See list</td>
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Compliance with Core Curriculum Guidelines:

This ART 1311 Course develops the following Core Curriculum Intellectual Competencies:

1. **READING**: the ability to analyze and interpret a variety of printed materials - books, documents, and articles - above 12th grade level.
- **WRITING**: the ability to produce clear, correct and coherent prose adapted to purpose, occasion and audience - above 12th grade level.

- **CRITICAL THINKING**: think and analyze at a critical level.

- **COMPUTER LITERACY**: understand our technological society, use computer based technology in communication, solving problems, acquiring information.

**ART 2346 Course Outcomes**
Upon successful completion of this course, students will:
1. Identify and apply the elements of art and principles of three-dimensional design.
2. Employ discipline specific vocabulary in the evaluation of three-dimensional problems.
3. Demonstrate creative skill in aesthetic problem solving within assigned parameters.
4. Demonstrate an appropriate level of professional practice, including safety, craft and presentation.
5. Demonstrate the ability to work in the basic building techniques of clay.
6. Demonstrate a beginning knowledge of glaze chemistry and glazes.

**Institution Policies**
For Institution Policies, please refer students to the Richland website [www.richlandcollege.edu](http://www.richlandcollege.edu) (Current Students) or to [www.richlandcollege.edu/syllabusinfo/syllabiInformation.pdf](http://www.richlandcollege.edu/syllabusinfo/syllabiInformation.pdf)

**Course Outline:**

REFER TO THE COURSE INFORMATION POSTED IN BLACKBOARD

**Evaluation Procedures:**
Your grades will be based on assigned projects, independent efforts and participation. You will be given feedback with each assignment throughout the semester so that you know your grade and can ask questions about your performance.
Projects will be evaluated on the following criteria:
1. Assignment requirements
2. Creativity and originality
3. Craftsmanship
4. Productivity
5. Attitude and Attendance

Exams and Assignments:
You will have assignments that must be completed on a weekly basis unless otherwise specified. We will have critiques and grading periods throughout the semester. Most assignments will be graded twice, once in the greenware stage and once in the glazed (or finished) stage. Please see the course calendar for specific details.

All worth a maximum of 100 points each. Final grade will be determined by the average of assignments base on 100 point system:

- 100 – 90 = A; 89 – 80 = B; 79 – 70 = C; 69 – 60 = D; 59 – 0 = F

**Open Lab Time**
Open lab hours are M-Th in the back porch from 2-6pm. You may work on Friday from 10am-4pm IF there is a ceramic instructor present. This might fluctuate if faculty are out of town or on vacation but we will try to keep you updated with the lab schedule. You are welcome to come and work in the studio
during other ceramic class times but please ask the instructor at that time for permission to work. Be especially sensitive to glazing during other class times due to the noise and limited space issues. When this instructor leaves you must leave as well. For safety reasons you cannot work when there are no art faculty present. Students are also not allowed in the kiln room unless their instructor is present. Please be respectful of this policy and of faculty requests.

Firings
All student work will be fired to Cone 6 oxidation or reduction. (Please be sure that you put your work on the appropriate cart for your desired firing.) Most of the glazes we use in class are food-safe and non-toxic once they are fired. but, as with Cone 10, there are a few that should be avoided on surfaces that will contain food. Please read the glaze bucket carefully.

Obtaining Final Course Grades Using eConnect
Final Grade Reports are no longer mailed. Convenient access is available online at www.econnect.dcccd.edu or by telephone at 972-613-1818. Use your identification number when you log onto eConnect, an online system developed by the DCCCD to provide you with timely information regarding your college record. Your grades will also be printed on your Student Advising Report, which is available in the Admissions and Student Records Office, T170.

Attendance Policy:
All absences should be discussed with the instructor.

<table>
<thead>
<tr>
<th>3 Absences</th>
<th>Final grade drops one letter grade</th>
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<tbody>
<tr>
<td>4-6 Absences</td>
<td>Final Grade Drops two letter grades</td>
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<tr>
<td>7+ Absences</td>
<td>Automatic class fail</td>
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Late Submission Policy:
Late work is not accepted. Work must be submitted on the due date. An absence on the day the work is due will result in a zero unless special permission is granted by the instructor.

Classroom/Online Etiquette:
Please treat each other and the instructor with respect. Be aware of the written and/or verbal policies the instructor includes in the syllabus or says in class. As you would wish to be treated, so treat others. In other words, by following the rules outlined below, you will be more successful and less frustrated with your instructor and fellow students (and better prepared for university and/or business life).

a. **Practice open and honest communication.** Communicate, politely, with your instructor if you have a problem.
   Nothing can be solved if you approach your instructor in an offensive manner, or demand the instructor solve your problems, or if you act out in class. Also, nothing can be accomplished if you don’t talk to your instructor at all! Remember the golden rule above: if you treat your instructor with respect, your instructor will treat you with respect. This works for your fellow students, too!
b. **Avoid asking for special treatment without good reason.** Requests for special consideration from the instructor (such as late papers, excused absences, etc.) are just that, requests. You are asking the instructor for a favor. Your instructor must be fair to all students and may not grant your request, or may grant it only with adequate documentation/evidence. Be aware of this and respect the instructor’s decision.

c. **Be prepared.** Come to class prepared to write, discuss, work in groups, and ready to cooperate. Being prepared and able to work with a team are the two most valued skills in the business world! Have your reading done, drafts prepared, topics considered before you come to class. This, above all else, demonstrates respect for yourself!

d. **Listen!** Listen to your instructor and your fellow students. Take notes when needed. Most problems occur because deep and open listening has not been practiced. Considering what has been said before reacting shows respect for the other person, as well as yourself.

e. **Finally, respect other students and the instructor by coming to class on time and making sure you turn off cell phones and pagers.** Disrupting class is never respectful in anyone’s eyes!

Thank you for your attention. It is noticed and appreciated by your instructor and fellow students.

**Drop Date:**

The last date to drop this class with a “W” is **04/17/19**

**Academic Honesty Statement:**
Academic dishonesty includes, but is not limited to, cheating on tests, plagiarism and collusion. Cheating includes copying from another student’s test or homework paper, using materials not authorized, collaborating with or seeking aid from another student during a test, knowingly using, buying, selling, stealing, or soliciting the contents of an unadministered test, and substituting for another person to take a test. Plagiarism is the appropriating, buying, receiving as a gift, or obtaining by any means another’s work and the unacknowledged submission or incorporation of it in one’s own written work. Collusion is the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements. Academic dishonesty is a serious offense in college. You can be given a failing grade on an assignment or test or even be suspended from college. Students who are determined to be involved in such activities shall be punished as prescribed by college and Board policies outlined in the Student Code of Conduct. You can access this information by going to [https://www1.dcccd.edu/cat0506/ss/code.cfm](https://www1.dcccd.edu/cat0506/ss/code.cfm).

“If you are found responsible for the actions listed above I will report the incident to the Dean and/or Vice President of Student Affairs which may result in expulsion from class. It is the student’s responsibility to prove that he/she did not plagiarize.”

**Where to go if you need additional help with your writing:**
The Writing Center is located in Medina 216 (Phone: 972-238-6226). There you can receive free tutoring by appointment or on a drop-in basis. The Writing Center staff also offers a series of Connections workshops throughout the semester on writing and study skills in general. Dates and times for these free workshops are posted on the door of M-216.
In addition, The English Corner is located at the top of the stairs in Lavaca Hall. You can get free drop in tutoring from one of Richland’s English professors. You can get help with any aspect of your paper from getting started to MLA documentation.
Help with grammar and mechanics is also available on-line at the following websites:
http://www.owl.english.purdue.edu
http://webster.commnet.edu/grammar/
http://www.dianahacker.com/writersref/index.html

Campus Emergency Operation Plan:
Richland College and the Dallas County Community College District have developed policies and procedures for dealing with emergencies that may occur on campus.
● To familiarize yourself with these procedures, please take time to watch the overview video:
http://video.dcccd.edu/rtv/DO/emergency_dcccd.wmv
● The complete Emergency Operations Plan can be viewed and printed at the following website:
http://www.richlandcollege.edu/emergency
If you have questions or concerns, please contact the Richland College Office of Emergency Management. This office can be reached by phone (972/238-3794) or by e-mail (rlcoem@dcccd.edu)

Contingency Plan:
Richland College has developed an Instructional Contingency Plan for Temporary College Closing for On-Campus Courses. Please discuss this contingency plan with your instructor.

Students will be notified through either eConnect or eCampus e-mail should an emergency occur which prevents the holding of class.