BROOKHAVEN COLLEGE SCHOOL OF THE ARTS
2019 SP-ARTS- 2323-23506  LIFE DRAWING 1

INSTRUCTOR: Juliette McCullough  PHONE: 972-860-4730  EMAIL: jmccullough@dcccd.edu

PART A

CATALOG COURSE DESCRIPTION
Basic study of the human form.
Approval Number........................................................................................50.0705.53 26

STUDENT LEARNING OUTCOMES
Upon successful completion of this course, students will:
1. Develop a competent understanding of drawing the human figure descriptively and expressively
2. Develop sensitivity toward techniques and materials related to drawing the figure
3. Use actual and/or implied space in ways to draw the human figure
4. Explore the use of movement, volume, color, line, texture and shape to draw the figure
5. Develop a personal vision as it relates to drawing the figure
6. Develop critical thinking in the area of aesthetics as it pertains to figure drawing & its historical context

SUBJECT MATTER DESCRIPTIONS
Students will complete assignments addressing the following topics:
1. Understanding of human anatomy (draw from the figure using correct scale, proportion & anatomy)
2. The use of different materials & techniques related to drawing the figure (draw from the figure using a variety of media, styles and drawing approaches)
3. Use of the figure compositionally (draw considering the scale & placement of the figure appropriate to the size & dimensions of a given format)
4. Use of the figure to create a personal expression/style (individual aesthetics, ideas and expression will be considered in all drawings)

METHOD OF PRESENTATION
Assignments will be introduced through lecture, demonstration, and studio practice. This will include individual instruction and critiques of student work. Students are required to complete all assignments and participate in class critiques.

Note: Students may be asked to create multiple drawings in each unit/topic area. The instructor has the right to delete, revise and/or add segments to the course or syllabus.

CLASS ETIQUETTE
Working from a model provides a valuable opportunity for students to refine art skills. Please be aware of your conduct and comments.
COURSE MATERIALS

- No textbook is required. Instructor may recommend readings.
- Art supplies include drawing tablets, pencils, pens, erasers, inks, charcoals and conte crayons. A detailed description of materials will be provided the first day of class. The instructor has the right to delete, revise and/or add course materials.

EVALUATION

The following criteria will be used to determine course grade:
- Drawing assignments done in the classroom
- Drawing assignments done outside of the classroom
- Attendance
- Portfolio reviews/critiques (consisting of the above criteria)

FINAL GRADE DETERMINATION

Final course grade is determined by the average of mid-term and final portfolio grades.

GRADING SCALE

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<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>100-90</td>
<td>A</td>
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<tr>
<td>89-80</td>
<td>B</td>
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<tr>
<td>79-70</td>
<td>C</td>
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<tr>
<td>69-65</td>
<td>D</td>
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<tr>
<td>below 65</td>
<td>F</td>
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PORTFOLIO GRADES

Mid-term and Final portfolios are each 50% of the course grade for a total of 100%. Portfolios consist of a representative sampling of work produced during each half of the semester.

DEADLINE POLICY

It is important that projects meet assigned deadlines. Assignments that do not meet deadlines may have points deducted at portfolio reviews.

PARTICIPATION POLICY

Since the majority of artwork is produced during regular class sessions, attendance is of utmost importance.

ATTENDANCE POLICY

Three absences are “free.” After the initial “free” absences, three (-3) points will be deducted for each absence from mid and final portfolio grades. Three (3) times tardy = one absence. Coming to class late or leaving early constitutes a tardy.

Institutional Policies DROP/WITHDRAWAL POLICY: Withdrawing from a course is a formal procedure which YOU must initiate; the instructor cannot do it for you. You may withdraw from a class in either the Admissions office or Advising Center. If you stop attending or are unable to complete this class and you do not withdraw before the official drop date, you will receive a performance grade, usually a grade of “F.” Students sometimes drop a class when help is available that would enable them to continue. Please discuss your plans with the instructor if you feel you need to withdraw. The full drop and withdrawal policy is online in the college catalog. https://www1.dcccd.edu/coursedrops

STOP BEFORE YOU DROP

For students who enroll in college level courses for the first time in the fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop. You may drop no more than 6 courses during your entire undergraduate career unless the drop qualifies as an exception. Your college counseling/advising center will give you more information on the allowable exceptions. Remember that once you have accumulated six non-exempt drops, you cannot drop any other courses with a “W.” Therefore, please exercise caution when dropping courses in any Texas public institution of higher
learning, including all seven of the Dallas County Community Colleges. The full drop and withdrawal policy is online in the college catalog. 
https://www1.dcccd.edu/coursedrops

**FINANCIAL AID STATEMENT:** Failure to attend classes could result in a loss of Financial Aid (FA). If you are receiving any form of financial aid, you should check with the Financial Aid Office prior to withdrawing from classes. Withdrawals may affect your eligibility to receive further aid and could cause you to be in a position of repayment for the current semester. Students who fail to attend or participate after the drop date are also subject to this policy.

**Financial Aid Certification of Attendance:** You must attend and participate in your on-campus and online course(s) in order to receive federal financial aid. Your instructor is required by law to validate your attendance and participation. In an online course, you must participate in an academic related activity pertaining to the course in order for your attendance to be validated. Simply logging-in is not sufficient by itself to demonstrate academic attendance. You must demonstrate that you are participating in your online class and engaged in an academically related activity by the certification date. The academic related activity used to validate online course participation is at the discretion of your instructor.

This statement of certification of attendance applies to all students enrolled regardless of whether they are receiving financial aid or not. All students must be certified.

**INTERNATIONAL STUDENTS:** Students on an F-1 visa cannot withdraw from classes without jeopardizing their official status. If you are on an F-1 visa, you MUST NOT withdraw from any class without the permission of an International Student Advisor in the Multicultural Center, in Room S--136 or at 972--860--4192.

**RELIGIOUS HOLIDAYS:** A student shall be excused from attending classes, or other required activities, including examinations, for the observance of a religious holy day, including travel for that purpose. A student whose absence is excused under this provision may not be penalized for that absence and shall be allowed to take an examination or complete an assignment within a reasonable time after the absence.

**ADA STATEMENT:** Brookhaven College, in compliance with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act, assures access to college programs and facilities. Students are responsible for notifying the Disability Support Services Office of their need for assistance. Students with documented disabilities, such as mobility impairment, hearing or visual impairment, learning, cognitive, and/or psychological disorders are eligible for services. Disability Support Services is located in Room S136 in the Student Services Center, Building S, or may be reached by telephone at 972--860--4673 or email at bhcADAservices@dcccd.edu.

**ACADEMIC INTEGRITY:** Scholastic dishonesty is a violation of the Student Code of Conduct and is punishable as stated in college policies. Please review the full Student Code of Conduct as listed in the college catalog for additional information.
https://www1.dcccd.edu/catalog/ss/code.cfm

Scholastic dishonesty shall include, but not be limited to, cheating on a test, plagiarism, and collusion. The purpose of the Student Code of Conduct is to provide guidelines for the educational environment of the Dallas County Community College District. This environment views students in a holistic manner, encouraging and inviting them to learn and grow independently. Such an environment presupposes both rights and responsibilities.
REPEATING THIS COURSE: Each college of the DCCCD charges additional tuition to students registering the third or subsequent time for a course. All third and subsequent attempts of the majority of credit and continuing education/workforce training courses will result in additional tuition being charged. Developmental Studies and some other courses will not be charged a higher tuition rate. Third attempts included courses taken at any of the DCCCD colleges since the Fall 2002 semester. The District’s policy for tuition charges relating to a third attempt is in the college’s catalog.
https://www1.dcccd.edu/catalog/ss/oep/third_attempt.cfm?loc=econ

GRADE REPORTS: Final grade reports are not mailed to students. You may obtain your final grades online at https://econnect.dcccd.edu/. From the student menu, select “My Grades” under “My Personal Information.” If you are not already logged in, you will be prompted to do so. Select the grade type you wish to review. Press the submit button and all grades for the selected grade type will be displayed.

FERPA: The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. More information about the FERPA guidelines is available online in the college catalog at https://www1.dcccd.edu/catalog/about/privacy.cfm

INSTRUCTOR’S RIGHT TO MODIFY: The instructor has the right to add, delete, or revise segments of this course syllabus.

Office of Institutional Equity Statement
The Office of Institutional Equity, in coordination with DCCCD colleges, has the primary responsibility for reviewing, updating and implementing compliance policies and procedures. The Institutional Equity and Compliance Officer and the Office of Institutional Equity will ensure compliance with College District policies, federal and state laws related to sexual assault, Title IX, Title II (Americans with Disabilities Act) and the Military Veterans Full Employment Act to support diversity and inclusion.

Students with Disabilities:
If you are a student with a disability and/or special needs, or if you think you may have a disability, please contact the college Disability Services Office (DSO). Please note that all communication with DSO is confidential. If you are eligible for accommodations, please request that the DSO send your accommodation letter to me as soon as possible (students are encouraged to contact DSO at the beginning of the semester). For more information regarding the College Disability Services Office, please visit the Student Services website: http://www.dcccd.edu/DSOffices or contact DCCCD Office of Institutional Equity at 214--378--1633.

Brookhaven College Disability Services 972--860--4673

A Note on Harassment, Discrimination and Sexual Misconduct
We are committed to assure all community members learn and work in a welcoming and inclusive environment. Title VII, Title IX and DCCCD policy prohibit harassment, discrimination and sexual misconduct. If you encounter harassment, sexual misconduct (sexual harassment, sexual assault, stalking, relationship violence, stalking), retaliation or discrimination based on race, color, religion, age, national origin, disability, sex, sexual orientation, gender identity,
and/or gender expression, please contact your College Title IX Coordinator or the Office of Institutional Equity. We treat this information with the greatest degree of confidentiality possible while also ensuring student welfare and college safety.

We are concerned about the well-being and development of our students, and are available to discuss any concerns. There are both confidential and non-confidential resources and reporting options available to you. If students wish to keep the information confidential, please contact the college Counseling or Student Health Services. As required by DCCCD policy, incidents of discrimination and/or sexual misconduct shared with faculty will be reported to the College Title IX Coordinator or District Title IX Coordinator. The Title IX Coordinator will contact the student and determine if further investigation is needed. For more information about policies, resources or reporting options, please contact your college Title IX Coordinator or visit www.dcccd.edu/titleIX.

Brookhaven
Terri Edrich  TitleIX--BHC@dcccd.edu  972--860--4825

District Title IX Coordinator
Office of Institutional Equity  LaShawn Grant  TitleIX--District@dcccd.edu  214--378--1633

DCCCD OIE Faculty Syllabi Statement- Spring 2019

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College Disability Services Offices
Brookhaven  972-860-4673
Cedar Valley  972-860-8119
Eastfield  972-860-8348
El Centro  214-860-2411
Mountain View  214-860-8677
North Lake  972-273-3165
Richland  972-238-6180

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We are concerned about the well-being and development of our students, and are available to discuss any concerns. There are both confidential and non-confidential resources and reporting options available to you. If students wish to keep the information confidential, please contact the college Counseling or Student Health Services. As required by DCCCD policy, incidents of discrimination and/or sexual misconduct shared with faculty will be reported to the College Title IX Coordinator or District Title
IX Coordinator. The Title IX Coordinator will contact the student and determine if further investigation is needed. For more information about policies, resources or reporting options, please contact your college Title IX Coordinator or visit www.dcccd.edu/titleIX.

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<thead>
<tr>
<th>College Title IX Coordinators</th>
<th>Email Address</th>
<th>Phone Number</th>
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</thead>
<tbody>
<tr>
<td>Brookhaven</td>
<td><a href="mailto:TitleIX-BHC@dcccd.edu">TitleIX-BHC@dcccd.edu</a></td>
<td>972-860-4825</td>
</tr>
<tr>
<td>Cedar Valley</td>
<td><a href="mailto:TitleIX-CVE@dcccd.edu">TitleIX-CVE@dcccd.edu</a></td>
<td>972-860-8181</td>
</tr>
<tr>
<td>Eastfield</td>
<td><a href="mailto:TitleIX-EFC@dcccd.edu">TitleIX-EFC@dcccd.edu</a></td>
<td>972-860-7358</td>
</tr>
<tr>
<td>El Centro</td>
<td><a href="mailto:TitleIX-ECC@dcccd.edu">TitleIX-ECC@dcccd.edu</a></td>
<td>214-860-2138</td>
</tr>
<tr>
<td>Mountain View</td>
<td><a href="mailto:TitleIX-MVC@dcccd.edu">TitleIX-MVC@dcccd.edu</a></td>
<td>214-860-8561</td>
</tr>
<tr>
<td>North Lake</td>
<td><a href="mailto:TitleIX-NLC@dcccd.edu">TitleIX-NLC@dcccd.edu</a></td>
<td>972-273-3430</td>
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<tr>
<td>Richland</td>
<td><a href="mailto:TitleIX-RLC@dcccd.edu">TitleIX-RLC@dcccd.edu</a></td>
<td>972-238-6386</td>
</tr>
<tr>
<td>Dallas Colleges Online</td>
<td>Le’Kendra Higgs</td>
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<td></td>
<td><a href="mailto:TitleIX-LEC@dcccd.edu">TitleIX-LEC@dcccd.edu</a></td>
<td>972-669-6672</td>
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**District Title IX Coordinator**

| Office of Institutional Equity                     | LaShawn Grant                  | TitleIX-District@dcccd.edu | 214-378-1633 |

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